

**Application for Ordinary Watercourse Land Drainage Consent**

**Land Drainage Act 1991**

**Before completing this application form you are advised to contact us for further guidance on your proposals. Please read this application form and the accompanying guidance notes prior to completing this form. Please ensure the form is fully completed in order to avoid any unnecessary delays in processing your application. Please note there is a charge of £50.00 for each structure or operation for applications made under the Land Drainage Act.**

Please complete this form in **BLOCK CAPITALS** and **BLACK INK**. If you have any queries about this form please contact us at drainage@bradford.gov.uk or on 01274 433905 alternatively 01274 431000.

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| If you are applying as an: * Individual

Go to section 1.1 If you are applying as a: * Group – From one of the following: o Group of Individuals o Club
	+ Partnership
	+ Voluntary Organisation

Go to section 1.2 If you are applying as a: * Registered Organisation – From one of the following:
	+ Limited Company
	+ Limited Liability Partnership o Limited Partnership o Registered Charity

Go to section 1.3 If you are applying as a: * Public Body

Go to section 1.4  |

**1. APPLICANT DETAILS** *(Please refer to guidance notes prior to completing this section)*

#  1.1 Applying As An Individual

|  |  |  |
| --- | --- | --- |
|  Title:  |  First Name:  |  Surname:  |
| Address:  |  Landline Number:  Mobile Number:  Fax Number:  Email:  |

#  1.2 Applying As A Group

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Type of Group:  | Group of Individuals  |  |  Club Partnership  |  Voluntary Organisation  |
| Other (*please specify)*  | Group Name:  |
| Address:  |  Landline Number: Mobile Number: Fax Number: Email: |

#  1.3 Applying As A Registered Organisation

|  |  |  |  |
| --- | --- | --- | --- |
| Type of Organisation:   | Limited Company Registered Charity  |  Limited Liability Partnership  |  Limited Partnership  |
| Name:  |  Organisation Number:  |
| Address:  |  Landline Number:  |
| *(Give*  *contact* *details of office*  *address registered with Companies*  *House or the* *Charity* *Commission)*   |  Mobile Number: Fax Number: Email: |

#  1.4 Applying As A Public Body

|  |  |  |
| --- | --- | --- |
| Name:  |  |  Type of Public Body:  |
| Address:  |  |  Landline Number:  Mobile Number:  Fax Number:  Email:  |

**2. CONTACT DETAILS** (Details of person we can contact in respect of this application)

|  |  |
| --- | --- |
| Title:  First Name:  |  Surname:  |
| Organisation Name *(if different to name given in question 1):* Address:  |  Landline Number:  Mobile Number:  Fax Number:  Email:

|  |
| --- |
| Position of main contact if applying on the behalf of an Organisation:  |

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# 3. LOCATION OF PROPOSED WORKS

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| Address: Name of Watercourse *(if known)*:  Description of Location  *(must be completed if postcode not known*): Postcode: Easting: Northing: Can the site be seen from a public road, public footpath, bridleway or other public land? Yes No  |

# 4. INTEREST IN LAND

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| What is the applicant’s interest in the land? Landowner Tennant Other (please detail below) Please specify the contact details of the landowner if the applicant is not the landowner: Organisation Name *(if applicable)*: Title: First Name: Surname: Address:   :  : Contact No:  Postcode:  |

#  5. PRE-APPLICATION ADVICE

Has assistance or prior advice been sought from the local authority about this application?

Yes No If Yes please provide details below:

Date:  Officer Name:

Details of Advice Received:

#  6. PLANNING PERMISSION

Do the proposed works form part of a planning application?

Yes  No If Yes please provide details below:

Planning Authority: Application Reference:

#  7. DESCRIPTION OF PROPOSED WORKS

What is the purpose of the proposed works?

Summary description of proposed works:

Details of alternative solutions considered if applicable:

#  8. CONSTRUCTION DETAILS

Number of permanent structures proposed: Number of permanent works proposed:

Description of permanent works and structures:

Details and duration of temporary works (*please state duration of all individual temporary works separately)*:

Description: Duration:

Description: Duration:

Description: Duration: Description: Duration:

Description: Duration: Description: Duration:

Anticipated construction start date for all works:

#  9. ENVIRONMENT AGENCY INTERESTS

|  |  |  |
| --- | --- | --- |
| Do the proposed works involve or affect any of the following? Impounding (holding back a watercourse) Yes  Abstraction (removing water) Yes Fish or fisheries Yes Disposing of waste material Yes Water quality Yes  |

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| --- |
| **If ticked yes to any of the questions, you are advised to contact the Environment Agency for further information and recommended to include/ forward a copy of their response as part of this application. If required, you are responsible for obtaining the appropriate consents and/or permissions from the Environ** **ment Agency.**  |

No No No No No  |

# 10. NATURAL ENGLAND INTERESTS

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Do the proposed works involve or affect any of t Site of Special Scientific Interest Ramsar designation Special Protection Area (SPA)  Special Area of Conservation (SAC)  | he following? Yes Yes Yes Yes  | No No No No  |

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| **If ticked yes to any of the questions, you are advised to contact Natural England for further information and recommended to include/ forward a copy of their response as part of this application. If required, you are responsible for obtaining the appropriate consents and/or permissions from Natural England.**  |

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# 11. ENGLISH HERITAGE INTERESTS

|  |  |
| --- | --- |
| Do the proposed works involve or affect any of the following? Scheduled Monument designation Yes No

