## Saltaire World Heritage Site Steering Group – Meeting 5 Meeting held on 18<sup>th</sup> December 2013 Action Notes

**Present**: Cllr Val Slater (VS), Bradford Council, Chair, Andrew Mason (AM), Newmason Properties, David Ford (DF), Saltaire Traders Association (Chair), Susan Brearley (SB), Incommunities, Nav Chohan (NC), Shipley College (Principal), Rob Martin (RM), Saltaire Learning, Joyce Poot (JP) (for Len Morris), Saltaire United Reformed Church, Helen Thornton (HT), Bradford Council, Patricia Tillotson (PT), Bradford Council, Dave Horsman (DH), Bradford Council, Cllr Martin Love (ML), Bradford Council

Agenda Item	Record	Action
1 and 2. Welcome, introductions	Apologies: Sue Cole, English Heritage	
and apologies	Craig Broadwith, English Heritage	
	Audrey O'Connor, Canal and Rivers Trust	
	Vanessa Pilny, Saltaire Village Society	
	Jo Lintonbon, ICOMOS-UK	
3. Minutes of the last meeting	Vanessa Pilny has been elected the new Chair of	
and matters arising	Saltaire Village Society and has been invited to join the	
	Steering Group. RM's position on the Steering Group	HT
	was discussed and agreed that he remain on the Group	
	as representing Saltaire Learning	
	Academy of Urbanism – poem by Ian Mcmillan could be	HT
	published. HT to pursue	
4. Vision	One final amendment was made to the Vision Statement	
	- to replace 'everyone' with 'present'. The Steering	
	Group then approved the Vision Statement.	
5. Results of the World heritage	Discussion about the Forum key points:	DH
Forum 24 <sup>th</sup> October	<ul> <li>future Fora should consider other formats such</li> </ul>	RM, DF,
	as weekend meetings or earlier starts with	VS, ML

6. Schools Consultation	<ul> <li>sandwiches</li> <li>a residents survey with an incentive to fill in (PT and AM offered incentive vouchers)</li> <li>important to include communities from the near setting buffer zone</li> <li>consider surveys on café tables in the Site (DF)</li> <li>HT updated on the Employees Survey being developed with the BDCT. To circulate to Group</li> </ul>	PH/HT HT
	HT to keep Sarah Howsen updated on possible signage projects at Titus Salt CllrL suggested include Wycliffe Primary	HT
7. Management Plan progress	A very early draft of the Delivery Plan was presented and discussion groups tackled one theme each. Feedback was noted on copies and returned to HT. Other points arising: HT, Robin Copeland and Cllr VS will be doing a further filtering exercise. CllrS suggested a separate Working party chaired by an external stakeholder from the Steering Group be set up to examine the issue of creating a distinctive brand. RM suggested that a brand could be then used by groups such as SWHEA. Private landlords needed engaging over a range of issues relating to land and property appearance.	HT/CllrS
8. Saltaire Officer Group	No update. The next meeting is 28 <sup>th</sup> January. Membership of SOG was queried, HT to circulate a list	HT
9. AOB	1. PT presented early results of the Baseline Visitor	

	Survey for Saltaire. This was welcomed by all as a very useful piece of work and some specific issues were discussed. Agreed that a more detailed discussion be held at the next meeting if possible. A full electronic version of the results to be circulated to the Steering Group. 2. Tour de France and associated 100 day Cultural Festival . PT gave an update. Any tie-in plans need to be cleared with Tourism section. Saltaire is being promoted as a 'stop off' for families and groups watching the Tour. 3. Saltaire Junction. DF raised concern that trade has dropped by 1/3 compared to last year's trading figures. Business rate reductions had helped to some extent, but business had suffered.	PT
10. DONM	DF had requested that a Monday be identified to enable VP to attend her first meeting. SB had offered a venue. The next meeting is to be timed for early March.	