



PARENTAL INVOLVEMENT EBULLETIN NO. 27

THURSDAY 22nd September 2011

The Parental Involvement Team is here to support all schools, settings and organizations district-wide in their work with parents. We welcome contact from any organisations wishing to develop their links with parents, carers and families.

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For further information about anything in the bulletin, or to submit information, please contact the PI Team. Email: earlyyears@bradford.gov.uk Tel: 01274 433714/436812.

TELL US ABOUT IT...

Valuing what PIWs do every day!!

The Parental Involvement Officer has continued to be instrumental in developing and maintaining a range of adult education and training opportunities and family support activities to develop parents' knowledge and skills and so increase their confidence in supporting their own children's learning.

Statement from Head Teacher - Bfd East

PIW Network Meeting Dates

These meetings are open to all Parental Involvement Staff or staff working in a similar role.

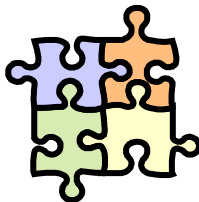
Bradford East PIW Area Network Meeting:

Date: Thursday 6th October 2011
Time: 9.30 am to 11.30 am
Venue: Future House

Contact Samina Younis to confirm attendance. Email: samina.Younis@bradford.gov.uk

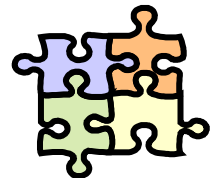
Bradford South Parental Involvement Area Network Meeting

Wednesday 12.10.11 9.30- 12 noon



Tong School - Secondary
Westgate Hill
Bradford
BD4 6NR

(Tong School- 01274 681455)



A warm welcome to all – new & established attendees.

9:30- 10:00 networking opportunity

Arrive earlier & have a chance to catch up with your colleagues

10:00-12:00- area network meeting

1. Opportunities to share good practice with each other
2. Travellers & New Communities Service- Paul Johnson
3. Barnardo's- Geraldine Waugh

What do these services do? How can they help your parents? How can they help you as staff?

4. Mystery Shopper- Denise Simpson

Looking at Children's Centres through the eyes of a parent- how could this help you in your setting?

5. Working with Dads – Imran Hafeez

Some ideas & opportunities available **For more details contact: Helen Sims**

Tel. 01274 431028 Mob: 07582 108814 Email Helen.sims@bradford.gov.k

'MAD FOR WEST'
(Making A Difference For West)

The Bradford West Network for Parents is running as strong as ever with some really fantastic opportunities for all West Parents & Carers to take part & have their say in how services are run.

**The next Parental Participation Network Meeting
Takes place on Tuesday the 27th of Sept
10.00am till 12.30pm City Hall**

Refreshments will be provided and transport costs can be reimbursed.

Contact Claudia Mercy for further information

claudia.mercy@bradford.gov.uk Tel: 07582107325

Please encourage your parents to attend Thank you.



Children and Families Project

The Children and Families Project provides social and emotional support for refugee and asylum seeking children and their families living in Bradford.

We support children aged 5 to 13 and their families by providing one-to-one support, targeted activities and signposting. We aim to improve the life opportunities, practical skills, and local understanding of refugee and asylum-seeking children and families. We also aim to raise awareness of issues affecting asylum seekers and refugees within our communities.

For more information, contact:

Chris Verney and Rachel Slee

chris@bafr.org.uk, rachel@bafr.org.uk,

01274 762 108

Bradford Action for Refugees, 40a Piccadilly, Bradford, BD1 3NN

www.bafr.org.uk

Groups and activities:

Through our group activities, children and parents are given opportunities to develop relationships, play, improve their English and become more involved in their community.

We currently run three weekly sessions:

- After-school club in BD8 – Mondays 3:30-5:30
- After-school club in BD5 – Wednesday 3:30-5:30
- Allotment group in BD9 – Tuesday 10:30-12:30

We also run excursions to local events and places of interest during school holidays.

Individual Support:

We provide individual support and assistance for families when required, which includes home visits and a drop-in service.

Links with other organisations:

We have links with other organisations which can help. We aim to make families aware of the activities and services available to them across the city; and refer families to other appropriate agencies when necessary.

Awareness-Raising:

For pupils: We offer free informative and interactive ‘Myth Busting’ sessions pupils in years 5 to 8. We explore rights, responsibilities and relationships in our diverse community, addressing why people seek asylum, the difficulties they face in the process, and how we can welcome them into our classes and communities.

