

Bradford Council
Example Building
Example Street
Bradford
BD1 1HX

Bradford Council
Council Tax
PO Box 1242
Bradford
BD1 9YN

Website:
www.bradford.gov.uk/counciltax

Date: 4th September 2023

Dear Bradford Council

Council Tax Account Reference Number: 358012345678

Empty Property Address:

1 Example Road, Bradford, BD1 2HX

Council Tax - Empty Property Review

We are contacting you because our records show that you are responsible for the above named property which is currently registered as being unoccupied for council tax.

To ensure that our records are accurate and that you are paying the correct amount of council tax, you are asked to complete an online form immediately to either notify us of a change in circumstances or to confirm there is no change and the property remains unoccupied.

To complete your review please visit our website and fill in the online form:

<https://bit.ly/emptyfurnished>

Or scan the QR code to be taken direct to the website:



Yours sincerely

Council Tax Team
Bradford Metropolitan District Council

If you are concerned that this letter is not genuine, please visit the Bradford Council website and search for 'empty property review': <https://www.bradford.gov.uk/>

Why is the Council reviewing empty properties?

To help tackle the shortfall in national housing, the Council is reviewing empty properties in the district. We are also doing this to fulfil our duty to maintain accurate records for Council Tax.

What do I need to tell the Council?

You have previously informed us that your property is unoccupied and furnished. The review will require you to confirm if your property:

- remains unoccupied and furnished
- is now unfurnished
- has been sold or if someone has now moved into the property

I own an empty property - is there any help available to bring it back in to use?

Yes, the Council's Empty Homes and Loans Team have a range of initiatives to help owners bring empty homes back into use. For more information, please visit www.bradford.gov.uk/housing/empty-homes/about-empty-homes/ or scan the QR code to be taken directly to the website:

