

**ADDINGHAM NEIGHBOURHOOD DEVELOPMENT PLAN  
REGULATION 16 SUBMISSION**

**Consultation Statement**



**October 2018**

**Prepared for Addingham Parish Council**

by



## Introduction and Background

1. This Consultation Statement has been prepared in accordance with the Neighbourhood Planning (General) Regulations 2012 (SI No. 637) Part 5, Regulation 15 (2) which defines a “consultation statement” as a document which: –
  - (a) contains details of the persons and bodies who were consulted about the proposed neighbourhood development plan;*
  - (b) explains how they were consulted;*
  - (c) summarises the main issues and concerns raised by the persons consulted;*  
*and*
  - (d) describes how these issues and concerns have been considered and, where relevant, addressed in the proposed neighbourhood development plan.*

(See [www.legislation.gov.uk/ukxi/2012/637/contents/made](http://www.legislation.gov.uk/ukxi/2012/637/contents/made))
2. The Addingham Neighbourhood Development Plan has been prepared pursuant to the Localism Act 2011, which gives parish councils and other relevant bodies powers to prepare statutory Neighbourhood Development Plans (NDPs) to help guide development in their local areas. These powers give local people the opportunity to develop a shared vision for the future of their area and will be used to help determine planning applications, because once approved NDPs form part of the development plan.
3. On 23 January 2015, the Parish Council as a qualifying body applied to the City of Bradford Metropolitan District Council for designation as a Neighbourhood Area and the designation was approved on 23 June 2015 (<https://bradford.moderngov.co.uk/Data/143/20150623/Agenda/Report%20-%20NEIGHBOURHOOD%20PLANNING.pdf>). The designated area follows the Parish Boundary and is shown on Figure 1 in this Statement.
4. Since designation the Parish Council has been working on the preparation of the document and has engaged stakeholders and local residents in the neighbourhood development planning process throughout.
5. A Neighbourhood Plan Steering Group was established by the Parish Council in November 2015, comprising councillors and volunteers from the local community. In September 2016, this was replaced by a Neighbourhood Plan Forum, again with membership comprising councillors and local residents, and with formal Terms of Reference approved by the Parish Council (Appendix 1). All notes of meetings were published on the Parish Council web site (<http://www.addingham-pc.gov.uk/neighbourhood-plan/>). This enabled all interested parties to track progress on the ANDP.

6. Throughout the stages of developing the document, a number of events and other activities have been organised by the Parish Council itself, or by the Forum on its behalf. The aim of these events has been to involve as many of the various groups, businesses, individuals and landowners in the area as possible, in order to build up a vision and evidence base for the development of the Addingham Neighbourhood Development Plan (ANDP). In summary these are set out in Table 1. Many of these generated wide coverage in the local press:

[https://www.ilkleygazette.co.uk/news/14877485.Addingham\\_Neighbourhood\\_Plan\\_attracts\\_a\\_crowd/](https://www.ilkleygazette.co.uk/news/14877485.Addingham_Neighbourhood_Plan_attracts_a_crowd/)

[https://www.ilkleygazette.co.uk/news/16061045.Addingham\\_Parish\\_Council\\_consults\\_on\\_Neighbourhood\\_Plan/](https://www.ilkleygazette.co.uk/news/16061045.Addingham_Parish_Council_consults_on_Neighbourhood_Plan/)

<https://www.ilkleygazette.co.uk/news/16319942.next-steps-for-village-blueprint/>

<https://www.ilkleygazette.co.uk/news/16353238.have-your-say-on-addinghams-neighbourhood-plan/>

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## Neighbourhood Plan Taking Shape

**Alan Taylor, member of the Neighbourhood Plan Forum writes:**

It may seem that things have gone a little quiet on the Addingham Neighbourhood Plan recently – but a lot of work is going on “behind the scenes”.

Members of the Neighbourhood Plan Forum have been working hard, focussing on two key aspects – potential housing sites and village open/greenspace. This work has covered detailed assessments of possible housing sites and existing village greenspaces, the latter with the valuable help of a number of residents working on a voluntary basis.

The housing site assessments aim to identify the most sustainable and least environmentally damaging locations for new development. The greenspace work identifies how such areas are used and valued by residents so that policies to protect them can be considered - more detail on this vital work is covered in a separate article. Whilst most of the potential land for new housing has already been identified, a “Call for Sites” has been issued by the Parish Council in the event that additional parcels of land, including very small sites, might be suitable for consideration. Details are available on the Parish Council website [www.addingham-pc.gov.uk](http://www.addingham-pc.gov.uk)

As these assessments and other sections of the Plan are being developed, residents’ views are of course essential. The village meeting held last November attracted over 260 people and generated hundreds of comments and suggestions. These have all been organised and written up by Wendy Green, assistant to the Parish Clerk. This fantastic piece of work has helped the Forum focus on the key issues of concern to residents. The aim now is to hold another major public meeting in the autumn when the results of recent work and the emerging Neighbourhood Plan can be presented for further comment. So look out for details of this in due course.

If you would like further information about any aspect of the Neighbourhood Plan, would like to offer to help in any way, or if you want to make any comments at this stage, you can visit the Parish Council’s website [www.addingham-pc.gov.uk](http://www.addingham-pc.gov.uk) or contact the Clerk Jane Markham at: [clerk@addingham-pc.co.uk](mailto:clerk@addingham-pc.co.uk)



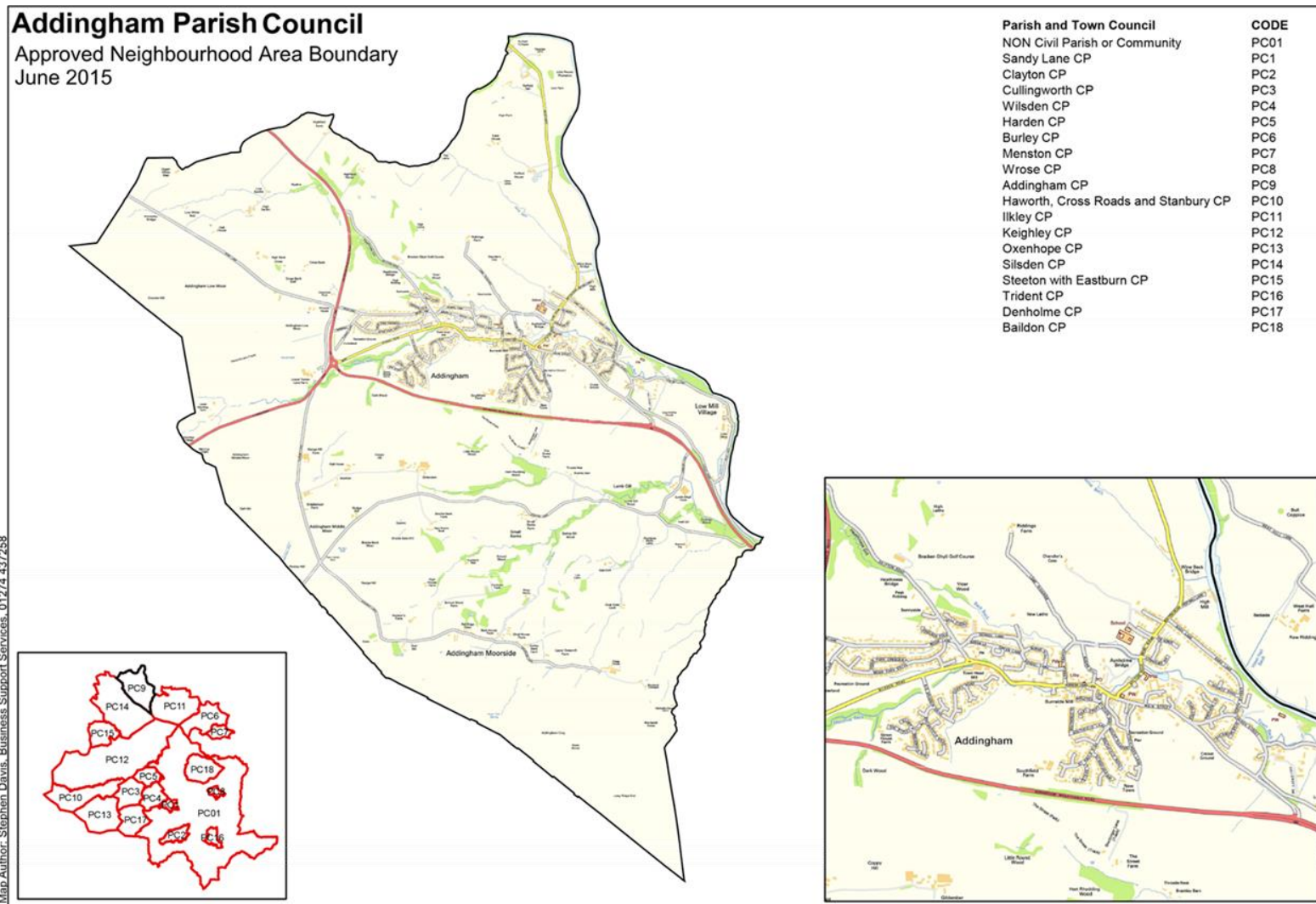



Figure 1. Designated Neighbourhood Area



**Table 1. Key Stages in Preparation of Draft Neighbourhood Development Plan**

The table below sets out the key stages in the preparation of the draft document, including public engagement and consultation.

<b><u>Date</u></b>	<b><u>Key Event</u></b>	<b><u>Outcome/Supporting Material</u></b>	<b><u>Document Ref (where available).</u></b>
Nov 2015	Start of process - questionnaire issued to local groups and residents to identify initial key issues to be included in a Neighbourhood Plan, and to attract volunteers to work on the project	Report on questionnaire results	<a href="http://www.addingham-pc.gov.uk/neighbourhood-plan/">http://www.addingham-pc.gov.uk/neighbourhood-plan/</a>
7 Nov 2015	Public launch event – attendees asked to leave comments on Post-it notes and attach to displays at event	Summary report of comments	<a href="http://www.addingham-pc.gov.uk/neighbourhood-plan/">http://www.addingham-pc.gov.uk/neighbourhood-plan/</a>
18 Nov 2015	Appointment of Kirkwells Planning Consultants to advise on the development of the Plan	-	-
2 Dec 2015	First meeting of Addingham Neighbourhood Plan Steering Group (later to be re-established as Addingham Neighbourhood Plan Forum)	Notes of Meeting	<a href="http://www.addingham-pc.gov.uk/neighbourhood-plan/">http://www.addingham-pc.gov.uk/neighbourhood-plan/</a>
4 Feb 2016	Agreement of preliminary schedule of subjects to be	Schedule of Subjects	-

<u>Date</u>	<u>Key Event</u>	<u>Outcome/Supporting Material</u>	<u>Document Ref (where available).</u>
	included in the draft Plan (later revised and confirmed in Sept 16)		
3 Nov 2016	Publicity to raise awareness and consult on issues to inform the first draft of the Plan – leaflet distribution to all households, followed by consultation event attended by over 260 village residents – inclusion of housing site allocations offered for comment/support	Publicity leaflet for event. Consultation reports from comments handed in at the event and submitted afterwards.	Appendix 2 of this Statement
29 Nov 2016	Open meeting to involve new volunteers who had come forward at the 3 Nov consultation event, to work on the development of the Plan	List of new volunteers to assist in specialist areas	-
Feb 2017	Decision by PC to include housing site allocations in draft Plan and first outline draft Plan prepared	Minutes	<a href="http://www.addingham-pc.gov.uk">http://www.addingham-pc.gov.uk</a>
13 May 2017	Community engagement event on local green spaces at Environment Day (to inform draft Plan policies)	Publicity leaflet	See this Statement.
Mar-Sept	Site assessments	CBMDC Methodology	Link no longer available

<u>Date</u>	<u>Key Event</u>	<u>Outcome/Supporting Material</u>	<u>Document Ref (where available).</u>
2017	(housing and green spaces) carried out, based on methodology supplied by planning authority for housing assessments and using NPPF criteria for Local Green Space Designation; process overseen with advice from Kirkwells throughout	Housing Site Assessments	
May-June 2017	Consultation on Green Spaces, with comments by survey, with option to complete online (via 4 local websites – PC, Civic Society, Addingham Info and Environment Group), via social media, and sent via email to range of village organisations to publicise to their member lists. Over 110 returns, majority online.	Questionnaire Report on results of questionnaire	<a href="http://www.addingham-pc.gov.uk/neighbourhood-plan/">http://www.addingham-pc.gov.uk/neighbourhood-plan/</a>  See also Appendix 3 of the Statement
June/July 2017	Call for sites issued, and publicised in the village newsletter distributed as hard copy to all households, businesses and landowners in the	Press/Newsletter advert Letter to estate agents Letter to landowners Site Survey Form (issued with Call for Sites)	<a href="http://www.addingham-pc.gov.uk/neighbourhood-plan/">http://www.addingham-pc.gov.uk/neighbourhood-plan/</a>  See also Appendix 4 of this Statement

<b><u>Date</u></b>	<b><u>Key Event</u></b>	<b><u>Outcome/Supporting Material</u></b>	<b><u>Document Ref (where available).</u></b>
	area, via social media and also by means of letters sent to local estate agents		
Sept 2017	City of Bradford MDC Local Plan Core Strategy Development Plan document approved		<a href="https://www.bradford.gov.uk/planning-and-building-control/planning-policy/core-strategy-dpd/?Folder=10+Adoption">https://www.bradford.gov.uk/planning-and-building-control/planning-policy/core-strategy-dpd/?Folder=10+Adoption</a>
Jan/Feb 2018	Online business survey carried out	Report on survey results	<a href="http://www.addingham-pc.gov.uk/wp-content/uploads/2016/01/Business-Survey-FINAL-REPORT-PDF.pdf">http://www.addingham-pc.gov.uk/wp-content/uploads/2016/01/Business-Survey-FINAL-REPORT-PDF.pdf</a>
March 2018	SEA/HRA screening carried out and reports sent to consultation bodies (Historic England, Natural England and the Environment Agency)	Screening reports Feedback comments from consultation bodies	See Environment Report accompanying this Statement.
9 /10 March 2018	Consultation open event on Preferred Options draft Plan, with a period of open consultation, with copies of the Plan available on display for feedback to be sent in until 7 April. Some 255 individuals visited the open event, generating over 210 completed feedback forms (out of over 420 taken for completion)	Feedback form Summary report on consultation feedback	<a href="http://www.addingham-pc.gov.uk/wp-content/uploads/2016/01/Preferred-Options-Draft-Neighbourhood-Plan-07.03.18.pdf">http://www.addingham-pc.gov.uk/wp-content/uploads/2016/01/Preferred-Options-Draft-Neighbourhood-Plan-07.03.18.pdf</a>
30 April	Consultation by	Consultation letter and	See Appendix 6 of this Statement.



<b><u>Date</u></b>	<b><u>Key Event</u></b>	<b><u>Outcome/Supporting Material</u></b>	<b><u>Document Ref (where available).</u></b>
2018	letter with all owners of non-designated heritage assets – 4 responses received, 3 supporting principles of the Conservation Area, 1 with comments N/A to this consultation.	list of those consulted	
June 2018	Detailed feedback received from City of Bradford MDC planning department, raising objections concerning the inclusion of housing site allocation policies in the draft Plan	Feedback report	Appendix 5 of this Statement
4 June 2018 20 June 2018	Parish Council decision taken at 2 meetings, held in public, and with advice from planning consultants (Kirkwells), to remove site allocation policies from the draft Plan in the light of feedback from the planning authority and later public statements issued by local authority giving notice of a review of the Core Strategy to be carried out at the same time as a	Leaflet (distributed to all addresses) Posters Press articles	Appendices 5 and 6 of this Statement

<b><u>Date</u></b>	<b><u>Key Event</u></b>	<b><u>Outcome/Supporting Material</u></b>	<b><u>Document Ref (where available).</u></b>
	review of the Green Belt. PC decision publicised to all households, businesses and landowners in the area by leaflet drop, posters around village and press articles.		
29 June	Forum meeting on 29 June to review feedback comments and take further advice from planning consultants.		<a href="http://www.addingham-pc.gov.uk/neighbourhood-plan/">http://www.addingham-pc.gov.uk/neighbourhood-plan/</a>
13 July 2018	Formal consultation on draft Addingham Neighbourhood Development Plan for 6- week period to 24 August 2018	Consultee letter List of consultees Representation form Poster Screen shot of website	Appendices 7, 8, 9 and 10 of this Statement
22 Aug 2018	Parish Council commissioned landscape character assessment to support landscape policies and green space designations in draft Plan	Consultants' brief for survey Survey report accompanies submission documents	Survey report accompanies submission documents.
21 Sept 2018	Informal consultation at primary school to seek views/comments of children and staff	Consultation report Questionnaires completed by children	Appendix 11 of this Statement.
27 Sept 2018	Informal consultation with	Meeting report	Appendix 12 of this Statement.

<b><u>Date</u></b>	<b><u>Key Event</u></b>	<b><u>Outcome/Supporting Material</u></b>	<b><u>Document Ref (where available).</u></b>
	Addingham Churches Together		
30 Sept 2018	Informal consultation with Addingham Environment Group to review comments on draft Plan	Meeting report	Appendix 13 of this Statement.
9 Oct 2018	Additional informal consultation with business representatives (Totally Locally)	Meeting report	Appendix 14 of this Statement.

## Early Engagement

7. To kick-start the plan preparation process a questionnaire was designed and circulated to local residents and interest groups in November 2015. The aims of this questionnaire were to help to identify the key issues that should be addressed in the ANDP and to identify volunteers to join the Steering Group and work on the project.
8. A full summary of the responses is available on the Parish Council web site (<http://www.addingham-pc.gov.uk/neighbourhood-plan/>) but in terms of key issues for the ANDP the following were highlighted:
  - Despite need for some housing, green spaces and Green Belt should be protected.
  - Infrastructure should be sufficient to support impact of any new housing.
  - Mix and types of housing.
  - School places.
  - Heritage.
  - Transport and roads.
  - Growth of smaller businesses.
  - Car parking.
  - Drainage and flood risk.
  - Affordable housing.
9. To complement the questionnaire a neighbourhood plan launch event was held at the Old School on Main St as a drop-in event. At the event were a series of exhibition boards and people were invited to discuss issues facing the area and leave comments on post-it notes. The full results are available on the Parish council web site (<http://www.addingham-pc.gov.uk/neighbourhood-plan/>). Comments were received on water drainage, transport, medical care, housing and housing numbers, education, housing style and many other matters. This feedback was used to help identify the key issues to be identified in the ANDP, work up objectives and feed into the work on the future Vision for the area.
10. To progress the ANDP the Parish Council formed a Steering Group (later re-named the Addingham Neighbourhood Plan Forum, henceforward “the Forum”). This had a membership of parish councillors and volunteers. Notes from Forum meetings were regularly posted on the Parish Council website to keep interested parties, including residents, informed of progress on the ANDP.
11. The work of the Forum progressed methodically and a further round of engagement on issues and potential housing site allocations was held. Again, this is available in full on the Parish Council website. This consultation included a drop-in event 3<sup>rd</sup> November 2016 publicised by a village leaflet drop (Appendix 2). The event was attended by 260 people and comments were also invited in writing

([https://www.ilkeygazette.co.uk/news/14877485.Addingham\\_Neighbourhood\\_Plan\\_attracts\\_a\\_crowd/](https://www.ilkeygazette.co.uk/news/14877485.Addingham_Neighbourhood_Plan_attracts_a_crowd/)). Many of the issues raised were similar to those raised at the earlier consultation. The top three concerns identified were as follows:

- Housing: a preference for small developments not large estates, with most of the houses being affordable.
- Traffic: congestion on Main Street and other areas such as Bolton Road and St Paul's Rise
- Environment: need to protect the Green Belt land and village green spaces.

12. A further open meeting was held in the village on 29<sup>th</sup> November 2016 with new volunteers invited to start work on the ANDP.



*2 Event, November 2016*

13. A further key issue that was discussed by the Forum was the ability of the ANDP to allocate housing sites to meet the Bradford Local Plan Core Strategy (LPCS) target of 200 new homes for Addingham. The Forum recommended to the Parish Council that site allocations should be pursued, and the Parish Council authorised this way forward in February 2017.



*3 Addingham Environment Day*

14. As well as housing site allocations the Forum also progressed work on the possible designation of Local Green Spaces. A questionnaire was designed and launched at the Environment Day held in Addingham on 13<sup>th</sup> May 2017. The programme for the Environment Day, questionnaire and the summary results can be found at Appendix 3 of this Consultation Statement. This work, based on 110 returns from local residents, revealed that green spaces were highly valued by those in the area (Table 2).
  
15. In June/July, to support the housing allocations work, a call for sites exercise was conducted. This was publicised in the village through the Parish newsletter that is delivered to all households, adverts in the local news, letters to local estate agents and landowners. (Appendix 4).
  
16. In December 2017/January 2018 an online local business survey was undertaken. A copy of the survey can be found at <http://www.addingham-pc.gov.uk/wp-content/uploads/2016/01/Business-Survey-FINAL-REPORT-PDF.pdf> . Addingham has around 70 businesses including local independent shops, a wide range of personal and business-to-business services, pubs, small scale manufacturing, and many home-based craft and specialist service

operations. The business survey contained 19 questions covering basic business information along with questions on the main issues from a business perspective. The questionnaire was distributed online via Survey Monkey, along with hard copies hand delivered to other businesses as required. Local business support organisation *Totally Locally Addingham* provided valuable information which assisted circulation and publicity for the survey. Overall, a total of 33 survey forms were completed, representing a response rate of approximately 43%. The survey asked questions on the issues facing business, areas that could be improved, including Main Street and how new housing development was viewed. The information collected in the survey and the views expressed were then used to inform the drafting of the relevant policies in the ANDP.

**Table 2. Which Green Spaces do you value as important to the Village**

	High	%	Medium	%	Low	%
The Church Field, St Peters Church (5)	96	87	5	5	1	1
The Memorial Hall Recreation Area & Gala Field (2)	93	84	11	10	1	1
Manor Garth (7b)	89	80	7	6	4	4
Seating /Planting areas on Main Street & North Street cared for by the Garden Friends (1)	87	78	12	11	3	3
Sugar Hill, Back Beck Lane (7a) & Sawmill Pond (7c)	86	77	13	12	1	1
Addingham Primary School Field & boundary footpath (8)	85	77	12	11	3	3
The Cricket Field, footpaths in adjacent fields up to the Moorside (3)	83	75	16	14	4	4
The Southfield Farm fields behind the Sailor Pub, Burnside, South Field Terrace & footpath links to the Moorside (10)	75	68	19	17	7	6
Marchup Beck/Big Meadow Drive & Danny Palmer Nature Reserve (11)	70	63	14	13	12	11
Silsden Road Rec & Allotments (12)	69	62	21	19	7	6
Dawson Crossley Field at High Mill & field behind Bark Lane (6)	66	59	25	23	7	6
The Hoffman Wood Field (adjacent to Sycamore Drive between Main St & Church St) (4)	63	57	23	21	9	8
The former First School site, Methodist Graveyard & footpaths up to the Golf Course (9)	61	55	25	23	12	11

17. By March of 2018 the first draft of the ANDP had been prepared and this was subject to a Strategic Environmental Assessment/Habitat Regulations screening. This was consulted upon with the relevant statutory bodies. Further details can be found in the Environment Report that accompanies this and the other ANDP submission documents.
  
18. This first draft of the NDP was published for informal consultation as the Preferred Option Draft Plan in March 2018 (<http://www.addingham-pc.gov.uk/wp-content/uploads/2016/01/Preferred-Options-Draft-Neighbourhood-Plan-07.03.18.pdf>). To engage the local community directly an open event was held on 9/10 March 2018 in the Memorial Hall. The Preferred Options Draft Plan was placed on the Parish Council website and copies placed for viewing in the Memorial Hall and Community Library. Responses were invited until 7 April 2018. Over 250 people attended the open events and 210 comments were received.
  
19. The Preferred Option consultation responses were analysed by the Forum in relation to each of the Preferred Option plan's draft policies. The full Consultation feedback Report was also published on the Parish Council website. A copy is available at <http://www.addingham-pc.gov.uk/neighbourhood-plan/>. Once again the views expressed were used to help refine the ANDP ahead of the Regulation 14 consultation.
  
20. CBMDC also provided a detailed of comments. These are set out in Appendix 5 of this Statement alongside the final Parish Council response and action. The key change resulting from these comments was not to proceed with housing site allocations in the ANDP.





