

National and Local Information Requirements - Prior Notification of Proposed Telecommunications Development

National Information Requirements

Planning applications are required to be accompanied by the following national information requirements. The basis for these requirements is the Town and Country Planning (Development Management Procedure) (England) Order 2010. If you fail to provide this information the Council will declare your application invalid. Documents not of sufficient quality to be scanned will also be returned.

Item	Requirement
The Standard Application Form	<p>All applications should be presented on a standard application form or a written description of the proposed development should be submitted.</p> <p>The Council encourages the submission of applications electronically via the Planning Portal Government. Applications can be submitted at www.bradford.gov.uk/planning.</p> <p>If the application is submitted in paper format the Council requires one original and one copy of the completed standard application form to be submitted.</p>
Location plan	<p>All applications must include a location plan (unless submitted electronically) based on an up to date map. These should be at an identified metric scale (typically 1:1250 or 1:2500, but wherever possible the plan should be scaled to fit onto A4 or A3 size paper).</p> <p>If the application is submitted in paper format the Council requires one original and one copy of a location plan to be submitted.</p> <p>Plans should identify sufficient roads and/or buildings on land adjoining the application site to ensure that the exact location of the application site is clear.</p> <p>The application site should be edged clearly with a red line. It should include all land necessary to carry out the proposed development – for example, land required for access to the site from a public highway, visibility splays, landscaping, car parking and open areas around buildings.</p> <p>A blue line should be drawn around any other land owned by the applicant, close to or adjoining the application site.</p> <p>An up to date ordnance survey map for this purpose can be purchased from the Planning Portal or the Council.</p>
The correct fee	<p>Planning applications incur a fee. These are prescribed in CLG Circular 04/2008, Planning Related Fees.</p> <p>The Planning Portal includes a fee calculator for applicants. A fee schedule can also be found on the Council's website at www.bradford.gov.uk/planningforms.</p>
Ownership Statement	<p>All applications must include evidence that notice of the proposed development has been given to any person (other than the applicant) who is an owner of the land to which the application relates or a tenant by serving a notice on every such person and where the names and addresses are not known by local advertisement in accordance with A.4(1) of Part 24 of Schedule 2 to the General Permitted Development Order 1995.</p>
Civil Aviation Authority Notification	<p>Where the proposed development consists of the installation of a mast within 4 kilometres of the perimeter of an aerodrome, evidence must be submitted that the developer has notified the Civil Aviation Authority, the Secretary of State for Defence or the Aerodrome operator as appropriate before making the application in accordance with A.4(2) of Part 24 of Schedule 2 to the General Permitted Development Order 1995.</p>

Bradford Local Information Requirements

This section sets out what information should be submitted with planning applications in addition to the national requirements. Local information requirements are at the discretion of the Council, but are based on national or adopted local policy requirements or 'policy drivers'. If you fail to provide this information the Council may declare your application invalid.

Local List Item	Policy Driver	Type of application or development that require this information	What Information is required	Further Information
Information Requirements				
Telecommunications	Planning Policy Guidance Note 8 – Telecommunications Unitary Development Plan – Policies D16 The Code of Best Practice on Mobile Phone Network Development (2002)	Planning applications and prior notification applications for telecommunications masts and antenna development	Applications should be accompanied by a range of supplementary information including: <ul style="list-style-type: none"> • Acoustic report where relevant • the area of search • details of alternative sites rejected with a justification for rejecting them • Explanation if no assessment where relevant • Map showing the relationship of the application site to schools and other telecommunications equipment in the vicinity • Supporting planning statement • Signed declaration that the equipment and installation has been designed to be in full compliance with the requirements of the radio frequency (RF) public exposure guidelines of the International Commission on Non-Ionizing Radiation Protection (ICNIRP) • Details of all consultations carried out. 	The Code of Best Practice on Mobile Phone Network Development (2002)