

# Council Tax – Students

The person who is responsible for Council Tax should complete this form

**Part 1 – about your address and anyone who occupies the property with you**  
Please complete all the questions in this section

1. **Address of property** (to which this application relates):.....  
.....  
..... **Postcode:**.....

2. **Your full name and title** (eg. Mr/Mrs/Miss etc): .....

**Who lives in the household?** A discount may be given where there is only one adult living in the property who is counted for Council Tax purposes, or where there are no adults living in the property who are counted for Council Tax purposes.

3. **Are you the only adult resident?** Yes  No

Please list below all the people aged 18 or over who live at this address (even if there is only one resident). If you know that any of them are not counted for Council Tax purposes please give the reason.

**If they are students they will also need to provide evidence.**

| Title | Full Name | If you moved in within the last 5 years |               | Student Y/N |
|-------|-----------|---|---------------|-------------|
|       |           | Previous Address                        | Date moved in |             |
|       |           |   |               |             |
|       |           |   |               |             |
|       |           |   |               |             |
|       |           |   |               |             |
|       |           |   |               |             |
|       |           |   |               |             |

4. **If you are already registered for Council Tax purposes at this address please provide the account reference number.**  
.....

5. **Do you own this property?** Yes  No

6. **If this property is occupied by tenants, please provide the owner / letting agent's name and address**  
.....  
.....  
.....

**Please also provide a copy of the tenancy agreement(s).**