*4 Preferred Option Consultation, March 2018*

21. In April 2018 it was also decided to consult all owners of properties identified as non-designated heritage by letter (Appendix 6). Four responses were received to this letter. Two were supportive of the principle of a planning policy to protect non-designated heritage assets, two were concerned about the implications this could have for their property. One also raised concerns about the consultation process. As regards the latter, this Statement evidences the extensive consultation on the ANDP. In terms of impact on property owners, whilst acknowledged, the principle of protecting the village's heritage is a key component of the ANDP and the relevant policy is retained.
22. To ensure that the changes to the Preferred Option draft and the decision not to proceed with housing site allocations were taken in a transparent and open manner, two Parish Council meetings were organised on 4 and 20 June respectively. Residents were notified of these meetings and their significance by using a leaflet, posters and articles in the local press. At the same time, CBMDC had committed to an early review of the CSLP which was to run in tandem with the preparation of the Site Allocations Plan. This was a significant change in circumstances affecting the preparation of the ANDP, particularly any site allocations, had they still been included in the draft plan. The decisions of the two meetings are reproduced in Appendices 7 and 8. These decisions were posted online and via a leaflet drop and posters around the village.

23. A final meeting of the Forum was held to agree the Regulation 14 Draft Plan and to agree the Regulation 14 consultation on 29 June.

## Regulation 14 Consultation: 13 July 2018 – 24 August 2018

24. The public consultation on the draft Neighbourhood Plan was carried out pursuant to the Neighbourhood Planning (General) Regulations 2012 (SI No. 637) Pt 5 Pre-submission consultation and publicity, Regulation 14. This states that:

*“Before submitting a plan proposal to the local planning authority, a qualifying body must:*

*Publicise, in a manner likely to bring it to the attention of people who live, work or carry on business in the neighbourhood area -*

*details of the proposals for a neighbourhood development plan;*

*details of where and when the proposals for a neighbourhood development plan may be inspected;*

*details of how to make representations; and*

*the date by which those representations must be received, being not less than 6 weeks from the date on which the draft proposal is first publicised;*

*Consult any consultation body referred to in paragraph 1 of Schedule 1 whose interests the qualifying body considers may be affected by the proposals for a neighbourhood development plan; and*

*Send a copy of the proposals for a neighbourhood development plan to the local planning authority.”*

25. The Addingham Regulation 14 Draft Neighbourhood Plan was published for formal consultation for 6 weeks from 13 July to 24 August 2018.

26. The Regulation 14 Draft Plan could be viewed and downloaded from the Parish Council website: <http://www.addingham-pc.gov.uk/neighbourhood-plan/>

27. Hard copies were available to inspect at the following locations in the village (during normal opening times, if applicable):

- a. Memorial Hall
- b. Community Library
- c. Medical Centre
- d. Rowlands Pharmacy (by the Medical Centre)
- e. Telephone kiosk on Church St.
- f. Co-op
- g. Post Office

28. An email with attached consultee letter was sent out to all consultation bodies providing an electronic copy of the draft Plan, and information about the consultation dates, the locations

of hard copies, and how and by which date responses had to be submitted. Emails with this information were also sent to neighbouring town/parish councils, neighbouring county councils and to all local groups and charities. Respondents were invited to complete a representation form and submit completed forms and other written comments by email or post to the Parish Council postal address. The complete list of consultation bodies and other groups/organisations consulted, a copy of the consultee letter, and a copy of the representation form are provided as attachments to this Statement (Appendix 9).

29. Prior to formal consultation, the Parish Council had circulated a leaflet to all homes and businesses in the area, explaining revisions that had been made to the draft following the final informal consultation. Posters and press articles were also used to publicise the changes and give advance information on the forthcoming formal consultation.
30. A copy of the plan was sent to CBMDC, the local planning authority.
31. Publicity material, letters, the Parish Council website and the Regulation 14 Draft all contained the relevant details of where and when the proposals for a neighbourhood development plan could be inspected; details of how to make representations; and the date by which those representations must be received were included.
32. To help with responses a response form was provided (Appendix 10).



5 Keeping People Informed: Use of Notice Boards

## **Summary of Consultation Responses to the Regulation 14 Draft Neighbourhood Plan**

33. Detailed comments had been submitted by City of Bradford Metropolitan District Council's planning officers on the draft of the Plan which had preceded the formal consultation draft, and the planning authority had no further comments to make on the Regulation 14 Draft Plan. A comment was received from the District Council's Asset Management department, clarifying ownership of a plot of land referred to in the Plan. This reference has been taken into account in preparation of the submission version of the Plan.
34. During the period of the formal consultation, advice previously provided by the planning authority was followed, and the Parish Council commissioned a landscape survey of the area and its surroundings to support the policies in the Plan concerning the conservation of the natural environment. A copy of the survey report is available, and has informed the landscape policies in the ANDP, particularly identified views and vistas.
35. Representations were received from other consultation bodies, including Natural England, Historic England and Highways England.
36. Detailed comments were received from agents representing two development companies with interests in Green Belt sites in Addingham. At the request of one agent, an informal meeting was held with the Clerk to hear their oral presentation of comments.
37. Detailed comments were submitted by 2 local residents.
38. The detailed representations received and the responses to them are set out in the Consultation Response Table, Table 3 of this Consultation Statement.
39. Representations were received from an additional 24 different individuals, who broadly commented on the same issue (Policy ANDP1), and on the consultation process. Their comments are grouped for the purpose of the Parish Council's response, as set out in the Consultation Response Table (Table 3).
40. Following the formal consultation, the Parish Council consulted a number of representative groups in the village, including the Totally Locally group (representing local businesses), the Addingham Environment Group, Addingham Churches Together (representing all denominations in the village) and the local primary school. Comments made by these groups are also included in Appendices 12, 13 and 14.

**Table 3. Regulation 14 Responses and Parish Council Response/Action**

<b>Respondent</b>	<b>Plan ref.</b>	<b>Support/ Object</b>	<b>Comment</b>	<b>PC Response</b>	<b>Plan amends</b>
City of Bradford MDC	P. 49 ANDP 12/11	Object	The plan has been inaccurately drawn and needs amending as it includes a large section of land that was not part of the old school site or former playing field. The local authority let the land shown edged red on the attached plan no. S-047-009-PFG under a number of garden tenancies to some of the owners of the nearby houses therefore it cannot be included in any assessment of potential future green space in that location.	A) This comment refers to ANDP11/11 a Local Green Space – this designation is not incompatible with the use of the land as gardens.	No change..
Natural England			Natural England notes the changes made to the Plan and assessments [since the version of the Plan submitted for SEA/HRA screening] and has no further concerns. We welcome the updated references to Bradford Core Strategy Policy CS8 in para. 4.20 regarding bio-diversity and 7.4 concerning Policy ANDP1 New Housing Development within Addingham village, which addresses the comments made in our letter dated 15 May 2018. We also broadly welcome chap.4 of the Plan which identifies key issues pertaining to our strategic environmental interests and objective 3 to conserve and enhance the area’s natural environment. However we have no detailed comments to make.	B) Supporting comments noted	No change
Historic England			The Neighbourhood Plan indicates that within the plan area there are a number of designated cultural heritage assets, including 3 grade I, 3 grade II* and 115 grade II listed buildings and 7 scheduled monuments as well as the Addingham Conservation Area. There are also likely to be other features of local historic, architectural or archaeological value, and consideration should be given to the wider historic landscape. Valued views do not appear to be identified on a Policies	C) The PC was advised by the planning authority to revise wording relating to the policy on “views”, but in light of comments received will now review this advice with planning officers and revise the Plan policies to include conservation of “vistas” if appropriate. Views are shown on	Revise Policies Map to show views and vistas. Amend

Respondent	Plan ref.	Support/ Object	Comment	PC Response	Plan amends
		<p>7.1 ANDP 1</p> <p>7.12 ANDP3</p> <p>7.22 ANDP5</p>	<p>Map. Additionally, views tend to focus on a single point; vistas can include a wider swathe of landscape, for instance capturing the setting of a settlement within the wider countryside.</p> <p>Action: Include a map showing views and vistas (signified by a cone&lt;); amend the policy text, to include vistas.</p> <p>Non-designated heritage assets (including archaeological sites) are likely to exist outside the conservation area and should be identified and covered by this policy.</p> <p>The document does not appear to include a map indicating the locations of non-designated heritage assets.</p> <p>Action: Amend para.1 of the policy to include sites (including archaeological sites) outside the conservation area);</p> <p>Include a policy map showing all non-designated heritage assets.</p> <p>This policy could be amended or supplemented by a further policy protecting any historic village/townscape which falls outside the conservation area.</p> <p>Action: amend or add a policy to protect identified historic townscapes.</p>	<p>the Policies Map. These will be revised on completion of the Landscape Study.</p> <p>Comment on mapping of non-designated heritage assets noted. These will not be mapped – the policy refers to those identified elsewhere in the Historic Environment Record. No change.</p> <p>Amend policy ANDP4 to take account of areas of historic townscape outside the Conservation Area.</p>	<p>policy ANDP4 to take account of areas of historic townscape outside the Conservation Area.</p>
Highways Agency			We continue to work closely with the Local Authority, and in regards to potential future development and growth in	D) The PC understands that the Highways Agency will be working	No change

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			<p>the area we therefore remain engaged in the emerging Leeds City Local Plan consultation process (the contents of this neighbourhood plan which will obviously form a part thereof), with the team at Leeds CC.</p> <p>Having now reviewed the plans, the proposals are not in the vicinity of the Strategic Road Network, and the scale of these is not such that I anticipate at this stage there will be a detrimental impact on the continued safe operation of the road network under our jurisdiction. Whilst I would have no formal comments at this point in specific regard to the Neighbourhood Plan document, looking at the wider picture on behalf of the Secretary of State for Transport, we will be interested to see how this plan will contribute to the broader Leeds Local Plan, and in particular any associated development impact that could affect the continued safe operation of the Strategic Road Network in the area i.e. M621/M62/M606. Our comments on sites in the area that may have such an impact, will be made to the City Council in the first instance who can then publish, share and debate these directly with the Parishes moving forwards.</p> <p>I would like to offer my thanks for sending the consultation through, I am sure the Council will continue to publish and share their vision for Leeds and also the ongoing comments and joint working between ourselves. We look forward to continuing this with yourselves in to the future.</p>	<p>in the same way with City of Bradford’s Local Plan consultation process, and we will anticipate that their comments will be fully taken into account by the planning authority at Reg.16 stage.</p>	
North Yorkshire County Council			<p>As a neighbouring authority NYCC’s principal interest is in relation to strategic cross boundary issues. Officers from our service areas have reviewed the documentation and have the following comments to make.</p>	<p>E) The PC welcomes these comments and will revise the Plan as necessary, with input from the completed Landscape Survey of the area and its surroundings.</p>	<p>Amend Policy ANDP13 final sentence</p>



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			<p>Strategic Policy and Economic Growth</p> <p>The North Yorkshire Council Plan sets out our ambitions for the county up to 2021. This includes a commitment to sustainable growth that enables our citizens to fulfil their ambitions and aspirations with a priority of ‘enhancing the environment and developing tourism and the green economy, by promoting and improving the county’s environmental, ecological and heritage assets to deliver a high quality natural and built environment...’</p> <p>Policy ANDP13 ‘Green Infrastructure’ of the Neighbourhood Plan should recognise that green and blue infrastructure corridors are not confined to local areas and in many case cross administrative boundaries. The Neighbourhood Plan should take into account and consider potential opportunities to contribute to the enhancement of Regional, Sub-Regional and Local/ District Green and Blue Infrastructure.</p> <p>Passenger Transport</p> <p>The bus services are operated commercially and therefore are beyond our control.</p> <p>Highways</p> <p>Whilst small scale development sites are identified as preferred, the cumulative effect of new development on the road network may still be significant. Given the proximity to the North Yorkshire County Council boundary it is requested that the necessary evidence regarding the impact on the road network is provided and the effect on</p>	<p>However, it should be noted the NDP cannot plan beyond the boundary of the neighbourhood area.</p> <p>Comment noted.</p> <p>No housing allocations included in ANDP – comment noted.</p>	<p>to read: “to establish and enhance links to the wider local sub-regional and regional network of green infrastructure where possible.”</p>

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			<p>the neighbouring county is considered during the planning process and any identified adverse effects on the North Yorkshire road network are mitigated.</p> <p>Public Rights of Way</p> <p>The following comments are relevant to Objective 6 “to support improvements to the transport network that meet the needs of all users” (p51) and Objective 8 “to strengthen resilience to the impact of climate change” (p59):</p> <p>The B6160 (Bolton Rd) is unsuitable for non-motorised users due to the speed &amp; volume of traffic. The former railway line running from Addingham to Bolton Abbey Station, which runs generally parallel with the B6160, should be protected from development, in case there should be a desire to create a non-motorised user route along it in the future.</p>	<p>Comment noted. Rail line protected in RUDP.</p>	
West Yorkshire Police			<p>The plan proposes a number of new houses in the future. In view of this I believe that provisions are made if this goes ahead.</p> <ol style="list-style-type: none"> <li>1 Adequate parking near the school</li> <li>2 Houses should be fitted with Secure by Design home security features such as windows and locks for doors.</li> <li>3 Provisions made for road safety for the increase to traffic in the village as this will increase.</li> <li>4 New building development should have games areas for the youths and families to enjoy to reduces ASB</li> <li>5 Provisions made in relation to flooding, as the increase in houses will put extra capacity into the drainage system. Increase in top water unable to drain away.</li> <li>6. 4.24 Should not state truly affordable houses. It should</li> </ol>	<p>F) Amend Policy ANDP4 to include reference to Secure by Design. Infrastructure issues dealt with under Policy ANDP6 – no change. Comment on affordable housing noted – but this is an accurate reflection of the consultation feedback.</p>	<p>Amend Policy ANDP4 to include reference to Secure by Design.</p>

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			say exactly what it is. As this often leads to conflict between residents when they move in.		
Gladman			<p>It is considered that some policies do not reflect the requirements of national policy and guidance, Gladman have therefore sought to recommend a series of alternative options that should be explored prior to the Plan being submitted for Independent Examination.</p> <p>Gladman would like to take this opportunity to suggest a slight alteration to the wording of the 'Vision &amp; Objectives'. Where reference is made to 'protect and enhance' in objectives 5 and 7, we suggest it is reworded as 'conserve and enhance' to ensure it aligns with the core planning principles of the previous Framework.</p> <p>Policy ANDP1 – New Housing Development within Addingham Village</p> <p>Policy 1 states that new housing development will be supported within the defined settlement boundary and where it meets certain criteria. Gladman note that the settlement boundary mirrors the existing green belt boundary, accordingly the Parish Council should be aware that CBMDC are progressing with a Land Allocations DPD which could potentially release green belt land around Addingham. Gladman therefore suggest that flexibility is added to this policy to ensure that the ANP will be supportive of any future decision of CBMDC to release land from the Green Belt, ultimately safeguarding the policy from potentially conflicting with the emerging Site Allocations Document.</p> <p>Policy ANDP4 – Good Quality Sustainable Design in Addingham</p> <p>Policy ANDP4 sets out a list of 12 criteria that all development proposals are expected to adhere to. Whilst</p>	<p>G) Comment noted. Plan has taken into account NPPF and NPPG. This is set out in the Basic Condition Statement. No change.</p> <p>Comment noted. Green Belt is a strategic matter for CBMDC.</p> <p>Comment noted. The policy is not a "one size fits all approach". It includes criteria applicants should have regard to when preparing</p>	No change.

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			<p>Gladman recognise the importance of high quality design, planning policies should not be overly prescriptive and need flexibility in order for schemes to respond to sites specifics and the character of the local area. There will not be a 'one size fits all' solution in relation to design and sites should be considered on a site by site basis with consideration given to various design principles.</p> <p>Gladman therefore suggest that more flexibility is provided in the policy wording to ensure that a high quality and inclusive design is not compromised by aesthetic requirements alone. We consider that to do so could act to impact on the viability of proposed residential developments. We suggest that regard should be had to paragraph 60 of the 2012 NPPF which states that: "Planning policies and decisions should not attempt to impose architectural styles or particular tastes and they should not stifle innovation, originality or initiative through unsubstantiated requirements to conform to certain development forms or styles".</p> <p>Policy ANDP5 – Protecting Addingham’s Landscape Character</p> <p>Gladman are particularly concerned with criterion (d) of the policy which seeks to protect numerous key views identified on the policy map. We consider that for a view to be identified for protection there should be a demonstrable physical attribute that elevates a views importance out of the ordinary, it is not justified to seek to protect nice views of open countryside. Gladman note the key views identified on the policy map cover extensive areas of the neighbourhood plan area and this could be seen to be an attempt to impose an almost blanket restriction towards development in much of the neighbourhood area.</p> <p>To support this policy, robust and proportionate evidence</p>	<p>proposals and criteria against which such proposals will be assessed. The policy is flexible and does not impose an architectural style.</p> <p>Policy ANDP5 and the Policies Map will be amended following completion of the Landscape Study.</p>	

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			<p>must be provided that demonstrates the physical attributes of the views identified elevate them above simply being a nice view of open countryside that has community support.</p> <p>Policy ANDP11-Local Green Spaces Policy 11 identifies twelve sites to be designated as Local Green Spaces. Gladman note that 3 of the sites are already designated as Green Belt, therefore the designation of these sites as Local Green Space would be unnecessary. We suggest the Parish Council has regard to paragraph 010 of the PPG (ID37-010)2 which states; 'If land is already protected by Green Belt policy, or in London, policy on Metropolitan Open Land, then consideration should be given to whether any additional local benefit would be gained by designation as Local Green Space.'</p>	<p>The additional benefit is that the Local Green Space designation protects these spaces not for their Green Belt function but also the fact that they are "demonstrably special".</p>	
Barton Willmore on behalf of Chartford Homes Ltd			<p>Our Client has particular land interests within the Village of Addingham, specifically the Site identified as AD/005 within the SHLAA (2015 update) (please see figure below). Our Client has made representations and promoted the Site through the Bradford Local Plan Process at all relevant stages.</p> <p>It is noted that the Council are reconsidering the overall housing target for the District, however with the proposed distribution and identified local need it is likely that this would still require homes to be allocated within settlements such as Addingham.</p> <p>In parallel to the Councils Local Plan process, our Client notes the progression of the Neighbourhood Plan, which will sit alongside the Local Plan and wishes to work with the Parish Council as the plan progresses. Whilst our client</p>	<p>H) The comments on possible future housing are noted. The site is within the Green Belt. This is a strategic matter for CBMDC. The Parish Council cannot allocate this site and has decided not to proceed at this time with site allocations.</p> <p>Support for ANDP4 noted.</p> <p>Comment on ANDP5 noted this is landscape not a flooding policy. No change.</p> <p>Comment on views noted. These are to be revised following</p>	

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			<p>largely supports the principles of the emerging Neighbourhood Plan for Addingham they do have some concern that, in not allocating further sites for housing, the Parish Council are not sufficiently addressing the likely future need for new homes.</p> <p>We do however note that the lack of allocated sites for housing is in response to the Councils amended position on the overall housing requirement and any future implications this could have for Addingham. Whilst this position is understood the Neighbourhood Plan makes no provision for future allocations or guidance on how these may be chosen, rather the housing policies solely focus on new homes within the settlement itself.</p> <p>Even with a reduced level of homes it is considered that there will be a requirement for some extension of the settlement and new homes provision, which we believe should be acknowledged within the Neighbourhood Plan.</p> <p>2. Reflections on Policy ANDP1-New Housing Development within Addingham Village Whilst our Client understands the intention of this Policy to guide the future development of Addingham, they have concerns that this policy does not acknowledge that there may be a need for future expansion to meet future housing need. There are currently a number of constraints around the settlement and limited opportunities for housing to come forward within the settlement boundary of the village. On this basis we believe that it would be prudent to add a supplementary note which acknowledges that some sites beyond the settlement boundary may need to be allocated for housing in the longer term. Several such sites have been identified by the SHLAA as being potentially suitable for housing and would</p>	<p>completion of the Landscape Study.</p>	

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			<p>be delivered through the Councils Local Plan process.</p> <p>3. Reflections on Policy ANDP4- Good Quality Sustainable Design in Addingham Our Client has considered the Site from a Design perspective and raise no concerns over the requirements. Should the site that they are promoting be chosen in the future as a housing allocation they would seek to deliver the site for housing in line with the requirements set out in Policy ANDP4.</p> <p>4. Reflections on Policy ANDP5- Protecting Addingham’s Landscape Character In response to criteria ‘a’ of this policy, our Client feels that reference should be made to the sequential test, highlighting that any new development should be located in those areas at lowest risk of flooding. The NPPF provides both a sequential test and exception test for both determining planning applications and also choosing land to allocate, these should therefore be referenced in the policy.</p> <p>Criteria ‘d’ requires that ‘the views shown on the Policies Maps should be retained and development designed in such a way so as not to have a significant adverse impact on their visual quality.’</p> <p>The Site promoted by our Client is shown on the policies map to have two views across it. Given the scale of the map it is difficult to define the exact views and as drafted the policy requires strict adherence to the lines as drawn.</p> <p>Our Client has no objections in principle to this and those views would be incorporated into the design of the site. However, whilst noting that these allocated views on the</p>		

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			<p>map do not seek to restrict development of the Site in principle, they do provide prescribed views at an early stage of the process that must be considered.</p> <p>Whilst Our Client does not object to the principle of this policy or its criteria, we do request some flexibility given the scale of the Plan and its lack of clarity on the width and length of the view corridors, and what key features the views might comprise.</p> <p>We would suggest, therefore, that the wording of the Policy should be amended to highlight the importance of views across the site but enable the exact location and details to be agreed during the detailed design stage of any future development if forthcoming.</p>		
Residents – grouped comments from 24 individual (identical) responses	ANDP 1	Objection 1:	<p><b>Objection: to the removal of “Housing Allocation” (HA) from the draft plan</b></p> <p><b>Comment 1</b> I would like to have the Neighbourhood Plan submitted complete with the sections which were deleted regarding housing sites, the green belt and green spaces, as they were in the version of April 2018 which I supported.</p> <p><b>Comment 2</b> Whilst the Neighbourhood Plan contains many excellent policies, in particular, protection of Green Spaces (ANDDP11) it concerns me greatly that the decision has been taken to remove HA. Without mention of any potential housing sites there is the distinct possibility that the village will be more vulnerable to applications from developers with a keen “appetite” to build in a highly desirable area. Moreover, although I understand that HA</p>	<p>1) This objection is based on a misunderstanding, on the part of a few village residents, of the Parish Council’s reasons for revising the draft Plan.</p> <p>These are as follows: 1. The PC wishes to progress a Plan to referendum at an early date, preferably in 2019, in order to put policies in place to help guide development and designate green spaces, at a time when developers are showing interest in sites in the village. 2. The PC is aware that, in spite of NPPF guidance, it will be extremely unlikely that a draft</p>	No change.