For teachers: We also run training sessions specifically for teachers to enable them to work more effectively with pupils from asylum seeking backgrounds. There is a small charge for this service

Volunteers:

We have a number of volunteering opportunities. For more information, please contact us on the number overleaf.



Adventurous Play Experience

Adventurous Play Experience (APE) is a Bradford based play project where we used recycled materials for play either through play sessions or loaning resources. These are available to all settings who work with children aged 0-18 in the Bradford District. Further information is available at www.bcep.org.uk. Below are the details of our availability for play sessions open to schools, childrens centres and nurseries in Autumn Term which can be booked now.

Please do not miss out on this brilliant service at your setting and let us know if you would like a session!

To ensure we can fit you in please let us know all the dates you can have a session, the more you are available the better we can fit you in.

To try and give all settings an equal chance I will wait for a week before making bookings, so you will get a reply to confirm next week. I will answer any questions as they come through. Attached is a document which goes through the process for booking a play session and how it all works. This should answer most questions but please get in touch if you have questions. We can be very flexible if needed so don't hesitate to ask!

The dates available for play sessions are;

- 30th September AM
- 30th September PM
- 14th October AM
- 14th October PM
- 11th November AM
- 11th November PM
- 2nd December AM
- 2nd December PM
- 9th December AM
- 9th December PM

I have attached a document which requests donations to help cover our costs after a reduction in funding. Please see the form attached but if a donation isn't possible it is ok. You will also notice that we can provide sessions at full cost £80 for 1 member of staff and £160 for 2 members of staff. For sessions which are paid for we can offer further dates which are listed below. It may also be possible to have sessions other days of the week when paying for us, if you have any specific requirements please get in touch.

Our paid session availabilities on Fridays are;

- 16th September AM or PM
- 23rd September AM or PM (1 person available)
- 21st October AM or PM (1 person available)
- 18th November AM or PM (1 person available)
- 25th November AM or PM

When replying please include the following information;

- Possible dates
- Name of setting
- Address of setting
- Contact person name
- Contact person email
- Contact person phone number/ setting phone number
- Age of children in session/year group
- Number of children (max 30 per session)
- Details of additional needs we should be aware of
- Type of play session required (please see information in the attached document, if unsure we can advise what would be most suitable)

Thank you for your patience with getting you a play session and I look forward to your response and getting you booked in!

Thanks

Claire

Claire Drake

Adventurous Play Experience Project and Scrap Magic (Craft and Scrap Store)

Bradford Community Environment Project

Mobile: 07506 808760

Tel: (01274) 223236

www.bcep.org.uk

BCEP, Unit 13 Carlisle Business Centre, 60 Carlisle Road, Bradford BD8 8BD

Scrap Magic arts, craft and scrap store is based at Eccleshill Adventure Playground, off Harrogate Road near Greengates. It is open Tuesday, Wednesday and Thursday from 10am to 1pm.

We also have shops open at children's centres across Bradford and Keighley, check out our website for more information.

BCEP is a register charity, number 1093783, and a not-for-private-profit company registered in England and Wales, number 4111491.



Bradford Community Environment Project
Unit 13
Carlisle Business Centre
60 Carlisle Road
BD8 8BD
01274 223236
Claire@bcep.org.uk

Booking a Play Session

This document should cover the information required when making a booking for a play session with Adventurous Play Experience.

Initially we need basic information from the setting;

- Setting name and address
- Settings contact name, phone number and email address
- Names of other members of staff if relevant (i.e. class Teacher)
- Number and ages of participants attending the session
- Details of additional needs of the participants which may be relevant for our staff to be aware of
- A description of the space we will use for the play session

During this process APE will advise which play activity would be most appropriate for the setting. These can vary as we tailor to meet specific needs but fit into 3 broad categories;

- **Large Scrap Play:** we bring a diverse selection of large and smaller items but large items are suitable for over 5's. The children explore playing with the items and can experiment with cellotape, scissors and string provided to fix items together. At the end of the session all resources are packed up and taken back by APE so children won't be able to take models home.
- **Medium Scrap Play:** this activity is as above but we reduce the size of the larger resources so they are more manageable for under 5's or if the space available is limited.
- **Junk Modelling:** we bring small scale scrap resources which are suitable for making small models to use in display or to take home. This activity is suitable for all ages. Children can be allowed to make any model they want or the activity can be themed to fit with school topics.

Whilst making the booking we will advise the setting on the most suitable activity and can tailor it to specific needs if needed. Just let us know!

Our Staff and volunteers

APE project workers are playworkers, therefore our approach is to facilitate play in children rather than to educate. We will provide 2 members of staff when running the session. Occasionally we have extra help from volunteers whose approach is the same as staff.

