

Local Regeneration Fund Shipley Towns Fund Board Meeting

29th June 2026

10.00 – 12.00pm

Shipley Sustainable Community Hub, 39A Kirkgate, Shipley, BD18 3EH



Image: Shipley Market Square (September 2025)

Agenda

No	Item	Owner	Time	Paper
1	Welcome and apologies	Chair	10.00	
2	Meeting format and conduct	Chair	10.10	
3	Declaration of Interests	Chair	10.15	Item 1
4	Correspondence log	Chair	10.20	Item 2
5	Minutes of the last meeting and matters arising	Chair	10.25	Item 3
Highlight Report				
6	Project Updates	CBMDC Officers	10.30	
7	Contingency Planning	CBMDC Officers	10.50	
8	Shipley Midpoint Review	CBMDC Officers	11.00	
9	Outputs & Outcomes	CBMDC Officers	11.40	
10	Board Forward Planner	All	11.45	
11	AOB	All	12.00	
12	Date & time of the next meeting	All	-	

List of Board Members / Roles:

Name	Organisation	Role
Gill Thornton	Better Start Bradford	Chair
Si Cunningham	Bradford Civic Society	Vice-Chair
Cllr Andrew Mark Judson	Bradford Council	Cabinet Member for Economy, Regeneration & Planning
Anna Dixon MP	Member of Parliament	Board Member
Cllr Anna Watson	Shipley Town Council	Board Member
Dom Pix	Technair	Board Member
James Skirrow	Carter Towler	Board Member
Helen Horsman	The Cellar Trust	Board Member
John Henkel	The Old School Building Company Ltd	Board Member
John Flaherty	Shipley College	Board Member
Adam Sutcliffe	Entrepreneur	Board Member
Nicola Murray	Kynd, Co-chair South Square	Board Member
Scot Flight	Cox and Flight Financial Solutions	Board Member
Alec Porter	Shipley Resident	Board Member
Adam Beddall	Turner & Townsend	Board Member

List of Invited Attendees:

Adam Brannen	CBMDC
Rav Panesar	CBMDC
Jane Hargreaves	CBMDC
Stephanie Hiscott	CBMDC
Alex Procter	CBMDC
Richard Thorpe	MHCLG
Arron Tyndall	WYCA
Heather Waddington	WYCA
Jenifer Ward	DWP
Joe Ashton (Observer)	Shipley Town Council

1. Welcome and apologies

1.1 Chair's welcome

2. Board meeting format and conduct

2.1. Chair to outline the format of the board meeting and how it will be conducted. The agenda and timings are to be followed by the Chair, who will invite comments, questions and discussion once each agenda item has been presented.

3. Declaration of interests

3.1. Board members to declare any interests of relevance to the meeting agenda for documenting on the register.

4. Correspondence log

4.1. Board members and Council officers to declare any correspondence of relevance to the meeting agenda for documenting on the register.

5. Minutes of the last meeting and matters arising

5.1. Minutes have been circulated to members and published in advance for comment. Board members are asked to agree the minutes of the Shipley Towns Fund Board meeting.

6. Highlight Report

6.1. The Shipley Towns Fund Regeneration Manager and the nominated Council officer project leads for each Shipley Towns Fund project to attend and present key updates on project progress, risks and issues.

7. Any Other Business

8. Date and time of the next meeting:

8.1. TBC.

List of Shipley Towns Fund Board Papers

Item 1: Declaration of Interests Register

Item 2: Correspondence Log

Item 3: Board Meeting Minutes of the 9th March 2026

Item 4: Highlight Report

3. Shipley Towns Fund Board
Item 1 - Declaration of Interest Register

Board Member	Job Title	Disclosed interested when becoming a board member	Disclosable pecuniary interest (employment, sponsorship, undischarged contracts, beneficial interests in land, licence to occupy land, corporate tenancies, beneficial interest in securities)	Other registerable interest (membership or position in which appointed or nominated by Council, any body exercising functions of a public nature or directed to charitable purposes, including the influence of public opinion or policy, any person from whom have received a gift or hospitality)	Non-registerable interest (affecting the wellbeing of member directly, family, friend or close associate more than the wellbeing of those in local area generally)	Date of meeting declaration of interest received	Action taken
Gill Thornton	Director – Better Start Bradford	None	Director of Better Start – Better Futures Board member – The Cellar Trust	Member of the Shipley Labour Party and the Co-op Party Member of the National Trust, Woodland Trust, Canals and Rivers Trust, Rotary Club	None	27/03/25	Listed on the register
Si Cunningham	Chair – Bradford Civic Society	Previously District Councillor (retired 2024)	MP staff – House of Commons / Office of Katie White MP	Labour Party Unison Trade Union Bradford Civic Society Bradford Irish Society	None	01/04/25	Listed on the register
Adam Beddall	Project Manager – Turner & Townsend	No	Project Manager at Turner & Townsend	TMA Kickboxing Academy – Huddersfield IHEEM – Institute of Healthcare Engineering & Estate Management IOP – Institute of Physics	None	31/03/25	Listed on the register
Dominic Pix	Managing Director, Technair Group Ltd	No	Technair Group / Univer Manufacturing Co. Limited owns the factory in Saltaire Road, BD18 3HL	None	None	08/12/20	Listed on the register
Helen Horsman	Director of Business & Central Services	Partner organization in Project F	No	None	None	07/03/24	Listed on the register
James Skirrow	Carter Towler Ltd, Novus (Leeds) Ltd	No	No	None	None	22/12/20	Listed on the register
John Henkel	Old School Building Company Ltd	Partner Organisation in Project H	No	Kirkgate Community Centre, Old School Building Company, Unity Federation (Sandy Lane and Steeton Primary Schools), Bradford Metropolitan Food Bank, Saltaire Community Festival, YoGift, Friends of Bradford Resource Centre, Intrepid Trips Cycle Touring Club	None	19/08/24	Listed on the register
Anna Dixon MP	Member of Parliament	No	Listed on the public register	None	None	19/08/24	Listed on the register
Adam Sutcliffe	Director, Mental IDE Limited	No	Amutri Limited – Director Mental IDE Limited – Director Orbel Health Limited – Director University of Arts London (UAL) – Visiting Lecturer British Army – Lance Sergeant	None	None	29/04/24	Listed on the register
Alec Porter	Shipley Resident	No	iMPower Associate	Board Member – Bradford Age UK Shipley in Bloom Association Member Daughter works at The Cellar Trust	None	25/04/24	Listed on the register
Nicola Murray	Director of Kynd	No	Co-Chair of South Square Centre	None	None	25/04/24	Listed on the register
Scot Flight	Director of Cox & Flight Financial Solutions Ltd	No	1A Town Gate, Guiseley Leeds, LS20 9BJ	Cox and Flight Financial Solutions Ltd, Ornella's Estates Ltd, McCluskey Whatley Ltd	None	09/09/25	Listed on the register

