

Full Plans Application

Building Regulations 2010

FOR OFFICE USE ONLY	Application Number	Date Received
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Please complete this form in **BLACK INK** with block capitals and answer all questions. If you have any difficulty please ask for advice at the Building Control Office (see reverse).

Number of Plans Required

1 copy of this application form and **2 copies** of all plans (plus **2 copies** of Fire Plans for non-domestic premises to demonstrate compliance with Part B [Fire Safety]) together with the appropriate fee, are required for a full plans application.

1 Statement I/We hereby give notice in accordance with Building Regulation 12 (2) (b) of my/our intention to carry out the domestic building work described in Section 3 and 5, of the Building Regulations 2010.

2 Applicants name and address

Name:

Address:

Postcode:

Telephone: email:

Are you the owner of the building? (please tick) Yes No

3 Agents name and address

Name:

Address:

Postcode:

Telephone: email:

4 Full address of proposed work

Address:

Postcode:

5 Proposed use of building

Present use (if vacant, last known use):

6 Description of proposed work

Total floor area: sq.m

Total floor area of each dwelling (if applicable): sq.m Total volume: cu.m

7 Relevant use

Is the building put to or intended to be put to one of the following use? If so, please tick the appropriate box, if not, disregard.

Hotel B&B Factory Office Shop Place of work Railway premises

8 Services (please tick which of the following apply)

A. Water Supply: Mains Borehole Spring Well Other Please state

B. Surface water drainage: Mains Soakaway Watercourse Other Please state

C. Foul water drainage: Mains Septic Tank Cesspool Other Please state

9 Number of dwellings

Where creating new dwellings, please indicate the dwelling provider:

Private Sector Registered social landlord Local Authority

If the work relates to new dwellings, state the number of dwellings:

If the number of dwellings is different from the number of buildings, state the number of buildings:

10 Plan Fee

Please consult the charges tables to decide which one applies to your work. If table C or E applies you must disclose the estimated cost of the work.

Estimated cost: £

Fee applicable to the proposed work: Plan fee: £ VAT: £ Total fee: £

11 Planning permission

Do you intend to seek Planning Permission? Yes No

If Planning Permission is already obtained, state date and application number:

Date: Application number:

12 Consent

Do you agree to extend the prescribed period for decision of this application to 2 months and to the withdrawal and resubmission of this application if you are unable to give the council the required information and details within the prescribed period? Yes No

13 Conditions

Do you wish the plans to be passed subject to conditions? Yes No

14 Previous Application

Has a Building Regulation application been made within the last three years? Yes No

If yes, state plan number:

Signature Applicant / Agent:	Date:
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ON SATISFACTORY COMPLETION OF THE WORK A COMPLETION CERTIFICATE WILL BE ISSUED

CONTACT DETAILS

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