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| **If ticked yes to** the **above**, **you are advised to**  **contact English Heritage for fu** **rther information and recommended to include/ forward a copy of their response as part of this application. If required, you are responsible for obtaining the appropriate consents and/or permissions from English Heritage.**  |

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# 12. OTHER INTERESTS

|  |  |  |
| --- | --- | --- |
| Do the proposed works involve any of the following? Discharge of effluent   | Yes  |  No  |
| Discharge of surface water  | Yes  |  No  |
| Construction or landscaping works adjacent to a watercourse  | Yes  |  No  |
| Increase of current flows in the watercourse  | Yes  |  No  |

1. **ENVIRONMENTAL IMPACT**

Details of environmental impacts of works together with any proposals for compensatory enhancement:

1. **FLOOD CONSIDERATIONS**

Details of flood risk considerations along with proposals for mitigation of flood risk:

# 15. MAINTAINING THE STRUCTURE/S DURING CONSTRUCTION

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| Please provide details for the person responsible for maintaining the structure/s during construction. Title: First Name: Surname: Organisation Name (if applicable): Address: Landline Number:  Mobile Number:  Emergency Number:  Email:  Postcode:  |

# 16. CONTINUED MAINTAINANCE OF STRUCTURE/S

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| Is the person responsible during construction, responsible for maintaining the structure/s after construction? Yes No If No, please provide details for the person responsible for maintaining the structure after construction Title: First Name: Surname: Organisation Name (if applicable):  Address: Landline Number:  Mobile Number:  Emergency Number:  Email:  Postcode:  |

# 17. PLANS, SECTIONS & OTHER DOCUMENTS

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| Please provide details for the following plans and sections *(please refer to guidance notes for further information):*  Site location plan Reference: Plan location of structures Reference: Cross section of watercourse Reference: Longitudinal section of watercourse Reference: Construction detail drawings Reference: Method Statement Reference: Please provide details of any other documents submitted with this application: Reference: Description: Reference:  Description: Reference: Description:  Reference: Description: Reference: Description:  |

# 18. AUTHORITY EMPLOYEE OR MEMBER

|  |  |
| --- | --- |
| With respect to the Authority, I am: 1. a member of staff
2. an elected member
3. related to a member of staff
4. related to an elected member. Do any of these statements apply to you? Yes If Yes, please provide details of the name, relationship and role
 |  No  |

# 19. FEES

The fee required to accompany an application for an Ordinary Watercourse Land Drainage Consent is set at £50.00 per proposed structure/operation or temporary works event. Please contact us for further information.

Upon the receipt and validation of your application an invoice will be sent requesting the required fee.

A cheque can be enclosed with your application if you have discussed the required fee for your proposals prior to making an application.

**Please note your application form cannot be processed until the appropriate payment has been received.**

# 20. CHECKLIST

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|  Please ensure the following are submitted as part of your application as applicable:  * Fully completed and signed application form.

 Site location plan. • * Plan location of structures.

 * Cross section/longitudinal sections of watercourse.
* Construction detail drawings.
* Method Statement.  Other associated drawings and calculations.

• * Environmental Statement (as part of an Environmental Impact Assessment).

 * Water Framework Directive Statement.
* Any other relevant information, drawings, ecological surveys, or photographs.
* Relevant Fee.

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# 21. DATA PROTECTION

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| We will process the information you provide so that we can deal with your enquiry. We may also process or release the information to:  * Offer you documents or services relating to environmental matters.
* Consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities or the emergency services). Carry out research into environmental issues and develop solutions to problems.

• * Provide information from the public register to anyone who asks.
* Prevent anyone from breaking environmental laws. Investigate cases where environmental law may have been

 broken, and take any action that is needed. * Assess whether customers are satisfied with our service and improve it where necessary.

 Respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information • Regulations 2004 (if the Data Protection Act allows).   We may pass the information on to our agents or representatives to do these things for us.  |

**22. ADDITIONAL INFORMATION**

Please provide any additional information relevant to your application:

# 23. DECLARATION

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| City of Bradford Metropolitan District Council, by granting Consent under the Land Drainage Act 1991 for these works, accepts no liability for any loss or damage which may arise out of their design, construction, maintenance or use. The applicant must ensure that current CDM Regulations are complied with.   By signing the declaration below or by typing your name in the signature box below (if submitting by email), you are declaring that as far as you know, the hitherto information provided including all supporting documents is true and accurate. Refer to the guidance notes on who should sign this declaration. If you are applying as a company which has trustees, all trustees must sign the declaration. If you are applying as a limited company, a company secretary or a director must sign the declaration.  ***I/we hereby apply for consent to carry out works as described in this form and the accompanying plans/drawings*** and ***additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.***  Title:  First Name: Surname: Position:   Signature:  Date:  Other trustee signatures *(if applicable)*:  |
| Title:  First Name: Surname:   Date: Signature:    |
| Title:  First Name: Surname:   Signature:  Date:    |
|  Title:  First Name: Surname:  Date: Signature:    |
|  Title:   First Name:  Surname:  Signature:  Date:   |

Please return your completed application form and supporting documents to:

Ordinary Watercourse Consent

Lead Local Flood Authority

Bradford Council

Britannia House

Hall Ings

Bradford

West Yorkshire

BD1 1JF

drainage@bradford.gov.uk