Cllr Anna Watson	District Councilor - Shipley	No	Director of Policy and Advocacy – CHEM Trust Academic Researcher – University of Manchester	Green Party England and Wales, Association of Green Cllrs, Shipley Town Council, Friends of Northcliffe Park, Amnesty International UK, War on Want, Water Aid, Saltaire Striders (running club), Bradford and Shipley Travel Alliance (community group) Coop Supermarket member. Partner – Baildon Cricket Club, Coop supermarket member	None	15/09/25	Listed on the register
Cllr Andrew Mark Judson	Cabinet Member for Economy, Regeneration & Planning	No	Self-employed status as remedial works building surveyor. Self-employed status with Online retail sales	Reform UK Political Party Keighley Civic Society	None	08/06/26	Listed on the register

**4. Shipley Towns Fund Board
Item 2 - Correspondence Log**

Detail of Request	Sender	Response owner	Date of enquiry	Response issue date	Status
Access to shops from the new central Shipley Car Park	Cllr Anna Watson	Council Officers	01/04/2026	Removal of ramps so they comply with modern accessibility standards (02/04/2026)	Complete
Constituent wanting to understand the timetable for the Towns Fund, grants that are available for the area of Saltaire.	Si Cunningham	Council Officers	05/03/2026	Response provided details of Board papers, and capital assistance programme	Complete
Request from MP constituent regarding the reasons for the delays in the Shipley Toilets being opened.	Anna Dixon MP	Council Officers	19/02/2026	Response confirmed delays due to one of the doors, opening date still to be confirmed.	Complete
Request from MP constituent on the slow progress being made on the development at the former HMRC Office at Riverside Estate, Shipley.	Anna Dixon MP	Artisan Real Estate / Council Officers	12/12/2025	Response from Artisan Real Estate providing update to MP and Council (19/01/26)	Complete
Dished channel works request to check if works had started and whether an accessibility audit had taken place	Anna Dixon MP	Council Officers	10/12/2025	11/12/2025 & 16/12/25 indicating the PHAF group (Planning, Highways and Access Forum) involved in design.	Complete
Town Centre Clock update from constituents	Anna Dixon MP	Council Officers	10/12/2025	17/12/25 Indicating council is exploring use of Towns Fund but discussions are ongoing / confidential.	Complete
Back Dale Street Issues related to anti-social behaviour, drug dealing and drug use and any measures in place to tackle these issues	Anna Dixon MP	Council Officers	09/12/2025	18/12/25 Response issued regarding shop front scheme and installation of new column (costs being investigated)	Complete
Request from resident requesting the Chair of the Board suspend the proposed building of the Community, Arts, Heritage & Future Tech Hub	Gillian Hickey	Shipley Towns Fund Board	19/08/24	16/09/24	Complete
Request from Sir Philip Davies to involve the RNIB team to ensure it is accessible as possible for people with sight loss.	Sir Philip Davies	Council Officers / Contractor	26/06/24	28/06/24	Complete
Request from Peter Gilligan from John F Hunt Regeneration Ltd expressing an interest in demolition works for the Shipley DIF	Peter Gilligan — John F Hunt Regeneration Ltd	Council Officers	10/04/24	16/04/24	Complete
Request from constituent to Philip Davies MP regarding the market square scheme.	Constituent sent request to MP	Council Officers	23/02/24	TBC	Complete
Request from constituent to Philip Davies MP regarding ownership of the clock and responsibility for fixing it.	Constituent sent request to MP	Council Officers	20/02/24	26/02/24	Complete
"How are Towns Fund Board ensuring that performance against sustainability related KPIs is improved as a result of the investment, both at a project and programme level?" This includes indicators related to carbon reduction, active travel, land rehabilitation, environmental enhancement and biodiversity creation. [Appendix 2]	Jody Harris (Environmental, sustainability consultant)	Shipley Towns Fund Board	08/11/23	TBC	Complete