Respondent	Plan ref.	Support/ Object	Comment	PC Response	Plan amends
			<p>are to be reinstated after the proposal May 2019 referendum, there is no clear indication when this would occur and I question whether the village would have the appetite to go through the process all over again.</p> <p><b>Comment 3</b> During the past 2 years I have spent many pleasant and rewarding hours reading the thousands of comments from village residents from the consultations held within the village to assist with the preparation of the NP. The vast majority were in respect of the anticipated 200 new houses to be built within Addingham prior to 2030. The NP as presented to the village earlier this year utilised all these comments to provide a way forward in accommodating those additional houses without too much disruption to the feel of the village. This plan gained much approval from those residents who attended. However good the remainder of the Plan is, without any plans for the future of new housing in Addingham within the NP, the document is only really a means of obtaining a further tithe on the CIL whilst allowing developers free rein within the village.</p> <p><b>Comment 4</b> The removal of HA resulted from a unilateral decision taken by the Parish Council (PC) without the prior knowledge of the Neighbourhood Forum. This group was established by the PC to draft the Neighbourhood Plan (NP) and had been working on the plan for over 2 years. Whilst the Council was entitled to make the decision it should be noted that the non-council members of the Forum strongly disagreed. The decision was initially justified on financial grounds but the main reason now given is that the NP Local Referendum must coincide with the May 2019 local elections to</p>	<p>Plan containing housing site allocations could progress through the system in the face of objections from the planning authority and at a time when the planning authority is engaged on a review of its own district-wide housing numbers and a review of the Green Belt.</p> <p>3.The PC intends to modify the Plan at a later stage, when the planning authority’s reviews have been completed, and it is possible to put a housing site allocation policy in place in a neighbourhood plan which can be in conformity with the Local Plan.</p> <p>4.In the meantime, the PC is advised that the best protection for the village against “aggressive developers” is the existing Green Belt boundary.</p> <p>5.In the event that any development does take place in the village before the Local Plan is reviewed and modified (and before the neighbourhood plan could include a housing site allocation policy), the PC wishes to take advantage of the increase in CIL funding that will become available to the parish with an adopted Plan in place. This</p>	

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			<p>command support from Bradford. That support will only be forthcoming if HA is removed from the plan to meet its timescale. It should be noted that local MP John Grogan says this is untenable as Bradford will receive £30,000 to underwrite the cost of the referendum. Timing should therefore not be an issue and Addingham PC should not be pressured into removing HA.</p> <p>The PC's stated intention is to reinstate HA at a later stage. This will constitute a "major change" which will trigger the whole lengthy process of consultation, government inspection and referendum all over again! It will take many months by which time events will almost certainly have moved on, rendering the whole exercise irrelevant. Whilst this NP has been proceeding, the Government has published a revised NPPF (July). <u>This now allows detailed amendments to Green Belt boundaries through non-strategic policies, including neighbourhood plans (para 136 pp 40)</u> . Addingham Forum was unable to identify sufficient non Green Belt sites for 200 houses. This new provision allows it to undertake a local Green Belt review and designate Green Belt land to make up the balance. Also Bradford has so far indicated it will not accept a projection of historic "windfall" data through to 2030, which could make up the shortfall. Paragraphs 68 &amp; 70 of the revised NPPF tend to support the Forum's position. The new NPPF will apply to NP's which have not proceeded to Regulation 15 stage before 24 January 2019. I strongly suggest the PC halts the current NP process and does not proceed to Regulation 15 until after 24 January 2019. This would provide time to discuss the Government's new approach to "windfall" sites with Bradford and then <u>if necessary</u> undertake a limited local Green Belt review to achieve the 200 houses required. The final result will be a robust</p>	<p>funding can then be used for the benefit of Addingham residents.</p> <p>The Council remains committed to the aim of putting a Plan in place as soon as possible to provide a framework of policies to be taken into account by developers, who may submit applications at any time during the period in which the Local Plan Core Strategy is being modified.</p> <p>Until the Green Belt review is completed by CBMDC, Addingham NDP cannot address this issue.</p>	

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			<p>comprehensive NP enjoying the full backing of the community of Addingham.</p> <p><b>Comment 5</b> I would support the re – instatement of the housing site allocations, as I am not clear why they have been removed and what work is required to ensure they meet Bradford’s feedback.</p> <p><b>Comment 6</b> The housing section of the Addingham Neighbourhood Plan should be included in the Plan submitted to BMDC by Addingham Parish Council as it was accepted by residents.</p> <p><b>Comment 7</b> I support much of what is in the plan, particularly as it relates to environmental protection and supporting village facilities. However I have deep concerns about the issue of housing. I preface my remarks by saying I am not against introducing more housing into the village. I would be a hypocrite if I were to do so.</p> <p>Firstly I am extremely disappointed that the Housing Allocation Sites that were recommended as part of the excellent consultation/exhibition event held earlier in the year have been completely overlooked. These sites were suggested as a result of serious and considered deliberations, and in-depth local knowledge, on behalf of the Neighbourhood Plan Forum, and of the majority of those attending the event. I feel strongly that if these potential housing sites are overlooked - to the benefit of more large-scale housing areas - the village will be carved up in defiance of the will of those who live here.</p>		

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		O	<p>Secondly, I strongly disapprove of the unseemly haste on the part of the Parish Council to introduce a "streamlined" version, which would not necessarily respect the proposed housing allocation sites referred to above. I suspect these would be put on the back burner; there is no commitment to reintroducing them.</p> <p><b>Comment 8</b> By removing this key section the plan is now weakened and the PC's claims that it can be reinstated at a later date are at best misguided – once the plan has been approved there is no clear mechanism for modifying it. Residents voted overwhelmingly to adopt the three sites in the Site Allocations section and by removing this section the PC is acting against the clear wishes of the residents and is exposing the village to the potential for developers to exploit the loophole thus created and puts green belt land at risk.</p> <p>At the open meeting on 9<sup>th</sup> and 10<sup>th</sup> March I gave my support to the Neighbourhood Plan <u>as presented, including the section on Site Allocations</u>. This latest version does not reflect my wishes nor the wishes of other residents and I withdraw my support of it.</p> <p><b>Comment 9</b> I am writing to say that I you can use your good offices to persuade Bradford Council to reconsider the <u>changes</u> to the Neighbourhood Plan and allow development on land which has previously been used for this purpose in the village.</p> <p>The potential threat to green belt of this being disallowed threatens the vision and objectives of the community</p>	<p>The mechanisms for modification of an NDP are set out in Regulations. Residents did not "vote" at the informal consultation stage; the overwhelming support shown for the draft Plan was in relation to its policies as a whole, not just the housing site policy. A significant number of residents opposed the policy in respect of one of the 3 sites proposed.</p>	

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		O	<p><b>Comment 10</b>  The proposed development sites identified by ANP Forum for meeting the 200 housing requirement from Bradford is missing.  As housing site allocation for development can have a major impact on the character of the village it seems absurd to leave out proposals that have had widespread support or indeed to hold a referendum without their inclusion.</p> <p>The Allocations Development Plan, Wharfedale Sub Area, Strategic Context, Land Supply and Consultations Questions May 2016, Section 9 Addingham, re current available site options for Addingham, worried many residents and would seem to keep alive an open season for developers.</p> <p>Whilst I can appreciate the “intent” embodied in the ANP sections 5.2 and 7.1, I would like to see boundaries clearly marked around acceptable housing development prior to any referendum taking place. That is, that Addingham can fulfil its requirement for housing from developments already approved and from identified further in-fill and small-scale developments.</p> <p><b>Comment 11</b>  I object to the omission of the HA section.</p> <p><b>Comment 12</b>  I, together with other Forum members, consider that the Plan without HA weakens the opportunity to resist large scale housing developments. This is the primary concern of residents expressed at informal consultations.</p>		

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		<p>O</p> <p>O</p>	<p><b>Comment 13</b> I agreed with the draft plan [presented for informal consultation in March 2018] as a road map for the future of our village. I agreed with the 3 potential sites identified for housing development in the future. Now that the PC have removed these sites from the Plan totally ignoring the work done by their own Forum and against the wishes of residents given at the presentation of their draft plan. A promise to revisit this in future is valueless, as residents as well as the PC know that without these potential sites in the plan, Addingham will become “open season” for aggressive development”. I think that these 3 potential sites should be re-instated in the draft Plan.</p> <p><b>Comment 14</b> This [the removal of the 3 potential sites] seems to be leaving the door open for any site in the village to become a house building site and totally disregards the extensive work done by the Forum on housing allocations.</p> <p><b>Comment 15</b> Most elements in the Plan, particularly those relating to green spaces, form the basis of a good and sustainable vision for the future of the village. However, the abrupt and last minute decision to delete HA has substantially weakened it, and left the village defenceless against an large scale housing developments for which permission may now be sought. This topic is of enormous interest to residents, receiving more comments than any other at the informal consultation. Various reasons for the deletion have been given, none of which makes any sense. If it is indeed the case that BMDC is planning to intentionally delay consideration of plans containing HA, then rather than meekly complying, the PC should be demanding to know on what grounds BMDC is seeking to obstruct the</p>		

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			<p>democratically expressed wishes of the electorate.</p> <p><b>Comment 16</b> I am dismayed to hear that the issue of housing, and the best sites for housing, has been removed from the submission. Well-qualified residents worked on these issues, and consulted with villagers. This omission has greatly weakened the submission and lays the village open to large developers wanting to encroach on much valued green space – to the detriment of the village.</p> <p><b>Comment 17</b> The decision to omit the HA section which was made by the PC without consulting or advising the members of the Forum. I consider that the Plan without HA weakens the opportunity to resist large scale housing development</p> <p><b>Comment 18</b> In agreement with 7.3 (indeed also 7.1 and 7.2). For this reason, we are disappointed that the housing suggestions originally included in the Plan have been removed/deferred and wish for them to be included as part of the NP. Certain members of the Forum believe this can be achieved in time. A call for extra volunteers of sufficient knowledge and ability should be made to facilitate this end. Leaving out the deferred part of the Plan opens the door to developers.</p> <p><b>Comment 19</b> The NP says nothing about which sites are allocated for housing. Without that, the rest of the Plan does not make sense and it leaves the village open to developers suggesting housing in all sorts of places that have not been publicly discussed. Surveyors have been seen working in the fields south and south west of the cricket field. If this has been allocated for housing, this should not be concealed in this consultation. Suspicions are bound to arise if there is no housing allocation in the plan.</p>		

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			<p><b>Comment 20</b> I agree that the Inspector commented that no green belt land would be require to be built on in Addingham.</p> <p><b>Comment 21</b> We believe the exclusion of the HA from the NP is a serious mistake and strongly object. With considerable work put in by the Forum, acceptance by the community, this is a betrayal of us all. It has been one of the main reasons for the Plan in the first place. We believe the PC should reconsider and avoid the potential damage it will cause to local government relationships.</p> <p><b>Comment 22</b> I would like the NP submitted complete with the sections which were deleted regarding housing site, the green belt and green spaces, as they were in the version of April 2018 which I supported.</p> <p><b>Comment 23</b> I support most of the policies in the draft Plan but consider that there is a major deficiency in the document concerning the issue of future housing development, which undermines the plan and ignores comments and views expressed by residents during consultation. I do not support the way that the issue of future housing development in Addingham has been covered in the draft Plan. The Plan states (para 6.3 page 28) Bradford Council’s Local Plan Core Strategy allocation of 200 new homes for Addingham from 2011 to 2030. How this level of development might be accommodated in the village was a key issue for residents at all consultation events, attracting very large numbers of comments. An early decision was taken that the Plan would include Housing Site Allocations to try to meet the housing target,</p>		



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	<p data-bbox="369 762 443 898">ANSP 2 - ANDP 14</p> <p data-bbox="369 1193 443 1257">ANDP 6</p>	S	<p data-bbox="620 225 1339 571">taking account of residents’ views on the type, size and location of developments and the need to protect the landscape and character of the village. Three sites were identified for new housing, presented to the village (along with other proposed Plan policies) at a major consultation/exhibition in March/April 2018, and supported by the great majority of residents who commented. Whilst the draft Plan recognises that housing is a key issue for residents, no housing sites are allocated in the draft Plan.</p> <p data-bbox="620 584 1323 647">This ignores residents views expressed during consultation and significantly weakens the Plan.</p> <p data-bbox="620 660 779 684"><b>Comment 24</b></p> <p data-bbox="620 697 1323 793">Policy ANDP1 does reflect other views on housing made by residents (strong preference for smaller-scale developments etc) and in itself is supported.</p> <p data-bbox="620 805 1312 869">I support the policies numbered ANDP 2 to ANDP 14, with the following additional remarks:-</p> <p data-bbox="620 882 1319 1042">Policies ANDP 5 (Landscape Character), ANDP 11 (Green Spaces), ANDP 12 (Recreation) and ANDP 13 (Green Infrastructure) are supported particularly strongly, as they will provide protection and recognition for assets of particular importance to the village.</p> <p data-bbox="620 1054 1323 1214">Policy ANDP6 (Infrastructure) is extremely important but it is not clear how this will be implemented – in particular how it will ensure that infrastructure is delivered <u>at the time</u> it is required to mitigate the impacts of new development.</p> <p data-bbox="620 1273 1328 1345"><b><u>Objection: to the consultation process in general and as regards HA in the Plan:</u></b></p> <p data-bbox="620 1358 763 1382"><b>Comment 1</b></p> <p data-bbox="620 1394 1339 1418">I have attended all the consultation events about the plan in</p>	<p data-bbox="1366 1161 1776 1225">Implementation will be matter for the planning authority</p> <p data-bbox="1366 1377 1776 1401">J) The Parish Council has complied</p>	

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		Objection 2:	<p>the village, including the exhibition in April. The policies and proposals in the plan at that time were very good including the 3 proposed housing sites.</p> <p>However, I'm surprised to see that these plans for housing have been dropped. The leaflet that was distributed by the Parish Council actually gave little clear information and after reading it I was none the wiser.</p> <p>I'm disappointed that the plan has disregarded residents' views on this and feel that the plan should include housing sites that the village supports.</p> <p>I'd like to add that very few people seem to be aware that there is a consultation going on perhaps wider publicity would have helped.</p> <p><b>Comment 2</b></p> <p>Housing and in particular HA has always attracted strong interest within Addingham community. The NP informal consultations, which all included HA, were very well attended and the community strongly supported the proposals. Removing HA constitutes a <u>major change to the Draft NP</u>, even if the PC plans to reinstate it at a later stage. It should have been the subject of a further well-advertised public meeting to clearly inform the community prior to this Regulation 14 Consultation. Instead the PC has opted for a very low key consultation with no indication of the split in the Forum and with few members of the community understanding the proposed change or the implications. Publishing the Draft NP has given it the status of an "emerging document". It is therefore essential that it is as robust as possible, genuinely reflecting the wishes of the community, as opposed to the PC or the Forum. This is the essence of neighbourhood planning. My personal view is that <u>whilst the latest plan still contains some excellent policies it has been weakened by the removal of HA. Also</u></p>	<p>with Regulations in consulting on the pre-submission draft.</p> <p>In addition, there have been 2 meetings held in public at which the reasons for revising the previous Preferred Options draft, as stated in Section I 1- 5 above, were explained and advice was received from the Parish Council's planning consultants.</p> <p>Residents' views, as previously expressed during the informal consultation stages, were not disregarded:</p> <p>1.The Plan retains the important policy, supported by residents during the informal consultations, to support small infill development, within the village envelope, in preference to development of larger sites and sites in the Green Belt.</p> <p>2.Many comments, in both informal consultations, related to aspects of the Plan other than housing site allocations, and these were taken into account in preparing the pre-submission draft plan.</p>	

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			<p><u>the community has not been adequately informed or consulted on the recent major changes.</u></p> <p><b>Comment 3</b> It was a surprise to hear that the PC had agreed to remove all reference to housing from the NP, following reports of undiarised and unrecorded meetings between BMDC Chief Planning Officers and District Councillor. The reasons given continue to be vague and unsubstantiated and therefore leave a bad taste in respect of the process.</p> <p><b>Comment 4</b> I wish to object to the fact that the PC has decided to submit the Neighbourhood Plan without the HA. This is a major strategic change which has not been sufficiently consulted within the village.</p> <p><b>Comment 5</b> Failure to comply with s.14 consultation requirements: The Reg14 formal consultation and notification information is inadequate. This consists only of a flyer (prepared by the PC without the knowledge of Forum members) which does not specify consultation dates and advises only to visit the PC website. I contend that the NP in its present format is inadequate and does not comply with the wishes and concerns of the community who have been neither consulted nor properly advised on the changes. The process should be halted and a Plan reflecting community views and incorporating responses to Bradford comments should be prepared and properly consulted upon by all village residents.</p> <p><b>Comment 6</b> That the NP recommended by the Forum and which residents approved and supported in consultation has been amended and submitted omitting the important section of</p>	<p>3. Specific comments relating to the housing site allocations may be reflected in later modifications of the Plan when it is possible to bring forward a policy for housing site allocations again.</p> <p>Addingham residents have been given the full facts relating to the development of the neighbourhood plan at each stage in the process. In all, we have held 3 council meetings, all in public, to debate the approval and publication of the Reg14 Draft Plan. We have sent a printed flyer to every household in the village explaining the reasons for amending the draft presented for informal consultation. The flyers were delivered by hand by members of the Council, the majority of them by the Chairman, who spoke to many residents and canvassed opinion and support. It is the view of the Council that the comments listed in the Response Table are not representative of the vast majority of village residents.</p> <p>The formal consultation process has reinforced the information</p>	

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			<p>3 site allocations. There is no clear procedure for these to be included in the future. Only further consultation to ensure an outcome which reflects the original submission will ensure residents' wishes are respected.</p> <p><b>Comment 7</b> In the leaflet delivered around the village, no mention is made of the dates for the formal consultation. Given this was set for a short period during the summer, it should have been given prominence on the flyer to ensure awareness of it, and the urgency of the deadline. I understand details are available on the website, and appeared in a small article in the Ilkley Gazette, but checking this will not have been a priority for many residents, particularly those with school age children. The consultation period should be rescheduled for a later date, details of which should be widely advertised well in advance.</p> <p><b>Comment 8</b> The Neighbourhood Plan draft dated March 2018, on which residents based their comments at the open meeting on 9<sup>th</sup> &amp; 10<sup>th</sup> March 2018, included an important section on Housing Site Allocations. The second paragraph of this original section stated: "Addingham Parish Council has decided that the village Neighbourhood Plan will include the allocation of sites for new housing. This requires a thorough assessment of potential housing sites and full consultation with residents of the village". The Parish Council has now taken a unilateral decision to remove this section WITHOUT CONSULTATION. It is particularly concerning that this action was carried out without the knowledge or agreement of the Addingham Neighbourhood Plan Forum of local residents which has</p>	<p>provided at meetings and in the flyer with consultation material and publicity.</p> <p>The leaflet published following the meetings and explaining the Parish Council's decision was not issued as part of the Reg14 consultation, so did not give the dates of the consultation (which had not been fixed at that stage).</p> <p>The Parish Council is not in a position to provide clear details about when and how the Plan would/could be modified to include a policy on housing site allocations, as this process is subject to statutory guidelines and will need to take place in such a way that the Neighbourhood Plan remains in conformity with the Local Plan.</p>	

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			<p>worked on the draft plan and done the majority of the technical work in producing it. Given that this group included a number of professionals with a high level of planning experience the Parish Council’s action is hard to understand let alone condone.</p> <p>It is also noted that the PC does not intend to hold any further open meetings to explain their actions in removing this key component of the Neighbourhood Plan or to explain how they will re-introduce it at a later date. There is a clear expectation in The Neighbourhood Planning (General) Regulations 2012, PART 5 Regulation 15.1.b that a full Consultation Statement will be made and it will be instructive to see how the PC justifies its actions in overriding the wishes of the residents and avoiding further consultation with them on this matter.</p> <p><b>Comment 9</b></p> <p>I contend that the NP in its present format is inadequate and doesn’t comply with the wishes of the community.</p> <p><b>Comment 10</b></p> <p>In dropping the housing site allocations, the Qualifying Body (Parish Council) have made a major policy change to the emerging Neighbourhood Plan. This has not been adequately explained or justified to residents – there has been no specific public meeting on this major issue and the flyer recently delivered to households contains confusing and speculative information.</p> <p>The flyer merely indicated that there would be a further round of consultation, but gave no dates. When the consultation period was agreed, this has not been adequately publicised and many people do not seem to be aware about it. Not everyone regularly checks the PC website. A further problem is that the consultation is running at the height of the holiday period.</p>	<p>None of the members of the Forum were working for the Council as “professionals” – all were volunteers. The Council was provided with professional advice by planning consultants, Kirkwells</p>	

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		Objection 3:	<p>The result has been considerable lack of awareness about the consultation and confusion about the housing aspects of the Neighbourhood Plan.</p> <p><b>Objection: to the process involving the Forum:</b></p> <p><b>Comment 1</b> I deplore the lack of transparency towards the non-Parish Council members of the Forum; it gives the impression that the Council was trying to sneak this through without anyone noticing. I fear this will reduce public confidence in the Council's desire to consider the public's views and to act in their interests. It is also undemocratic.</p> <p><b>Comment 2</b> The removal of HA resulted from a unilateral decision taken by the Parish Council (PC) without the prior knowledge of the Neighbourhood Forum. This group was established by the PC to draft the Neighbourhood Plan (NP) and had been working on the plan for over 2 years. Whilst the Council was entitled to make the decision it should be noted that the non-council members of the Forum strongly disagreed. The decision was initially justified on financial grounds but the main reason now given is that the NP Local Referendum must coincide with the May 2019 local elections to command support from Bradford. That support will only be forthcoming if HA is removed from the plan to meet its timescale. It should be noted that local MP John Grogan says this is untenable as Bradford will receive £30,000 to underwrite the cost of the referendum. Timing should therefore not be an issue and Addingham PC should not be pressured into removing HA.</p>	<p>K) This objection is based on a misunderstanding of the role, composition and powers of the Forum.</p> <p>The Forum is an advisory group, a formally constituted committee of the Council, but with no decision-making powers.</p> <p>Residents' comments inaccurately refer to "the Forum" when they mean the individual views of some of its volunteer members. Members of the Forum also include councillors and the view of "the Forum" is the view of the whole body reached at one of its meetings.</p> <p>The decision to revise the Plan for formal submission purposes was a matter for full Council. The volunteer members of the Forum were not, however, excluded from the process - the meetings at which the Parish Council made its decision were held in public and Forum members, both councillor</p>	

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			<p><b>Comment 3</b></p> <ul style="list-style-type: none"> <li>• The decision to omit the HA was made by the PC without consulting or advising the members of the Forum The flyer was produced before its approval by the PC at the meeting on 20 June. It states that Bradford feedback had been received but this information was not forwarded to Forum members until 25 June.</li> <li>• Forum members agreed – at the meeting on 29 June – that the Bradford requirements were not onerous and could be completed within a few weeks.</li> <li>• The flyer contains incorrect and misleading statements – in particular that work on HA “could take months, possibly years” (This is supported by a newspaper article quoting [the District Councillor] stating that the period could take “2 years”).</li> <li>• The purpose of the Forum – as stated in the TORs prepared by the PC is “The Forum will engage with the local community to ensure that the Plan is truly representative of local views. The Forum will maximise support for the approach taken in the NP by ensuring high levels of community engagement throughout the Plan making process.” The Forum has been by-passed in consultations and decisions and has been prevented from carrying out its duties. In particular, proposals to publicise the consultation and explain changes by means of a leaflet distribution and exhibition (as in the informal consultation) have been denied.</li> </ul> <p><b>Comment 4</b></p> <p>I was shocked at the decision by the PC to omit the HA from the NP. I believe this decision was arrived at without real</p>	<p>members and volunteer members were present (see the Consultation Statement for the full sequence of events).</p> <p>The Parish Council’s consultant had advised that the additional work required by the planning authority was likely to take considerable time and resource, and even when and if completed, could be followed by a request for further work to be carried out.</p> <p>As noted by one respondent, the Forum’s TORs have provisions regarding public engagement, but the Forum must act as a body within a properly constituted meeting. Once the volunteer members had disagreed with the Council’s decision, in spite of the professional advice provided to it, the Forum as a body was unable to meet effectively. Unfortunately, individual ex-members of it may have publicised and sought to justify this disagreement publicly, to the detriment of the Council’s aims for public engagement.</p>	

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			<p>agreement of the Forum. I was also aware that as a Forum member (communications) I was excluded from the involvement in the flyer's message out to the village. I consider that my exclusion left me with no reason to remain as a member of the Forum. My main concern is the major decision made re HA was made without the agreement of the Forum and made public with no mention of the Forum's opposition!</p> <p><b>Comment 5</b></p> <p>I didn't agree with the flyer sent round. It didn't explain anything that the Forum had spent time on regarding the NP. I found it not to be supportive to the Forum.</p>		
Resident 1			<p><b>1.0 CONSERVATION AREA AND HERITAGE ASSESSTS</b></p> <p><b>1.1 Character and protection of the Addingham Conservation Area</b></p> <p>Throughout the draft ADNP there is a noticeable absence of statutory protection for the Addingham Conservation area. It should be noted that that the Addingham Conservation area is probably the most unspoilt and complete conservation areas to be found anywhere in the UK. Indeed – because of this factor - a photo of Addingham used to appear on the front cover of the older English Heritage statutory guide sent to all UK Local Authorities about how they should deal with planning permissions within designated conservation areas! (note: this particular statutory guidance document was replaced a few years ago. The new one has the same content, but a different front cover).</p> <p>This sheer quality and quality of an unspoilt conservation area is highly unusual: and this, coupled with the numbers of unaltered listed buildings, it is what makes Addingham uniquely special and primarily gives it all of its character as a</p>	<p>The Conservation Area's statutory protection comes from that Conservation Area designation. The ANDP cannot change that position. No change.</p>	<p>Add reference in supporting text to good practice documents.</p>



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			<p>village. There are a number of issues with regards to the ADNP that need to be changed within the ADNP; so as to increase the protection of this quite unique conservation area.</p> <p>There is also the need to protect the views to and from the conservation area: which are all a key part of the statutory conservation area assessment.</p> <p>I suggest adding in the following wording:</p> <ul style="list-style-type: none"> <li>A. A much stronger statement about the particular national importance of this conservation area be added to the document: probably worded something along the lines of what I have said in the paragraph above.</li> <li>B. A map of the just the Conservation Area boundaries should be added to the ADNP</li> <li>C. A much stronger statement should be added to say “all developments within and immediately adjacent to the conservation area; shall <u>strictly comply</u> with the design code for new buildings and shall <u>only use</u> traditional material and design features”.</li> <li>D. A statement added to the ANDP that “<i>only single one-off developments – i.e. one dwellings or one businesses - will be allowed within or adjacent to the conservation area</i>”</li> <li>E. No major developments shall be allowed within or adjacent to the Conservation Area (with “adjacent” being defined as “within 100m of the boundary”: and “major development” being the usual legal definition of “ten or more houses”).</li> <li>F. Key views to and from the conservation area should be defined within the ADNP.</li> <li>G. Key green spaces should also be cross -referenced to the Conservation area</li> </ul>	<p>See PC comments at Section C above</p> <p>Noted. No change.</p> <p>A map is provided</p> <p>The Plan contains policies relating to design of new building – the suggested wording changes at C, D, E and H are too restrictive. No change.</p> <p>They are – see Policies Map</p> <p>Noted. No change.</p>	

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			<p>H. Compliance with the proposed design code should be mandatory for all new development</p> <p>Furthermore, the most recent and current Bradford Council Addingham Conservation area assessment document should be added to the ADNO as an appendix: it would therefore become part of the finalised neighbourhood plan.</p> <p><b>1.2 Article 4 Directions: Protection of Conservation Areas</b></p> <p>Following on from the comments made in 1.1 above about protection of the conservation area and heritage assets.</p> <p>I would note that no Article 4 directions (removal of normal permitted development rights) are suggested nor proposed within the ADNP. <u>This is a very strange and very unusual omission.</u></p> <p>I would suggest that the draft ADNP has added into it a number of “draft article 4 directions”. This would mean that a number of new article 4 directions would remove almost all permitted development rights. These Article 4 direction removes some, or all, permitted development rights. This introduction of Article 4 directions would cover – all in one go – most or all of the minor issues that are a concern to residents and the parish council.</p> <p>Accordingly, items that are a concern to the parish council: such as conservatory’s and dry-stone walls and solar panels: these would deal with by the new statutory powers. This is all very simply done by Article 4 removing permitted development rights.</p> <p>I am very surprised that neither Bradford Council, nor indeed the parish councils own planning consultants, have ever mentioned to the parish councillors that <u>all other conservation areas</u> throughout the UK (except throughout Bradford!) use Article 4 directions to enhance the statutory protection of conservation areas. As it stands at the moment: this is a very curious and worrying omission from</p>	<p>This is a matter for the planning authority – no change.</p>	

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			<p>the ADNP!</p> <p><b>1.3 Design Codes and Codes Standards</b></p> <p>It is very welcome that the ADNP proposes to introduce design standards. However this section of the design standards in the ADNP needs to be spilt cleanly into two parts;</p> <ul style="list-style-type: none"> <li>• Design standards within (and probably immediately adjacent to) the Conservation Area.</li> <li>• Design standards outside the Conservation Area.</li> </ul> <p>The ADNP should be reworded make it far clear that a <u>very high standard of traditional design</u> is required (please note: this added emphasis is absolutely essential).</p> <p>The ADNP should also explicitly refer to the very good guidance documents about building and repair work in conservation areas. These are the Bradford “good practice guides”- ones which Bradford Council already produce. These give many good examples of good and bad practice. These documents should go in as an appendix.</p> <p>Then under NPPF 130; it should be made explicitly clear in the ADNP that poor quality development which does not comply with the new design code should be refused, ideally by quoting NPPF para 130 word for word:</p> <p><i>“NPPF Para 130. Permission should be refused for development of poor design that fails to take the opportunities available for improving the character and quality of an area and the way it functions, taking into account any local design standards or style guides in plans or supplementary planning documents”.</i></p> <p>Adding both Article 4 directions and also this wording into the ADNP would, at stroke, both comply with</p>	<p>The plan has a policy for the Conservation Area and plan-wide policies – no change.</p> <p>The draft Plan explicitly refers to the need to avoid poor design</p> <p>Add reference in supporting text to good practice documents.</p>	

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			<p>NNPPF and also meet the parish councils’ objectives for many minor items.</p> <p><b>1.4 Views from and into the Conservation Area</b> Again throughout the ADNP document the importance of these views to and from the Addingham Conservation Area are completely missed out. These views are a vitally important part of the overall protection of the Addingham Conservation Area. The ADNP should <u>specifically identify</u> these key views, and also then cross-reference these important views to the statements made in Bradford Council’s current Addingham Conservation area assessment.</p> <p><b>1.5 Protecting the Conservation Area from Unauthorised Development</b> There is nothing within the ADNP to protect against unauthorised development commencing in the conservation area in advance of planning permission and/or listed building consent being granted. This is a practice which seems to be endemic both in Addingham and within Bradford City generally. However it is not tolerated throughout the rest of the UK. A statement to this effect needs adding into the ADNP. I suggest adding in a line which states that “no development shall be allowed to commence construction works until planning permission (and where necessary listed building consent) has been obtained“</p> <p><b>1.6 Listed Buildings and Setting of Listed Buildings</b> Throughout the draft ADNP there is a noticeable absence of protection to the settings of listed buildings: both those inside the conservation area and the few that lie outside it. This is a statutory requirement that is of vital importance to</p>	<p>This is a matter for planning enforcement not the neighbourhood plan</p> <p>It is referred to in the Plan</p>	

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			<p>any future development; and thus it should be specifically referred to in the ADNP</p> <p><b>1.7 World Heritage Site (WHS): Bolton Abbey</b>  A completely new section needs to be added into the ADNP about Bolton Abbey WHS. This is because Bolton Abbey is fully protected under UNESCO World Heritage laws: it is a World Heritage Site (WHS).  As such; the entire surrounding area and landscape around Bolton Abbey, including Addingham, falls under the remit of these WHS requirements. In particular reference needs to be made to the statutory management plan (the unique plan) for all WHS: as this is a mandatory requirement for development control. This would offer the entire surrounding area a far higher standard of protection than UK law on its own.  Whilst enforcement would be under normal UK planning and building law: UNSECO rules usually insist on a far higher standard of care: particularly with the surrounding environment and landscape.  Therefore the new paragraph in the ADNP needs to explicitly refer both to Bolton Abbey, the UNESCO WHS requirements; under what laws are implemented- and the impacts of this law.  This is unlikely to affect small developments of one or two houses: however, it could be extremely significant and would be extremely wide-ranging implication. For example; a large development in Addingham might affect affecting the views to or from the World Heritage site  Please note that as Bolton Abbey is in North Yorkshire County Council area and their planning authority is Harrogate Council, this means there needs to be coordination with the neighbouring local authority.</p>	<p>The Neighbourhood Plan can only set policy within the designated area.</p>	

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			<p>In preparing this new policy within the ADNP, the parish council should take account of the requirements of the NPPF for the Bolton Abbey WHS, which clearly states that; <i>“NPPF para 184. Heritage assets range from sites and buildings of local historic value to those of the highest significance, such as World Heritage Sites which are internationally recognised to be of Outstanding Universal Value. These assets are an irreplaceable resource, and should be conserved in a manner appropriate to their significance, so that they can be enjoyed for their contribution to the quality of life of existing and future generations”</i>.</p> <p>This clause is probably worth quoting in full in the revised ADNP. It will have massive bearing on whether – or not – large developments are even allowed.</p> <p>(Footnote: I am more than a little bit concerned that both Bradford Council and the planning consultant both missed the overriding importance of the proximity of Bolton Abbey. That is simply and utterly professionally incompetence!)</p>		
Resident 2			Ref. to Townhead Mill may be inaccurate and not sure when it burnt down.	PC checked this information and established that the Mill burnt down in 1979	Plan amended
Resident 3			<p><b>1-CONSULTATION</b></p> <p>If there is a prescribed method for consultation such as set out in the primary or secondary legislation or by a code it must be followed.</p> <p>Current guidance is set out in the following planning legislation and regulations: The Localism Act 2011; Planning and Compulsory Purchase</p>	The Parish Council has complied with the Regulations for consulting on a Neighbourhood Plan.	No amendm ents required.

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			<p>Act 2004 (as amended);  Town and Country Planning (Local Planning) (England) Regulations 2012;  Neighbourhood Planning (General) Regulations 2012 9as amended);  The Community Infrastructure Levy Regulations 2010 (as amended);  Town and Country Planning (Development Management Procedure) (England) Order 2015;  and The Town and Country (General Permitted Development) (Amendment) (England) Order 2018.  The Town and Country Planning (Local Planning) (England) (Amendment) Regulations 2017  The requirements are brought together in <a href="https://www.bradford.gov.uk/planning-and-building-control/planning-policy/statement-of-community-involvement/">https://www.bradford.gov.uk/planning-and-building-control/planning-policy/statement-of-community-involvement/</a> which sets out how the community, stakeholders and other interested parties are to be engaged during the preparation of the Bradford District Local Plan (including Neighbourhood Plans).</p> <p><u>1.1-The consultation process currently being implemented by the parish council conflicts with the SCI and hence is in breach of prescribed methods set out in primary and secondary legislation and various codes</u></p> <p>Further, A Supreme Court case* set the last word on local authorities carrying out consultation. The key issue is that changes in policy must be made in the light of being informed by consultation. Consulting about a proposal does inevitably involve inviting and considering views about possible alternatives. and at the stage where the consultation feedback can be taken into account in the final decision making.</p> <p><u>1.2-The decision to remove the Housing Site Assessments March 2018, which was broadly welcomed in the informal</u></p>	<p>The SCI requirements are a matter for the local planning authority, not for parish councils (whose role, under the SCI framework, is to be consulted by the planning authority at its initiative).</p> <p>This judgement states that, where a public authority has a duty to consult before taking a decision, whether such duty is generated by statute or arises as a matter of common law, the same common law requirements of procedural fairness will inform the manner in which the consultation should be conducted. The requirements of a fair consultation are as summarised in the case of <i>R v Brent London Borough Council, ex p Gunning</i>, (1985) 84 LGR 168:</p>	

Respondent	Plan ref.	Support/ Object	Comment	PC Response	Plan amends
			<p><u>consultation on 9<sup>th</sup> 10<sup>th</sup> March 2018 may be unlawful</u>  <u>1.3 History displays a number of occasions where Examiners have rejected Neighbourhood Plans where the consultation process has been unsatisfactory</u></p> <p>*[1]Sedley LJ in <i>R (BAPIO Action Limited) v Secretary of State for the Home Department</i> [2007] EWCA Civ 1139 at [43]-[47]</p> <p><b>2 Plan Validity and Provenance</b></p> <p>2.1 In order to fully evidence the plan, an authorised history of earlier drafts/versions is necessary. The history should display authorship, records of approval and authorisation by the NP forum and the Council</p> <p>2.2 The plan does not record the date of issue. In view of the legal weight which the Plan will carry -it is customary that individual authorising Officers initial and date each page of the document</p> <p>2.3 There is no record of the history of modifications at successive versions. 2.4 The substantial re-writing exercise authorised in council minute 110/18 20 JUNE 2018 resulted in structural changes to the plan</p> <p>2.4.1 The neighbourhood plan forum was not consulted</p> <p>2.4.2 Bradford Council have not been consulted about the changes</p> <p>2.4.3 Residents were not consulted at an appropriate stage</p> <p>2.4.4 The consultation documentation does not draw consultees' attention to the structural changes or the alternatives</p>	<p>"First, that consultation must be at a time when proposals are still at a formative stage. Second, that the proposer must give sufficient reasons for any proposal to permit of intelligent consideration and response. Third,... that adequate time must be given for consideration and response and, finally, fourth, that the product of consultation must be conscientiously taken into account in finalising any statutory proposals." Fairness may require that interested persons be consulted not only upon the preferred option but also upon discarded options.</p> <p>The Parish Council's consultation has met the 4 requirements of procedural fairness, in that the consultation, carried out pursuant to the 2012 Regulations:</p> <ul style="list-style-type: none"> <li>-has been carried out at a formative stage in the Plan's development,</li> <li>- has explained, in its published material, the reasons for the Council's decisions (which also reference the alternative option – to persevere with a Plan including</li> </ul>	



Respondent	Plan ref.	Support/ Object	Comment	PC Response	Plan amends
			<p><b>3 Authenticity</b></p> <p>3.1 Attributing the published draft, jointly to the chairman of the neighbourhood plan forum and the Chairman of the council misleads residents into believing that the version of the document carries the approval/authority of both bodies.</p> <p>3.2 The document, as published, has neither been presented to, nor ratified nor approved for issue, by the parish council.</p> <p>3.3 The document does not have the support or the agreement of the Neighbourhood Plan Forum</p> <p>3.4 The parish council's unilateral actions following the AGM have frustrated the proper functioning of the Neighbourhood Plan Forum. In particular</p> <p>3.4.1-The decisions made by the Parish Council are not fully evidenced and were not supported through consultation with the local community.</p> <p>3.4. 2- the Forum was denied information and not given the required opportunity to analyse and collect evidence to support the plan production process, gathering data from a wide range of sources and liaising with relevant authorities and other organisations to ensure that the conclusions reached in the Plan are fully evidenced and that the views and comments of all residents are understood.</p> <p>3.4. 3—The forum did not Agree, subject to ratification by the Parish Council, the version of the Addingham Neighbourhood Development Plan</p> <p>3.5 The formal record of the evidence supporting the Council's actions in authorising modifications to the plan is incomplete and unsatisfactory. The actions appear to be unsound. The procedural record of decision making illustrates that Standing Orders were breached.</p>	<p>housing site allocations and face significant delays), - has given time for consideration and response (6 weeks), and -has conscientiously taken respondents' views into account in preparing the next draft of the Plan (using the material in this Consultation Statement).</p> <p>The footnote to this resident's response refers to a different case, concerning an immigration matter, in which the 4 principles of procedural fairness are also listed.</p> <p>The Parish Council holds records confirming the dates of prior drafts of the Plan, and amendments made to it. Forum members were involved in the production and amendment of all Plan drafts.</p> <p>The Parish Council's approval of the Plan for consultation purposes are evidenced in the Council's minutes. The Council did not need formal approval from the Forum to approve the draft Plan as the Forum has no decision-making powers and is an advisory</p>	

Respondent	Plan ref.	Support/ Object	Comment	PC Response	Plan amends
			<p><b>4- Structural problems resulting from the deletion of the Housing Site Assessments</b>            In the form which included the HAS's, the Plan established a proper balance between protecting Green Belt and green space. In it's current form, the plan provides no protection for Green Belt from speculative applications. Further, the commendable efforts to protect green space now sit in isolation.            All statements protecting green space must be ranked and prioritised against the rank and protection required for all green belt sites in order the restore the balance.</p> <p><b>5- Development Industry -failure to engage</b>            Guidance requires that the development industry is engaged in the production of the plan. Consultation is not sufficient in itself. Other NP's display the results of dialogue. The council has been unable to provide information regarding pre-application discussions between members and developers.            In view of the scale and number of sites which have been put forward, it is unlikely that developers have remained silent and unrealistic that the plan fails to record the views of the industry.</p> <p><b>6- Specifics</b></p>	<p>group of the Parish Council. The Forum acts a body, not through the actions of individual volunteer members.</p> <p>See comments at section K above.</p> <p>There is no evidence of any breach in the Council's Standing Orders.</p> <p>Neighbourhood Plans do not protect Green Belt. The boundaries of Green Belt are identified by the local planning authority, and planning decisions are made by the planning authority with reference to the Green Belt boundaries.</p> <p>Green spaces designated in the draft Plan were assessed in accordance with the published methodology.</p> <p>All engagement with developers is disclosed in the Consultation Statement.</p> <p>See sections I-K above</p> <p>1.5 Statement is accurate.            SCI not a requirement of NDPs</p>	

Respondent	Plan ref.	Support/ Object	Comment	PC Response	Plan amends
			<p>Paragraph 1.5 the statement is untrue</p> <p>Para 1.6 fails to recognise the requirements and authority if the SCI</p> <p>Para 2.2 is an empty statement following the removal of the housing site assessments this plan does not fulfil that purpose</p> <p>Para 2.4 the plan does not reflect residents views on housing sites on the locations as established through informal consultations The plan should identify, through consultation, infrastructure needs then address and prioritise those needs including issues identified in Bradford’s local plan</p> <p>Para 3.2 fails to recognise the authority of Bradford’s SC I</p> <p>Para 4.2 this statement is contradicted by paragraph 4.32</p> <p>Para 4.5 the developments have led to problems with combined local flood risks including surface water groundwater and the combined sewerage system. The Lead Local Flood Authority has not published the required assessment of combined local flood risks, or a management plan. The revised NPPF requires that developers pay the full cost of infrastructure improvements required by developments. The NP must address these omissions.</p> <p>Para 4.6 the plan should examine and consult on the adequacy of community facilities currently and into the future. A number of facilities are known to be encountering sustainability problems. The plan should display the thinking of trustees of these facilities regarding the ability to meet future demand</p> <p>Para 4.7 in the absence of the housing site assessments this is an empty statement</p> <p>Para 4.21 should include the green belt and the recreation ground</p> <p>Para 4.23 fails to reflect residents expressed wishes to</p>	<p>2.2 Statement is accurate.</p> <p>2.4 Statement is accurate.</p> <p>3.2 SCI not a requirement of NDPs.</p> <p>4.2 is a description, 4.32 points raised by residents in consultation.</p> <p>4.5 noted. No change.</p> <p>4.6 noted. No change.</p> <p>4,7 the ANDP contains a number of policies to manage future development.</p> <p>4.21 references Green Belt – recreation grounds also referenced.</p> <p>4.23 noted. No change.</p> <p>4.25 noted. No change.</p> <p>4.26 noted. No change.</p> <p>4.27 Policy ANDP8 will manage future use of such businesses.</p> <p>Para 4.32 contradicts paragraph 4.2 is a description, 4.32 points raised by residents in consultation.</p> <p>Para 5. noted, no change to Objectives</p> <p>Para 7.1 the words greenbelt should be inserted in section B – no need Green Belt policy set nationally and through development plan.</p> <p>Para 7.3 noted. No change.</p> <p>SEO4 is a quote from Natural England’s NCA – no change.</p>	

Respondent	Plan ref.	Support/ Object	Comment	PC Response	Plan amends
			<p>protect the greenbelt and their approval of the earlier draft covering sites and allocations</p> <p>Para 4.25 is misleading and badly informed. Vulnerability to flooding is governed by a number of factors including infrastructure geography, geology , new development and climate change. The plan is not informed by the work required by law of the lead local flood authority to produce records of flooding, a register of structures, to investigate flooding incidents, to assess local flood risks and to produce local flood risk management plans The plan should register the lack of such information and establish appropriate precautions to avoid inappropriate development.</p> <p>Paragraph 4.26 fails to record the importance of protecting greenbelt within the village</p> <p>This paragraph is an illustration of the complete inappropriateness of including statements about flood risk management in a neighbourhood plan. In law the duty and responsibility for local flood risk management rests with the lead local flood authority. The Parish Council has no locus in the matter. The parish council is not competent to discharge the flood risk management function. Works On ordinary water courses are controlled by the LLFA.</p> <p>If the council intends to leave any mention of flood risk management in the plan, then the legal consequences of doing so should be explored and displayed. It is likely that any engagement or action in this sphere or statements inferring so would be ultra vires.</p> <p>Para 4.27 this statement is not evidence based</p> <p>Para 4.30 it is unrealistic to assume that the decline in the number of businesses business premises will not continue</p>	<p>Para 7.29 – amend policy wording.</p> <p>Para 730 noted. No change.</p> <p>Para 7.31 this plan will be submitted under previous NPPF</p> <p>Para 749 NO CHANGE</p> <p>Para Green Belt remains unchanged.</p> <p>Para 7:57 these are protected.</p> <p>Policy AND P 14 -Green Belt remains unchanged.</p> <p>Para 770 noted no change</p> <p>Para 771 noted. No change.</p>	

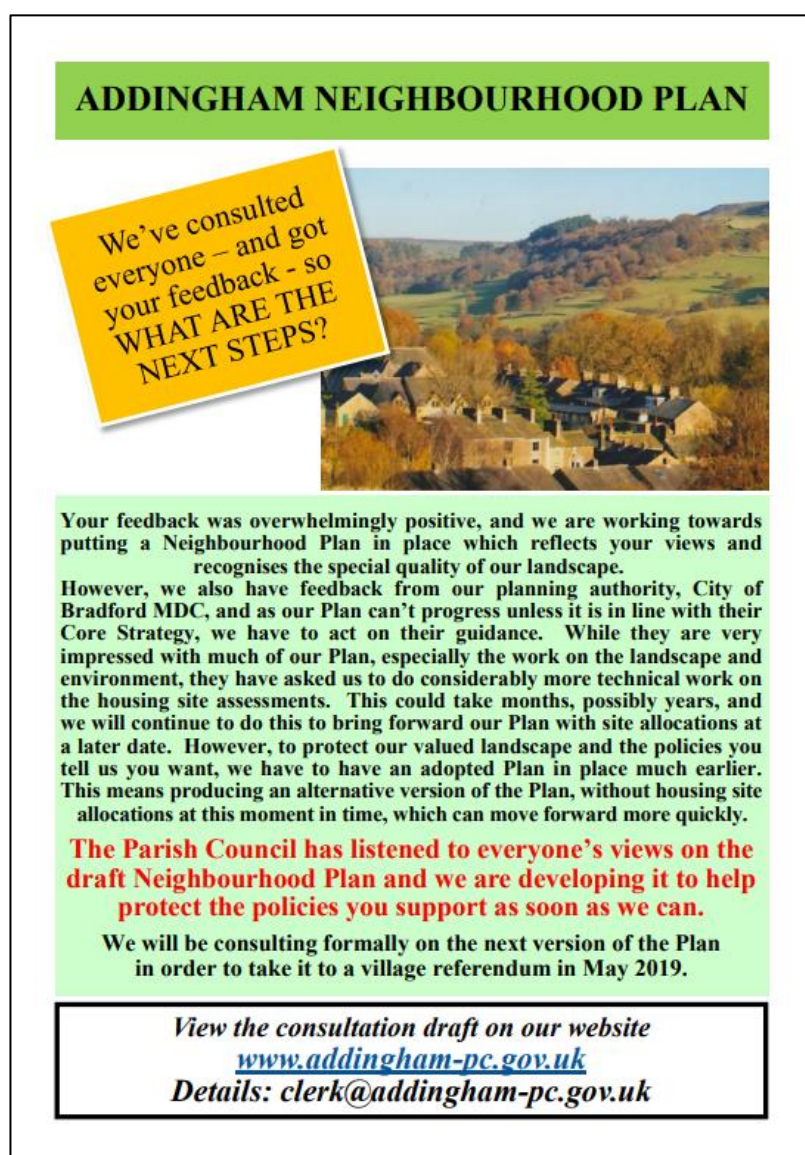
Respondent	Plan ref.	Support/ Object	Comment	PC Response	Plan amends
			<p>through the plan period The plan should consider how these premises can be used appropriately</p> <p>Para 4.32 contradicts paragraph 4.2</p> <p>Para 5.2 the objective is unsound and contradicts the local plan which was modified to remove the emphasis on local needs</p> <p>Objective4 is an empty statement, the plan is an opportunity for the village to identify what is required and priorities</p> <p>Objective seven fails to address and provide solutions to shortcomings identified in the local plan</p> <p>Paragraph 6.5 is confusing since the housing site assessment report has been removed Objective one contradicts the local plan. Housing allocations are not based on the needs of the village</p> <p>Para 7.1 the words greenbelt should be inserted in section B</p> <p>Para 7.3 fails to recognise and address the contradiction with the statements made on the CBMDC Brownfield register. In particular the omission by CB MDC of the largest Brownfield site in the village from the register</p> <p>SEO4 refers to key features which live outside the settlement boundary and the district Boundary. The real priorities in this matter are Bolton Abbey and the Nidderdale AONB. As it stands the statement is meaningless.</p> <p>Para 729 policy AN P6 is incomprehensible. I believe that it should read</p> <p>“when new development generates the need for additional infrastructure development will only be supported when such infrastructure provision is identified and suitable mechanisms are put in place to implement the identified need whether through C I L or by means of appropriate planning conditions</p>		

Respondent	Plan ref.	Support/ Object	Comment	PC Response	Plan amends
			<p>Para 730 is meaningless without a covering statement assessing prioritising and planning for known and predicted infrastructure problems</p> <p>Para 731 must recognise the 2018 NPPF revision</p> <p>Para 749 contradicts earlier statements</p> <p>Para 755 leaves greenbelt unprotected it is vital that the settlements greenbelt areas are evaluated in the same way as green spaces problem is prioritised evaluated and recorded Para 7:57 ANDP 12 should include the Stockinger Lane recreation ground, the youth centre the Bowling Green and play areas adjacent to the medical centre/Memorial Hall</p> <p>Policy AND P 14 -para a illustrates the need throughout the plan created by the removal of the housing site assessments that all statements referring to environmental value are qualified to protect greenbelt</p> <p>section b is inappropriate- responsibility and authority for such judgements rest with the LFI The policy should be rewritten to reflect the law</p> <p>Para 770 should be rewritten to reflect the law</p> <p>Para 771 is wholly inappropriate</p>		

<b>Respondent</b>	<b>Plan ref.</b>	<b>Support/ Object</b>	<b>Comment</b>	<b>PC Response</b>	<b>Plan amends</b>

## Progress to Submission

- 42 Following the close of the Regulation 14 consultation, **as described above**, the Parish Council decided to remove the housing site allocations from the plan. This decision resulted **ed** from the work anticipated on viability and deliverability and CBMDC's decision to partially review the Local Plan Core Strategy and work concurrently on the Site Allocations Plan **and** was taken in an open and transparent manner. The decision was taken at an **Extraordinary General Meeting** of the Parish Council on 4<sup>th</sup> June 2018 (Appendix 7). This was an open meeting attended by about 20 residents. The decision was published by a leaflet and on the web site and in the local press.



**ADDINGHAM NEIGHBOURHOOD PLAN**

We've consulted everyone – and got your feedback - so **WHAT ARE THE NEXT STEPS?**

Your feedback was overwhelmingly positive, and we are working towards putting a Neighbourhood Plan in place which reflects your views and recognises the special quality of our landscape.

However, we also have feedback from our planning authority, City of Bradford MDC, and as our Plan can't progress unless it is in line with their Core Strategy, we have to act on their guidance. While they are very impressed with much of our Plan, especially the work on the landscape and environment, they have asked us to do considerably more technical work on the housing site assessments. This could take months, possibly years, and we will continue to do this to bring forward our Plan with site allocations at a later date. However, to protect our valued landscape and the policies you tell us you want, we have to have an adopted Plan in place much earlier. This means producing an alternative version of the Plan, without housing site allocations at this moment in time, which can move forward more quickly.

**The Parish Council has listened to everyone's views on the draft Neighbourhood Plan and we are developing it to help protect the policies you support as soon as we can.**

We will be consulting formally on the next version of the Plan in order to take it to a village referendum in May 2019.

*View the consultation draft on our website*  
[www.addingham-pc.gov.uk](http://www.addingham-pc.gov.uk)  
*Details: [clerk@addingham-pc.gov.uk](mailto:clerk@addingham-pc.gov.uk)*

### *6 Keeping People Informed – of decision to remove housing sites*

43. Further meetings were also held with local schools and faith groups and Totally Locally, a group representing Addingham business (Appendix 12). These meetings were held to keep people and groups informed of progress on the ANDP.



# Appendix 1

## Addingham Neighbourhood Plan Forum

### Terms of Reference

#### 1. Purpose

The main purpose of the Forum is to act as a working (or discussion) group in carrying out detailed preparatory work on drafting the Neighbourhood Plan for Addingham, so that the Parish Council may progress it to Independent Examination, a successful community referendum, and ultimately to adoption by BMDC as part of its Core Strategy.

The Forum will engage with the local community to ensure that the Plan is truly representative of local views. The Forum will maximise support for the approach taken in the Neighbourhood Plan by ensuring high levels of community engagement throughout the plan-making process.

#### 2. Principles

The Forum will undertake the neighbourhood planning process in a democratic, transparent and fair fashion, encouraging widespread participation and giving equal consideration to opinions and ideas from all members of the community.

All decisions made by the Parish Council shall be fully evidenced and supported through consultation with the local community.

#### 3. Roles and Responsibilities

In order to achieve its purpose, the Forum, with the help of consultants appointed by the Parish Council, will:

- Manage the process of drafting the Neighbourhood Plan for Addingham by gathering information as and when required;
- Produce, monitor and regularly update a project timetable, which will include a consultation and engagement strategy (showing how the public will be involved throughout the process), for adoption by the Parish Council;
- Analyse and collect evidence to support the plan production process, gathering data from a wide range of sources and liaising with relevant authorities and other organisations to ensure that the conclusions reached in the Plan are fully evidenced and that the views and comments of all residents are understood;
- Identify sources of funding;
- Regularly report back to the Parish Council with recommendations for any decisions which need to be taken; and
- Agree, subject to ratification by the Parish Council, a final submission version of the Addingham Neighbourhood Development Plan. cross-section of volunteers from the community

#### 4. Membership

The Forum will be made up of a Core Group, comprising the Parish Councillors appointed annually at the Annual Council Meeting in May, plus a number of village representatives including the 6 members of the

preceding Steering Group. Core Group Forum members may call on advice/assistance from a cross-section of volunteers from the community from time to time, depending on the stage reached in the plan process.

#### 5. Decision Making

The Forum has no delegated authority from the Parish Council to take decisions or to incur expenditure on the Council's behalf, except that any requirements for urgent expenditure (e.g. on printing costs and administration) up to a limit of £500 may be approved by the Clerk. The Forum will report monthly to the Parish Council setting out progress on its work. The Parish Council will approve the Submission Draft Neighbourhood Development Plan prior to publication for consultation and independent examination.

The plan-making process remains the responsibility of the Parish Council as the qualifying body. All publications, consultation and community engagement exercises will be undertaken by the Forum on the basis that information and data is being gathered for the Council in order to inform the Council's decisions on the preparation of the Neighbourhood Plan.

#### 6. Meetings

- Forum meetings will take place as and when required, but normally on a monthly basis on the third Monday of each month, and attendance at meetings may be flexible depending on the stage of the Plan process reached and the need for particular input from members. As required, and by invitation, community volunteers and members of the public providing assistance on certain aspects of the Plan may also attend. The quorum for meetings will be one-third of the Core Group members present, but one member of the Parish Council must always be present.
- Where possible, all meetings will be held within the Parish. The dates of future meetings will be made publicly available via the Parish Council website.
- The Forum will be chaired by a member of the Parish Council.
- The Forum will ensure that a record is kept of the discussions held at each meeting, and that notes of meetings are circulated to Forum members and to the Parish Council in a timely fashion. Notes of meetings shall be made publicly available on the Parish Council website.
- The decisions of the Forum, in making recommendations to the Parish Council, will be reached by a simple majority of Core Group members present at Forum meetings.

#### 8. Finance

- All grants and funding will be applied for and held by the Parish Council.
- The Forum will notify the Parish Council of any planned expenditure before it is incurred and make recommendations to the Council for it to be so expended.
- Forum members and volunteers may claim back any previously agreed expenditure incurred during any Neighbourhood Plan related work.

#### 9. Conduct

- It is expected that all Forum members will abide by the principles and practice of the Parish Council's Code of Conduct including declarations of interest.
- Whilst members as individuals will be accountable to their parent organisations (if any), the Forum as a whole is accountable to the wider community for ensuring that the Plan reflects their collective expectations.

- The Forum will achieve this through applying the following principles:
  - I. Be clear and open when their individual roles or interests are in conflict;
  - II. Treat everyone with dignity, courtesy and respect regardless of their age, gender, sexual orientation, ethnicity, or religion and belief; and
  - III. Actively promote equality of access and opportunity.

#### 10. Changes to the Terms of Reference

These terms of reference may only be amended with the approval of the Parish Council.

#### 11. Dissolution

The Forum will be dissolved once its objectives have been attained and/or when the Parish Council considers its services to be no longer required.

## Appendix 2 – November 2016 Leaflet

### ADDINGHAM NEIGHBOURHOOD PLAN FORUM

Addingham Parish Council is the qualifying body for preparing a **Neighbourhood Plan** setting out how residents would like to see the village develop and improve over the next 15 years. The Plan could include matters such as protecting the green belt and open greenspace, supporting and encouraging local businesses, where new housing should be located, what new facilities are required, green/sustainability issues, and other topics.



The Neighbourhood Plan must take account of residents' views. The Plan is being led by the Parish Council, who have established a Neighbourhood Plan Forum to consult with village residents and businesses in order to identify ideas and proposals for inclusion in the Plan. Current membership of the Forum is listed on the back page of this leaflet.

An Information and Consultation Meeting has been arranged where you can learn more about the Neighbourhood Plan process, speak to members of the Forum, and give your views and ideas on the future of the village.

#### **NEIGHBOURHOOD PLAN MEETING**

**\*\*\*\*\***

#### **MEMORIAL HALL**

**\*\*\*\*\***

**THURSDAY 3 NOVEMBER**

**DROP IN ANY TIME BETWEEN**

**3.00 pm - 7.30 pm**

**There will be brief presentations giving more information on the Neighbourhood Plan process at 4.30pm and 6.30pm**

## **Appendix 3. The Neighbourhood Plan for Addingham Environment Day and Green Spaces Consultation Report – June 2017**

## Acknowledgements

**We would like to thank all those who have helped us with our first Environment Day**

### **Behind the scenes**

Addingham Civic Society Trustees  
Addingham Environment Group Committee and members  
Addingham Parish Council  
Addingham Primary School  
Addingham Post Office  
All the businesses and individuals who donated raffle prizes  
Clarke Foley  
David Rishworth  
Diane Keeble  
Diane Morris  
Don Barrett  
Hadfields  
Hilary Thomas  
Ian Viner  
Ilkley Real Food Market  
Jenny Collins  
Kevin Grosvenor  
Ken Birch  
Limekiln  
Liz and David White  
Pam Sparrow  
Plan it Earth  
Sue Ross  
Totally Locally  
Wendy Green

### **Organisations contributing on the day**

Addingham Allotments and Gardens Association  
Addingham Beavers  
Addingham Garden Friends  
Addingham Neighbourhood Plan Forum  
Addingham Primary School  
Addingham Scouts  
British Trust for Ornithology  
Riverfly Partnership  
Rodley Nature Reserve  
Royal Society for the Protection of Birds  
Wharfedale Naturalists  
Woodland Trust  
Yorkshire Dales Rivers Trust  
Yorkshire Wildlife Trust

### **Individuals contributing on the Day**

Addingham Civic Society Trustees and Members  
Adrian Naylor  
Don Porritt  
Geraldine Thompson  
Lisa Hunt  
Members of the Addingham Environment Group  
Natalie Smith  
Sue Ross  
Wendy Palmer

If we have missed anyone from the list our apologies and thank you



# Addingham Environment Day Programme

13th May 2017

**Free Admission**

**Addingham Memorial Hall**

**Open 10am - 1.00pm**

**Refreshments available**

# Programme

## ADDINGHAM'S NATURAL ENVIRONMENT

Yorkshire Dales Rivers Trust  
River table

Rodley Nature Reserve  
Owl pellets, harvest mice, aquatic insects

Wharfedale Naturalists

Yorkshire Wildlife Trust

Hedgehog Emergency

Rescue

Addingham Garden Friends

Addingham Allotments and Gardens Association

Encouraging biodiversity and wildlife

British Trust for Ornithology (BTO)

Royal Society for the Protection of Birds

Environment Group

Wildflowers, rewilding, butterflies and birds

Geology of Addingham

The Woodland Trust



## ADDINGHAM AND THE NEIGHBOURHOOD PLAN

### Neighbourhood plan

Potential housing sites.  
Green space  
questionnaire

### 3D village model

### Favourite Views



## CELEBRATING ADDINGHAM'S ENVIRONMENT

Art: Geraldine Thompson, Sue Ross & Lisa Hinds

Membership, books, maps & gift cards  
"Changing Addingham" in photographs

Second-hand Environmental books

Face painting by Natalie

Children's Activities

## REFRESHMENTS AVAILABLE

Cakes and coffee for sale

## RESPONDING TO CLIMATE CHANGE

Energy saving trust

Ilkley Real Food Market

Yorkshire Dales

Rivers Trust

Energy usage - SuDS House

Dual fuel car - Information

Solar Power - A village survey

Totally Locally



Upcycling by Addingham

Primary School

Scouts

Litter Survey Results

Bradford Council

New recycling guide



## ENVIRONMENT TRIAL

### Free guided walks in the afternoon

Starting at the Memorial Hall and taking people for a tour of Addingham's natural environment.

Leaves 2.00pm and 2.30pm

If you would like to join us please sign up at the Walks table

### Refreshments at the end

Please wear suitable footwear as there

will be some rough ground and stiles.

...And don't forget to collect your wildlife sticker set!



## **Local Green Spaces Survey**

### **Background**

The Neighbourhood Plan consultations held in November 2015 and November 2016 showed the importance, for many Addingham residents, of the local green spaces, the countryside coming down into the centre of the village, with the views to the Moorside and Beamsley Beacon.

To inform green space proposals in the Neighbourhood Plan (NP), the NP Forum and the Civic Society's Environment Group, organised a survey consultation on green spaces in Addingham in May/June 2017. This set out to explore residents' views in more detail, including how green spaces could be enhanced and improved for people and wildlife.

### **The Survey**

The questionnaire (Annex 1) was devised jointly by the NP Forum and Addingham Environment Group to gather information and views on:

- which areas of green space residents use and enjoy
- which areas are important to the Village as a whole
- what they like to do in Addingham's green spaces
- how Addingham's open spaces could be improved.

All areas designated as open space in the current local plan<sup>1</sup> were included in the questionnaire. Areas in the Green Belt which are managed or used as open space, but not currently designated, were also included, together with smaller areas in the Village envelope such as the gardens and seating areas on Main Street and North Street looked after by Addingham Garden Friends. Annex 2 show the location of the open space.

The consultation was launched at the Addingham Environment Day on 13 May where the NP Forum had a stand focussing on Green Spaces, where copies of the questionnaire were available.

The questionnaire was made available for completion online through the Parish Council's website (NP page), and the Addingham Civic Society and Environment Group websites. It was also publicised via Addingham Quack facebook page and the Village Website.

Information about the survey was sent to a range of village organisations, and a number including Addingham Primary School, Addingham Pre-School, Nursery Rhymes Day Nursery, Addingham Scouts and Cricket Club, The Garden Friends and Civic Society undertook to send out details including the online link via their newsletters/facebook pages/ parents or member circulation lists.

### **The Response**

---

1 Bradford Unitary Development Plan (RUDP) adopted in 2005



In total 111 questionnaires were returned between mid-May and mid-June, 60% of which were completed on line. Fifty-one respondents offered ideas, comments and suggestions on priorities for green space improvement. All respondents were resident in Addingham. Relative to the Craven Ward population (2011 Census), the over 60 age group were over represented, and under 30's under-represented. (Table 1). Responses from the 31-45 and 46-60 age groups were approximately in line with their share of the Ward population.

**Table 1**

Age Range	No.	%	2011 Census Craven Ward %	Variance
under 18	1	1	19	-18
19-30 years	6	5	11	-6
31-45 years	19	17	19	-2
46-60 years	24	22	21	1
over 60	61	55	30	25

N=111

## Analysis

### *Which areas of green space do you use and enjoy?*

**Table 2**

Most Frequently Used Green Spaces	Frequently %		Occasionally %		Frequently or Occasionally %
Sugar Hill, Back Beck Lane & Sawmill Pond (7)	87	78	13	12	90
The Church Field, St Peter's Church (5)	77	69	32	29	98
Manor Garth (7)	76	68	24	22	90
Addingham Primary School Field & boundary footpath (8)	66	59	31	28	87
The Memorial Hall Recreation Area & Gala Field (2)	58	52	39	35	87
The former First School site, Methodist Graveyard & footpaths up to the Golf	50	45	37	33	78

Course (9)						
Seating/Planting areas on Main Street & North Street cared for by the Garden Friends (1)	48	43		47	42	86
Dawson Crossley Field at High Mill & field behind Bark Lane (6)	46	41	41		37	78
The Cricket Field, footpaths in adjacent fields up to the Moorside (3)	42	38		44	41	79
The Southfield Farm fields behind the Sailor Pub, Burnside, Southfield Terrace & footpath links to the Moorside (10)	41	37		52	46	83
Marchup Beck/Big Meadow Drive & Danny Palmer Nature Reserve (11)	36	32		51	46	78
The Hoffman Wood Field (adjacent to Sycamore Drive, between Main Street & Church Street (4)	35	32	35		32	64
Silsden Road Recreation Area & Allotments (12)	32	29		49	44	73

*N=111*

The survey found that three areas of green space are exceptionally well used. Sugar Hill and Back Beck Lane, which forms a 'green corridor' with the Sawmill Pond path, is used frequently by 78% of respondents. The Church Field at St Peter's (the Parish Church) is used frequently by 69% of respondents, and Manor Garth by 68%. Taking into account, occasional use The Church Field is used by 98%, and Manor Garth and the Sugar Hill/Back Beck Lane/ Sawmill Pond by 90% of all respondents.

Addingham Primary School field and boundary footpath and the Memorial Hall Recreation Ground & Gala Field area are also very well used, with 59% and 52% respectively saying that they use these green spaces frequently. Occasional users bring the proportion of all respondents using these two areas up to 87%.

Use of the former First School site, taken together with the Methodist Graveyard and footpaths up to the

Golf Course, is higher than might be anticipated with 45% reporting frequent use of this area and a further 33% occasional use. This use is borne out by the informal paths across the former playing field, and evidence of play activity such as den building.

The small seating and planting areas on Main Street and North Street, maintained by the Garden Friends are used by 86% of respondents, with similar proportions of frequent (43%) and occasional users (42%).

Use of the Dawson Crossley Field and field to the rear of Bark Lane above the River Wharfe is also fairly evenly split between frequent (41%) and occasional users (37%).

The remainder of green spaces are used frequently by less than 40% of respondents, but all attract significant levels of occasional use, for example Marchup Beck 47%, the Southfield Farm Fields Village Green Space 46%, the Cricket Field and adjacent paths 40%, Silsden Road Rec 44%. The Hoffman Wood Field, was the least well-used space in the survey, but is still used (frequently or occasionally by almost two-thirds of respondents.

### ***Which Green Spaces do you value as important to the Village?***

**Table 3**

	High	%	Medium	%	Low	%
The Church Field, St Peters Church (5)	96	87	5	5	1	1
The Memorial Hall Recreation Area & Gala Field (2)	93	84	11	10	1	1
Manor Garth (7b)	89	80	7	6	4	4
Seating /Planting areas on Main Street & North Street cared for by the Garden Friends (1)	87	78	12	11	3	3
Sugar Hill, Back Beck Lane (7a) & Sawmill Pond (7c)	86	77	13	12	1	1
Addingham Primary School Field & boundary footpath (8)	85	77	12	11	3	3
The Cricket Field, footpaths in adjacent fields up to the Moorside (3)	83	75	16	14	4	4
The Southfield Farm fields behind the Sailor Pub, Burnside, South Field Terrace & footpath links to the Moorside (10)	75	68	19	17	7	6
Marchup Beck/Big Meadow Drive & Danny Palmer Nature Reserve (11)	70	63	14	13	12	11

Silsden Road Rec & Allotments (12)	69	62	21	19	7	6
Dawson Crossley Field at High Mill & field behind Bark Lane (6)	66	59	25	23	7	6
The Hoffman Wood Field (adjacent to Sycamore Drive between Main St & Church St) (4)	63	57	23	21	9	8
The former First School site, Methodist Graveyard & footpaths up to the Golf Course (9)	61	55	25	23	12	11

*N=111*

Day-to-day use may be different to the value which local residents place on green spaces as village amenity.

The Church Field at St Peter's is the most highly valued green space, rated as highly important by 87% of respondents. The Memorial Hall Recreation Area & Gala Field and Manor Garth, in the centre of the Village also score over 80%. The seating and planting areas on Main Street and North Street, Sugar Hill/Back Beck Lane/Sawmill Pond, Addingham Primary School Field, Cricket Field and surrounding fields are also rated as highly important by over three-quarters of respondents.

The Southfield Farm Fields Village Green Space, on the south side of Main Street behind Burnside Mill and the Sailor Pub is rated as of high importance by 68%, with a further 17% considering it to be of medium importance.

Marchup Beck to Danny Palmer Nature Reserve and Silsden Road Recreation Ground at the top of the Village on either side of Silsden Road are regarded as of high importance by 63% and 62% respectively; a further 13% and 19% rated them as of medium importance.

Dawson Crossley Field at High Mill, the Hoffman Wood Field, together with the Former First School Site are rated as highly important by over half (55%-60%) of respondents with approximately a quarter regarding each of these as being of medium importance (a further 23-25%).

### ***Using Addingham's Green Spaces***

**Table 4**

	Frequently %	Occasionally %
--	--------------	----------------

Go for a walk	104	95	4	4
Enjoy the views of the surrounding countryside	100	92	4	4
Enjoy the wildlife, trees & plants	97	89	7	6
Enjoy peace & tranquillity	95	87	6	6
Walk through or past on my way to school/work/home/the shops	94	86	7	6
Walk the dog	39	36	13	12
Meet friends	34	31	36	33
Go for a run	30	28	20	18
Play games	28	26	24	22
Kick a ball about	22	20	21	20
Have a picnic	16	15	30	27

*N=110*

Respondents were asked how they used Addingham's green spaces. Walking is the most popular activity, with 95% frequently enjoying going out for a walk. Walking through or past green spaces as part of daily activity (on the way to school/work/home/the shops for example) is also very popular: 86% do this frequently. Almost half use green spaces to walk their dogs, either frequently (36%) or occasionally (12%).

Views of the surrounding countryside (92%), the wildlife, trees and plants (89%) and the peace and tranquillity (87%) associated with the Village's green spaces are all enjoyed frequently by high numbers.

Informal, social activities, are also important with over 60% using green spaces as a place to meet up with friends either frequently or occasionally. The proportions engaging in more active activities on the green spaces, going for a run, playing games, kicking a ball about - or having a picnic - are smaller, but close to half of respondents use Addingham's green spaces either frequently or occasionally for each of these.

Respondents were invited to list other things they enjoy doing. Twenty-one did so (see Annex 3). A diverse range of specific activities are mentioned, for example attending village events, photography, birdwatching, gardening and working on the allotment, picking wild fruit, drone flying, playing with grandchildren.

The importance of green space for health and wellbeing was a common theme of respondents' comments: *'breathe fresh air', 'meditation and mindfulness', 'fresh air and exercise', 'enjoy the sounds, colours and scents of the green space', '....I have no garden so somewhere I can relax in nature and enjoy birdsong'*.

Some respondents also took the opportunity to emphasise how important they consider green spaces are to quality of life in Addingham:

*'The green spaces 'make' Addingham; they give it the distinctive feel of a village that grew from farms. I'd say 50% of the generally lovely feel of the place is because of the green space (the rest being building style and the lovely people).....'*

*'The green space around the village is what makes it so special'.*

*'The fact that Addingham is a separate space you can see as you drive from Ilkley, and that both entrances to the village are clear of heavy building in the main - again separating us from traffic and the bypass.' 'Think how fortunate I am to live in Addingham!'*

### **Priorities for improving Addingham's Green Spaces**

**Table 5**

	High priority %	Medium priority %	Low priority %
Manage & improve for wildlife e.g. wildflowers, birds, bees, butterflies	67 63	26	4 4
More trees & hedgerow planting	55	21	10 9
Better footpath links	43	35	11 10
More seating	40	37	26 24
Better play facilities	30 28	40	37 31 29
	19		
	18		

N=107

High proportions responded to the questions on priorities for improvements to village green space, and 51 offered comments, ideas and suggestions.

***Managing and improving Addingham's green spaces for wildlife is the top priority, with 63% regarding this as high priority and a further 24% medium priority.***

Ideas and comments include:

*'stop cutting meadow grass in Church Field, improve Sawmill Pond area and highlight its existence'*  
*'provide swift boxes'*

*'improve council owned green spaces for wildlife e.g. wildflowers'*

*'improve wildlife habitat on part of Hoffman Wood field e.g. butterfly area and improved hedging and wood coppicing area'*

*'wildflowers, meadows and habitats for birds'.*

**More tree and hedgerow planting was regarded as high priority by 55%, with a further 20% rating this as medium priority.**

Specific thoughts include:

*'create small areas of woodland to be linked with footpaths. Will also help in areas prone to flooding'*

*'Addingham Garden Friends find it difficult to find any more sites with good soil for tree and hedgerow planting'*

*'I would like to see Back Beck Lane just for pedestrians and develop hedgerow down there'*

*'More trees & hedgerow planting - in the form of a park or campsite (old football field)'. i.e. Hoffman Wood Field.*

### **Encouraging enjoyment & interest**

Another theme relating to the environment was action to encourage interest in wildlife: ideas include:

*'interpretation/information boards identifying flowers/trees/wildlife in appropriate locations'*

*'bird watching hides'*

*'perhaps create a wildlife centre somewhere e.g. Southfield Farm fields with observation facilities'.*

### **Beck Management**

Improving management of water courses was also mentioned:

*'there are potential obstructions & rubbish (but not a lot!) in the becks, e.g. there are now disused metal grids in the beck at Aynholme Bridge. How can the becks be better cared for?' This respondent makes the link to other issues: 'Wildlife is threatened by speeding traffic. There is a high duck mortality rate in Bolton Road!'*

*'checking becks to make sure not so over grown, they could add to flooding, making sure banks are stabilised and not in danger of falling'*

*'does the Sawmill Pond need to be dredged?'*

### **Strategic comments**

Some comments related to overall policy and approach to the environment and management of green spaces:

*'We need to look at the foot paths and improve the wild life ..stop people cutting the trees on the beck and all over Addingham .. the free land ..along the paths and beck ..to be natural ..it's natural space not for garden plants and for people to extend their gardens. The green land into Addingham needs to be left not cut ..just left to be nature and the flowers to grow ...not the tidy look we have but natural ..many areas in the UK do this why in Addingham do we do the trim lawn look.'*

*'High priority - look carefully at future open space/footpath/wildlife linkages & identify improvements to be carried out.'*

*'High priority - decide on level of development to new open space balance on the Southfield Farm site with a major parkland, new habitats all as managed open space with new enhanced footpath connections into Main Street.'*

*'Wharfe River bank beyond caravan park is a very important area, also The Street.'*

**Better Footpath Links - 40% of respondents considered improving footpath links a high priority, with 33% rating this as medium.**

There were some calls for improvements in all locations, and particularly linking together green spaces.

Ideas for action can be grouped under five topics: footpaths out of the village to the south and to the north, cycle routes, improved signage and footpath management.

#### **To the moors/open country**

*'from village to open countryside'*

*'lights on one of the A65 crossing points'*

*'better footpath links to Rombalds Moor'*

#### **Towards Bolton Abbey**

*'create a foot/cycle path to Bolton Abbey along the old railway line.'*

*'better footpath links - old railway line to Bolton Abbey'*

*'link from back Bolton Road across and up to Haw Pike would be useful'*

*'better footpath links - to and from Bolton Abbey'*

#### **Routes for cycling including family friendly provision**

*'traffic free cycle routes for families/ children to Bolton Abbey / Ilkley'*



*'create a foot/cycle path to Bolton Abbey along the old railway line.'*

*'cycle/walking tracks' (x2)*

*'The main other issue is cycle path links. I don't feel safe taking the kids cycling. Seems a waste of our beautiful surroundings to have to go in the car to go for a bike ride.'*

Provision for family friendly cycling was also a theme in suggested improvements to play facilities:

*'a cycle track - there is nowhere to learn to ride a bike safely'*

*'a bike track with bumps like at Aireville Park (this would be VERY popular)'*

*'possibly a bike track for children like Skipton. We have no legacy from the Tour de France or Yorkshire Tours.'* **Improving signage**

*'better footpath signage from the main street'*

*'better signposting of public footpaths'*

*'maintain clearly marked footpaths to surrounding moors and villages'.*

### **Footpath management**

There were also some comments relating to improving maintenance of the existing network:

*'maintenance of some of the paths could be better (hedge cutting, surface stability). Also dog-poo bins where dog walkers frequently leave a mess.'*

*'.....On all my walks the prickly bramble is a menace and needs removing, probably with machinery as it is so severe.'*

*'Manor Garth footpath is becoming overgrown.'*

*'existing footpaths so long as they remain are adequate'.*

### **More Seating: the need for more seating was cited by 87%, almost as many as prioritised environmental improvement, but respondents rated this as a much lower priority**

Providing seating that meets the needs of older people was particularly mentioned, both in terms of location and type of seating:

*'elderly cannot get up from poor height seating and need two arms to press on to get up often'*

*'there are a lot of older people in Addingham who would surely welcome more seating generally' 'more seating on long stretches.'*

There were varied opinions on whether more seating is needed in the centre of the Village.

Specific places where seating would be appreciated are:

Back Beck Lane

Church Field (alongside graveyard wall suggested) & along the lane to Low Mill

Memorial Hall Rec/MUGA (perhaps with a shelter)

Chemists up to Gala Field: for elderly (at correct height and with two arms)

Ilkley Road to give views beyond the cricket field up to the Moorside.

***Better Play Facilities: improving play provision was also cited by many, but was high priority for only 18% of respondents, with most giving it as medium or low priority.***

This may partially be explained by the age profile of those responding to the survey, although parents of school age children were reasonably well represented, and many in the older age group are grandparents, who are likely to use play areas/green spaces with grandchildren.

Some of the feedback received was around the need to improve safe access and ancillary facilities:

*'I think the playgrounds are generally fine (and I have small kids). Maybe somewhere to shelter in the rain in both playgrounds? What we could really do with is zebra crossings next to the two playgrounds.'*

*'The park at the memorial hall is great but ideally would have toilets on site. Often tricky when we have walked from home to know where to use the toilet. Sugar Hill feels a bit of a walk with toddlers.'*

There were also useful suggestions for specific improvements and additions to provision which might be considered:

#### **Silsden Road Rec:**

*'the Silsden road rec green space could be improved i.e. rotate the goals so flatter pitch'*

*'update play area Silsden road, for toddler/primary school ages'*

*'Play facilities for under 5's and 5-10 ....lack behind neighbouring villages. Some equipment at Silsden Rd park left unmaintained for 6 months until recently replaced. This park urgently needs a drainage plan as it floods due to not having a 6 inch kerb preventing water entering the park rather than bypassing it. Drainage fixing for small football pitch at same park due to sunken land drain A sand pit missing in Addingham.'*

#### **Memorial Hall Rec & Play Area:**

*'The play park is not great and needs a lot of improvement. More baby swings needed. A slide for older children. An updated trim trail and roundabout. A built-in trampoline. A bike track with bumps like at Aireville park (this would be VERY popular)'*

*'Perhaps some outdoor fixed table tennis tables could provide fun for all ages.'*

*'Better play facilities for age 6+, and a cycle track - there is nowhere to learn to ride a bike safely. The skateboard ramps are dangerous'*

*'Better provision at Gala Field/Memorial Hall Recreation Area (for under 15's).'*

### **Hoffman Wood Field:**

The former 'football' field was mentioned as a possible place to locate new facilities, perhaps reflecting the current limited use/appeal of this green space:

*'I would also suggest that the field where the cricket nets are located could be improved. Possibly a bike track for children like Skipton. We have no legacy from the Tour de France or Yorkshire Tours.'*

*'old football field paddling pool/lido for young children'*

*'a park with café & shelter possibly on 'old' football field'*

Teenagers:

Several respondents mentioned the need of better provision for teenagers, and two had specific thoughts about location and what might be provided.

*'Play facilities are good for young children. Could maybe improve for teenagers- not necessarily in the village centre as crowds of teenagers may put off younger families using children's play area.'*

*'Fitness circuit suitable for teenagers and adults'.*

Further engagement is needed to understand and capture the needs and aspirations of this age group, perhaps via group discussions.

## ANNEX 1: The Questionnaire

### The Neighbourhood Plan for Addingham

#### Protecting & Improving our Green Spaces

The Neighbourhood Plan can identify and designate land for special protection as 'local green space', where it is of 'particular importance and significance to the community' – for instance for its beauty, historical significance, wildlife and recreational use.

The Plan will also include policies to protect other open space such as playing fields, recreation grounds and allotments.

Many of Addingham's open spaces are currently protected by being in the 'adopted' Green Belt surrounding the built-up area, however Bradford District Council is likely to review Green Belt boundaries as part of the new Development Plan.

We know from the consultations held so far, that one of the things many Addingham residents like about living in the village is its greenspaces, the countryside coming down into the centre of the village, the views to the Moorside and Beamsley Beacon.

**The Neighbourhood Plan Forum & The Civic Society's Environment Group** wish to explore residents' views in more detail, including how green spaces could be enhanced and improved for people and wildlife.

*We would be grateful if you would take a few minutes to complete this questionnaire and hand it in here.....*

*or at Addingham Post Office or Hadfield Photocraft.*

**THANK YOU!**

Please give us your name, email address or tel. no. if you are happy to be contacted by the Neighbourhood Plan Forum, Civic Society/Environment Group:

Name:

Email:

Tel:

Which areas of green space do you use & enjoy, and think are important to the Village as a whole?

Area	Which areas of green space do you use and enjoy?		Which green spaces do you value as important to the Village?		
	FREQUENTLY	OCCASIONALLY	HIGH	MEDIUM	LOW
Seating /Planting areas on Main Street & North Street cared for by the Garden Friends (1)					
The Memorial Hall Recreation Area & Gala Field (2)					
The Cricket Field, footpaths in adjacent fields up to the Moorside (3)					
The Hoffman Wood Field (adjacent to Sycamore Drive between Main St & Church St) (4)					
The Church Field, St Peters Church (5)					
Dawson Crossley Field at High Mill & field behind Bark Lane (6)					
Manor Garth (7b)					
Sugar Hill, Back Beck Lane (7a), & Sawmill Pond (7c)					
Addingham Primary School Field & boundary footpath (8)					
The old First School site, Methodist Graveyard & footpaths up to the Golf Course (9)					

Area	Which areas of green space do you use and enjoy?		Which green spaces do you value as important to the Village?		
	FREQUENTLY	OCCASIONALLY	HIGH	MEDIUM	LOW
The Southfield Farm fields behind the Sailor Pub, Burnside, South Field Terrace & footpath links to the Moorside (10)					
Marchup Beck/Big Meadow Drive & Danny Palmer Nature Reserve (11)					
Silsden Road Rec & Allotments (12)					

What kind of things do you like to do in Addingham's green spaces?

(please tick as many as apply)

ACTIVITY	FREQUENTLY	OCCASIONALLY
Meet friends		
Walk through/past on my way to school/work/home/to the shops		
Play games		
Kick a ball about		
Have a picnic		
Go for a walk		
Go for a run		
Walk the dog		
Enjoy peace & tranquillity		
Enjoy the wildlife, trees & plants		
Enjoy the views of the surrounding countryside		
Other things (please list):		

**How could Addingham’s open spaces be improved?**

Improvement	High priority	Medium	Low
Better play facilities			
<i>For which age group &amp; location?</i>			
Better footpath links			
<i>In which location?</i>			
More seating			
<i>In which location?</i>			
Manage & improve for wildlife eg wildflowers, birds, bees, butterflies			
More trees & hedgerow planting			
Do you have any other ideas & suggestions?			

Please confirm you are resident in Addingham Parish:                      **Yes**                      **No**

If you are a visitor please tell us where you live (town/village):

It would be helpful if you could tell us which age category you are in:

12 or under    13-18 yrs    19-30    31-45    46-60    over 60

*(please ring the age bracket).*

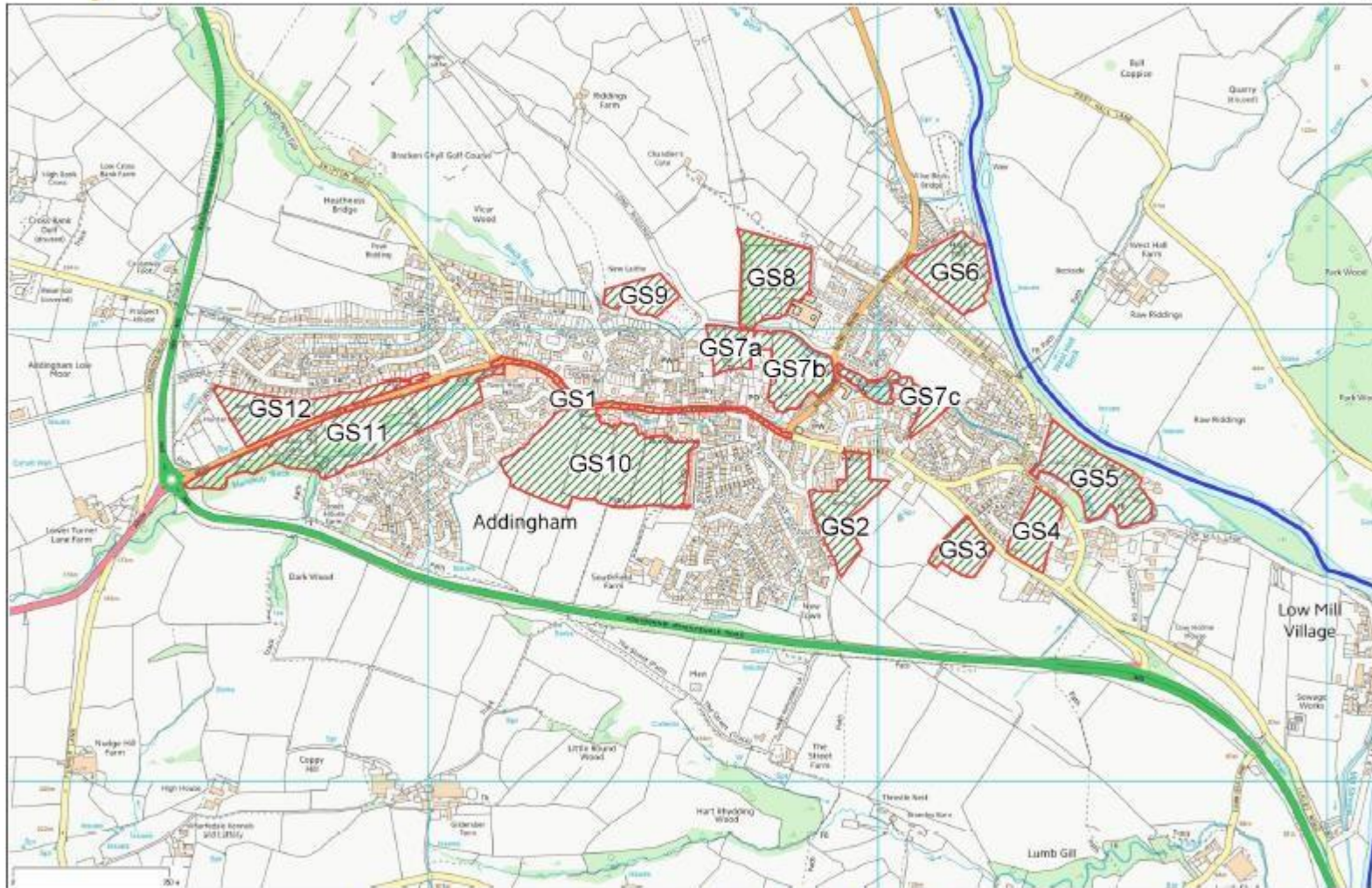




**ANNEX 2 NB - Map now updated**



Addingham CP 



Date Created: 16-8-2017 | Map Centre (Easting/Northing): 407592 / 449740 | Scale: 1:11125 | © Crown copyright and database right. All rights reserved (0100058229) 2017 © Contains Ordnance Survey Data : Crown copyright and database right 2017



### ANNEX 3: Using Addingham's Green Spaces – other things respondents enjoy

Village events
Photography, mindfulness, birdwatching
Photography, meditation & mindfulness
Exercise & fresh air
Enjoy the space
Garden
Picking wild fruits, fungi etc.
Work on our allotment!
Fruit picking
Enjoy open views to the hills
Just love the space I can walk picnic etc
Safe places for children to play and families to meet
Show visitors around

---

Think how fortunate I am to live in Addingham!

Fly my drone (responsibly!)

Enjoy the colours, sounds and scents of the green space.

Play with grandchildren

The fact that Addingham is a separate space you can see as you drive from Ilkley, and that both entrances to the village are clear of heavy building in the main - again separating us from traffic and the bypass. The central space of Manor garth is much used and appreciated as are the views towards the Cricket pitch from across the road and from further into the village toward the Memorial Hall please do not allow infill between the Cricket pitch and Church St on the south side or between the bypass and Main Street. This is all a continuation of The Moorside with typical stone walling. Small pockets of houses rather than large swathes in sympathetic areas. For instance, a few houses on the Western end of Main Street where there is a council tip and the Old School are both good potential and not over large sites. Preserve all Green Fields if possible.

The green spaces 'make' Addingham; they give it the distinctive feel of a village that grew from farms. I'd say 50% of the generally lovely feel of the place is because of the green space (the rest being building style and the lovely people), and the fact that you can go one building off the main road and be in the countryside, up lanes like Sugar Hill. These spaces, especially Manor Garth, the Cricket Ground, Sugar Hill, the area between the Clay estate and the Silsden Road, and the area behind the Sailor, need fighting for to preserve the character of the village.

The green space around the village is what makes it so special

Breathe fresh air. I have no garden, so somewhere I can relax in nature and enjoy birdsong

## Appendix 4. Call for Sites Letter



West Yorkshire  
LS29 0NS

Sent to  
Davey  
David Hill  
Dale Addison  
Hunters

24 July 2017

**Dear Sirs**

Addingham Parish Council are preparing a Neighbourhood Development Plan (NDP). As part of this process the Parish Council are looking at the potential to allocate sites for housing development through the NDP.

The first step in this process is to identify all potential housing sites in the Parish that are not within the Green Belt or have not previously been identified in Bradford Council's Strategic Housing Land Availability Assessment (SHLAA).

If you wish to put forward a site in response to this "call for sites" exercise please respond using one of the site submission forms available from our website – [www.addingham-pc.gov.uk](http://www.addingham-pc.gov.uk).

After submission, all sites will be assessed for suitable inclusion in the Draft NDP due for publication later in 2017.

**PLEASE REMEMBER DO NOT SUBMIT A SITE WITHIN THE GREEN BELT OR SITES ALREADY IDENTIFIED IN BRADFORD'S SHLAA.**

**Thank you.**

Yours faithfully

Jane Markham  
Clerk to the Council

*Clerk to the Parish Council: Mrs Jane Markham*

*Tel: 01756 711305*

*Email: [clerk@addingham-pc.gov.uk](mailto:clerk@addingham-pc.gov.uk)*

## Appendix 5. CBMDC response to Preferred Option Consultation

REFERENCE	PLANNING POLICY COMMENT ON ADDINGHAM PREFERRED OPTION DRAFT NEIGHBOURHOOD PLAN MARCH 2018	Parish Council Response/Action
<b>General Comment</b>	The overall quality and professional standard of the submission is very impressive. The policies and lower case text that could usefully benefit from rewording and redrafting are detailed below.	Comment noted.
<b>General Comment</b>	<p>The Policies Map does not identify the boundary of the area to which the policies apply so the geographical extent is unclear.</p> <p>Policies map at St Peters Local Green Space designation is incorrect on the map as 12/2 but should it be 12/3?</p>	<p>The boundary of the area was shown in Figure 1. The Policies Map was reproduced at A0 and shows all relevant ANDP designations – no change.</p> <p>Check and amend if necessary.</p>
<b>General Comment</b>	The vision statement, with its recognition of the importance of the landscape character, special setting in the landscape and biodiversity and the fragility of these special features to damage from development, is impressive. There also seem to be a range of people and groups involved in preparing the plan which is very positive. There could perhaps be a reference to local scale in relation to facilities or the size of the settlement.	Comments noted. Add reference to “local scale”.
<b>Clarity</b>	<p>Under the National / International designated sites section on page 14, Rombalds Moor is correctly identified as part of the South Pennine Moors SSSI, SPA and SAC. The plan states that “most of the parish is within the 2.5km Wildlife Habitat precautionary zone”.</p> <p>It is not clear what this zone is, but if it relates to Zone B of policy SC8 of the Bradford Local Development Plan Core Strategy, that should be made clear.</p> <p>In this zone, policy SC8 states:</p> <p>Zone B is land up to 2.5km from the SPA and SAC boundary;</p> <p>Subject to the derogation tests of Article 6(4) of the Habitats Directive, in all Zones development will not be permitted where it would be likely to lead,</p>	Add reference to Zone B of policy SC8 of the Bradford Local Development Plan Core Strategy.

REFERENCE	PLANNING POLICY COMMENT ON ADDINGHAM PREFERRED OPTION DRAFT NEIGHBOURHOOD PLAN MARCH 2018	Parish Council Response/Action
	<p>directly or indirectly, to an adverse effect (either alone or in combination with other plans or projects), which cannot be effectively mitigated, upon the integrity of the SPA or the SAC.</p> <p>And:</p> <p>In Zone B it will be considered, based on such evidence as may be reasonably required, whether land proposed for development affects foraging habitat for qualifying species of the SPA.</p> <p>The intention of this zone is to protect land which is used for foraging and feeding by qualifying bird species which breed on the SPA (e.g. golden plover, lapwing, Curlew). So it has a more specific purpose than simply being a “wildlife habitat” zone.</p>	
<b>Landscape Setting and Views</b>	<p>As is reflected in the vision statement, these are critical elements in the plan and in Addingham’s future. This is partly because the neighbourhood plan area and the setting of the settlement of Addingham lie at the confluence of a number of different landscape character areas and types and the quality of the character types is reflected in a range of designations, both relating to landscape and biodiversity. The overall landscape character of the context and how this impacts on important views is therefore moderately complex.</p> <p>Support for the statement that generally the key landscape features of the Yorkshire Dales Character Area are a closer fit for the Addingham neighbourhood area. I support and agree with the note at 4.9 of the strong visual connection with the Yorkshire Dales National Park and the Nidderdale AONB, which particularly applies to Addingham.</p> <p>Very broadly speaking the River Wharfe, with its flood plain pasture, enclosed pasture and green corridors together with the settlements conservation assets are key features at the lower end of the village, while in the middle</p>	<p>Comment noted – no change.</p> <p>Landscape Character Assessment to be commissioned.</p>

**REFERENCE****PLANNING POLICY COMMENT ON  
ADDINGHAM PREFERRED OPTION DRAFT  
NEIGHBOURHOOD PLAN MARCH 2018****Parish Council Response/Action**

and upper areas of the village the relationship with the wider upland landscape and the settlement envelope take on greater importance. However, even this is very much an over simplification.

The landscape character of the setting is sensitive and varied and despite the efforts of the plans proposers to minimise the need to take up green belt land, land in the settlement and beyond is under threat from speculative development, due to its high environmental quality, proximity to the Dales and relative accessibility to the conurbations. It has been suggested that the neighbourhood plan group consider commissioning a landscape character assessment of the neighbourhood plan area. This should not result in a lengthy project or report as it just needs someone with the appropriate knowledge and qualifications to consider how the different landscape character types of Yorkshire Dales, Nidderdale, South Pennines, North Pennines and Wharfedale (which are well documented), are influential and should have an impact on decision-making within the neighbourhood plan area. The study should include historic elements in the landscape.

Such a study should provide further evidence to support local green space designation of current village green space areas that are important in protecting the setting of the settlement, identify important viewpoints and identify sites with the least impact on landscape character and village setting. This could then be used to refine the landscape character policy ANDP6.

