

Local Development Framework for Bradford

Local Development Scheme

April 2007 - June 2011

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City of Bradford MDC

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1.0 INTRODUCTION

1.1 The New Development Planning System

- 1.1.1 The Planning and Compulsory Purchase Act came into force in September 2004 and has introduced major changes to the way in which local planning authorities produce development plans for their areas. The aims of the new Act are to speed up the plan making process and to make it more flexible/responsive to changes in circumstance. Emphasis is placed on keeping plans up to date via a continuous process of monitoring and review. A proactive approach to community involvement throughout the development plan making process is also encouraged.
- 1.1.2 The previous development plan system of Planning Policy Guidance, Regional Planning Guidance for Yorkshire and Humber, and the City of Bradford Replacement Unitary Development Plan has been replaced by a new system. For the Bradford District the new system consists of:
- Planning Policy Statements – these set out national planning policy and are produced by central Government. These are progressively replacing Planning Policy Guidance Notes (PPGs).
 - Regional Spatial Strategy for Yorkshire and the Humber – this sets out the planning policy for the region, produced by the Regional Assembly for Yorkshire and the Humber (RAYH) and issued by the First Secretary of State.
 - Local Development Framework – this sets out the core strategy, planning proposals and policies for the District, and is produced at a local level by Bradford Council.
- 1.1.3 The Local Development Framework (LDF) for Bradford District will consist of a portfolio of Local Development Documents (LDDs), these will provide the framework for delivering the spatial planning strategy for the area. Unlike the current system of a single development plan, the new development plan will consist of a series of separate documents. The preparation of an LDF will be a continual process, with LDDs adopted and new ones added to the LDF at different stages. There are two main types of Local Development Documents:
- 1.1.4 Development Plan Documents (DPD) – these are LDDs that will form part of the statutory development plan and will be the subject of a Public Examination by an independent Inspector. Development Plan Documents together with the Regional Spatial Strategy for Yorkshire and the Humber will form the statutory development plan for the Bradford District and will be the start point for the consideration of planning applications.
- 1.1.5 Development Plan Documents will progressively replace the current adopted Replacement Unitary Development Plan (October 2005), as saved.
- 1.1.6 Supplementary Planning Documents (SPD) - these LDDs are non-statutory documents that supplement policies and proposals contained in

a Development Plan Document. For example, they may provide more detail to a DPD or may focus on developing a brief for a site. SPDs will be the subject of public consultation but not a Public Examination.

- 1.1.7 The Local Development Framework portfolio will also include the following documents:
- 1.1.8 Statement of Community Involvement (SCI) – this Local Development Document will illustrate how the Council intends to engage the local community and stakeholders in preparing/reviewing Local Development Documents as well as in the consideration of planning applications. The SCI is not a Development Plan Document, however, it is the subject of a formal public consultation process and an independent Examination by an Inspector.
- 1.1.9 Local Development Scheme (LDS) - this is a three year rolling work programme which sets out the details, timescales and arrangements for producing, monitoring and reviewing Local Development Documents.
- 1.1.10 Annual Monitoring Report (AMR) – this report will set out the progress being made in producing LDDs and the effectiveness of policies contained within LDDs. The information gathered will form part of the evidence base that is used to review whether any changes are required to the Local Development Scheme.
- 1.1.11 The policy and proposals content of all Development Plan Documents and Supplementary Planning Documents will be the subject of a Sustainability Appraisal (SA) and European Union Directive 2001/42/EC Strategic Environmental Assessment (SEA) to ensure that sustainable development principles are met.
- 1.1.12 The preparation of an LDF will be a continual process with new Local Development Documents added to the LDF at different times to reflect changes in circumstance; such as the need for an Area Action Plan, changing Government guidance or the findings in the Annual Monitoring Report. The production cycle for individual LDDs is contained in this Local Development Scheme.

1.2 The Purpose and Content of the Local Development Scheme

- 1.2.1 One of the requirements of the Planning and Compensation Act is that all local authorities produce and regularly review a Local Development Scheme. The purpose of this Local Development Scheme (LDS) is to provide a starting point for the local community and stakeholders to find out what planning policies and proposals (Local Development Documents) the Council intends to produce as part of the Local Development Framework. It also sets out the timetable for monitoring and reviewing policies and proposals contained in LDDs once they have been adopted.
- 1.2.2 The Council's first LDS was brought into force in June 2005. It established the Council's work programme priorities for development plan preparation

for the timeframe of January 2005 to January 2008. The current revised LDS has been prepared in light of progress and additional work priorities highlighted in the Annual Monitoring Report 2006 (see sections 3 below) and covers the period January 2007 to May 2011. The LDS provides summary details of the nature and content of each LDD, the geographic area to which each LDD relates, the interrelationship between documents and the timetable for document preparation. (More details are provided in sections 3 - 5 below.)

- 1.2.3 The progress in delivering the LDS programme will be reviewed annually in December through the Annual Monitoring Report. This will identify progress against the key milestones and highlight any new issues, which need to be addressed through the LDF.

1.3 Stakeholder and Community Involvement

- 1.3.1 A key objective of the new planning system is to strengthen community and stakeholder involvement in the preparation and revision of Local Development Documents. The LDS programme therefore allocates time for community consultation (see table 1: Schedule of Proposed LDDs, on page 7 below). The aim of this is to inform the public and interested parties in advance of when public consultation is likely to take place for individual documents.
- 1.3.2 Details of how the community and interested parties will be involved in LDD preparation will be set out in a separate document that has been produced by the Council entitled 'Statement of Community Involvement' (SCI). The SCI is one of the first documents to be produced by Bradford under the new planning arrangements. The SCI for Bradford was submitted to the government for examination in November 2006.

2.0 ARRANGEMENTS DURING THE TRANSITIONAL PERIOD

2.1 Saved Documents

- 2.1.1 In the period between 28th September 2004, when the Planning and Compulsory Purchase Act 2004 came into force, and the completion of the first Local Development Documents, transitional arrangements automatically allowed the existing policies and proposals in the adopted Unitary Development Plan (1998) to be 'saved' for a period of three years. For plans in preparation, the three year period commences from the date of adoption.
- 2.1.2 The Council's Replacement Unitary Development Plan was adopted in October 2005. Therefore, under the transitional arrangements, the Adopted Replacement UDP policies and proposals will be 'saved' and will continue to be part of the statutory Development Plan for the District, until October of 2008. The Council will need to seek the Secretary of State's approval to save the policies beyond this date.

- 2.1.3 As the Replacement UDP is an up to date plan, it is considered appropriate to 'save' some of the policies and proposals for longer than the specified three year period, subject to government approval.
- 2.1.4 Supplementary Planning Guidance (SPG) cannot be saved under the new system, but the items listed in Appendix 2 will continue to be a material consideration when planning applications are determined, whilst the relevant saved policies of the RUDP are in place.

3.0 ISSUES FOR THE LDS REVIEW

3.1 Progress Against The First LDS

- 3.1.1 The first LDS for Bradford was submitted to the First Secretary of State for consideration on 22nd March 2005. Following the receipt of further comments from GOYH further revisions were made to the LDS and resubmitted to the First Secretary of State on 20 June 2005. The Council was served notice on 21 June 2005 by the First Secretary of State that he did not intend intervening and as such the Council could proceed to bring into effect the LDS as submitted on 21 June. The Council's Executive on 20 September 2005 formally adopted the LDS as amended.
- 3.1.2 The regulations require the LDS to be reviewed on a regular basis to take account of progress and slippage on any documents and new policy issues. The review should be linked to the production of the Annual Monitoring Report, which the Council has to submit to Government by the end of December and which considers progress on meeting the programme set out in the LDS. The Most recent AMR was submitted to government in December 2006. This sets out the progress in developing the Bradford LDF against the timetable in the first LDS.
- 3.1.3 In common with most other LPAs within the region, the AMR2006 highlights slippage on all the major DPDs against the first LDS. There are several reasons for this delay;
- Overly ambitious timetables set at a time of evolving national guidance and good practice on LDFs.
 - Developing guidance on 'soundness' and the practical implications of frontloading in order to address this.
 - Linked to 1 and 2 above is the need to ensure soundness and the alignment of Core Strategy work with other emerging strategies and a robust evidence base.
 - Additional work pressures (RUDP, RSS and SPD work).
- 3.1.4 The issues highlighted above have informed the programme and timetable in this the revised LDS. In particular, it has drawn upon the practical experience and good practice that has emerged from other local planning authorities who are at a more advanced stage in their LDF preparation and from the first few Inspectors reports into LDF documents. It has also considered national guidance, in particular from the Planning Advisory Service on the practical implementation of the new system.

3.1.5 Progress has been made on several LDDs. The SCI has reached submission stage with an Examination in the summer. Several SPDs have been adopted, namely:

- Sustainable Design Guide SPD
- City Centre Design Guide SPD
- Designing Out Crime SPD

3.2 New Work priorities

3.2.1 Since the LDS was brought into effect, additional work areas have been identified through the AMR and these have been duly considered in the LDS review. These include:

- Airedale Masterplan.
- The Bradford Canal and the Canal Road Masterplan.
- Open Space Assessment for the District.

3.2.2 These new priorities have resulted in several additional DPDs, which are considered in more detail below.

4.0 SCHEDULE OF PROPOSED LOCAL DEVELOPMENT DOCUMENTS

4.1 Proposed Local Development Documents

4.1.1 A list of proposed LDDs to be prepared over the next three years is summarised in a schedule in table 1 on page 7 below. The schedule provides a brief description of the content of each LDD, and the key milestones for document preparation from early public consultation through to adoption. It also distinguishes which documents will be Development Plan Documents rather than Supplementary Planning Documents.

4.1.2 It is intended that the following LDDs identified in table 1 on pages 7 – 12 below are to be produced by Bradford Council in the next three years:

- Statement of Community Involvement (LDD)
- Core Strategy (DPD)
- Housing and Employment Sites and Safeguarded Land Allocations (DPD)
- Open Space (DPD)
- Bradford City Centre Area Action Plan (DPD)
- Shipley and Canal Road Corridor Area Action Plan (DPD)
- Bradford Waste Management Plan (DPD)
- Proposals Map (DPD)
- Open Space and Built Facilities (SPD)
- Landscape Character Assessment (SPD)
- Affordable Housing (SPD)
- Planning Obligations (SPD)
- City Centre Affordable Housing (SPD)
- Menston (SPD)
- Tree Protection (SPD)

- Shop Front (SPD)
- Housing Land Supply (SPD)

4.1.3 The above programme of LDF documents recognises that Bradford has an up to date planning policy framework in the recently adopted Replacement Unitary Development Plan. This continues to form the statutory development plan for the District and is automatically 'saved' for a period of three years from adoption, and will need to be saved beyond this period subject to the approval of the Secretary of State. Several new SPDs are proposed which recognise this and support the effective implementation of the RUDP policies: some of which were identified as potential SPDs in the first LDS, others take account of more recent guidance, for example Housing Land Supply SPD linked to PPS3. It also identifies a new DPD, which supports local regeneration priorities for the Shipley and Canal Road Corridor. The Allocations DPD is proposed to be widened to deal with open space allocations and those policies in line with PPG17 and the findings of the recently completed Open Space Assessment.

TABLE 1
SCHEDULE OF PROPOSED LOCAL DEVELOPMENT DOCUMENTS
2007-2011

Document Title	Status	Brief Description	Chain of Conformity	Consultation on Issues and Options (Reg 25)	Public Participation on Preferred Options (Reg 26)	Date for Submission (Reg 28)	Public Examination Date	Adoption Date
Replacement UDP: Policies and Proposals saved for at least 3 years from the date of adoption (i.e. up to October 2008)								
Statement of Community Involvement	LDD	This document will set out how the community will be consulted on all Local Development Documents and planning applications.	Must be in conformity with the Regulations and will have regard to the Council's Corporate Communications Strategy.	November-December 2005 (Start of Document preparation & Initial Consultation with key stakeholders)	April – May 2006 (Consultation on Draft SCI)	November 2006	October 2007	March 2008
Core Strategy	DPD	Strategic document setting out the Spatial Vision and Objectives for meeting known and anticipated development requirements.	RSS, & National Planning Policy Statements.	February – June 2007 November – December 2007	July -August 2008	May – June 2009	February – March 2010	October 2010
Proposals Map	DPD	Reflect policies and proposals in DPDs.	Core Strategy and other DPDs.	Dependent on the timetable of Core Strategy and other DPDs.				

Document Title	Status	Brief Description	Chain of Conformity	Consultation on Issues and Options (Reg 25)	Public Participation on Preferred Options (Reg 26)	Date for Submission (Reg 28)	Public Examination Date	Adoption Date
Allocations	DPD	To identify sites proposed to be developed for housing and employment in order to meet the Vision and Objectives of the Core Strategy. It will set out policies for the development of such sites and phasing policies as appropriate. It will also identify safeguarded land to meet long-term development needs and ensure a long-term green belt. It will also identify Open Space, sport and recreation sites and Policies.	RSS, Core Strategy, National Planning Policy Statements.	November 2008 – January 2009	October – November 2009	August – September 2010	June – August 2011	March 2012

Document Title	Status	Brief Description	Chain of Conformity	Consultation on Issues and Options (Reg 25)	Public Participation on Preferred Options (Reg 26)	Date for Submission (Reg 28)	Public Examination Date	Adoption Date
Bradford City Centre Area Action Plan	DPD	Provide the statutory basis for the implementation of the City Centre Masterplan and associated four neighbourhood plans. Provide the spatial expression to deliver the identified sites and areas of change and constraint.	RSS Core Strategy & National Planning Policy Statements.	August – November 2007	September – October 2008	August – September 2009	June – July 2010	February 2011
Canal Road & Shipley Area Action Plan	DPD	Provide the spatial expression to deliver the regeneration and redevelopment of the Canal Road Corridor from the edge of Bradford City centre to the north and east of Shipley. It will also support of the re-introduction of the canal and other major transport infrastructure. It will identified sites and areas of change and constraint.	RSS, Core Strategy, National Planning Policy Statements.	November 2008 – January 2009	October – November 2009	August – September 2010	May – June 2011	January 2012

Document Title	Status	Brief Description	Chain of Conformity	Consultation on Issues and Options (Reg 25)	Public Participation on Preferred Options (Reg 26)	Date for Submission (Reg 28)	Public Examination Date	Adoption Date
Bradford Waste Management Plan	DPD	Sets out the Council's Spatial Strategy for dealing with waste within the District. Identify waste management sites for dealing with the different streams of waste.	RSS, National Planning Policy Statements & Core Strategy.	September – October 2008	June – July 2009	February March 2010	November – December 2010	July 2011

Document Title	Status	Brief Description	Chain of Conformity	Commencement of Document Preparation	Public Participation on Draft SPD	Adoption Date
Open Space & Built Facilities	SPD	Supports the saved policy OS5 on the provision of open space, and policy CF7A on the provision of built recreation facilities in the adopted Replacement UDP.	Replacement UDP	March 2007	May -June 2008	September 2008
Landscape Character Assessment	SPD	Supports the saved policy NE4 of the adopted Replacement UDP. Sets out the Landscape Character Assessment of the District (excludes built up areas). Provides guidance on key character areas and their characteristics and guidance for managing development and change within them.	Replacement UDP	Draft Landscape Area Assessment published 2003	December 2007 – January 2008	April 2008
Affordable Housing	SPD	Supports the saved policies (H9 & H10) on Affordable Housing of the adopted Replacement UDP. Provide guidance on how the policies will be implemented.	Replacement UDP	September 2007	April May 2008	September 2008
Planning Obligations	SPD	Supports the saved policies UR6 on Planning Obligations and associated detailed policies on Affordable Housing, Open Space etc, of the adopted Replacement UDP. Provide guidance on how the policies will be implemented.	Replacement UDP	December 2006	April – May 2007	September 2007

Document Title	Status	Brief Description	Chain of Conformity	Commencement of Document Preparation	Public Participation on Draft SPD	Adoption Date
City Centre Affordable Housing	SPD	Supports the saved policies H9 and H10 on Affordable Housing of the adopted Replacement UDP. Provide guidance on how the policies will be implemented in Bradford City Centre.	Replacement UDP	November 2006	April – May 2007	December 2007
Menston	SPD	Site specific SPD setting out development principles for two large housing sites in Menston at Derry Hill (S/H2.18) and Bingley Road (S/H2.17) allocated in the Replacement UDP.	Replacement UDP	April 2006	September - November 2006	September 2007
Tree Protection	SPD	Supports the saved policies EN27A & EN27B, and policies NE5 & NE6 on the protection of trees on development sites in the Adopted Replacement UDP	Replacement UDP	September 2007	January – February 2008	June 2008
Shop Front	SPD	Supports the saved policy D13 in the Adopted Replacement UDP	Replacement UDP	October 2006	May - June 2007	October 2007
Housing Land Supply	SPD	Supports the Saved Policy H2 in the Adopted Replacement UDP	Replacement UDP	April 2008	August – September 2008	December 2008

4.0 PROGRAMME OF PROPOSED LOCAL DEVELOPMENT DOCUMENTS

- 4.1 The timetable for the production of Local Development Documents is highlighted in two separate Gantt Charts illustrated in tables 2 and 3 below. Table 2 illustrates the key stages for producing Development Plan Documents, and table 3 illustrates the key stages for producing Supplementary Planning Documents.

LOCAL DEVELOPMENT SCHEME: DEVELOPMENT PLAN DOCUMENTS

Document Title	2007A												2008J												2009J												2010J												2011J				
	M	J	J	A	S	O	N	D	F	M	A	M	J	J	A	S	O	N	D	F	M	A	M	J	J	A	S	O	N	D	F	M	A	M	J	J	A	S	O	N	D	F	M	A	M	J							
Replacement UDP																																																					
Statement of Community Involvement																																																					
Core Strategy DPD																																																					
Allocations DPD																																																					
Bradford City Centre Area Action Plan DPD																																																					
Shipley/Canal Rd AAP																																																					
Bradford Waste Management DPD																																																					

KEY

	Commencement of Process - Evidence Gathering and Early Public Consultation
	Consultation on Issues and Options
	Public Participation on Preferred Options (DPDs) - Public Participation on Draft SCI
	Submission
	Pre-Examination Meeting (#) followed by Examination
	Receipt of Inspector's Report ® followed by Estimated Adoption
	Saved UDP Policies (S- seek SoS approval to save policies beyond 3 years)

5.0 LOCAL DEVELOPMENT DOCUMENT PROFILES

- 5.1 The profiles for individual LDDs are contained in this section. The profiles provide detailed information on the nature, content, timetable for production, and resource input required in producing each LDD.
- 5.2 A diagram highlighting the relationship between the different LDDs is illustrated in Diagram 1 on page 34.