Further information regarding the CCTV coverage as part of the Market Square Scheme, including provision of unobstructed views of the Card Factory Shop.	Philip Davies MP / Cllr Allison Coates	Council Officers	21/11/23	11/12/23	Complete
Philip Davies MP Letter to Kersten England regarding Project A — Development Investment Fund and Project B — Town Centre Investment & Infrastructure.	Philip Davies MP	KE / SH	12/06/23	16/06/23	Complete
Shipley Town Council Letter requesting further information on Project A — Development Investment Fund, Project B — Town Centre Investment & Infrastructure and Project D — Capital Assistance to Business Growth, plus recommendations.	Shipley Town Council Chair of Shipley Town Council — Barry Cooper	KE / SH	20/06/23	19/07/23	Complete
Is there an overarching sustainability framework for the Shipley Town Fund or any sustainability outcomes to ensure they are adequately addressed.	Jody Harris (Environmental, sustainability consultant)	AH / RP	22/06/23	28/06/23	Complete
Farfield Nursery in Shipley is closing in July. Lease was not renewed as the site is being redeveloped for a Health & Wellbeing Centre. Was there council oversight of this and/or is there anything that can be done?	Sent to Cllr Susan Hinchcliffe	The Cellar Trust / Council Officers	15/05/23	08/06/23	AB to update Board (AOB)
Farfield nursery in Shipley is going to close in July. The reason being the lease of the building is ending and is going to open as part of the governments town fund initiative. How can it be acceptable to close such a well loved and used nursery?	Sent to Philip Davies	The Cellar Trust / Council Officers / MP	16/05/23	08/06/23	AB to update Board (AOB)
A request to provide more information about the DIF with regards to the Clock Tower. The owners wanted to know if their building was still an option to be considered.	James Skirrow	Simon Woodhurst / Council Officers	23/05/23	08/06/23	RP to update Board

5. Shipley Towns Fund Board Meeting

Minutes

9th March 2026 10am -12 noon

The Cellar Trust, Farfield Road, Shipley, BD18 4QP

Attendees:

Gill Thornton – Chair (GT), Si Cunningham – Vice Chair (SC), Adam Beddall (ABe), Adam Brannen (ABr), Adam Sutcliffe (AS), Alec Porter (AP), Cllr Alex Ross-Shaw (ARS), Anna Dixon MP (AD), Cameron Wilson (CW), Diana Bird (DB), Gary Devlin (GD), Helen Horsman (HH), Jane Hargreaves (JH), James Crawley (JC), James Skirrow (JS), Joe Ashton - Observer (JA), John Flaherty (JF), John Henkel (JH), Ravinder Panesar (RP), Richard Middleton (RM), Richard Sara (RS), Scot Flight (SF), Saira Ali (SA).

Apologies: Nicola Murray (NM), Cllr Anna Watson (AW).

ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
1	Welcome and apologies The Chair (GT) welcomed everyone to the Meeting and apologies were received. RP was congratulated for his recent visit to St James Palace in recognition of his work on the Towns Fund. Short introductions were given by all the attendees.			
2-5	2. Meeting Format & Conduction Highlighted in the Board papers. 3. Declaration of Interests Checked for compliance – GT confirmed she had joined the Cellar Trust Board. 4. Correspondence Log Correspondence Log to be updated to include correspondence has been received from SC. 5. Minutes of the last meeting and matters arising Minutes approved and noted with decisions noted.	Amend Declaration of Interest Register Add in item to Correspondence Log	CBMDC CBDMC	Done Done
6	Shipley Mid-Point Review (MPR)			

ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
	(Naturalising Bradford Beck) project was confirmed as proceeding at alternative timescales, potentially outside of the scope of the Towns Fund, so has now been removed from the delivery programme. AD questioned whether the proposals would address anti-social behaviour on Wycliffe, which RM confirmed the plans would help to mitigate. GT questioned whether Airedale Road would be addressed as it was a 'rat run' and not safe for pedestrians. SA confirmed that the plans would seek to redress the balance between vehicles and pedestrians, with prioritisation on sustainable travel. SA and RM to arrange meeting with Town Council to discuss the proposals, wider engagement and potential support from the Town Council that would include Baildon. The Board welcomed the proposals and voted in favour of proceeding with the proposed projects as outlined in the Towns Fund Board papers and presented at the meeting. This included a removal of the Canal Road Corridor (Naturalising Bradford Beck) project from the Towns Fund delivery plan and this element of funding reallocated in line with Board endorsement of item 7 RS raised an issue with the bike scheme with the bike racks having an impact on the gazebos in the Market Square. RM agreed to investigate. An update on the Market Square Toilets was provided by JC whereby there were concerns regarding the doors. JC confirmed that the design met the building control and health & safety specifications. A license to install hoop barriers was in the process of being submitted to Highways. This process is expected to take up to two weeks, following on from which any work could be undertaken. Project C – Community, Art, Heritage & Future Tech Hub A confidential update was provided (Section 7) regarding the progress made by Council Officers to support the College in addressing the funding gap. The College are also working at pace to identify options to reduce the gap and ensure the project can be delivered. Following on from these updates, and the confidential item on Funding Re-allocation (Section 7 in the minutes), the Board voted in favour of endorsing the recommendations outlined in the Funding Re-allocation Paper.	Town Council and CBMDC Officers to meet To circulate presentation to the Board To investigate the bike racks in the Market Square	CBMDC / JA / RS CBMDC CBMDC / JA / RS	TBC Done Done

ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
	Project D - Capital Assistance to Business Growth Scheme The full allocation of funding is currently committed, with work underway to ensure claims are submitted to release the funding. The Shop Front Improvement Grant Scheme is still open for applications at present. SC questioned a reserve list and requested a list of the types of businesses, and their requirements to be provided for the next Board Meeting. Project E – Shipley Library Enterprise Hub RP provided an update where the Library Services Team have recruited a new Librarian to support the delivery of outputs. JA confirmed that he had met the new contact, who attended the Shipley Means Business Event. Further opportunities to collaborate were discussed and are in the pipeline. Project F – Health, Wellbeing & Community Campus The Cellar Trust are continuing to collate and review the outputs as confirmed by HH as part of the Towns Fund requirements. The Board commended HH for her role in the renovations of the building, which hosted the Towns Fund Board meeting. Project G Rose Quarry GT requested a site visit be arranged to view the Quarry and work undertaken through the Towns Fund funding. Project H Shipley Sustainable Community Hub RP provided an update regarding the meeting held in February 2026, where the focus now is on benefit realisation and collation of outputs. The Hive are working on the collation of outputs, specifically learners, which will be submitted for verification once available.	To provide a contingency list of businesses waiting for funding Arrange site visit	CBMDC CBMDC	Jun-26 Done
9	Outputs & Outcomes Update provided as per circulated paper.			

