

## 2023 Concession Claim Form for Reduced Allotment Rent

Full name of Tenant: .....

Address: .....

.....

Plot: ..... Site Name: .....

I wish to claim the reduced rent rate for my allotment for the period 01.04.2023-31.03.2024

I am Currently:

Please Tick ( ) one box only	Information required as proof of the claim
Receiving a state pension	Copy of your Birth Certificate, or Passport with proof of age
Claiming unemployment benefit	We will accept either screenshots of your journal information or documents download.
Claiming sickness benefit	We will accept either screenshots of your journal information or documents download.
Claiming disability benefit	We will accept either screenshots of your journal information or documents download.
Running the plot on behalf of a Charity or Council funded Organisation	Letter of confirmation from the Manager of Trustees of the Organisation on appropriate letter headed paper with Charity number
A full time student	Proof from the office which issues your student loan or a copy of your student pass

I enclose proof as required of my Age/Benefit/Grant in relation to my claim. I understand that, except where the claim is based on my age, I must re-apply for a reduced rent before 1<sup>st</sup> March every year.

I accept that if I do not provide proof of my claim as requested, I will be required to pay the full allotment charge.

Signed: ..... (Tenant's signature)

Date: .....

Please return this form, with proof of your claim to:

Allotments Office, 3<sup>rd</sup> Floor, Britannia House, Bradford BD1 1HX or by email to allotments.asset@bradford.gov.uk

**If proof of the claim is not provided, the claim will be rejected**