National Requirements

PLANNING APPLICATION REQUIREMENTS MATRIX	The standard application form	The location plan	Site/Block Plan	Existing and proposed elevations	Existing and proposed floor plans	Existing and proposed site sections and finished floor and site levels	Plans to scale showing all details	Roof Plans	Advert Drawings	Evidence	Ownership Certificates	Notice(s)	Agricultural Holdings Certificate	The correct fee (where one is necessary)	Design and Access Statements	Affordable housing statement	Air quality assessment	Biodiversity survey and report	Economic statement	Environmental Statement	Flood risk assessment	Foul sewage and utilities assessment
Householder application for planning permission for works or extension to a dwelling	✓	✓	✓	✓	✓	✓		✓			✓	✓	✓	✓	✓						✓	
Application for Planning Permission - Minor Development	✓	✓	✓	✓	✓	✓		✓			✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓
Application for Outline Planning Permission with some matters reserved	✓	✓	✓								✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓
Application for Outline Planning Permission with all matters reserved	✓	✓	✓								✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓
Conservation Area consent for demolition in a Conservation Area	✓	✓	✓	✓							✓	✓										
Listed Building consent for alterations, extension or demolition of a listed building	✓	✓	✓	✓	✓	✓	✓	✓			✓	✓			✓							
Application for Advertisement consent	✓	✓		✓					✓					✓								
Application for a Lawful Development Certificate for an existing use or operation or activity including those in breach of a planning condition	✓	✓	✓	✓	✓					✓				✓								
Application for a Lawful Development Certificate for a proposed use or development	✓	✓	✓	✓	✓					✓				✓								
Application for prior notification of proposed agricultural development	✓	✓		✓	✓	✓								✓								
Application for prior notification of proposed development in respect of permitted development by electronic communications code operators	✓	✓								✓		✓		✓								
Application for prior notification – proposed demolition	✓	✓								✓		✓		✓								
Application for Approval of Reserved Matters following outline approval	✓	✓	✓	✓	✓	✓	✓	✓						✓	✓							
Application for removal or variation of a condition following grant of planning permission (Section 73 of the Town and Country Planning Act 1990)	✓		✓	✓	✓	✓		✓			✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓
Useful Supporting Information – Application for Approval of Details Reserved by Condition	✓	✓	✓																			
Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) or Notification of Proposed Works to Trees in Conservation Areas (CA)	✓		✓							✓												
Check requirement with local plannning authority ✓																						

Local Requirements

Heritage Statement (including Historical, archaeological features and Scheduled Ancient Monuments)	Land Contamination assessment	Landfill statement	Landscaping details	Lighting assessment	Noise assessment	Open Space assessment	Parking Provision	Photographs and Photomontages	Planning obligations Draft Head(s) of Terms	Planning Statement	Statement of Community Involvement	Structural Survey	Telecommunications Development – supplementary information	Town Centre Uses – Evidence to accompany applications	Transport assessment	Travel Plan	Tree survey and Arboricultural implications	Ventilation and Extraction statement
							✓	✓		✓		✓						
✓	✓		✓	✓	✓		✓	✓		✓		✓	✓	✓			✓	✓
✓	✓		✓	✓	✓		✓	✓		✓		✓		✓			✓	✓
✓	✓			✓	✓			✓		✓		✓		✓			✓	
✓								✓				✓					✓	
✓								✓				✓					✓	
				✓				✓										
								✓										
			✓					✓										
										✓			✓					
			✓					✓										
✓			✓	✓	✓		✓	✓		✓		✓					✓	✓
✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
								✓		✓								
								✓									✓	