ID	Notes/ Actions / Decisions	Decision	Action Owner	Due Date
10	Board Forward Planner No further actions to include in the Forward Planner			
11	AOB DB requested the next meeting take place in May 26 to review Shipley DIF. Officers to discuss and agree with Chair.	Review dates/times & location	CBMDC	Mar-26
12	Date and time of the next meeting: tbc			

6. Project Updates – Updated MHCLG Risk Guidance

Rating	Possible Description / Criteria
Green	• Financial Management (Spend): Spend on or ahead of profile; no rising costs; forecast within programme end date. • Delivery Progress, Issues & Risks: Milestones on track or ahead of schedule; no scope changes; planning secured; project complete or nearing completion. • Stakeholder / Political Interest: Strong, proactive engagement; political support assured.
Green / Amber	• Financial Management (Spend): Minor slippage to spend profile but mitigation plan in place; spend forecast within programme end date. • Delivery Progress, Issues & Risks: Project progressing with minor issues; milestones slightly delayed but mitigation plan in place; scope changes including new activity approved and managed. • Stakeholder / Political Interest: Active engagement; minor concerns.
Amber	• Financial Management (Spend): Minor variance from profile (for example <10%) or forecasting issues; funding gap identified but source known; recovery plan in place; spend still expected within programme end date. • Delivery Progress, Issues & Risks: Milestones delayed / paused but recovery plan active; scope changes including new activity under consideration; delays linked to value engineering or funding adjustments. • Stakeholder / Political Interest: Engagement limited or reactive; some political risk.
Amber / Red	• Financial Management (Spend): Significant variance from profile (for example 10-30%) or major funding gap; mitigation unclear; risk of slippage beyond programme end date. • Delivery Progress, Issues & Risks: Major delays impacting critical path; revised delivery plan not yet adopted; outputs at risk; project may require redesign or additional funding or be at risk of cancellation. • Stakeholder / Political Interest: Minimal engagement; political uncertainty or emerging opposition.
Red	• Financial Management (Spend): Severe cost escalation (for example >30%) with no mitigation plan; funding gap unresolved; spend almost certain to slip beyond programme end date. • Delivery Progress, Issues & Risks: Delivery stopped; milestones missed with no recovery plan; project viability in serious doubt or project confirmed for cancellation; outputs unlikely to be achieved. • Stakeholder / Political Interest: No engagement; active opposition or political risk.

6.1. Project Updates – Position up to February 2026:

Project Name	Value	Project Summary	Project Delivery Status	Updates	RAG Rating
Development Investment Fund (DIF) (Bradford Council)	£6.7m (capital) £106k (revenue)	Development of industrial units and remediation of brownfield sites.	Ongoing – delayed Completion Date: TBC	- Preferred option is now at design stage. Further information has been provided at the Board Meetings (in confidence). - Rating to be reviewed once further design work has been completed.	5
Town Centre & Infrastructure Improvements (Bradford Council)	£4.74m (capital)	Investment in Town Centre & Infrastructure Improvements.	Other	See individual updates	3
Community, Art, Heritage & Future Tech Hub (Shipley College)	£5.91m (capital)	Development of a Community, Art, Heritage & Future Tech Hub on the site of the Caroline Street Car Park.	Ongoing – delayed Completion Date: TBC	- Land disposal was approved by the Executive on 02/12/25, subject to a deliverable project. - The Council is working closely with the College to address issues related to costs to ensure this project can be delivered.	4
Capital Assistance to Business Growth (Bradford Council)	£1.81m (capital) £100k (revenue)	Grant programme for new and existing businesses.	Ongoing – delayed Completion Date: Mar-27	April 2026 [Appendix 1] 58 applications approved from 52 businesses, with grant commitments at £1.76m from a total pot of £1.81m, of which £770k has been paid. 41 jobs verified plus an additional 2 apprenticeships (43 jobs in total).	2
Shipley Library Enterprise Hub (Bradford Council)	£80k (capital) £53k (actual)	Refurbishment of space to create an Enterprise Hub.	Completed	The team are reviewing resources and in the process of collating outputs for events and working with entrepreneurs to support their growth and capture outputs.	1
Health, Wellbeing & Community Campus (The Cellar Trust)	£2.9m (capital) £100k (revenue)	Project to refurbish The Cellar Trust building.	Completed	- Farfield Open Day took place on 04/07/25, with key stakeholders and Board members in attendance. - The outdoor areas have been remodelled with seating areas and safe spaces created. - The team are now working through the outputs.	1
Wrose Quarry Wetlands (The Conservation Volunteers)	£70k (capital)	Remediation work of the Wrose Quarry.	Completed	All the outputs have been collated for this project and evidenced.	1
Shipley Sustainable Community Hub (The Old School Building Company Ltd)	£2.51m (capital)	Creation of a sustainable community hub for Shipley.	Completed	- In October 2025, the Kirkgate Centre building was judged the best community building in the region at the Local Authority Building Control Awards. - The team are continuing to work with the Council to document the outputs.	1

