

Application for a DEATH Certificate

Please read the notes overleaf **BEFORE** completing this form

For Register Office use only

| | | |
|---------------|-----------|-----------------|
| Register No. | Entry No. | Certificate No. |
| Date of issue | | |
| | | |

To the Registration Officer having custody of the register

1 Applicant

Name of applicant: Mr / Mrs / Miss / Ms (State name in full)

Your postal address:

.....

..... Post Code: Tel No:

2 Please state your relationship to the person to whom the certificate relates

.....
.....
.....

3 It would help us if you would state the purpose for which the death certificate is required

.....
.....
.....

4 Details of death certificate required

Surname of deceased

Forename(s)

Occupation

Home address

.....

.....

Date of death

Place of death

.....

..... (Full address if name of hospital)

Date of birth

Or age at death

If married please give name and surname of

husband/wife

.....

5 Requirements

For information about the types of certificate available please see overleaf

Standard death certificate

I require Standard death certificate(s)
Number

6 Remittance enclosed

(Postal applications only)

I enclose a cheque / postal order for £

Cheques should be made payable to Bradford Council

7 Signature

Signature Date

Information about death certificates

Standard certificates: This is a full copy of the death entry.

Postal applications

If you apply by post please complete the form and enclose a stamped addresses envelope and the appropriate fee in sterling. Information about the cost of certificates may be obtained from any register office. All remittances should be made payable to Bradford Council and crossed “/&Co” **Do not send cash.**

- The application form should be sent to the Superintendent Registrar of the district where the death occurred:
- The Register Office
City Hall
Bradford
BD1 1HY
Tel: 01274 432151

Do not use this form for making applications to the Register General.

For the purposes of detection and prevention of crime, information relating to this application may be passed to other Government departments or law enforcement agencies

Searches of death indexes

Superintendent Registrars do not have the staff to undertake searches of an indefinite protracted nature. Usually a search in the death index, covering a period not exceeding 5 years, will be made but only where accurate details have been given of the death registration. If a wider search is required it is necessary for the applicant or someone of his/her behalf to make a **general search** in the indexes. For further information see below and then make enquiries of the Superintendent Registrar.

General searches at a Superintendent Registrar's office

The indexes in a Superintendent Registrar's office relate only relate to births, marriages and deaths which occurred within the Superintendant Registrar's district.

A **general search** is a search in the indexes conducted in person by the applicant or someone on his/her behalf during any number of successive hours not exceeding six. By arrangement with the Superintendent Registrar a person making a **general search** may have access to the indexes to the registers of births, marriages and deaths but not to the registers themselves. A certificate of any entry identified may be obtained on completion of an application form and on payment of the appropriate fee.

If a person making a **general search** is uncertain whether a reference found in the indexes relates to the entry for which he/she is searching, the Superintendent Registrar, on being given definite details by which the entry may be identified, will verify those particulars by reference to the register. Any additional information from the entry can only be made available in the form of a certificate.