The list of mitigating factors identified by Addingham Civic Society's Environment Group is impressive. The first factor i.e. the importance of allocating sites for housing with the least impact on landscape character, village setting and biodiversity, should also include heritage assets. This could usefully be developed further into a policy to influence choice of sites and be informed by the



REFERENCE	PLANNING POLICY COMMENT ON ADDINGHAM PREFERRED OPTION DRAFT NEIGHBOURHOOD PLAN MARCH 2018	Parish Council Response/Action
<b>Paragraph 3.6</b>	landscape character assessment. Suggest removing “take account” and replace with something along the lines of be in general conformity with strategic policies of the Local Plan.	Amend as suggested.
<b>Page 14</b>	The list of locally designated sites on page 14 may need updating to reflect the impending designation of hedgerows at Long Riddings, which are to be referred to the West Yorkshire Local Sites Partnership for designation. Further information on this can be obtained from Robert Masheder at West Yorkshire Ecological Service.	Amend as suggested.
<b>Page 26</b>	This is the wrong key diagram showing Menston and Burley as service centres. When ready ask LA or EH for correct diagram.	Request CBMDC provide key diagram
<b>Possible future objection</b>  <b>ANDP1</b>	Policy ANDP1 Housing Allocations. Whilst the sites are likely to be suitable for Housing allocations at some level, the Plan and evidence, in its current form does not adequately justify these yields. The yield for ANDP1/1 is considered too high as is the yield for ANDP1/3 which has a SHLAA calculation of 13-17 at best and that is with significant Highway Improvements that would require adjoining land. It is extremely unlikely that Highways DC will support high density development at this site. The means of access is via narrow and substandard roads lacking footways.  There is insufficient evidence and inadequate justification detailing why other sites have been ruled out.	Sites to be removed.  Policies ANDP1 and ANDP2 to be amalgamated.  They are in the Green Belt or protected Local Green Space!
<b>Possible future objection</b>	With regard to the housing allocation policy and its approach, there is a danger that if left following its current ideology, the Council would have to object at Regulation 16. This centres on the aim to use future below threshold windfall development to lower the Core Strategy housing apportionment for Addingham by 54, which is completely unacceptable and does not accord with the Core Strategy. Paragraphs 7.7 and 7.8 should be reworded or deleted. Core Strategy Policy HO2 Sources of Supply is clear that the Housing requirement is to be met through new deliverable and developable site	Housing allocation policy to be deleted.  Policies ANDP1 and ANDP2 to be amalgamated.

REFERENCE	PLANNING POLICY COMMENT ON ADDINGHAM PREFERRED OPTION DRAFT NEIGHBOURHOOD PLAN MARCH 2018	Parish Council Response/Action
	allocations in Local Neighbourhood Plans, Area Action Plans and the Allocations DPD.	
<b>Possible future objection</b>  <b>ANDP2</b>	It is very difficult to draft NPPF compliant policies that aim to lead to a PDL first approach. Policy ANDP2 New Housing Development within Addingham – criteria a) and paragraph 7.11 should be deleted or redrafted accordingly. As drafted, it is could be viewed as attempting to frustrate the provisions of Core Strategy Policy HO6 – Maximising the use of Previously Developed Land. A policy that implies a moratorium on green field land is not acceptable.	Revise (a) as follows:  “seeks to use small, infill sites, preferably on previously developed land;”  No change to 7.11 it does not seek to create a “moratorium” only that use of greenfield land is minimised.
<b>Paragraph 7.6</b>	This paragraph is not quite accurate; the Core Strategy does not specify quantities relating to shortfalls in settlements nor does it specifically state that green belt releases will or will not be required.  In later iterations, imperial measurements should be removed.	Revise using Core Strategy wording.  Use both – to aid the reader
<b>HOUSING SITE ASSESSMENT</b>	This refers to SHLAA4-2017 which requires qualification. The footnote on page 2 suggests that the SHLAA4 has been published when in it was only provided as information to the Parish Council. On Page 4 it would read better if the priority 3 category refers to greenfield sites in the urban area rather than not previously developed. Page 5. Reference to the site known as Parsons Lane as “appearing on the 2015 SHLAA map without a ref”. This appears in other parts of the doc and the preferred doc but is untrue. The site is AD/002 (K/UR5.1 in the RUDP) and <u>is</u> referenced as such, on the 2015 map. This site for SHLAA4 has now been subdivided into 4 parcels, as 3 have permission (AD/002A,B&C) - 15/05738/REM – 11 units, 16/01327/FUL - 7 units, 14/01730/REM – 5 units. These 3 parcels are referred to in the section which records the sites with permission/under construction, although the units for one of the sites is recorded as 5 rather than 7. The remaining parcel has no site history and is referenced in the doc as ANDP1/2 with a capacity of 15 units which concurs with the estimate in the SHLAA (ref AD/OO2D).	Housing Sites to be deleted.

REFERENCE	PLANNING POLICY COMMENT ON ADDINGHAM PREFERRED OPTION DRAFT NEIGHBOURHOOD PLAN MARCH 2018	Parish Council Response/Action
ANDP2	Criterion b): There are cases where development of green spaces will be acceptable with suitable mitigation, such as better or more targeted provision elsewhere. The clause could be redrafted to reflect this.	Add “unless in accordance with the relevant policies in this Plan and other development plan policies”. These allow for loss in identified circumstances.
ANDP2	Criterion d): Consideration should be given as to whether the current drafting is also too absolute.	Add “unless in accordance with the relevant policies in this Plan and other development plan policies”. These allow for loss in identified circumstances.
	Under “Objective 1: To help manage future housing growth” (page 28) and related draft policies ANDP1 and ANDP2, cross-reference should be made to Bradford Local Development Plan Core Strategy policy SC8 and the need to ensure that the requirements relating to Zone B (the supporting habitat zone) are met; and that the additional recreational impacts arising from new development (within Zone C) are adequately mitigated	Amend as suggested.
Paragraph 7.13	Once more formal submissions of the Plan are ready references such as “planning Speak” should perhaps be removed.	Amend as suggested.
ANDP3	ANDP3 New Development in and Affecting the Setting of Addingham Conservation Area. Consideration should be given to use of more qualifying words that could increase flexibility.	No change. Policy is sufficiently flexible.
	Consideration of reference to scale, massing and siting of new development would be useful here. There is no mention of Listed Buildings at all here. This is not problematic as they are adequately covered by Core Strategy Policy EN3 but them being listed as valuable heritage assets in the Neighbourhood Plan as well could add more weight to decision making.	Add reference to scale, massing and siting.  Listed Building comment noted – not change – as stated covered by Core Strategy policy.
ANDP4	New Development Affecting Non-Designated Heritage Assets It is suggested that significant is added here before “detrimental” <b>Development that would result in the loss of, or have a detrimental impact on, these assets will only be supported in the following</b>	Amend as suggested.
ANDP5	Again consideration reference to scale, massing and siting of new development would be useful here.	Add reference to scale, massing and siting”

REFERENCE	PLANNING POLICY COMMENT ON ADDINGHAM PREFERRED OPTION DRAFT NEIGHBOURHOOD PLAN MARCH 2018	Parish Council Response/Action
	<p>Criterion f: this related section seeks to support the 'vibrancy and vitality' of Main Street but is this more related to the use rather than design of buildings? This criterion could lend encouragement to inappropriate design features, materials, signage, etc. Consider redrafting</p> <p>Criterion g: seeks to control density that is appropriate to Addingham as a whole and the site itself, though these may be contradictory. This criterion should be re-worded.</p> <p>Criterion l: street furniture may be permitted development and so beyond the Local Planning Authority's (LPA) control therefore it may be better to reword or delete.</p>	<p>Amend criterion b) NB – with my new criterion a added, as above, the sub-para refs in BMDC comments need to be moved on one letter each, i.e. f to g, g to h etc.</p> <p>(f) Noted. No change. Materials, signage covered by other policies. Plans should be read as a whole.</p> <p>Comment on (g) noted. No change.</p> <p>Comment on (l) noted. Many things are beyond planning control or permitted development. The ANDP policies would only apply where planning permission is needed. There is no need to repeat this.</p>
<p><b>ANDP6</b></p>	<p>Protecting Addingham's Landscape Character</p> <p>Perhaps consideration ought to be given to scale, massing, siting and means of access here too. Consideration and qualification as to what is, or can be, permitted development and to what is actually controlled by the local planning authority should be explored and explain here.</p> <p>Criterion a: Omit the first sentence as this is not in accordance with the core strategy. The first part of the second sentence could be amended as follows "Development in floodplain pasture areas at low risk of flooding....."</p> <p>However, development at risk of flooding should be addressed through a separate policy.</p> <p>Criterion b: The first sentence's reference to 'local appropriate species' should be replaced by 'native species'.</p>	<p>Add criterion to cover scale, massing, siting and means of access.</p> <p>Comment on what is within scope of planning control noted. No change necessary.</p> <p>Delete first part of (a). Amend rest as suggested.</p> <p>No need for separate flood risk policy this is covered by the sequential and exceptions tests in national planning policy and Core Strategy policy. Added cross-ref to ANDP15 to address this point</p>

REFERENCE	PLANNING POLICY COMMENT ON ADDINGHAM PREFERRED OPTION DRAFT NEIGHBOURHOOD PLAN MARCH 2018	Parish Council Response/Action
	<p>Second sentence, after additional on-site and off-site planting, insert “where appropriate in relation to landscape character and biodiversity importance”.</p> <p>Street lighting and road signage cannot be controlled through the LPA and so reference to these matters should be deleted from the last sentence.</p> <p>Criterion c: Views from Beamsley Beacon cannot be protected from development as this landform is not within the Bradford Council’s District. Reference to remote wild moorlands may affect land beyond the Council’s District or the ANDP boundary.</p> <p>Criterion d: If the intention behind d is to focus on mitigation, then it would be expected to state that boundaries of historic dry stone wall should be retained and that whilst areas of historic dry stone wall should be avoided in relation to choice of sites, they may be an identified priority in relation to the neighbourhood planning groups priorities for landscape management.</p> <p>It should be noted that the removal of dry stone walling is often permitted development though.</p> <p>Criterion e: Again, this may be a reasonable intention for landscape management and heritage protection, but since in the Addingham context, development of moorland is unexpected and it is not appropriate to include it in a policy about development proposals.</p> <p>Criterion g: ‘...conversion of structures such as mills and bridges should take into account...’ does not cover a wide range of other potential bat roosts and so should be re-worded, possibly to ‘...conversion of buildings and other structures should take into account...’.</p>	<p>(b) amend as suggested. Amend second sentence as suggested.</p> <p>Amend by deleting “street” with reference to lighting and “road” In relation to “signage” – these are within planning control when part of private development and</p> <p>(c) Group to clarify Beamsley Beacon viewpoint.</p> <p>d) delete “and avoided in relation to choice of development sites,”</p> <p>Noted. See comments above on PD rights.</p> <p>Noted. No change.</p> <p>(g) amend as suggested.</p> <p>Noted. No change.</p>

**REFERENCE**

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	<p>Criterion h: The LPA cannot control existing field patterns or the demolition of some building types identified (other than means of demolition and how the site is left). The ‘artefacts’ referred to may well be too small to be covered by the planning process. This criterion should therefore be re-worded, possibly to be less prescriptive. However maintained could perhaps be substituted with protected in the second line.</p> <p>Criterion i: Much repair and restoration work is likely to be permitted development and so beyond the control of the LPA. This criterion should therefore be omitted or at least re-worded to be less prescriptive.</p> <p>Cross-reference should be made to Bradford Local Development Plan Core Strategy policy SC8 and the need to ensure that the requirements relating to Zone B (the supporting habitat zone) are met; and that the additional recreational impacts arising from new development (within Zone C) are adequately mitigated.</p>	<p>Noted. No change. See previous comments on PD rights.</p> <p>Add in cross-reference.</p>
	<p>In relation to the background and justification, the introductory section relating to landscape identified the Yorkshire Dales landscape character profile as being closest to the landscape character of the plan area, which seems appropriate. This should therefore be followed through by identifying the statements of environmental opportunity for the Yorkshire Dales rather than the Southern Pennines.</p> <p>The range of factors identified in Policy ANDP6 is impressive and shows a good knowledge of the local environment, however I am concerned that there is a degree of</p>	<p>Add in as suggested.</p> <p>Comment noted. No change as a result of this comment. See previous suggested</p>

REFERENCE	PLANNING POLICY COMMENT ON ADDINGHAM PREFERRED OPTION DRAFT NEIGHBOURHOOD PLAN MARCH 2018	Parish Council Response/Action
	<p>confusion between constraints that need to be taken into account (or primarily avoided) in relation to identifying land for development, recommendations for mitigation and wish list or priorities for landscape management projects which the neighbourhood plan group may wish to undertake with the money they receive via CIL and having a neighbourhood plan in place. Based on the majority of the wording of this policy the intention quite reasonably seems to be to focus on mitigation measures.</p>	<p>amendments.</p>
<p><b>Paragraph 7.34</b></p>	<p>The second sentence refers to the landform not following administrative boundaries and so being a good decision-making framework. This needs to be omitted or re-worded to acknowledge that the LPA can only make decisions within its own administrative boundary.</p>	<p>Delete as suggested.</p>
<p><b>Paragraph 7.34</b></p>	<p>Discussion of Statements of Environmental Opportunity (SEO) will need to include their legislative backing in terms of the Town and Country Planning Act as this is unclear.</p>	<p>Amend as suggested.</p>
<p><b>ANDP7</b></p>	<p>ANDP7 Infrastructure Infrastructure is normally secured though Community Infrastructure Levy and/or planning conditions subject to the particular characteristics of the associated development/planning application. This should be acknowledged in the supportive text.</p> <p>Would a list/ priorities for CIL be useful here?</p>	<p>Amend as suggested.</p>
<p><b>ANDP8</b></p>	<p>Protecting and Enhancing Community Facilities</p> <p>Again do not forget consideration and mention of permitted development rights.</p> <p>The Use Classes Order allows re-use of buildings within those classes that generally cover community facilities, i.e. Use Class D1: non-residential institutions and Use Class D2: assembly and leisure. The Order would allow, without planning permission, temporary changes to some types of retail or business uses, or permanent use as a state-funded school/nursery. Furthermore, such facilities</p>	<p>I see no reason to make these changes they make an already complicated document more so.</p> <p>Permitted development rights could be added under each policy in the plan. Asset of Community Value is another part of the Act that is not a planning matter. In my experience it creates confusion when cross-referenced.</p> <p>Amend title to say Protecting and Enhancing Community</p>

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	<p>can be identified as an Asset of Community Value giving additional protection from development under the Localism Act 2011. These mechanisms should be acknowledged in the supportive text.</p> <p>Public houses fall within Use Class A4 rather than those normally associated with community facilities. Again, this Use Class enjoys permitted development rights for re-use as restaurants, cafes or a 'drinking establishment with 'expanded food provision'. Is the group certain that the public houses have specific community functions? Otherwise, reference to them should be omitted.</p>	<p>Facilities and Public Houses. Agreed to amend title.</p>
<p><b>ANDP8</b> <b>ANDP12</b> <b>ANDP13</b></p>	<p>Have all land owners and custodians including the Council's Asset Management Department been contacted?</p>	<p>Yes, where reasonable and practical to do so.</p> <p>Asset Management consultation to be checked.</p>
<p><b>ANDP9</b></p>	<p>Addingham Local Centre and Local Shops</p> <p>As noted above, the Use Classes Order allows permitted changes between specific classes, over which the LPA has no control and so the premises identified cannot be protected for their existing uses; the policy should be re-worded to acknowledge this.</p> <p>The Council has adopted supplementary planning documents to cover shopfront design, signage and security measures, which should be referred to in the ANDP.</p> <p>Criterion a: if there are parts of the Local Centre that are outside the Addingham Conservation Area then the specified 'traditional construction' may not be appropriate. The last sentence appears to promote replacement of traditional features with contemporary alternatives and so contradicts the first sentence.</p> <p>Criterion b: if blinds and canopies are not a traditional feature of the Local Centre this should be omitted or re-worded to be less prescriptive.</p> <p>Criterion e: This seeks to ensure security grilles are internal but this does not require planning permission and so cannot be</p>	<p>See previous comments on PD rights.</p> <p>Refer to the various SPDs.</p>



REFERENCE	PLANNING POLICY COMMENT ON ADDINGHAM PREFERRED OPTION DRAFT NEIGHBOURHOOD PLAN MARCH 2018	Parish Council Response/Action
	<p>controlled by the LPA; this should be omitted.</p> <p>Unreferenced section at the top of page 44: As noted elsewhere the Use Classes Order allows certain changes of use without the need for planning permission and so cannot be specifically protected by the LPA.</p> <p>First paragraph, is there a typing mistake, fourth line with AA rather than A5?</p>	
<b>ANDP10</b>	<p>ANDP10 Local Employment As previously discussed, the Use Classes Order allows certain changes of use without the need for planning permission and so cannot be specifically protected by the LPA. This covers retail, business, general industrial and warehousing uses. The policy needs to be re-worded to acknowledge this.</p>	<p>I introduced a qualification to pick up this point, as they request – best to take notice of what they want if we can.</p>
<b>ANDP11</b>	<p>ANDP11 Transport The second, third and fourth bullet points cover aspects of development that fall beyond the remit of the current planning system and so cannot be controlled by the LPA. These should be deleted.</p>	<p>Highlight as supporting actions.</p>
	<p>Under “Objective 6: To support improvements to the transport network that meets the needs of all users” and draft policy ANDP11, we welcome the recognition of the rights of way network in this policy as part of the transport infrastructure. This accords with Bradford Local Development Plan Core Strategy policy SC6 (Green Infrastructure) and its lower case text – which we would recommend is cross-referenced in this section and in relation to draft policy ANDP14. Here, the aspiration for new development to include new green infrastructure in its design and to make links with the existing rights of way, green spaces and access networks is welcomed and supported.</p>	<p>Supporting comments noted.</p>
<b>ANDP12</b>	<p>ANDP12 Local Greenspaces The first line of the text is unexpectedly ambiguous as inappropriate development is not identified in the NPPF in relation to local green space. The text may relate to the community being able to rule out new development other than in very special circumstances, which is set out in the</p>	<p>When designated local green spaces are to be protected in the same way as Green Belt which prevents inappropriate development other than in very special circumstances. Amend to:</p>

REFERENCE	PLANNING POLICY COMMENT ON ADDINGHAM PREFERRED OPTION DRAFT NEIGHBOURHOOD PLAN MARCH 2018	Parish Council Response/Action
	justification, but not in the policy.	Development of local green spaces will only be permitted when in accordance with national Green Belt policy.
<b>ANDP13</b>	Protecting and Enhancing Recreation Facilities It is important that the first criteria a) is linked to the later criteria by <b>and</b> rather than <b>or</b> , otherwise recreation sites could be lost just by producing an assessment.	Amend as suggested.
<b>ANDP15</b>	ANDP15 Responding to Climate Change Criterion f: provision of adequate insulation and external electricity ports are not development management issues and so should be omitted. Equally, solar panels benefit from permitted development rights and reference to them should also be omitted.	Amend as suggested.
	Objective 8: To strengthen the resilience to the impact of climate change” and draft policy ANDP15 is welcomed.	Comment noted – no change.

## Appendix 6. Letter to owners of non-designated heritage assets



The Old School

Main Street

Addingham

West Yorkshire

LS20 0MC

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30 April 2018

Dear Sir or Madam

### **Addingham Neighbourhood Development Plan Non-designated Heritage Assets**

The Parish Council is preparing a Neighbourhood Development Plan for the village. When complete this Plan will guide and manage future development. It considers potential housing sites, design, protection of greenspace, conservation of heritage assets, traffic and transport, amongst a number of other matters.

As noted, the draft Plan seeks to protect heritage assets. The Conservation Area and Listed Buildings already have statutory protection, but the village has a number of other so-called non-designated heritage assets. Through the Plan, the Parish Council would like to introduce new planning policy (see the relevant extract overleaf) to manage future development of such properties, including yours. This policy would not stop development but we seek to ensure that such properties, or the special features they may have, are conserved in a proper manner for future generations.

The Parish Council has carried out public consultations on the draft Plan, but, to ensure that all owners of property potentially affected by the non-designated heritage asset policy have the opportunity to comment, we are now contacting you direct.

Your comments are welcome - please send via email or post to the address above.  
I look forward to hearing from you.

Yours sincerely

Jane Markham  
Clerk to the Council

The letter was sent to the following:

**Key Unlisted Buildings & Structures in the Conservation Area**

No. 1 The Green

No. 2-3 The Green

Long Barn, No. 4 The Green

Byre Cottage & The Mistle, No. 6 & 7 The Green

The Craven Heifer

Nos. 15-31 Main Street

'The Heathers', south bank of Town Beck (adjacent to No. 31 Main St)

No. 1-2, Parry Barn (adjacent to No. 48a Main Street)

No. 61 a,b & c Main Street

No. 69 & 69a Main Street

No. 68-74 Main Street

No. 76,78,82 Main Street

No. 2-8 Chapel Street

Methodist Chapel (former school room), Chapel Street

Methodist Burial Ground Stone Boundary Wall, Chapel Street

Burnside Mill

No. 89-93 Main Street

No. 96-104 Main Street

Hen Pen Garden stone boundary wall

No. 1-6 George Street

No. 113-121 Main Street ('Country Kitchen', Old Post Office, Tailor's Cottage)

Croft Cottage, Sugar Hill

Crake Cottage & barn, No. 6 Sugar Hill

Railway Bridge No. SKI/55 (disused)

Manor Garth Barn No. 1 & No. 2

No. 122-No. 130 Main Street

No. 123 Main Street (Station House)

No. 125 Main Street

No 127. Main Street (former butchers shop) & outbuildings on Druggist Lane

No. 2 Druggist Lane  
No. 135 Main Street  
No. 2 Bolton Road, Nursery Rhymes Day Nursery (former Co-op Store)  
Catholic Church, Bolton Road  
No. 141 Main Street (end of Victoria Terrace)  
Addingham Social Club, Main Street  
No. 4a Stockinger Lane, Joiner's Cottage  
No. 6 Stockinger Lane, Ashtree Cottage  
Forge Cottage, Kitty Fold  
Addingham Memorial Hall  
War Memorial & Bowls Club Pavilion  
High House Cottage & Stone End Cottage (No. 160 Main Street)  
No. 1 Sawmill Lane (Duck Down Cottage)  
No. 1a Sawmill Lane (North Cottage)  
Terraced Cottages (No.1,3, 5/7,9) Parkinson Fold, Church Street  
'The Mistal', Orchard Lane  
'The Barn', Church Street  
No.17-19 Church Street  
Croft House, Church Street  
No. 25-27 Church Street  
No. 2-6 North Street  
'The Rectory', Low Mill Lane  
Greendyke Cottages (No.1 & No.2), Low Mill Lane  
Ivy House & Low House, Smithy Greaves, Low Mill  
No. 8 & 18 Low Mill Lane  
No. 15 & 17 Low Mill Lane

## West Yorkshire Archaeology Service – Historic Environment Record

Primary Record Number:

2867/3697	High Mill
3027	Course of Roman Road 72a
6553	Earthworks near Town End Farm
6554	Hollowed Lane on South Field
6687	Earthworks at Manor Garth
7458	Fentiman's Mill (sawmill)
7975	No. 8 Moor Lane
7981	Parkinson Fold Barn, Church Street
7991	Stamp Hill Cottage (ruin?)
7994	Towngate Ground Barn
7995	Townhead Mill
8143	No. 16-18 Church Street

## **Appendix 7. Parish Council Minutes 4 June 2018**

### **ADDINGHAM PARISH COUNCIL**

### **MINUTES OF AN EXTRAORDINARY MEETING OF THE COUNCIL**

### **HELD AT THE MEMORIAL HALL, ADDINGHAM**

### **ON MONDAY 4 JUNE 2018 AT 7.00PM Present**

Cllrs: Appleyard, Batley, Brady, Coates (Chairman to end Minute 102/18), Hindle, Naylor, Smith and Tennant (Chairman of the Meeting from Minute 103/18)

#### **Absent**

Cllrs Flesher, Mawson and Jerome

#### **In Attendance**

Parish Clerk – J Markham M Wellock, Kirkwells (Planning Consultants)

#### **101/18 Apologies for Absence**

Received from Cllrs Flesher, Mawson and Jerome; absences approved.

#### **102/18 Disclosures of Interest**

Pursuant to the Council's Code of Conduct, Members were invited to disclose any additional interests (not already listed in the Register of Interests) as relevant to the business of the meeting, and to note these in the Declarations of Interests Book.