6.2. Town Centre & Infrastructure Improvements

Project Name	Value	Project Summary	Project Delivery Status	Updates	RAG Rating
Market Square Scheme Public Realm & Active Travel Improvements (£709k)	£3m (capital) £1m WYCA (capital match)	Redevelopment of the Market Square in Shipley. Repaving work on Kirkgate, Market Square, Central Avenue and an extension down to Otley Rd	Completed Ongoing – On Track Completion Date: Nov-26	- AUREOS Highways Ltd have completed on site works as of 5th Sep 2025. The project is now in the defects period until the 5th Sept 2026. Any issues that arise will be discussed and a course of action decided on. Work is also progressing on the public toilets. - Plans are currently in detailed design stage and a programme of works has been drafted, with site compound identified. - In talks with the Contractor to review a mobilisation period once costs and pricing have been confirmed. See Projects 1-5 for further details on specified parts of the project work.	1
Active Travel Schemes: Fox's Corner Cycle Link (1)	£100k (capital)	Advisory cycle passage lane and cycle refuge linking canal with Train Station extending to Town Centre	Ongoing – On Track Completion Date: TBC	- Improvement of cycle passage north and south through the junction by adding an advisory cycle lane and cycle refuge. - Designed to link the canal with train station and extension of the Town Centre.	1
Active Travel Schemes: Stead Street Station Link (2)	£92k (capital)	Improve access to platform 1 at Shipley Station and create a clear pathway to and from the station.	Ongoing – On Track Completion Date: Nov-26	- Detailed design is being procured with input from the engineers. - Highways Delivery Unit have it programmed to start in August 2026.	1
Active Travel Schemes: Westgate Public Realm (3)	£50k (capital)	Enhance streetscape though possibly widening of pavements	Ongoing – On Track Completion Date: Nov-26	- General arrangement plan being prepared and identified as a high priority project. - Will be completed after Stead Street by the Highways Delivery Unit.	1
Active Travel Schemes: Path to Market Square (4)	£32k (capital)	Improvement of paths to Market Square & Central Reservation	Ongoing – On Track Completion Date: Nov-26	- Town centre paving replacement works have been extended down to Otley Road in order to link with Station and Stead Street. - Planting in the central reservation has been given the go ahead by Parks & Screen Cleansing Team.	1
Active Travel Schemes: Bank Street Digital Train & Bus Info (5)	£40k (capital)	Upgrade of totem behind the bus shelters	Ongoing – On Track Completion Date: Nov-26	- WYCA have provided the specification for the Bus/Rail Totem, double-sided and screen size have been selected. - More information required for the foundations.	1

Active Travel Schemes: Footway Improvements	£76k (capital)	Victoria Park, West Royd Avenue and Wrose Brow Road Footway Improvements	Completed	Victoria Park footway, West Royd Avenue and Wrose Brow Road footway improvements completed.	1
Saltaire Low Traffic Neighbourhood	£0k No TF Funding	Low traffic neighbourhood installations in Saltaire	Completed	Installation completed with support of the Towns Fund design team on community consultation.	1
Active Travel Schemes: Shipley Green Space Link	£150k (capital)	Installation of crushed stone footpaths to link Valley Road to Briggate	Ongoing – delayed Completion Date: Nov-26	Project is underway and significant progress with hard landscaping and halfway through.	2
Active Travel Schemes: Greenway Carnegie Drive Link	£98k (capital)	Short link to help cyclists and pedestrians access Carnegie junction and Dock Lane.	Ongoing – delayed Completion Date: TBC	- Dropped curb to allow for cyclists crossing Leeds Road to access Carnegie Drive, alongside a tarmac path across a cut through. - Project is ready to be delivered and is dependent on other schemes.	3
Active Travel Schemes: Dock Lane Boardwalk	£75k (capital)	Link to towpath for pedestrians and cyclists	Ongoing – delayed Completion Date: Oct-26	Partly owned by the Canal & Rivers Trust and their permission will be sought on the design as they will want to be confident that they can adopt and maintain any works completed.	3
Active Travel Schemes: Wayfinding & Heritage Trail	£57k (capital)	Assessment of wayfinding across Towns Fund Area	Ongoing – delayed Completion Date: Dec-26	- Supplier found to supply and install signage and identified by the Active Travel Team. - A review of all the signage will be undertaken (similar project commissioned in Bingley) once previous work has been undertaken.	3
Active Travel Schemes: Shipley Fields Cycle Route & Footpath	£125k (capital)	New cycleway from Norwood drive to Otley Road	Ongoing – delayed Completion Date: TBC	- Link residential areas to the south of Shipley with Shipley CoE Primary School and Town Centre via an existing crossing. - Will be programmed in before Shipley to Saltaire Cycleway.	3
Active Travel Schemes: Shipley to Saltaire Cycleway	£250k (capital)	Development of new route that passes along quieter side of roads to improve safety	Ongoing – delayed Completion Date: TBC	- Detailed junction analysis ongoing and external consultation undertaken (Shipley Ward Councillors). - Preparing for targeted consultation with businesses and user groups. - Ongoing discussions with landowner who will need to approve design.	3
Active Travel Schemes: Greenway Gateway Features	£100k (capital)	Installation of new entrances features at Carnegie Drive / Poplar Road	Ongoing – delayed Completion Date: TBC	- Aim to create an attractive entrance that creates a linear park feel to the space and blocks unwanted vehicular misuse/access. - General arrangement plans being prepared and dependent on other schemes.	3