All staff and volunteers are CRB checked, if the school needs confirmation that staff and volunteers have CRB checks please contact Carlton Smith the CEO of B CEP on 01274 223236 or carlton@bcep.org.uk who can confirm this.

Health and Safety

The project does encourage adventurous and risky play during sessions to encourage participants to learn to manage risks themselves. Often the risks involved are not material

risks but perceived risks taken by the children. Risk is managed in a sensible way by our staff who will be aware and in control of situations. Our resources and activities are fully Risk Assessed and copies of these can be provided if requested.

Photographs

When possible we like to have photos of the sessions which can be used in reports and for publicity like our website.

For us to be able to take photos we require the Group Photo Consent form to be completed by the school. If photo consent is not possible we won't take photos during the session.

We advise settings to use cameras throughout the session so they can share them with the children at a later date. When children can't take models home it's nice for them to be able to have a few photos to remember what they did.

The play session

The description below roughly outlines how a play session happens;

- **Set up:** we will arrive before the session is due to start to set up the resources and make sure everything is as planned.
- **Session Introduction:** once the children are ready for the play session we normally sit them down and quickly explain what we have brought and what we will be doing with the resources. We also let them know when the session will end and explain that we will have some time to tidy up. They have opportunity to ask questions.
- **Play begins:** children are allowed to play and explore how they want for the time given.
- **Play ends:** the play is ended sensitively to allow children to finish off anything they were doing. All children then stop so they can listen to instructions.
- **Tidying up:** our staff explain how we would like everything to be tidied up and all children help.

For all sessions the focus is to allow children to play. This means there is no right or wrong way for children to use the resources. A successful play session is judged on how the children have had chance to explore, be creative, problem solve and follow their own ideas, rather than on the things they have created.

Roles during the Play Session

BCEP staff: our role is to introduce the play session to the children and facilitate the play throughout. We don't tell children how they should do things but will help with ideas and problem solving if needed. Often we are able to take a step back and observe, occasionally encouraging and offering support.

Setting Staff: as the setting staff know the children better than us we expect them to manage the behaviour of the group if necessary. Otherwise setting staff should take a similar approach to our staff to facilitate and support the play when needed.

Session Paperwork

After a play session we require 3 pieces of paperwork to be completed and returned to us; Booking Form, Monitoring and Evaluation Form and Service Evaluation. These can either be emailed to you to complete or we can bring paper copies along to the session.

We require this information to report back to our funders and to help us improve the project in the future.



This project is one of 8 projects operated by Bradford Community Environment Project, for more information visit www.bcep.org.uk

GENERAL INFORMATION

City of Bradford MDC

www.bradford.gov.uk

The Social Emotional Aspects of Learning

Friday 14 October 2011, 9.00am to 12.30pm
Future House, Bradford

Following our successful SEAL workshops and conferences, planning is currently underway between the Social Emotional and Behavioural Difficulties Team and the Education Psychologists for an opportunity to share practice on developing the social emotional health and well being of young people.

We would like to invite you to this event.

Workshops will include:

- Playground buddies
- Nurture Groups
- Small group work in the social emotional aspects of learning
- Play therapy
- Therapeutic story writing
- Identifying risk and building resilience
- Circle time

The session will provide an opportunity for delegates to participate in workshops, look at displays and take away practical ideas and strategies. We would like to invite you to display work in the market place from your school or organisation.

This session is open to colleagues in schools and wider children's services. If you would like to book a place then please complete the slip below.

Friday 14 October 2011, 9.00 am – 12.30 pm, Future House, Bradford

School /Organisation _____

Tel _____

Attendee Name _____

We would like to display work from our school/organisation (please tick if 'yes')

Please return by **Friday October 7 2011** to Catherine Williams, Behaviour Support Service, 1st Floor, Future House. Fax: 01274 385624. email: catherine.williams@bradford.gov.uk.

Places will be confirmed in writing.

For further information please contact Alison Geldart Head SEBD Team 01274385913



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- All provision is thoroughly risk assessed prior to setting up.
- We are fully insured with MortonMichel Childcare Insurance.
- We follow the Ofsted Rules and regulations and welfare requirements.

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Registered Address
Business Chambers
Morningson Villas
Off Manningham Lane
Bradford
West Yorkshire
BD8 7HB

Companies House Registration
Number: 07632276

Email: happyhourstld@live.co.uk
Web: www.happyhourstld.co.uk

For further details, contact us on

07519868471 or
07877547076



Volunteer Placements Wanted



Global Xchange is a cross-cultural volunteer exchange programme run by VSO (Voluntary Services Overseas) in partnership with the British Council. In Newham Global Xchange is managed by City of Bradford YMCA and is part of the International Citizens Service.

