

TRAINING SPECIFICATION

The scenario in the following specification is fictitious and has been created for the purpose of demonstrating good and bad responses to specification requirements:

1. Contract Objectives

1.1 The key objectives of the Contract are to:-

- a) reduce the number of Council properties in the Bradford District containing “**fibrostos**” (Hazardous Waste) sufficient to meet the Council’s targets for the whole of the Contract Period, as set out in Target **XX** of Appendix X ;
- b) provide safe disposal of materials to contribute to the achievement of the Council’s safe disposal targets, as set out in Target **XX** of Appendix X;
- c) provide an effective and integrated Service that delivers an assured outlet for the Council’s Hazardous Waste at all times, as set out in Target **XX** of Appendix X;
- d) provide Works and Services that are designed to be effective, flexible, resource efficient and economic;
- e) provide a Service that is affordable, efficient and delivers Best Value over the full Contract Period; and
- f) provide a waste disposal solution that provides environmental, economic and social benefits to the Council.

2. Hazardous Waste Removal

2.1 The Council requires the removal of Hazardous Waste from its Property Estate as listed in Appendix 3. The Contractor shall provide a detailed proposal of how it will stage removal from these properties during the 10 year period of this Contract.

2.2 The Contractor shall provide details of Hazardous Waste safety training provided to all direct employees, with stated dates and names of trainers including associated qualifications.

3. Hazardous Waste Disposal

3.1 The Contractor shall ensure the safe disposal of all Hazardous Waste Removal at the site detailed below at 4.1.1. in accordance with all of the requirements set out in section 4.

3.2 The Contractor may also accept other Third Party Waste provided that acceptance of such waste does not interfere with the Contractor’s handling and treatment of Hazardous Waste.

4. Site, Planning, Permitting and Design

4.1. Site

4.1.1 The Contractor shall occupy and manage the whole of the Waste Lane Site (the Site) (but excluding the adjacent Household Waste Recycling Centre operation and associated amenity block, which shall remain as a Council operation) for a period of 10 years. The Contractor shall provide for its own purposes, any necessary office/amenity facilities which are required to provide the Service at the Waste Lane Site.

4.1.2 The Contractor shall convert the Site from its present use (as detailed in Appendix 4)

into a site that will ensure the safe disposal of Hazardous Waste.

4.2 Planning and Permitting

4.2.1 The Contractor shall produce as part of its tender submission a **Planning/Permitting/Permissions Programme** as detailed in Appendix 1 of this Specification, detailing the key stages, application processes and timescales / dates for achieving the required permissions.

4.2.2 The Contractor shall be responsible for obtaining and maintaining appropriate and valid planning permission(s), environmental permit(s) and any other authorisations for the construction and operation of the Facility.

4.3 Design: Technical Solution

4.3.1 The Contractor shall design, construct and operate the Facility such that all waste handling, processing and storage takes place under cover with appropriate environmental controls.

4.3.2 The Contractor may provide any technology or combination of technologies that deliver the requirements set out in this Specification.

4.3.3 The Contractor shall provide a Facility with sufficient capacity for it to accept, manage and process all Hazardous Waste in accordance with the requirements of this Contract.

4.3.4 The design shall be subject to a Quality Assurance system to the recognised ISO standard such that the buildings and structures shall have a minimum design life of XX years.

4.3.5 The Facility shall be designed to operate with the types of vehicles used or likely to be used to deliver Hazardous Waste and shall have sufficient flexibility to accommodate future changes in delivery vehicles. The type of vehicles currently used by or on behalf of the Council is detailed in section XX of this Specification.

4.4 Design: Standards

4.4.1 Designs shall be undertaken to meet or exceed all applicable Legislation and in accordance with recognised industry standards and codes of practice for the sector.

4.4.2 Without limitation, the design shall meet or exceed the following:

4.4.2.1 British Standards (including, without limitation and to avoid doubt, BSEN33224), Codes of Practice **or equivalent** European industry recognised standards and guidance;

4.4.2.2 Health & Safety at Work Executive guidance notes, including for avoidance of doubt (but without limitation) the CDM (2007) Regulations;

4.4.2.3 fire safety requirements in agreement with the relevant Fire Authority;

4.4.2.4 relevant Environment Agency guidance notes, consents and authorisations; and

4.4.2.5 relevant Council Policies.

4.4.3 As a minimum, the Facility shall also be designed for the imposed loads as specified in current British Standards or European equivalent.

Scoring Methodology

Score	Term	Explanation
0	Unacceptable	Failed to provide a response, or the response provided is wholly inconsistent with the Council's specified contract requirements and standards with respect to this criterion
2	Poor	The response has material weaknesses, issues or omissions, lacking detail, clarity and/or evidence with regard to many key elements of the criterion, and associated specified contract requirements and standards..
4	Fair	The response has some weaknesses, issues or omissions, lacking detail, clarity and/or evidence with regard to at least one key element of the criterion, and associated specified contract requirements and standards with respect to this criterion.
6	Satisfactory	The response addresses all key elements of the criterion, and associated specified contract requirements and standards; but is not fully detailed or fully backed up with clear evidence in some areas; some issues, weaknesses, or omissions in some areas.
8	Very Good	The response covers all key elements and almost all of the other elements of the criterion, and associated specified contract requirements and standards; and with relevant and detailed information, backed up with clear evidence; with a few minor issues, weaknesses, or omissions.
10	Outstanding	The Response covers all elements of the sub-criterion, and associated specified contract requirements and standards; and with a high level of relevant and detailed information, backed up with clear evidence; and demonstrates a robust and coherent understanding of the Council's requirements; and with no issues, weaknesses or omissions.

For the purposes of this exercise 50% of the total marks available are allocated to Section 2 of the Specification and 50% of the marks are allocated to Section 3.

APPENDIX 3

Property	Types of fibrostos	Levels of fibrostos	
Property A	Type A and B	XX	
Property B	Types B and C	XX	
Property C	Type A	XX	
Property D	Type A	XX	
Property E	Type C	XX	
Property F	Type B	XX	
Property G	Types A and C	XX	
Property H	Type A	XX	
Property I	Type A	XX	
Property J	Type A	XX	
Property K	Types A, B and C	XX	
Property L	Types B and C	XX	