Active Travel Schemes: Canal Towpath Improvements	£50k (capital)	Canal towpath repairs with lighting under Otley Rd Bridge	Ongoing – delayed Completion Date: TBC	- Improvement of lighting of the canal towpath under the bridge. - Ecological survey work undertaken with bat surveying season delaying progress. - Ownership of the lights investigated and will review how this will be delivered.	2
Real-time Bus Information Service	£40k (capital)	Bus information at 7 sites	Completed	7 sites completed by the West Yorkshire Combined Authority.	1
Public Toilets	£330k (capital) £507k (actual)	Public toilets for the Market Square in Shipley.	Ongoing- delayed Completion Date: Feb-26	- Market Square Toilets were completed on 19/12/25, with the handover process to Shipley Town Council being finalized. - Delay to opening due to radar key in the disabled toilet, which is in the process of being rectified. - Expected opening to be confirmed by Shipley Town Council.	1

7. Contingency Planning

- 7.1** Contingency Planning work undertaken to review the existing allocation of funding and outputs. This included mapping what has been achieved, the percentage remaining and what is currently contractually committed. The Contingency Planning exercise has been undertaken to support the Shipley Towns Fund Board in reallocating funds should project funding become available to do so.
- 7.2** A key consideration from the Contingency Planning exercise will need to include a review of the existing outputs, against the Towns Investment Plan and approved Business Cases to ensure these can be delivered or revised if required.

8. Shipley Midpoint Review

- 8.1** A Shipley Midpoint Review was undertaken in January 2026 as part of a 'half-way' assessment of the programme. A number of recommendations were made and presented to the Shipley Towns Fund Board, with associated actions that will be presented to the Board.
- 8.2** These recommendations are currently going through the internal governance arrangements and further information will be shared with the Shipley Towns Fund Board regarding the next steps and prioritisation of actions.

9. Financial Update

Capital Project Name	Total Project Funding £'000	Total Approvals to date (31/03/26) £'000	Remaining Project Funding £'000
Development Investment Fund (Bradford Council)	6,694 (cap) 306 (rev)	152 (cap) 306 (rev)	6,542 (cap) 0 (rev)
Town Centre & Infrastructure Improvements (Bradford Council)	4,740 (cap)	3,077 (cap)	1,663 (cap)
Community, Art, Heritage & Future Tech Hub (Shipley College)	5,917 (cap)*	720 (cap)	5,197 (cap)
Capital Assistance to Business Growth (Bradford Council)	1,810 (cap) 100 (rev)	739 (cap) 100 (rev)	1,071 (cap) 0 (rev)
Shipley Library Enterprise Hub (Bradford Council)	53 (cap)	53 (cap)	0 (cap)
Health, Wellbeing & Community Campus (The Cellar Trust)	2,900 (cap) 100 (rev)	2,900 (cap) 100 (rev)	0 (cap) 0 (rev)
Wrose Quarry Wetlands (The Conservation Volunteers)	70 (cap)	70 (cap)	0 (cap)
Shipley Sustainable Community Hub (The Old School Building Company)	2,510 (cap)	2,510 (cap)	0 (cap)
Totals:	24,694 (cap) 506 (rev)	10,221 (cap) 506 (rev)	14,473 (cap) 0 (rev)

(cap) capital (rev) revenue

*inc. £200k of Community Infrastructure Levy Funding

10. Outputs & Outcomes

Project Name	Key Target Outputs / Outcomes*	Unit	Target	Achieved	Risk Status
A – Development Investment Fund	£ spent directly on project delivery (either local authority or implementation partners)	£'000	1,500		
	£ co-funding spent on project delivery (private and public)	£'000	65,300		
	# of temporary jobs supported during project implementation	Number	355		
	# of full-time equivalent (FTE) permanent jobs created through the project	Number	400		
	Amount of floorspace delivered / repurposed	m2	34,400		
	# of residential units provided	Number	116		
B – Town Centre & Infrastructure Improvements	£ co-funding committed (private and public)	£'000	4,530	1,000	2
	# of temporary FT jobs supported during project implementation	Number	75	71	2
	Amount of public realm improved	m2	15,200	5,912	2
	# of improved public transport routes	Number	4	17	1
	Total length of new cycle ways or pedestrian	Km	2.5	2	1
	Number of public amenities / facilities created	Number	4	1	2
	Automatic / manual counts of pedestrians / cyclists	Number			
C – Community, Art, Heritage & Future Tech Hub	# of temporary FT jobs supported during project implementation	Number	50		
	Co-funding committed (private and public)	£'000	711		
	# of full-time equivalent (FTE) permanent jobs created through the projects	Number	7		
	# of full-time equivalent (FTE) permanent jobs safeguarded through the projects	Number	200		
	Amount of improved cultural facilities (heritage)	m2	120		
	Amount of improved cultural facilities (classrooms)	m2	670		
	Amount of capacity of new or improved training or education facilities	FTE	680		
	Amount of public realm improvements (toilets)	m2	60		
	Amount of public realm improved – Urban Regeneration	m2	1,600		
	Number of new community/sports centres	Number	1		
	Number of visitors to arts, cultural and heritage events and venues	Number	8,800		
D – Capital Assistance to Business Growth	Co-funding private (millions)	£'000	4,000	8,592	1
	# of full-time equivalent (FTE) permanent jobs created through the projects	Number	45	43	2
	# enterprises receiving grants	Number	63	52	3
E – Shipley Library Enterprise Hub	Amount of floorspace repurposed	m2	50	50	1
	Availability of new specialist equipment – 2 new PC's	Number	2	2	1
	Increase in the amount of shared workspace or innovation facilities - 2 communal desks, 10 chairs	Number	12	12	1
	# of enterprises receiving non-financial support	Number	25	2	3
	# of learners enrolled in new education and training courses	Number	150	15	3