#### **Relevant additional interests noted:**

None

As disclosed in the Register of Interests, the interests of Members relevant to items of business before the Council were recorded as follows:

Personal Interests: None

Disclosable Pecuniary Interests: None

Dispensation requests:

None

*Although there were no interests to disclose, the Chairman withdrew from the meeting, proposing that Cllr Tennant, as Chairman of the Neighbourhood Plan Forum, be elected forthwith as Chairman of the Meeting.*

#### **103/18 Election of Chairman of the Meeting**

**Resolved:** (Proposed: the Chairman; seconded: Cllr Smith) That Cllr Tennant be and he is hereby elected Chairman of the Meeting with immediate effect.

*Cllr Tennant took the Chair.*

### **104/18 Neighbourhood Plan**

Further to the decision made at the last meeting (Minute 90/18 Resolution 2 refers), it was reported that comments on the Preferred Options Draft Plan had not yet been received from the planning authority. A note circulated by a volunteer member of the Neighbourhood Plan Forum was received and noted.

At the invitation of the Chairman of the Meeting, Cllr Naylor reported on recent discussions held with planning officers, and advice was received from planning consultants, Kirkwells. Comments were invited from the floor, and, in response to a query, it was confirmed that the development of the draft Plan had taken full account of all local and national planning guidance. Noting that preparation of a simplified version of the Plan, for the purpose of completing it in the next 12 months, would afford the best means of putting policies in place to inform the consideration of imminent potential planning proposals, it was

**Resolved:** That the Clerk be authorised to work with planning consultants, Kirkwells, to produce an amended and simplified version of the Addingham Neighbourhood Development Plan for the purpose of submitting it for formal (Regulation 14) consultation, and with a view to completing the Plan for referendum in May 2019.

It was noted that the Forum's work would continue, in the meantime, on developing the preferred options for housing site allocations so that, at a later date, and following the completion of work currently in progress by the planning authority on a green belt review, green spaces review, transport study, and district-wide site allocations, the adopted Plan could be modified as appropriate.

It was agreed that the next meeting of the Forum would be held later in the month, and would consider comments from the planning authority, if available, in order to advise on the preparation of the amended Reg 14 draft Plan.

### **105/18 Date of Next Meeting**

The next Meeting of the Council would be held on Wednesday 20 June 2018 at 7:00pm in the Memorial Hall. Meeting closed at 8.05pm.

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Chairman



## Appendix 8. Parish Council Minutes 20 June 2018

### ADDINGHAM PARISH COUNCIL

#### MINUTES OF A MEETING OF THE COUNCIL HELD AT THE MEMORIAL HALL, ADDINGHAM ON WEDNESDAY 20 JUNE 2018 AT 7:00PM

##### **Present**

Cllrs: Appleyard, Batley, Brady, Coates (Chairman), Flesher, Hindle, Mawson, and Tennant.

##### **Absent**

Cllrs Jerome, Naylor, and Smith

##### **In Attendance**

Parish Clerk – J Markham

Ward Representative Cllr R Whitaker (to Minute 113/18 only)

Public – 6

##### **106/18 Apologies for Absence**

Received from Cllrs Jerome, Naylor, and Smith; absences approved.

##### **107/18 Disclosures of Interest**

Pursuant to the Council's Code of Conduct, Members were invited to disclose any interests and additional interests (not already listed in the Register of Interests) as relevant to the business of the meeting, and to note these in the Declarations of Interests Book.

##### **Relevant additional interests noted:**

None

As disclosed in the Register of Interests, the interests of Members relevant to items of business before the Council were recorded as follows:

##### **Personal Interests:**

Cllr Hindle – Agenda items 5 and 13 - Old School Capital Project (connected person's interest in Community Library) and Members' Discussion Forum (report on meeting of Addingham United Charities)

The Chairman – Agenda item 5 – Old School Capital Project (as Library Trustee)

##### **Disclosable Pecuniary Interests:**

The Chairman – Agenda item 6(10) – planning application (connected person's interest)

##### **Dispensation requests received:**

None

##### **108/18 Public Consultation and Question Time, including Police Matters**

The report of the Police on incidents of crime over the past month was noted. No matters were raised by members of the public present at the meeting.

##### **109/18 Minutes of the Meetings held on 16 May 2018 and 4 June 2018, and Progress Report, for information only, on Matters Arising from the Minutes**

**Resolved:** That the Minutes of the Meetings held on 16 May 2018 and 4 June 2018, having been taken as read, be approved and signed as a true and correct record in each case by the Chairman.

##### **Matters Arising:**

**Marshal training** – it was reported that two places had been booked on a course to be held on 28 June.

**GDPR** – it was noted that the new legislation exempted local councils from the requirement to appoint a Data Protection Officer. The Clerk reported further on issues concerning the allocation of council email addresses for all members to use in relation to council business.

**Forthcoming events** – the Clerk reported on arrangements to date for Remembrance Sunday (on 12 November) and the Christmas Lights Switch-on event (on 25 November).

**Sugar Hill** – quotations were awaited for the replacement of pipework in the toilets.

Instructions had been given for the installation of the TdF memorial stone on the site.

**Allotment Managers' memorial plaques** – the plaques had been installed on gates at the Stamp Hill sites.

**Booking of Council-owned facilities** – it was reported that all booking enquirers were now being asked to provide both evidence of public liability insurance cover, and also confirmation of relevant DBS checks.

**Accounts 2017/18** – the Clerk reported that financial returns had been submitted to the external auditors and the period of exercise of public rights was now in progress.

*The remaining Matters Arising, as listed on the Agenda (see Minute 110/18-111/18) were considered separately for decision as required.*

### **110/18 Addingham Neighbourhood Plan**

Members had been briefed outside the meeting by Cllr Naylor. Detailed comments from BMDC had now been received and, following the decision of the Council taken at the meeting held on 4 June (Resolution 104/18), a redraft of the Plan was being prepared by consultants. Consideration was given to publicising recent developments as widely as possible.

**Resolved:** That the Clerk be authorised to issue a press release and organise the distribution of flyers and display of posters around the village to publicise the preparation of a new draft of the Neighbourhood Plan and then to publish it for the purpose of Regulation 14 formal consultation, as determined in Resolution 104/18, and that funding of up to £300 be authorised for printing and distribution costs, as necessary.

Cllr Tennant reported that the Neighbourhood Plan Forum was to meet on 29 June to review the comments from BMDC and Kirkwells' redraft of the Plan and advise as necessary. The Plan would then be issued for 6 weeks of formal consultation.

### **111/18 Nature Reserve**

It was noted that dog fouling signage had been put up. It was agreed that consideration of proposals for additional footpath signs, as put forward by Cllr Smith, would be deferred for discussion at the next meeting.

### **112/18 Old School Capital Project and Library Accommodation**

The architect's programme of work was received and noted. It was noted that the tendering process for building contractors was scheduled to take place during August. The Clerk reported on progress being made with grant funding bodies.

### **113/18 Addingham Hub Steering Group**

The notes of the inaugural meeting of the Group, held on 30 May, were received and noted, and an oral report on the meeting held on 20 June, including a report on arrangements for the open event on 8 July, was noted. Expenditure to date on the printing of publicity material for the event was noted. Cllr Appleyard requested, on the Group's behalf, that councilors contribute cakes, if possible, for the refreshment stall. The Chairman noted her unavailability to attend on the day, and it was suggested that Cllr Naylor be invited to deliver the presentation.

**Resolved:** That a book token be provided as a contribution to the raffle prizes to be offered at the Hub Open Event on 8 July, and that the Clerk be authorised to incur expenditure of £20 for this purpose.

### **114/18 Planning Applications**

Planning Applications were considered as follows:

- |    |              |                   |  |
|----|--------------|-------------------|--|
| 1) | 18/01897/HOU | Arbour House      | Garden Room  |
| 2) | 18/01952/CLP | 7 Acre Fold       | Single storey rear extension to replace conservatory |
| 3) | 18/02031/HOU | 20 Old Lane       | Single storey extension and internal alterations     |
| 4) | 18/01800/HOU | Gate Croft Farm   | New windows  |
| 5) | 18/01903/HOU | 15 Southfield Rd  | Single storey side/rear extension                    |
| 6) | 18/01813/CLP | 6 Sycamore Drive  | Single storey garden room                            |
| 7) | 18/02015/LBC | 1 Hudson Yard     | Windows, staircase and porch                         |
| 8) | 18/02033/HOU | 6 St Michaels Way | First floor extension and garage conversion below    |

- 9) 18/02118/LBC Winebeck Farm Roof repairs, internal alterations and replacement of pipework

*Having declared a financial interest in item 6(10) on the agenda, the Chairman withdrew from the meeting during consideration of this item, and the Vice-Chairman took the Chair.*

- 10) 18/02154/HOU Cross End Cott 2 storey side extension

*The Chairman rejoined the meeting and resumed the Chair.*

- 11) 18/01633/HOU 15 Old Lane Single storey extension

**Resolved:** That a letter be sent to the planning authority noting the heritage report submitted in relation to the proposed development at 1 Hudson Yard.

No comments were to be made to the planning authority on any of the other applications.

### **115/18 Property & Maintenance**

An oral report from the meeting of Property & Maintenance Committee, held immediately prior to the meeting, was received and noted. Cllr Tennant reported that he and Cllrs Mawson, Hindle and Flesher were planning to carry out a full inspection of the village on 26 June to assess progress with all outstanding maintenance matters. The inspection would also include the Stamp Hill allotment site, where drainage issues had been reported. The recommendations of the Committee were considered.

**Resolved (1):** That expenditure of up to £600 be approved for the purchase of machinery and safety equipment for use in maintaining the allotment sites, and that the Clerk be authorised to place purchase orders as appropriate.

**Resolved (2):** That negotiations on the draft Heads of Terms for a lease on (part of) the Pavilion to the Football Club be terminated with immediate effect and that alternative sessional use arrangements be offered to the Football Club for the 2018/19 season and thereafter.

It was proposed that the possibility of making the facility available for other clubs and the general public to use on a sessional basis, when not in use by the Football Club, would be looked into, and letting terms would be drawn up. Proposals for repair and restoration of the building would be brought forward for consideration at a future meeting.

**Resolved (3):** That proposed work on the re-siting of picnic benches near the MUGA be postponed, pending further investigation by members of the Property & Maintenance Committee.

### **116/18 Leases**

- 1) Amendments to the draft lease to the Cricket Club, as proposed by the Cricket Club's solicitor, were considered. The Chairman offered to discuss with the Club an outstanding issue as regards a proposed restriction on use of the field. Subject to the outcome of these discussions, it was

**Resolved:** That the Council's solicitor be instructed to continue negotiations to finalise a lease of land to the Cricket Club on the basis of a 59 year lease, commencing retrospectively on 1 January 2018, and otherwise on the basis of the draft Heads of Terms, as currently in the hands of solicitors, including, if appropriate, a provision to promote use of the premises for the use and enjoyment of Addingham residents.

It was noted that each party would be responsible for paying their own legal costs.

- 2) Further to the previous approval of a lease on part of the Pavilion to Addingham Scouts Group (Minute 128/17 refers), the Clerk reported that a couple of minor changes had been requested. A revised draft was received, and on the advice of solicitors, it was **Resolved:** That a revised lease on part of the Football and Scout Pavilion between the Parish Council and the Scout Association Trust Corporation, holding title as custodian trustee on behalf of Addingham Scout Group, be approved in the form as submitted to the meeting, and that the presented document be executed by the Chairman and Vice-Chairman on behalf of the Council.

### **117/18 Policies and Procedures of the Council**

The Clerk presented revised model Standing Orders, as recommended by NALC, and also proposed consideration of new data protection policies.

**Resolved (1):** That revised Standing Orders, in the form recommended by NALC (Model dated 2018), be adopted with immediate effect.

**Resolved (2):** That new data protection policies, concerning Subject Access Requests, Document Management and Security Incidents Reporting, be adopted with immediate effect.

The Clerk also advised on the clarification of policies as regards public attendance at Council working groups.

**Resolved (3):** That, pursuant to Standing Order 4d(x), and in accordance with the Terms of Reference approved for each Working Group of the Council, the public and press be not permitted to attend any of the meetings of the Council Working Groups as currently established, except by invitation, or as may be specifically authorised from time to time by the Chairman of the Working Group.

### **118/18 Financial Matters**

#### **A. Invoices for payment**

**Resolved:** That the presented list of accounts paid and invoices due for payment, including an invoice for the costs of one place on YLCA's Developing Your Skills as a Councillor training course, and an invoice for printing costs to date, both authorised at the meeting, be approved, and cheques signed as required.

#### **B. Bank Reconciliation – end May 2018**

The Bank Reconciliation to 11 June 2018 was received and noted.

#### **C. Internal Auditor**

**Resolved:** That Mr A Bosmans be and he is hereby re-appointed as Internal Auditor to the Council for the financial year 2018/19.

#### **D. Expenditure Proposal**

**Resolved:** That a donation of £650 be approved for payment to Addingham Gala Committee towards the costs of the Gala 2018.

### **119/18 Consultations and Correspondence**

Correspondence received during the month, including proposals from Big Ideas for community projects to commemorate WW1, was noted. The letter from the Government agency would be copied to the Civic Society and primary school for their information.

A resident's request to put a memorial bench on Council-owned land was discussed and it was agreed that it could be located on the Sugar Hill site.

### **120/18 Chairman's Remarks and Members' Discussion Forum**

The Chairman reported further on the Emergency Plan, which, in summary form, could now be published on the Council website, and on progress on the 4Becks Project. A report setting out progress on traffic issues of concern in the village, following the Police Surgery in May was noted, and Ward Representative Whitaker would be asked to follow it up on the Council's behalf. As regards setting up a Cold Calling scheme, it was planned to publicise it further in the next village newsletter and invite "street champions" to work with residents in their area or "zone". The Chairman also reported that she was compiling a list of all signs around the village which needed repair or replacement; any additions to the list were to be notified direct to her. Totally Locally were organising a walk in Alzheimer's Week in September; support for this would be discussed at the next meeting.

Cllrs Hindle and Mawson reported on matters discussed at the annual meeting of Addingham United Charities, and it was noted that the charity had raised queries with insurance cover for the High Mill area, rented and maintained by the Parish Council. The Clerk was asked to review this further with the charity.

**121/18 Date of Next Meeting**

The next Meeting of the Council would be held on Wednesday 1 August 2018 at 7:00pm in the Memorial Hall.

**122/18 Exclusion of Press and Public**

**Resolved:** That the press and public be excluded from the meeting for the consideration of the next item on the agenda (Minute 100/18 below) on the grounds that it relates to confidential commercial matters.

**123/18 Old School Capital Project Nomination of Contractors**

Nominated contractors, proposed to be invited to tender for the capital building project to renovate the Old School, were discussed, and preferred bidders were selected for the purpose of instructing the project architect to initiate the selection process.

Meeting closed at 9pm.

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Chairman

## Appendix 9. Schedule 1 Consultees and Consultees Letter

<b>Neighbouring authorities</b>
City of Bradford Metropolitan District Council - Planning
City of Bradford Metropolitan District Council – Asset Management
North Yorkshire County Council
Craven District Council
Harrogate Borough Council
Draughton Parish Council
Ilkley Town Council
Beamsley Parish Meeting
Mid Wharfedale Parish Council
Silsden Parish Council
<b>Statutory authorities</b>
Natural England
Historic England
Highways England
English Heritage
Environment Agency
<b>Suppliers of local services</b>
West Yorkshire Police
Northern Powergrid
Openreach
Primary Care Trust
West Yorkshire Transport
First Group
Northern Gas Networks
Yorkshire Water
<b>Voluntary bodies, bodies representing religious groups, racial/ethnic/national groups, disabled persons, and bodies representing the interest of persons carrying on business in the neighbourhood area</b>
Incommunities (housing charity)
CABAD (local representative charity for voluntary bodies)
CAB (via Good Neighbours Ilkley)
Ilkley Community Transport
Local businesses (via Totally Locally, Addingham)
Churches (Churches Together, Addingham)
Voluntary groups, clubs and societies in Addingham
<b>Developers</b>
Barratt Homes
Snell Construction
Mulgrave Properties
Halls of Addingham (Darkwood Hse development)
Agent for Chartford



The Old School

Main Street

Addingham

West Yorkshire

LS20 0NE

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13 July 2018

Dear Stakeholder

**Addingham Pre-Submission Neighbourhood Plan Regulation 14 Consultation**  
**(Neighbourhood Planning (General) Regulations, 2012)**

I am pleased to inform you that the Addingham Neighbourhood Plan has been published for public consultation. The consultation period runs for six weeks from 13 July to 24 August.

Copies of the plan and supporting documents can be viewed online at [www.addingham-pc.gov.uk](http://www.addingham-pc.gov.uk) and at the following locations in Addingham village (during opening hours, as applicable) –

- **Memorial Hall**
- **Community Library**
- **Medical Centre**
- **Rowlands Pharmacy (by the Medical Centre)**
- **Telephone kiosk on Church St.**
- **Co-op**
- **Post Office**

Should you wish to make comments on the plan this should be done using the representation form available online (at the website above) or by requesting a copy from the parish clerk at [clerk@addingham-pc.gov.uk](mailto:clerk@addingham-pc.gov.uk).

Yours sincerely,

Jane Markham  
Clerk to the Council

Appendix 10. Regulation 14 Response Form

<b>Office Use Only</b> <b>Consultee No.</b> <b>Representation No.</b>
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# Addingham Neighbourhood Plan

## Pre-Submission Regulation 14 Consultation

13 July 2018 to 24 August 2018

**ALL RESPONSES MUST BE RECEIVED BY 5pm on 24 August 2018**

### Representation Form

PLEASE COMPLETE AND RETURN ONE FORM FOR EVERY COMMENT MADE

Name	
Organisation	
Address	
Email	
Tel. No.	

Please state to which part of the Draft Neighbourhood Plan your representation refers. (Please indicate with X)

Page Number	
Policy Number	

Are you supporting, objecting, or making a comment? (Please indicate with X)

Support	
Object	
Making a Comment	

Please Turn Over



Please use the box below for any comments.

**Thank you for your time and interest. Please return this form to the Parish Clerk**

**Email: [clerk@addingham-pc.gov.uk](mailto:clerk@addingham-pc.gov.uk)**

**Post: The Old School, Addingham LS29 0NS**

**All comments must be received no later than 5pm on 24 August 2018.**

**Addingham Neighbourhood Plan has been prepared with the help of the Addingham Neighbourhood Plan Forum, an advisory group of Addingham Parish Council.**

## Appendix 11

### Report on Consultation held at Addingham Primary School on 21 September 2018

**Present:**           **Staff and Pupils of Addingham Community Primary School**  
                          **Catherine Coates, Chairman – Addingham Parish Council**  
                          **Jane Markham, Clerk – Addingham Parish Council**

#### 1. Purpose of Consultation

To take account of the children's views in preparing the draft Neighbourhood Plan.

The children had been invited to complete a questionnaire before the event, which was held during a school assembly (copies of the questionnaires, completed on a class basis, attached to this report).

#### 2. Summary of children's impressions of the village

Positive comments:

- Strong sense of quality of social life and community spirit
- Importance of countryside setting for village life
- Value of having parks, play areas and open spaces within easy reach

Negative comments:

- Village needs to be kept cleaner and tidier – too much litter, and sometimes graffiti
- Some anti-social behaviour on part of older children/teenagers

#### 3. Ideas for Improvements

In answer to the questionnaire sections inviting suggestions for changes to improve the village, the following ideas were highlighted:

- Increased provision of play equipment and park areas, eg bike trail, skate board ramps, trim trail, nets on football field for everyone to use; improve green space at old First School Site as amenity area/wildlife garden, possibly with pond and fountain
- Policies to improve the environment and ensure the village is safer and cleaner, eg encourage litter-picking, provide more defibrillators, discourage anti-social behaviour and dog mess, get more yellow lines, CCTV and speed bumps for safer streets
- More public spaces and activities for people, eg specific comments include:
  - "look after people who need looking after"
  - "a fair... that happens in Addingham"
  - "plant even more flowers!"

## **Appendix 12**

### **Report on Consultation held with representatives of Addingham Churches Together and Addingham Methodist Church on 27 September 2018**

**Present:**           **Ms M Norris – Addingham Churches Together**  
                          **Mr G Auterson – Addingham Methodist Church**  
                          **Jane Markham, Clerk – Addingham Parish Council**

#### 1. Purpose of Consultation

To take account of the churches' views in preparing the draft Neighbourhood Plan. Church representatives were invited to put forward their comments on behalf of their individual congregations, and also as individuals and community leaders.

#### 2. Summary of points/comments from individual churches

C of E (parish church) – comment made about inclusion of additional burial ground for Addingham residents during Plan period

Methodists – supported comment re the burial ground and also expressed strong support for churches' contribution to provision of village facilities for all, regardless of faith, and for the integration of all church groups within the community; commented further on parking issues and importance of protecting village green spaces for residents.

Catholics – no comments

Mount Hermon – no comments

#### 3. Next steps

ACT to meet next on 10 October and to receive feedback on Plan.

Any additional comments to be provided to Clerk.

## Appendix 13

### Report on informal consultation held with Addingham Environment Group on 30 September 2018

**Present:** Environment Group: R Battarbee, G Battarbee, J Robinson, J Hindle, R Walton, D Morris (absent M Batley, J Winter)  
Addingham Parish Council: Cllr A Naylor, J Markham (Clerk)

#### 4. Purpose of Consultation

To check the views of the Environment Group in finalising the draft Reg 16 Neighbourhood Plan, and to invite comments to inform further development of the Plan.

It was noted that a member of the Environment Group had served on the Neighbourhood Plan Forum during the development of the Plan, and the Group's work and comments on green spaces, biodiversity, landscape, climate change and flooding issues were included in the draft Plan to date.

#### 5. Summary of comments of Environment Group

Comments on the Draft Plan:

- General support confirmed for policies in the Plan which seek to ensure new development is sustainable and well-designed in terms of energy efficiency, protecting biodiversity, and mitigating environmental impacts, including flood risk and water quality;
- Strongly support for inclusion of policies regarding designation of local green spaces, biodiversity protection and climate change;
- Support for the commissioning of a Landscape Character Assessment Report to inform sections of the Plan on landscape character and green spaces policies, views and vistas.

Commenting on the possible future development of Plan, the Group:

- Supported in principle a limited greenbelt review if this were to lead to development of the least damaging sites and the enhanced protection of green spaces and if it were also on a limited scale to minimize damage to landscape quality/character and loss of biodiversity;
- Supported strengthening policies to ensure new development is low carbon and meets highest design and sustainability standards with respect to energy, water management and biodiversity requirements;
- Welcomed the opportunity to be involved in discussions over use and management of the Old First School site as a protected local green space/biodiversity site;
- Noted possible need for land in the village to be identified for a new burial ground and expressed interest in discussing the potential for a green burial site working with Churches Together in Addingham and the Parish Council;
- Welcomed the invitation to treat the Plan as a living document to be implemented, updated and strengthened as circumstances require.

#### 6. Conclusion of Meeting

The group will review the Reg 16 Draft Plan in detail and consider whether to submit further comments during the formal consultation process.

## **Appendix 14**

### **Report on Consultation held with representatives of Addingham Totally Locally on 9 October 2018**

**Present:           Members of Addingham Totally Locally**

**Cllrs C Coates, A Naylor and S Tennant – Addingham Parish Council  
                          Jane Markham (Clerk) – Addingham Parish Council**

#### **7. Purpose of Consultation**

To update representatives of Addingham businesses on the development of the Neighbourhood Plan, and ensure that their views had been taken into account during consultation events, formal and informal, to date.

#### **8. Summary of points/comments discussed**

- Representatives expressed support for the decisions taken by the Parish Council to progress the Plan to referendum at an early stage, in order to protect policies valued by the local community.
- Queries were raised regarding responsibilities for ensuring adequate infrastructure to support any new developments, and the role of CBMDC in this process was explained and accepted.
- The inclusion of detailed sections in the Plan on resilience to flooding events was welcomed.
- It was confirmed that comments raised by local businesses had been fed into the consultation process by means of the business survey carried out earlier in the year, and that Totally Locally members had no further detailed comments to make at this stage.
- Totally Locally was invited to propose a representative to join the Neighbourhood Plan Forum to help take forward future development of the Plan.

#### **9. Next steps**

Totally Locally to consider nominating a representative to the Neighbourhood Plan Forum and provide details to the Clerk.

# Kirkwells

The Planning People

For more information on the contents of this document contact:

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