PROFILES OF LOCAL DEVELOPMENT DOCUMENTS

Document Details	
Title	Statement of Community Involvement
Role and Subject	This document will set out how the community, stakeholders and other interested parties will be consulted on all Local Development Documents and planning applications.
Coverage	District-wide.
Status	Local Development Document
Conformity	Must at least meet minimum Planning Regulation requirements and have regard to the Council's Corporate Communications Strategy.
Timetable and Milestones	
Commencement of Document Preparation Process	June 2005
Consultation on preliminary draft SCI (Reg 25)	November –December 2005
Consultation on Draft SCI	April –May 2006
Consideration of Representations on Draft SCI	June- October 2006
Submission of SCI to Secretary of State	November 2006
Consultation on Submitted Document	November- December 2006
Public Examination Period	October 2007
Receipt of Inspector's Binding Report	December 2007
Adoption and Publication	March 2008
Arrangements for Production	
Council Lead Officer	Head of Service - Plans and Performance.
Management Arrangements	Group Planning Manager Local Development Framework with the support of Council's Policy and Performance Department and the Neighbourhood Support Service.
Political Management	Decisions on all pre-submission stages to be taken by Executive following consideration by the Strategic Director Regeneration in consultation with Executive Environment & Culture Portfolio holder. Full Council resolution required for both the submission and adoption stages.
Council resources required to produce the LDD	Local Development Framework Group led by the Group Planning Manager, in consultation with other services and with corporate support.
External resources required	None.
Involvement of the Community and Stakeholders	Community/stakeholder engagement will at least meet Planning Regulation requirements, and will be undertaken using appropriate methods that meet the objectives for community planning defined in the Community Strategy.
Post Production	
Monitoring and Review	To be undertaken by Local Development Framework Group as and when required linked to PAS Self assessment tools and evaluation of key consultation stages and events.

PROFILES OF LOCAL DEVELOPMENT DOCUMENTS

Document Details	
Title	Core Strategy
Role and Subject	Strategic document setting out the Spatial vision and objectives for meeting known and anticipated development requirements. It will include: <ul style="list-style-type: none"> • Strategic policies to guide broad locations for land use • A statement of the number of dwellings required. • Monitoring and implementation framework
Coverage	District-wide.
Status	Development Plan Document.
Conformity	Regional Spatial Strategy & National Planning Policy Statements.
Timetable and Milestones	
Commencement of Document Preparation Process	August 2006
Consultation on Issues and Options	February – June 2007 & November – December 2007
Public Participation on Preferred Options Report and Formal SA Report	July – August 2008
Consideration of Representations on Preferred Options	September 2008 – April 2009
Submission of DPD to Secretary of State	May 2009
Consultation on Submitted Document	May – June 2009
Pre- examination Meeting	December 2009
Public Examination Period	February – March 2010
Receipt of Inspector's Binding Report	July 2010
Adoption and Publication	October 2010
Arrangements for Production	
Council Lead Officer	Head of Plans and Performance Service.
Management Arrangements	Group Planning Manager Local Development Framework with the support of Local Development Framework Steering Group. Link key stages to Transportation and Planning Partnership Board.
Political Management	Decisions on all pre-submission stages to be taken by Executive following consideration by the Strategic Director Regeneration in consultation with Executive Environment & Culture Portfolio holder. Full Council resolution required for both the submission and adoption stages.
Council Resources Required to Produce the LDD	Local Development Framework Group led by the Group Planning Manager, in consultation with other services and with corporate support.
External Resources Required	None.
Involvement of the Community and Stakeholders	As set out in the Statement of Community Involvement.
Post Production	
Monitoring and Review	Local Development Framework Group - Annual Monitoring Report.

PROFILES OF LOCAL DEVELOPMENT DOCUMENTS

Document Details	
Title	Allocations
Role and Subject	To identify sites proposed to be developed for housing and employment in order to meet the Vision and objectives of the Core Strategy. It will set out policies for the development of such sites and phasing policies as appropriate. It will also identify safeguarded land to meet long-term development needs and ensure a long-term green belt. Identify existing and proposed open space sites. It will set out policies for the protection of such sites and also policies for securing new provision in line with PPG17 and the District Open Space Assessment (2007).
Coverage	District Wide.
Status	Development Plan Document.
Conformity	Regional Spatial Strategy, National Planning Policy Statements & Core Strategy.
Timetable and Milestones	
Commencement of Document Preparation Process	September 2007
Consultation on Issues and Options	November 2008 – January 2009
Public Participation on Preferred Options Report & Formal SA Report	October – November 2009
Consideration of Representations on Preferred Options	December 2009 – July 2010
Submission of DPD to Secretary of State	August 2010
Consultation on Submitted Document	August – September 2010
Pre- examination Meeting	April 2011
Public Examination Period	June – August 2011
Receipt of Inspector's Binding Report	December 2011
Adoption and Publication	March 2012
Arrangements for Production	
Council Lead Officer	Head of Plans and Performance.
Management Arrangements	Group Planning Manager Local Development Framework with the support of Local Development Framework Steering Group. Link key stages to Transportation and Planning Partnership Board.
Political Management	Decisions on all pre-submission stages to be taken by Executive following consideration by the Strategic Director Regeneration in consultation with Executive Environment & Culture Portfolio holder. Full Council resolution required for both the submission and adoption stages.
Council Resources Required to Produce the LDD	Local Development Framework Group led by the Group Planning Manager, in consultation with other services and with corporate support.
External Resources Required	None.
Involvement of the Community and Stakeholders	As set out in the Statement of Community Involvement.
Post Production	
Monitoring and Review	Local Development Framework Group - Annual Monitoring Report.

PROFILES OF LOCAL DEVELOPMENT DOCUMENTS

Document Details	
Title	Bradford City Centre Area Action Plan
Role and Subject	Provide the statutory basis for the implementation of the City Centre Masterplan and associated four neighbourhood plans. Provide the spatial expression to deliver the identified sites and areas of change and constraint.
Coverage	Urban Regeneration Company boundary.
Status	Development Plan Document.
Conformity	RSS, Core Strategy & National Planning Policy Statements Core Strategy.
Timetable and Milestones	
Commencement of Document Preparation Process	January - August 2005
Consultation on Issues and Options	August – November 2007
Public Participation on Preferred Options Report and Formal Sustainability Appraisal Report	September – October 2008
Consideration of Representations on Preferred Options	November 2008 – July 2009
Submission of DPD to Secretary of State	August 2009
Consultation on Submitted Document	August - September 2009
Pre- examination Meeting	April 2010
Public Examination Period	June – July 2010
Receipt of Inspector's Binding Report	November 2010
Adoption and Publication	February 2011
Arrangements for Production	
Council Lead Officer	Head of Plans and Performance
Management Arrangements	Group Planner Local Development Framework. Steering Group with other corporate representatives and external key stakeholders such as Urban Regeneration Company. Link key stages to Transportation and Planning Partnership Board.
Political Management	Decisions on all pre-submission stages to be taken by Executive following consideration by the Strategic Director Regeneration in consultation with Executive Environment & Culture Portfolio holder. Full Council resolution required for both the submission and adoption stages.
Council Resources Required to Produce the LDD	Group planner Local Development Framework with inputs from Transport Planning, Regeneration and Housing.
External Resources Required	Urban Regeneration Company.
Involvement of the Community and Stakeholders	As set out in Statement of Community Involvement.
Post Production	
Monitoring and Review	Local Development Framework Group - Annual Monitoring Report.

PROFILES OF LOCAL DEVELOPMENT DOCUMENTS

Document Details	
Title	Shipley and Canal Road Corridor Area Action Plan
Role and Subject	Provide the spatial expression to deliver the regeneration and redevelopment of the Canal Road Corridor and north and east of Shipley. It will also support of the re-introduction of the canal and other major transport infrastructure. It will identify sites and areas of change and constraint.
Coverage	From Bradford City Centre (Urban Regeneration Company boundary) along Canal Road corridor to Shipley (including North and East Shipley).
Status	Development Plan Document.
Conformity	Core Strategy, RSS, & National Planning Policy Statements.
Timetable and Milestones	
Commencement of Document Preparation Process	October 2007
Consultation on Issues and Options	November 2008 - January 2009
Public Participation on Preferred Options Report and Formal Sustainability Appraisal Report	October – November 2009
Consideration of Representations on Preferred Options	December 2009 – July 2010
Submission of DPD to Secretary of State	August 2010
Consultation on Submitted Document	August – September 2010
Pre- examination Meeting	March 2011
Public Examination Period	May – June 2011
Receipt of Inspector's Binding Report	October 2011
Adoption and Publication	January 2012
Arrangements for Production	
Council Lead Officer	Head of Plans and Performance.
Management Arrangements	Group Planner Local Development Framework. Steering Group with other corporate representatives and external key stakeholders such as Urban Regeneration Company. Link key stages to Transportation and Planning Partnership Board.
Political Management	Decisions on all pre-submission stages to be taken by Executive following consideration by the Strategic Director Regeneration in consultation with Executive Environment & Culture Portfolio holder. Full Council resolution required for both the submission and adoption stages.
Council Resources Required to Produce the LDD	Group planner Local Development Framework with inputs from Transport Planning, Regeneration and Housing.
External Resources Required	None.
Involvement of the Community and Stakeholders	As set out in Statement of Community Involvement.
Post Production	
Monitoring and Review	Local Development Framework Group – Annual Monitoring Report.

PROFILES OF LOCAL DEVELOPMENT DOCUMENTS

Document Details	
Title	Bradford Waste Management Plan
Role and Subject	Sets out the Council's spatial strategy for dealing with waste within the District. Identify waste management sites for dealing with the different streams of waste.
Coverage	District wide.
Status	Development Plan Document.
Conformity	Core Strategy, RSS, & National Planning Policy Statements.
Timetable and Milestones	
Commencement of Document Preparation Process	February 2007
Consultation on Issues and Options	September – October 2008
Public Participation on Preferred Options Report and Formal Sustainability Appraisal Report	June – July 2009
Consideration of representations on Preferred Options	August 2009 – January 2010
Submission of DPD to Secretary of State	February 2010
Consultation on Submitted Document	February – March 2010
Pre- examination Meeting	September 2010
Public Examination Period	November – December 2010
Receipt of Inspector's Binding Report	April 2011
Adoption and Publication	July 2011
Arrangements for Production	
Council Lead Officer	Head of Development Services.
Management Arrangements	Lead officer - Head of Development Services. In consultation with steering group made up of representative's from Local Development Framework Group and Environmental Protection.
Political Management	Decisions on all pre-submission stages to be taken by Executive following consideration by the Strategic Director Regeneration in consultation with Executive Environment & Culture Portfolio holder. Full Council resolution required for both the submission and adoption stages.
Council resources required to produce the LDD	Local Development Framework Group Planning Manager, Minerals and Waste Team, supported by Local Development Framework Group and Environmental Protection.
External resources required	Use of Consultants.
Involvement of the Community and Stakeholders	As set out in the Statement of Community Involvement.
Post Production	
Monitoring and Review	Number of appropriate waste management facilities.

PROFILES OF LOCAL DEVELOPMENT DOCUMENTS

Document Details	
Title	Open Space and Built Recreation facilities
Role and Subject	Supports the saved policies OS5 on provision of open space, and CF7A provision of built recreation facilities in the adopted Replacement UDP.
Coverage	District wide.
Status	Supplementary Planning Document.
Conformity	Saved adopted RUDP.
Timetable and Milestones	
Commencement of Document Preparation Process	March 2007
Publication of Draft SPD and Sustainability Appraisal Report for Public Comment	May – June 2008
Consideration of Representations	July – August 2008
Adoption by Council and Publication	September 2008
Arrangements for Production	
Council Lead Officer	Head of Plans and Performance Service.
Management Arrangements	Project led by Senior Planning Officer (Local Development Framework Group). Working Group with representatives from Sport and Leisure, chaired by Senior Planning Officer.
Political Management	Strategic Director of Regeneration under delegated powers in consultation with Executive Environment & Culture holder to approve for consultation draft SPD. Executive to approve for adoption by Regulatory and Appeals Committee.
Council Resources Required to Produce the LDD	Local Development Framework Group Planning Manager, in consultation with other services and with corporate support.
External Resources Required	None.
Involvement of the Community and Stakeholders	Formal 6 week consultation on draft SPD, for public comment, including targeting key bodies and groups with an interest in the subject area.
Post Production	
Monitoring and Review	Local Development Framework Group – Annual Monitoring Report. Amount of new open space provided.

PROFILES OF LOCAL DEVELOPMENT DOCUMENTS

Document Details	
Title	Landscape Character Assessment
Role and Subject	Supports the saved policy NE4 of the adopted Replacement UDP. Sets out the landscape character assessment of the District (excludes built up areas). Provides guidance on key character areas and their characteristics and guidance for managing development and change within them.
Coverage	District wide.
Status	Supplementary Planning Document.
Conformity	Adopted RUDP.
Timetable and Milestones	
Commencement of Document Preparation Process	Draft Landscape character assessment published 2003.
Publication of Draft SPD and Sustainability Appraisal Report for Public Comment	December 2007 – January 2008
Consideration of Representations	February – March 2008
Adoption by Council and Publication	April 2008
Arrangements for Production	
Council Lead Officer	Head of Plans and Performance Service.
Management Arrangements	Project lead officer – Local Development Framework Group Planning Manager. Working group with representatives from Plans and Performance and Landscape.
Political Management	Strategic Director Regeneration under delegated powers in consultation with Executive Environment & Culture Portfolio holder to approve for consultation draft SPD. Executive to approve for adoption by Regulatory and Appeals Committee.
Council Resources Required to Produce the LDD	Group planning manager (DP & P) with planning assistant (DP & P) and landscape architect (Landscape Services).
External Resources Required	None.
Involvement of the Community and Stakeholders	Formal 6 week consultation on draft SPD, for public comment, including targeting key bodies and groups with an interest in the subject area.
Post Production	
Monitoring and Review	Number of applications with supporting landscape appraisal. Survey of users of document.

PROFILES OF LOCAL DEVELOPMENT DOCUMENTS

Document Details	
Title	Affordable Housing
Role and Subject	Supports the saved policies H9 and H10 on Affordable Housing of the adopted Replacement UDP. Provide guidance on how the policies will be implemented.
Coverage	District wide.
Status	Supplementary Planning Document.
Conformity	Adopted RUDP.
Timetable and Milestones	
Commencement of Document Preparation Process	September 2007
Publication of Draft SPD and Sustainability Appraisal Report for Public Comment	April – May 2008
Consideration of Representations	June – August 2008
Adoption by Council and Publication	September 2008
Arrangements for Production	
Council Lead Officer	Head of Plans and Performance Service.
Management Arrangements	Project lead officer – Team Leader Local Development Framework Group. Working group with representatives from Development Services, Regeneration and Housing Policy. Liaison with the Bradford Housing Association Liaison Group and the Bradford Housing Partnership.
Political Management	Strategic Director Regeneration under delegated powers in consultation with Executive Environment & Culture Portfolio holder to approve for consultation draft SPD. Executive to approve for adoption by Regulatory and Appeals Committee.
Council Resources Required to Produce the LDD	Local Development Framework Group and Housing Policy Service in consultation with other Council Services.
External Resources Required	None.
Involvement of the Community and Stakeholders	Formal 6 week consultation on draft SPD, for public comment, including targeting key bodies and groups with an interest in the subject area.
Post Production	
Monitoring and Review	Local Development Framework Group – Annual Monitoring Report. Numbers and type of new affordable housing delivered.

PROFILES OF LOCAL DEVELOPMENT DOCUMENTS

Document Details	
Title	Planning Obligations
Role and Subject	Supports the saved policies UR6 on planning obligations and associated detailed policies on Affordable Housing, open space etc, of the adopted Replacement UDP. Provide guidance on how the policies will be implemented.
Coverage	District wide.
Status	Supplementary Planning Document.
Conformity	Saved adopted RUDP.
Timetable and Milestones	
Commencement of Document Preparation Process	September 2006
Publication of Draft SPD and Sustainability Appraisal Report for Public Comment	April – May 2007
Consideration of Representations	June – August 2007
Adoption by Council and Publication	September 2007
Arrangements for Production	
Council Lead Officer	Head of Plans and Performance Service.
Management Arrangements	Project led by Team Leader (Design and Conservation Group). Working Group with representatives from Plans and Performance, chaired by Team Leader.
Political Management	Draft SPD approved for consultation by Executive. Executive to approve for adoption by Regulatory and Appeals Committee.
Council Resources Required to Produce the LDD	Local Development Framework Group in consultation with other services and with corporate support.
External Resources Required	None.
Involvement of the Community and Stakeholders	Formal 6 week consultation on draft SPD, for public comment, including targeting key bodies and groups with an interest in the subject area.
Post Production	
Monitoring and Review	Local Development Framework Group – Annual Monitoring Report.

PROFILES OF LOCAL DEVELOPMENT DOCUMENTS

Document Details	
Title	City Centre Affordable Housing
Role and Subject	Supports the saved policies H9 and H10 on Affordable Housing of the adopted Replacement UDP. Provide guidance on how the policies will be implemented in Bradford City Centre.
Coverage	District wide.
Status	Supplementary Planning Document.
Conformity	Adopted RUDP.
Timetable and Milestones	
Commencement of Document Preparation Process	September 2006
Publication of Draft SPD and Sustainability Appraisal Report for Public Comment	April - May 2007
Consideration of Representations	June - November 2007
Adoption by Council and Publication	December 2007
Arrangements for Production	
Council Lead Officer	Head of Plans and Performance Service.
Management Arrangements	Project lead officer –Team Leader Local Development Framework Group. Working group with representatives from Development Services, Regeneration and Housing Policy. Liaison with the Bradford Housing Association Liaison Group and the Bradford Housing Partnership.
Political Management	Executive approved draft SPD for consultation. Executive to approve for adoption by Regulatory and Appeals Committee.
Council Resources Required to Produce the LDD	Local Development Framework Group in consultation with other Council Services in particular Housing.
External Resources Required	None.
Involvement of the Community and Stakeholders	Formal 6 week consultation on draft SPD, for public comment, including targeting key bodies and groups with an interest in the subject area.
Post Production	
Monitoring and Review	Local Development Framework Group – Annual Monitoring Report. Numbers and type of new affordable housing delivered.

PROFILES OF LOCAL DEVELOPMENT DOCUMENTS

Document Details	
Title	Menston
Role and Subject	Site specific SPD setting out development principles for two large housing sites in Menston at Derry Hill (S/H2.18) and Bingley Road (S/H2.17) allocated in the Replacement UDP.
Coverage	District wide.
Status	Supplementary Planning Document.
Conformity	Adopted RUDP.
Timetable and Milestones	
Commencement of Document Preparation Process	April 2006
Publication of Draft SPD and Sustainability Appraisal Report for Public Comment	September –November 2006
Consideration of Representations	December 2006 – August 2007
Adoption by Council and Publication	September 2007
Arrangements for Production	
Council Lead Officer	Head of Plans and Performance
Management Arrangements	Lead officer Team Leader Local Development Framework Group in consultation with Development Services and Transport Planning.
Political Management	Consultation draft SPD approved by the Strategic Director Regeneration under delegated powers in consultation with Executive Environment & Culture Portfolio holder to approve for consultation draft SPD. Executive to approve for adoption by Regulatory and Appeals Committee.
Council Resources Required to Produce the LDD	Local Development Framework Group with Transport Planning.
External Resources Required	External consultant to consult and prepare Draft SPD and undertake SA.
Involvement of the Community and Stakeholders	Formal 6-week consultation on draft SPD, for public comment, including targeting key bodies and groups with an interest in the subject area.
Post Production	
Monitoring and Review	Planning application submission, decision and implementation.

PROFILES OF LOCAL DEVELOPMENT DOCUMENTS

Document Details	
Title	Tree Protection
Role and Subject	Supports the saved policies NE5 & NE6 on the protection of trees on development sites in the Adopted Replacement UDP.
Coverage	District wide.
Status	Supplementary Planning Document.
Conformity	Adopted RUDP.
Timetable and Milestones	
Commencement of Document Preparation Process	September 2007
Publication of Draft SPD and Sustainability Appraisal Report for Public Comment	January – February 2008
Consideration of Representations	March – May 2008
Adoption by Council and Publication	June 2008
Arrangements for Production	
Council Lead Officer	Head of Development Services.
Management Arrangements	Project lead officer - Senior Planning Officer Minerals, Waste and Trees.
Political Management	Consultation draft SPD approved by the Strategic Director Regeneration under delegated powers in consultation with Executive Environment & Culture Portfolio holder to approve for consultation draft SPD. Executive to approve for adoption by Regulatory and Appeals Committee.
Council Resources Required to Produce the LDD	Arboriculturist, Trees Team.
External Resources Required	None.
Involvement of the Community and Stakeholders	Formal 6 week consultation on draft SPD, for public comment, including targeting key bodies and groups with an interest in the subject area.
Post Production	
Monitoring and Review	Trees lost on development sites.

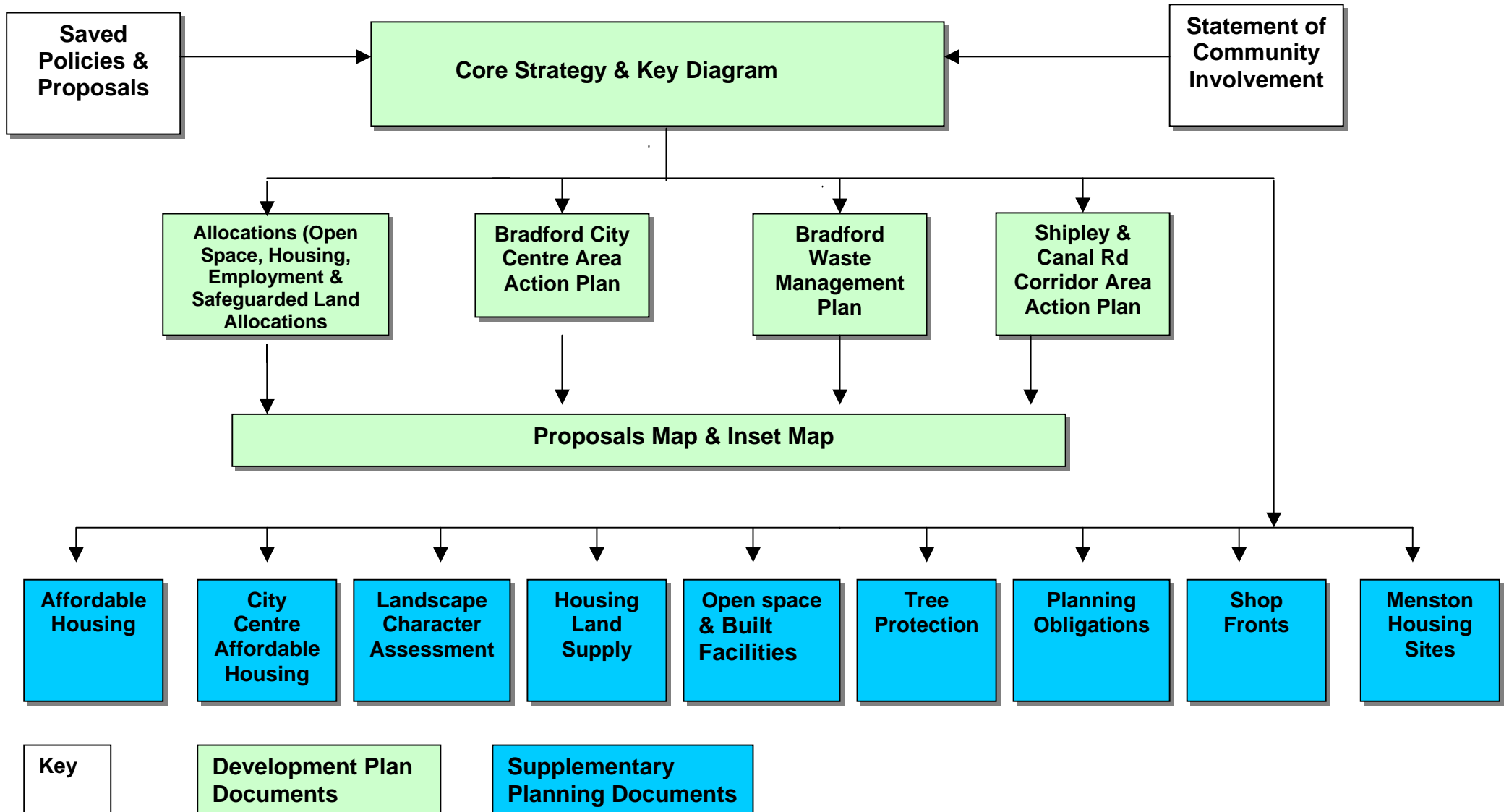
PROFILES OF LOCAL DEVELOPMENT DOCUMENTS

Document Details	
Title	Shop Front
Role and Subject	Supports the saved policy D13 in the Adopted Replacement UDP providing detailed guidance on principles of quality design in shop fronts.
Coverage	District wide.
Status	Supplementary Planning Document.
Conformity	Saved adopted RUDP.
Timetable and Milestones	
Commencement of Document Preparation Process	October 2006
Publication of Draft SPD and Sustainability Appraisal Report for Public Comment	May- June 2007
Consideration of Representations	July – September 2007
Adoption by Council and Publication	October 2007
Arrangements for Production	
Council Lead Officer	Head of Plans and Performance Service.
Management Arrangements	Project led by Senior Planning Officer (Design and Conservation Group). Working Group with representatives from Plans and Performance, chaired by Senior Planning Officer.
Political Management	Consultation draft SPD approved by the Strategic Director Regeneration under delegated powers in consultation with Executive Environment & Culture Portfolio holder to approve for consultation draft SPD. Executive to approve for adoption by Regulatory and Appeals Committee.
Council Resources Required to Produce the LDD	Design and Conservation Group Planning Manager, in consultation with other services and with corporate support.
External Resources Required	None.
Involvement of the Community and Stakeholders	Formal 6 week consultation on draft SPD, for public comment, including targeting key bodies and groups with an interest in the subject area.
Post Production	
Monitoring and Review	Planning submissions and decisions.

PROFILES OF LOCAL DEVELOPMENT DOCUMENTS

Document Details	
Title	Housing Land Supply
Role and Subject	This document supports saved policies H2, UR4 and will set out the Council's approach to managing the release of an adequate supply of housing land in compliance with requirements of PPS3 and RSS.
Coverage	District wide.
Status	Supplementary Planning Document.
Conformity	Adopted RUDP.
Timetable and Milestones	
Commencement of Document Preparation Process	April 2008
Publication of Draft SPD and Sustainability Appraisal Report for Public Comment	August – September 2008
Consideration of Representations	October – November 2008
Adoption by Council and Publication	December 2008
Arrangements for Production	
Council Lead Officer	Head of Plans and Performance Service.
Management Arrangements	Project lead officer –Team Leader Local Development Framework Group.
Political Management	Executive approve draft SPD for consultation. Executive to approve for adoption by Regulatory and Appeals Committee.
Council Resources Required to Produce the LDD	Local Development Framework Group in consultation with Development Services and with other Council Services as appropriate.
External Resources Required	None.
Involvement of the Community and Stakeholders	Formal 6 week consultation on draft SPD, for public comment, including targeting key bodies and groups with an interest in the subject area.
Post Production	
Monitoring and Review	Local Development Framework Group – Annual Monitoring Report.

RELATIONSHIP BETWEEN THE DIFFERENT LOCAL DEVELOPMENT DOCUMENTS



6.0 MONITORING AND REVIEW

- 6.1.1 A key aspect of the new planning system is the process for monitoring and review of the progress for preparing LDDs, and the effectiveness of implementing policies and proposals contained within LDDs. It is a requirement of the new Act that the Council produces an Annual Monitoring Report (AMR). The AMR will cover the period 1st April – 31st March and will be submitted to the Secretary of State no later than the following December. The AMR will assess:
- How the Council is performing in meeting key milestones and targets for LDD preparation as set out in the Local Development Scheme;
 - The extent to which policies in Local Development Documents are being achieved, and where they are not, the reasons why;
 - The impact LDD policies are having on national, regional and local policy targets, and any other targets identified;
 - Whether policies in LDDs need to be replaced/adjusted because they are not working as intended, or if an entirely new LDD needs to be produced, and the actions for doing this.
- 6.1.2 The AMR will therefore highlight any changes that need to be made to LDDs, such changes, where necessary, will then be reflected in subsequent reviews of the LDS rolling work programme.
- 6.1.3 The Council has produced two AMRs so far in 2005 and 2006.

7.0 SUPPORTING STATEMENT

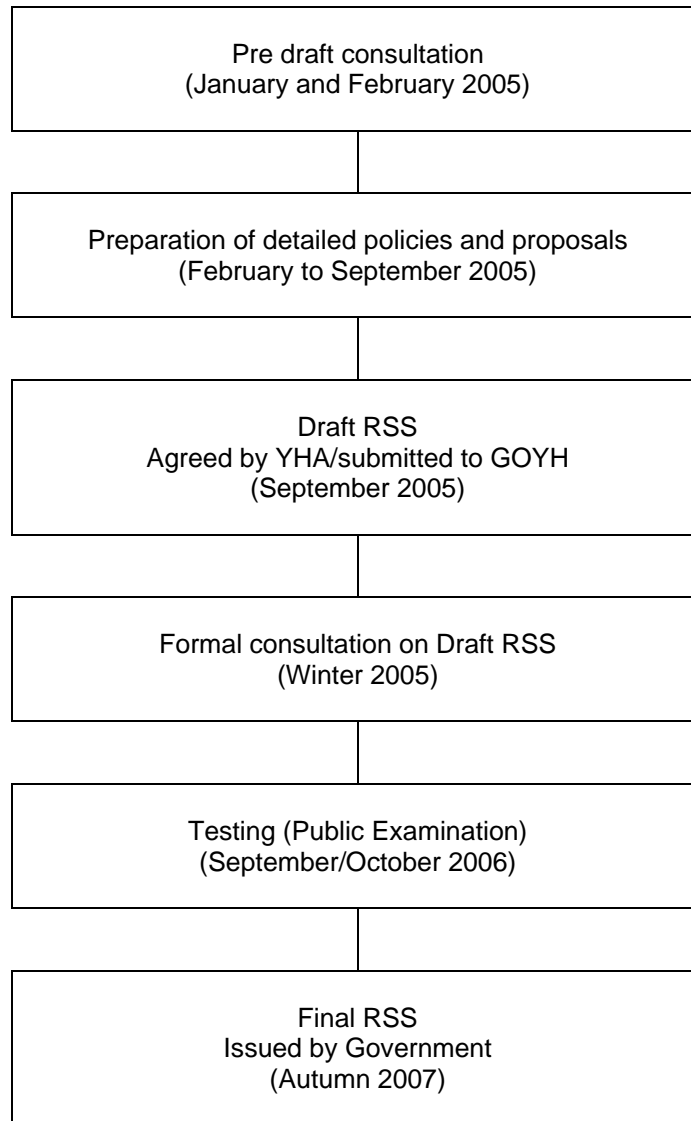
7.1 Explanation and Justification of the Approach Set Out in the LDS

7.1.1 Regional Planning Context

- 7.1.2 The current Regional Spatial Strategy for Yorkshire and the Humber (RSS) was issued by the Secretary of State in December 2004 following a selective review of Regional Planning Guidance Note 12 (RPG12). It retains the original objectives, strategic themes and location principles of RPG12. This RSS has statutory status under the Planning and Compulsory Purchase Act 2004. It provides the spatial framework to inform the preparation of the Local Development Framework. Local Development Documents must be in general conformity with the RSS.
- 7.1.3 The current RSS provides a broad strategy for the development and use of land in Yorkshire and the Humber that is relevant to 2016 and beyond. This has informed the current emerging Replacement Unitary Development Plan for Bradford.
- 7.1.4 The emerging new RSS for Yorkshire and Humber will provide the spatial strategy up to 2021. The work on the new RSS is at an advanced stage. The work is led by

the Regional Assembly Planning and Transport Team. The Examination took place in September /October 2006.

7.1.5 The key steps in getting to a new RSS are as follows:



The above reflects the revised timetable proposed by the Regional Assembly and agreed by the Secretary of State on 31 March 2005. The progress to examination has met the above timetable. However, there has been slippage in both the publication of the Panel Report and the subsequent Secretary of States modifications. The Panel report was published March 2007. The Secretary of States modifications are due to be published September 2007. It is anticipated that the final RSS will be published in February /March2008. The timetable for the production of the RSS is outside the controls of Bradford Council as it is produced by the Regional Assembly and issued by the Secretary of State. The issue of slippage in the production of RSS is considered in the risk assessment in section 7.2.

7.1.6 While the final new RSS is not due to be issued until early 2008, its general strategy and content will inform the work on the Core Strategy DPD and Bradford City Centre Area Action Plan. The final new RSS should be in place prior to the Preferred Options and formal submission of each of these DPDs and any subsequent Examinations.

7.1.7 Linkages with the Community Strategy and Other Strategies

7.1.8 The Council published the '2020 Vision' in March 2000. It identified the long-term vision for the whole District. The Vision is economic led, but recognises that to be sustainable, economic regeneration must go hand in hand with environmental improvements and progress on issues such as education, health, housing, culture, citizenship and community safety. The 2020 vision was refreshed in early 2006 alongside the community Strategy (see below).

7.1.9 The Community Strategy for the Bradford District 'Delivering the Vision 2006-2007 – One Landscape Many Views', (published 2002) set out how the Vision would be achieved around seven key priorities:

- An economically prosperous District.
- A District of excellence in learning.
- Safer communities.
- Health is everybody's business.
- A good District to live in.
- A capital of culture.
- Strong communities and a better district for all.

7.1.9 Progress on the Community Strategy is reviewed on a yearly basis. The Vision was updated in 2006 and a new Community Strategy prepared for 2006-2009. This sought to connect the Local Area Agreement between the Government and the Council to the delivery of the District's aspirations. The priorities are:

- A vibrant economy and a prosperous District.
- Children and young people.
- Safer and stronger communities.
- Healthier communities and older people.
- Making it happen.

7.1.11 Both the updated 2020 Vision and the Community Strategy 2006-2009 have informed the emerging Core Strategy Issues and Options consultation documents. The Council is in the process of a full review of its Community Strategy and 2020 Vision. This aims to have a new Sustainable Community Strategy by early 2008. The work on the Core Strategy issues and Options has informed the SCS work by sharing common evidence/baseline information and sharing consultation feedback.

7.1.12 The LDF will provide the spatial strategy for the implementation and delivery of aspects of the Community Strategy that relate to the use and development of land. There will be a clear link between the LDF, and both the Vision and Community Strategy. Therefore each LDD will seek to express, in land use terms, those

elements of the Community Strategy that relate to the development and use of land. In particular the Core Strategy will adopt the vision of the Community Strategy. The review of both the Vision and Community Strategy in 2007 will coincide with the early stages on the Core Strategy and inform the preferred options in 2008. This will provide an opportunity to integrate community/stakeholder involvement in shaping the vision and objectives across all three documents. The Statement of Community Involvement (SCI) will give more detail on how consultation and engagement will be carried out.

7.1.13 The LDF will also have regard to other relevant policies, strategies and programmes. The Council has a number of strategies, which it has drawn up solely or with partners, which have land use implications. Where these are relevant they will be taken into account in drawn up LDDs. The main strategies include:

- Housing Strategy
- Regeneration Strategy
- Economic Strategy for Bradford District 2007-2020
- Draft Playing Field Strategy
- Cultural Strategy
- Local Transport Plan
- Neighbourhood Renewal Strategy
- Community Cohesion Delivery Plan
- Children & Young People's Strategy
- Safer Communities Strategy
- Environmental Strategy
- Learning Strategy
- Health Strategy
- Bradford City Centre Regeneration Masterplan
- Airedale Masterplan
- Manningham Masterplan
- Canal Road Corridor masterplan

7.1.14 Strategic Environmental Assessment (SEA) and Sustainability Appraisal

7.1.15 All new development plans commenced after July 2004 or to be adopted after July 2006 must comply with the requirements of the EU Directive 2001/42/EC to undertake a Strategic Environmental Assessment. The Government has issued guidance on how to incorporate SEA into a single sustainability appraisal process.

7.1.16 The objectives of the SEA Directive are:

- High level of environmental protection
- Integration of environment into preparation and adoption of plans/programmes
- Promoting sustainable development

7.1.17 The emphasis of the process set out in the directive are on:

- Collecting and presenting baseline environmental information.
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- Predicting the significant environmental effects of the plan and addressing them during its preparation.
- Identifying strategic alternatives and their effects.
- Consulting the public and 'authorities' with environmental responsibilities as part of the assessment process.
- Monitoring the actual effects of the plan during implementation.

7.1.18 The Directive relates to a range of plans and programmes. The main plans caught under the requirements will be those linked to spatial planning such as the Local Development Framework and the Local Transport Plan. However, a large number of other plans that the Council produces are potentially affected by the Directive e.g. Community Strategy and local regeneration plans/frameworks etc. Therefore the Council will seek to establish a corporate approach in terms of methodology, baseline information, and involving key stakeholders and the public.

7.1.19 The SEA/SA will be fully integrated into the production of all the LDDs from the start, inline with national good practice advice. Each document will be appraised to a level appropriate to the type of LDD and taking account of any previous SA of related documents. The SA/SEA scoping report for the LDF Core Strategy was published for consultation In February 2007. This will set the core approach for SA/SEA for all LDF documents.

7.1.20 The SPDs will use the SA methodology used for appraising the linked top level policies in the RUDP with minor adjustments to ensure compliance with the new guidance on both SA and SEA.

7.1.20 Evidence Base

7.1.21 All LDDs will need to be founded on an up to date and robust evidence base. This is one of the key tests of 'soundness', which will be considered at the Examination stage.

7.1.22 The main components of the evidence base, which will be specifically produced or commissioned, are set out in the table 4 below. Some of these will be completely new studies others will be updating previous work. Several involve the use of specialist consultants where the Council does not have the resources or the technical competency to under take the work.

7.1.23 The Council will also draw on the wider evidence and information held in other parts of the Council or set out in other Strategies and related documents, for example, the Housing Strategy.

Table 4: Evidence Base Components

Study	Purpose	Resource	Timescale
Urban Capacity Study	Assess the development potential of previously developed land and buildings. This will inform the need for safeguarded land and any need to review the green belt.	Plans and Performance Service.	Consultation on methodology September 2006. Due for completion February 2008
Housing Needs	Assess scale and nature of local housing need with respect to housing mix, tenure and affordability.	Housing Strategy Service with support from LDF Group.	Due October 2007
	Identify affordable housing needs in City centre.	External Consultants.	Completed
Employment Land Needs	Identify employment land needs and pressures.	Consultants with input from Plans and Performance Service Regeneration and Housing Service.	ARUP commissioned August 2007. Final report due November 2007
Retail Study	Assess the future roles and capacities of the current retail centres (City, Town and District centres) for additional floorspace.	Consultants and Plans and Performance Service with support from Regeneration and BCR.	WYG commissioned September 2007. Final Report Due February 2008
Strategic Flood Risk Assessment (SFRA)	Identify areas of District at risk from flooding and impact on development potential. Need to refresh the SFRA in light of PPS25 and new information and good practice.	Specialist Consultants (existing SFRA completed by JBA).	Completed 2003 Review– September – December 2007
Playing Pitch Strategy	Assessment of quantity and quality of playing pitch provision and community needs within the District.	Undertaken by Strategic Leisure. Updated by KKP as part of District Open Space Assessment see below.	Completed January 2003 Updated 2007 as part of Open Space Study.
Recreation Open Space Assessment	Assessment of quantity and quality of all open spaces inline with PPG17 typology and community needs within the District. Develop local standards for provision of open space for key open space typologies. Update Playing Pitch Strategy.	Undertaken by external consultant Knight Kavanagh and Page.	Commenced March 2005. Final report February 2007
			Review need

Table 4: Evidence Base Components

Study	Purpose	Resource	Timescale
Strategic Green Belt Review	May be necessary dependent on RSS outcome local Urban Capacity work and emerging Core Strategy. It will look at potential releases if required to meet development needs and or safeguarded land.	Plans and Performance Service.	for Strategic GB review February – March 2008
Sustainability Appraisal/SEA	Methodology and base line environmental information for appraising Local Development Documents.	Plans and Performance Service with corporate support.	Scoping report published February 2007
Conservation Area Assessments	Assessment of all the Conservation Areas in the District.	Design & Conservation Group.	Ongoing
Landscape Character Assessment	Characterise the landscape of the District into key landscape areas. To be published as SPD see as above.	Council Landscape Design Unit.	Completed 2000 Due to be formally published as SPD December 2007

7.2 Managing the Process

7.2.1 Managing resources

7.2.2 The core resource for preparing the LDF documents is the Local Development Framework Group within the Council's Planning Service. The Group will take the lead in producing all the DPDs listed in tables 1 and 2 above, apart from the Waste Management DPD.

7.2.3 The Local Development Framework Group is comprised of the following head count:

- 1 X Group Planner
- 5 X Team Leader (currently 1 vacant)
- 5 x Senior Planning Officers
- 8 x Planning Officers (currently 1 vacant)
- 4 x Planning Assistants
- 1 x Technical support

7.2.4 Further resources are available within the Planning Service, in particular the Conservation and Design Group. The Group comprised of the following head count:

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- 1 X Group Planner
- 2 X Team Leaders
- 3 x Senior Planning Officer (currently 1 vacant)
- 1 x Architect Planner
- 4 x Planning Officers (currently 1 vacant)
- 1 x Senior Engineer
- 3 x Planning Assistants (currently 2 vacant)

- 7.2.5 In addition there is a dedicated Transport Policy Group within Plans and Performance, which provides a specialist transport input as required.
- 7.2.6 Each of the Groups have a dedicated Administrative Support officer, assisting the professional staff.
- 7.2.7 Other parts of the Planning Service will take the lead role on several DPDs for example the Minerals and Waste Team within Development Services will lead work on the Waste DPD.
- 7.2.8 The profiles of each Local Development Document identify the lead resource and any supporting resources from external bodies. The risk assessment considers the issue of resources in particular that of recruitment and retention of staff.
- 7.2.9 The Group will work collaboratively and also draw on the resources and expertise within wider Council services for example Development Services, Economic Development, and Housing. Recent organisational changes have brought these services within a single Regeneration Directorate. Other Council services will also contribute as appropriate depending on the nature of the LDD. For several DPDs and the evidence base components the Council will employ consultants where the Council doesn't have the required technical expertise or requires additional resources, for example the Waste DPD.

7.2.10 Programme Management

- 7.2.11 The Strategic Director Regeneration has the overall responsibility for preparing the Local Development Framework documents. Day to day management will normally be the Assistant Director Planning and the Local Development Framework Group Planning Manager, apart from the key documents specified above in paragraph 7.2.2.
- 7.2.12 A Local Development Framework Steering Group with representation from the key Council service areas will be established to provide the strategic steer and linkage to corporate priorities/programmes etc. The core membership will include the representation from:

- Planning
- Transport Planning
- Economic Development
- Housing
- Policy and Performance

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- Culture, Tourism and Sport

7.2.13 The linkages to the Local Strategic Partnership (LSP) 'Bradford Vision' will be facilitated through the establishment of a Transportation and Planning Partnership Board. This will link the LSP and its constituent thematic partnerships on transport and spatial planning matters. This will be used to link the LSP and Community Strategy at the key stages of LDF production.

7.2.14 The chairs of the group and board are as yet to be determined following current strategic management changes and Bradford Vision changes.

7.2.15 Political Management

7.2.16 For all the DPDs and the SCI the process for their approval will be as follows:

- Decisions on all pre-submission documents to go to Executive through the Strategic Director Regeneration in consultation with Executive Environment and Culture Portfolio holder.
- Full Council resolution required for submission stages.
- Full Council resolution required for adoption stages.

7.2.17 For all SPDs the process for their approval will be as follows:

- under delegated powers Strategic Director Regeneration in consultation with Executive Environment and Culture Portfolio holder to approve for consultation draft SPD.
- The Executive to approve for adoption by Regulatory and Appeals Committee

There will be regular progress reports to the Council's Executive on progress in preparing LDDs.

7.2.18 A LDF Member Group has been set up to examine the LDF DPD documents and processes from a scrutiny and improvement perspective. The Group is made up of nominees from each of the Council's Improvement Committees. Any recommendations from the Group are to be fed through the Corporate Improvement Committee to Executive.

7.2.19 Risk Assessment

7.2.20 There are several areas of risk in preparing the LDF documents specified in the LDS. The key areas of risk are listed in table 5 below. This identifies the risk factor, the impact of the risk if it occurs, the nature of that impact, the probability of the risk happening and the mitigation or contingency for dealing with the risk.

Table 5: RISK ASSESSMENT

Risk	Nature of Impact	Impact L/M/H	Probability L/M/H	Mitigation /Contingency
Secretary of State directs amendments to LDS.	LDS delayed Slippage in Programme	M	L	The Local Planning Authority (LPA) have sought to liaise from the earliest opportunity with GOYH on the emerging LDS to ensure general agreement in principle as to the programme.
New PPSs to be published which will change national policy.	Additional work to comply with new policies causing slippage	H	M	Keep up to date with new guidance as published and anticipate new guidance based on DCLG forward plan. Respond early to any significant changes. Integrate into LDS review process.
New RSS to be published which will change regional policy and guidance.	Additional work to comply with new policies causing slippage	M	M	The LPA are closely involved in the RSS preparation process at both officer and member level. Keep up to date with the relevant content at each key stage and respond to changes early. Core Strategy developed in light of Draft RSS. Final RSS anticipated before Core Strategy Preferred Options. Will have Panel report in February/March 2007, which will give a good indication of the likely impacts for Bradford.
Volume of work greater than anticipated e.g. submitted representations or work arising from sustainability appraisal.	Slippage in programme	M	M	<p>Allow for a challenging but realistic timetable for LDDs with a degree of flexibility built in.</p> <p>Develop robust project plans for each DPD using the Planning Advisory Service Tool Kit and Self Assessment and emerging good practice and experience.</p> <p>Monitor progress against LDS and review if necessary.</p> <p>Consider additional resources either from within the Council or bringing in outside resources i.e. temporary agency staff to deal with bulge of work.</p>

Risk	Nature of Impact	Impact L/M/H	Probability L/M/H	Mitigation /Contingency
Lack of in-house skills for specialised areas of policy work /sustainability appraisal /background studies.	Slows progress in programme Evidence base compromised	M	M	Undertake a competency audit for key programme areas and identify gaps linked to project plans for each DPD. Review other local authority resources. Employ specialist staff via a consultancy or agency.
Development plan team required to undertake other unforeseen work.	Programme slippage	M	M	Ensure LDF is given corporate recognition and priority for staff time and resources.
Staff retention and recruitment.	Slow progress leading to programme slippage	H	M	Seek to fill vacant positions with appropriately qualified staff quickly. Adopt flexible working arrangements. Call on wider corporate resources to fill temporary gaps. Use of external consultants or agency staff.
LDF programme too ambitious.	Key milestones not met and Planning Delivery Grant (PDG) not maximised	H	M	LDs prepared with emerging good practice and knowledge from other LPAs, which has informed a more realistic timetable than the first LDS.
Planning Inspectorate unable to meet the timescale for examination and reporting	Examination and/or report delayed	H	M	The capacity of PINS is not something that the Council can directly influence. However the programme has been designed to reduce the inevitable peaks of activity particularly around submission of

Risk	Nature of Impact	Impact L/M/H	Probability L/M/H	Mitigation /Contingency
examination and reporting.	Key milestones not met			the inevitable peaks of activity particularly around submission of DPDs. Both PINS and GOYH have been consulted regarding the programme and are aware of document timings.
DPD fails soundness test.	DPD not adopted	H	L	<p>Ensure DPDs are sound by ensuring robust evidence base, sustainability appraisal appropriate to the DPD, public involvement inline with SCI.</p> <p>Develop robust project plans for each DPD using the Planning Advisory Service Tool Kit and emerging good practice and experience. Use PAS self assessment at key stages to check 'soundness'.</p> <p>Close liaison with the GOYH and Inspectorate in preparing LDS, DPDs and SCI.</p>
Legal Challenge.	Adopted DPD quashed in whole or in part	H	L	Ensure the DPDs are 'sound', in that they are founded upon a robust evidence base, sustainability appraisal appropriate to the DPD, public involvement inline with SCI.
Inability of key stakeholders, agencies and bodies to cope with demand and fail to deliver on time.	<p>Weaken evidence to underpin DPDs at key stages</p> <p>Slippage of programme</p>	M	M	<p>Close liaison with all key stakeholders involving sending them a copy of the LDS and involve them in planning the key stages at the earliest opportunity so they can programme work.</p> <p>Develop robust project plans for each DPD using the Planning Advisory Service Tool Kit and emerging good practice and experience. Disseminate the project plans to key stakeholders.</p>

Risk	Nature of Impact	Impact L/M/H	Probability L/M/H	Mitigation /Contingency
Political uncertainty.	Lack of commitment to programme Programme slippage	M	M	Make planning central to delivery of Corporate objectives. Briefing all members as to importance of LDF and Planning generally.
Inability to recruit external contractors.	Programme slippage Weaken evidence base	H	M	Plan the programme of key activities involving the need for consultants at the earliest opportunity. Develop draft briefs and test the market in terms of capacity informally.

APPENDIX ONE

GLOSSARY OF TERMS

Area Action Plan (AAP) – These are Development Plan Documents that provide a planning framework for an area of the District where significant change or conservation is needed.

Annual Monitoring Report (AMR) – This is a Report that the Council is required to prepare as part of the Local Development Framework. The Report will annually assess the extent to which policies in Local Development Documents are being achieved.

Community Strategy - This is a District wide strategy that is prepared by Bradford Council and the Bradford Vision Partners (this is comprised of public, private, voluntary and community organisations). The strategy contains a vision and action plan for achieving the social, economic and environmental aspirations, needs and priorities of the local community. The document is reviewed and updated annually to monitor progress, identify any problems and take account of changes in circumstances.

Core Strategy – This is a Development Plan Document that provides the strategic planning framework for the district. It sets out the long-term spatial vision for the District, and the strategic objectives and policies to deliver that vision. The strategy contains core policies, a monitoring and an implementation framework. All other Development Plan Documents that form the Local Development Framework must be in conformity with the Core Strategy.

Development Plan Document (DPD) – These are Local Development Documents that are part of the Local Development Framework. They form the statutory development plan for the district (together with the Regional Spatial Strategy) and are subject of an independent examination. They include the following: Core Strategy, Site Allocations, Area Action Plans, and a Proposals Map.

Local Development Document (LDD) – These are the individual documents that make up the Local Development Framework. They comprise of Development Plan Documents, Supplementary Planning Documents and the Statement of Community Involvement.

Local Development Framework (LDF) – This is the portfolio of Local Development Documents, the Annual Monitoring Report and Local Development Scheme that together provide the framework for delivering the spatial planning strategy for the District.

Local Development Scheme (LDS) – This is a three-year rolling work programme setting out the Council's timetable for preparing each Local Development Document. The Scheme is revised annually in light of outcomes from the Annual Monitoring Report and is submitted to the First Secretary of State.

Planning Policy Guidance (PPG) - These are statements of national planning policy that were produced by the Government, and are gradually being replaced by Planning Policy Statements (PPS).

Planning Policy Statement (PPS) – These are statements of national planning policy that are produced by the Government for a wide variety of planning topics. These Statements, will over time replace Planning Policy Guidance Notes (PPG).

Regional Spatial Strategy (RSS) – A document that is prepared by the Yorkshire and Humber Regional Assembly and approved by the First Secretary of State. The current RSS was issued in December 2004 following a selective review of Regional Planning Guidance Note: 12 (RPG12), and provides a regional strategy for the development and use of land to 2016. A new RSS is currently being prepared with a timeframe to 2021; this will provide a spatial planning framework for the region that will inform the preparation of the LDF.

Replacement Unitary Development Plan (RUDP) – This is the emerging development plan for the district that has progressed through most stages of the development plan process. It is anticipated that this document will be adopted in the autumn 2005. With policies and proposals contained in the document automatically “saved” for a period of three years following adoption.

Statement of Community Involvement (SCI) – This will set out the standards that the Council intends to achieve in involving the community and stakeholders in the preparation, alteration and review of all Local Development Documents and development control decisions. The Statement of Community Involvement is not a Development Plan Document, nor is it the subject of a sustainability appraisal. However, it is subject of scrutiny at an independent examination.

Strategic Environmental Assessment (SEA) and Sustainability Appraisal (SA) – This is a generic term used internationally to describe the environmental assessment of policies, plans and programmes, and is required by European Directive (EU Directive 2001/42/EC). The directive will apply to all Local Development Documents (except the Statement of Community Involvement) as a means to ensure that they reflect sustainable development objectives/principles. An integrated approach to SEA and Sustainability Appraisal will be required to avoid duplication in the plan making process.

Supplementary Planning Document (SPD) – These are Local Development Documents that are part of the Local Development Framework. They provide supplementary guidance to policies and proposals contained in Development Plan Documents, however, they do not form part of the statutory plan, nor are they subject to an independent examination.

Supplementary Planning Guidance (SPG) – This is guidance that supplements policies and proposals contained in the adopted Unitary Development Plan. However, Supplementary Planning Guidance cannot be “saved” under the new planning system, but can still be a material consideration, if a related policy or proposal is in a saved document. Supplementary Planning Documents will, eventually replace Supplementary Planning Guidance.

Unitary Development Plan (UDP) – This is the current statutory development plan for the district adopted in 1998. Policies and proposals contained in the Plan are “saved” automatically for a period of three years from the date of commencement of the new planning system. However, Development Plan Documents will supersede policies and proposals contained in the UDP over time.

APPENDIX TWO

LIST OF SUPPLEMENTARY PLANNING GUIDANCE

Development Briefs and Area Schemes

Title	Date of Adoption
Thorpe Edge Planning Framework and Urban Codes	1998
Bierley Planning Framework	July 2001
Allerton Planning Framework and Community Design Guide	February 2002
Saffron Drive/Allerton Grange Drive, Allerton	February 2002
Grove Convalescent Hospital, Ilkley	June 1997
Hainsworth Road, Silsden (Residential)	March 1990
Maple Avenue, Oakworth	February 1993
Baildon Reservoir, West Lane, Baildon	January 2001
Exchange Court Planning and Design Brief	July 2002
Alex Site Planning and Design Brief	October 2003

Development Control Documents and Guides

Title	Date of Adoption
Access to buildings and their surroundings	2000
Dormer Windows	1994 – Amended 2003
House Extensions	1994 – Amended 2003
Nature Conservation Strategy ‘Nature and People’	1998
Oxenhope Village Design Statement	1999
Provision of Children’s Play Areas in Residential Areas	1994
Shop Front Security	1992
Wind Turbine Development	1995
Cafes, Restaurants and Takeaways	1983

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