Project Name	Key Target Outputs / Outcomes*	Unit of measurement	Target	Achieved	Risk Status
F – Health, Wellbeing & Community Campus	# of temporary FT jobs supported during project implementation	Number	25	42	1
	# of full-time equivalent (FTE) permanent jobs created through the projects	Number	2	2	1
	Amount of floorspace repurposed	m2	1,073	1,073	1
	Amount of new parks/ greenspace /outdoor space	m2	1,200	1,200	1
	# of enterprises receiving non-financial support	Number	8	1	1
	Number of public amenities/facilities created	Number	11	11	1
	Amount of capacity of new or improved training or education facilities	Number	1,500	In progress	
G – Wrose Quarry Wetlands	Total length of newly built roads	Km	0.3	0.4	1
	Amount of public realm improved – Site 1 and Site 2	m2	20,250	20,350	1
	Amount of rehabilitated land	m2	12,000	12,000	1
	Amount of capacity of new or improved training or education facilities	Number	27	27	1
	Number of visitors to arts, cultural and heritage events and venues	Number	750	1,000	1
	Number of public amenities / facilities created	Number	6	6	1
	# of potential entrepreneurs assisted to be enterprise ready	Number	2	2	1
	Increased benefit for the public – members engaged	Number	50	50	1
H – Shipley Sustainable Community Hub	Improved perceptions of the place by residents/businesses/visitors	%	0	91%	1
	# of temporary FT jobs supported during project implementation	Number	20	39	1
	Arts, culture and heritage – upgraded and protected community hub	m2	800	904.55	1
	Number of visitors to arts, cultural and heritage events and venues – 3,400 per year	Number	6,800	In progress	
	Carbon reduction – kg per annum with high standard of insulation and use of solar panels and electric heating	Tonnes	12,000	12,000	1

*This is a summary of the key outputs and outcomes and is not a definitive list of all that have been agreed with MHCLG

11. Board Forward Planner 2025-26 / 2026-27

Agenda Item / Issue	Lead	Mar-26	Jun-26	Sept-26
Welcome and apologies	Chair	x	x	x
Meeting format and conduct	Chair	x	x	x
Declaration of Interests	Board Members	x	x	x
Correspondence Log	Board Members	x	x	x
Minutes of the last meeting and matters arising	Chair / Board Members / CBMDC	x	x	x
Governance	CBMDC			
Shipley Midpoint Review	CBMDC	x	x	
Project A – DIF / Project C – CAHFT Risks	CBMDC	x		
Project & Financial Updates	CBMDC	x	x	x
Outputs and Outcomes	CBMDC	x		x
Marketing Update	CBMDC		x	
Shipley Development Framework (Beyond 2028)	Board Members		x	
AOB	Board Members	x	x	x

12. AOB

13. Date and time of the next meeting:

13.1. September 2026 [Location, Date & Time TBC]

Appendix 1: Capital Assistance to Business Growth list of successful applicants [To April 2026]

	Company Name	Business Activity	Current FTE	Jobs to Create	Proposal	Total Cost	Grant Approval	Intervention	Grants Paid
1.	D&E Metal Fabrications Ltd	Metal fabrication	5	2	Install new offices	£60,611	£29,753	30%	£29,753
2.	Simply Digital Print Ltd	Printing	1	1	New printing press	£9,950	£2,985	30%	£2,985
3.	JW Stead & Son Ltd	Manufacturing & Engineering	7	1	Injection moulding	£101,758	£18,407	18%	£18,407
4.	The Rizues Limited	Uniform Supplier	9	5	Refurbishment / machines	£115,270	£34,581	30%	£13,355
5.	R Grech Binding (Sole Trader)	Bookbinding	1	0	New splitting machines	£6,493	£1,958	30%	£1,958
6.	Hughes Bakery Ltd	Bakers	60	5	New machines	£93,073	£20,389	22%	£20,389
7.	Development Engineering Ltd (1 st app)	Machining	11	2	New CNC machines	£56,258	£11,428	20%	£11,428
8.	ASC Cartons Ltd	Packaging Manufacturers	49	5	New machines	£129,022	£27,772	22%	£22,772
9.	George Pickersgill Ltd	Removals & Storage	10	2	Office refurb	£51,939	£10,388	20%	£10,187
10.	Plaey Ltd	Furniture design & Production	1	1	New CNC machines	£6,852	£2,056	30%	£1,821
11.	The Greek Corner	Café	0	4	Property works	£33,239	£6,016	30%	£6,016
12.	Development Engineering Ltd (2 nd app)	Machining	11	2	New CNC machines	£196,594	£39,319	20%	£38,685
13.	Rotate IT t/a Whirli	Toy subscription	8	20	Warehouse setup	£64,011	£19,203	30%	
14.	Oracle Opticians Ltd	Opticians	0	4	Shop fit out & machinery	£192,617	£57,785	30%	£57,082
15.	Denso Marston Ltd	Heat Exchange Manufacturers	742	13.5	New tech and equipment	£3,210,160	£315,000	10%	£217,032
16.	Northway Vehicle Sales	Vehicle Rental	4	2.5	Purchase EV chargers	£12,415	£1,959	30%	£1,959
17.	Carnaud Metalbox Engineering Ltd	Canning Manufacturers	350	0	Ventilation system	£221,780	£44,356	20%	£41,354
17.	Wharf Street Coffee t/a Village General Stores	Coffee Shop	1	3.5	Café equipment	£7,631	£2,065	30%	£2,065
18.	Tokenetic Ltd	Software Development	2	3	Office furniture	£15,446	£4,634	30%	£2,328
19.	Development Engineering Ltd (3 rd app)	Machining	11	1	New CNC machine	£118,000	£23,600	20%	£23,543
20.	Sirinart Thai (Sole Trader)	Thai Healing Massage	0	0	Building alterations	£4,882	£290	30%	£290
21.	John Driscoll (Sole Trader)	Carpentry / Design	1	1	New CNC machine	£13,602	£4,081	30%	£4,074
22.	Rance Booth Smith Architecture Ltd	Architectural Services	13	1	New technology	£31,672	£6,334	20%	£3,346
23.	Specialist Car Covers Ltd	Vehicle Cover Manufacturer	45	3	New IT & equipment	£36,821	£7,364	20%	
24.	Slipstream Engineering & Design	Radio frequency and electronics	21	4	Property improvements	£104,513	£31,354	30%	£31,354

25.	Univer Manufacturing t/a Tecnair	Pneumatics	48	4	New machinery	£207,259	£41,452	20%	£33,108
26.	Titus Vaults Ltd	Safety deposit centre	0	3	New machinery	£185,132	£55,540	30%	£22,828
27.	Wander Women Campers	Campervan conversions	2	2	New machinery	£24,453	£8,536	30%	£171
28.	Langley Properties Heating & Insulation	Property retrofit	2	8	Business expansion	£164,960	£49,488	30%	
29.	Salts Fire & Security	Fire protection installation	6	4	New machinery	£20,219	£6,066	30%	£3,405
30.	R Grech Binding (Sole Trader) (2 nd app)	Bookbinding	1	0	New machinery	£6,600	£1,943	30%	£1,919
31.	Bows & Beams	Children's playcentre	0	2	New café / play space	£60,250	£18,075	30%	£600
32.	Ogden Fulfilment	Order fulfilment centre	0	2	New IT equipment	£17,403	£5,517	20%	£2,123
33.	George's Café	Café	0	3.5	Property works	£21,768	£6,530	30%	£4,515
34.	Fingreen Holdings	Socket tool manufacturer	42	18	Building improvements	£2,575,000	£315,000	20%	
35.	Baildon Veterinary Centre	Veterinary Centre	17	1	Property works	£505,537	£101,107	20%	£94,038
36.	Produmax	Machine part manufacturer	103	9	New machinery	£411,850	£41,185	10%	
37.	Altogether Financial Solutions	Financial services	3	2.5	New IT systems	£5,100	£1,530	30%	
38.	Yorkshire Podiatry	Podiatry Services	3	1	Property refurb	£31,594	£10,039	30%	£10,039
39.	danST Engineering	Automotive engineers	5	1	New equipment	£21,333	£6,400	30%	
40.	Ola J Tasty Kitchen	Café	3	3	Premises expansion	£32,886	£9,866	30%	
41.	Hughes Bakery (2 nd app)	Bakers	80	8	Extension	£404,555	£80,911	20%	
42.	The Rizues Limited	Uniform to the healthcare sector	9	4	Refurbishment / machines	£94,044	£13,355	30%	£13,355
43.	Millie Inns Ltd (Shop Front Improvement)	Public house	-	-	Replace shop front	£10,700	£8,560	80%	£8,520
44.	Yorkshire Podiatry (Shop Front Improvement)	Podiatry Services	-	-	Replace shop front	£6,840	£5,472	80%	
45.	The Rizues Limited (2 nd app)	Uniform to the healthcare sector	9	4	New equipment	£48,558	£14,567	30%	£12,456
46.	Ms M Gledhill t/a Beatz & Pointe	Dancewear and accessories	1	0.5	New equipment (Printer)	£13,193	£3,958	30%	£3,925
47.	Muslim Womens Council	Education & training	8	3.5	Property refurb	£210,733	£63,219	30%	
48.	AC Yorkshire Ltd t/a Pepe's Piri Piri	Quick service restaurant	0	5	Property refurb	£270,965	£81,290	30%	
49.	Yorkshire Podiatry (2 nd app)	Podiatry Services	3	0	Property refurb	£6,840	£5,472	80%	£5,472
50.	Guardian Funeralcare	Funeral director	-	-	Shop front	£7,786	£6,229		
51.	Shipley Sandwich Co	Sandwich shop	-	-	Shop front	£7,338	£5,902	80%	
52.	Le Monde	Takeaway	-	-	Shop front	£7,222	£5,777	80%	
53.	Alian's Gifts	Gift shop	-	-	Shop front	£4,300	£3,444	80%	
54.	The Healing Zone	Massage & wellbeing hub	-	-	Shop front	£2,090	£1,672	80%	

55.	Verbeia Ltd (on behalf of Drop of Ink)	Tattoo Salon	-	-	Shop front	£7,500	£6,000	80%	
56.	Duck & Dive Ltd	Diving & swimming centre	-	-	Shop front	£46,975	£20,000	43%	
57.	The Bothy Shipley	Café	-	-	Shop front	£10,800	£8,640	80%	
58.	Italiano	Hospitality	-	-	Shop front	£3,263	£2,610	80%	

Summaries

Town	Expression of Interest	Rejected	Application Numbers	Total Cost	Private Sector Match	Grant Amount	FTE Jobs to be created	FTE Jobs verified	Grants Paid	Average Grant
Keighley	100	15	40	£10,711,106	£9,127,806	£1,583,301	127	87	£1,441,164	£39,583
Shipley	117	10	46	£10,285,847	£8,592,648	£1,761,536	146.5	36	£770,302	£30,371