In January 2012, a team of 20 volunteers (aged 18-22) from the Philippines and the UK will be arriving in Bradford for 12 weeks to undertake voluntary work with local community projects. We are looking for organisations interested in serving as placement providers.

Volunteer Work Placements

- Volunteer Work Placements must take place in community and voluntary organisations based in Bradford MDC for 3 - 4 days a week.
- Each organisation will be asked to have two volunteers, one from the Philippines and one from the UK for three months (January – March 2012).
- The volunteers will be working in the organisation around the theme of climate change as well as activating young people and community cohesion.
- We are also looking for organisations who are interested in contributing to a wider variety of Bradford's development for one-off projects or events such as the volunteer's Community Action Days (CADs).

For further information please contact: Kelly Dobson
Global Xchange Programme Supervisor
t: 01274 735305 m: 07875 354202
e: kelly.dobson@bradfordymca.org.uk

Working with:



TRAINING OPPORTUNITIES

Parental Involvement Continuing Professional Development Programme

The following training events are organised by the Parental Involvement Team and can be booked by contacting the administration team at City Road on:

Email: parental.involvement.team@bradford.gov.uk Telephone: (01274) 431813

Making Communication Family-Friendly

Training delivered by: Samina Ali, PIAO for Shipley
Tuesday 27th September
9:30am-12:30pm
Future House
Bradford

Learning Objectives:

- To explore the benefits of family-friendly communication
- To share good practice about what makes a letter, leaflet or poster suitable to all parents and carers

Topics Covered:

- What do we mean by family-friendly?
- Hints and tips for a family-friendly environment
- Good practice in creating family-friendly letters, leaflets and posters.

Target Staff: Staff involved with creating communications for families

Practical ICT Skills for Making Leaflets, Flyers and Posters

Training delivered by: Kim Green, PIAO for Keighley
Tuesday 27th September
1:30pm-4:30pm
Future House
Bradford

Learning Objectives:

- To gain the necessary ICT skills to be able to create and personalise letters, leaflets and posters

Topics Covered:

- What is a template?
- How to create letters, leaflets and posters using Microsoft Word
- How to import images and photos.

Target Staff: Staff who wish to improve their practical ICT skills in MS Word

Parenting: Hints and Tips to Pass onto Families

Training delivered by: Tracy Wood, Employee Development Officer – Parenting
Wednesday 28th September
9:30am-12:30pm
City Hall
Bradford

Learning Objectives:

- To have the skills and confidence to share parenting tips with families
- To explore the practical aspects of parenting

Topics Covered:

- Parenting Styles
- Feelings and Behaviour
- Positive Parenting Strategies

Target Staff: Staff who work with families and provide formal or informal parenting support.

Family Links Nurturing programme - Parent Group Leader Training

It has been identified that there is a gap in parenting programme delivery in primary schools in Bradford in certain LAP areas. Thus, we are looking at targeting primary schools primarily to offer the hugely successful Family Links' Parent Group Leader Training, which is suitable for those working with parents/carers/families and who have the capacity to offer parenting courses within their setting.

The places are being offered free to your setting and the £800 fees will be paid on your behalf out of Parenting Early Intervention funding. However, the following commitments are therefore expected:

- * To attend and complete the 4 days training & 1 day refresher a year later.
- * To deliver a minimum of 2 groups per academic year, ideally 1 per term.
- * To work with partner agencies to deliver where possible and appropriate.
- * To ensure that you can fund resources, refreshments and associated costs of running groups.
- * To attend group supervision regularly & peer support sessions where possible

The training Offer:

- A thorough introduction to the principles & practice of the Family Links Nurturing Programme
- Facilitation skills training for group work
- Resources including The Parenting Puzzle book, Parent Group Leader handbook, DVD and the Nurturing Game for families.
- Recognition as a Family Links Parent Group Leader upon successful completion of the course

Please note that the training includes: group work, pairs work, role play,

The dates will be 24th, 25th, 29th, 30th November – Future House, 9.00-4.30

Further information on the programme can be found at www.familylinks.org.uk

Please express your interest ASAP to:

Eve Kelly-Gibson - Parenting Coordinator Early Intervention Tel - 07582 100993
Eve.kelly-gibson@bradford.gov.uk

Tracy Wood - Workforce Development Officer - Tracy.wood2@bradford.gov.uk

PRINT AND DISPLAY

We are going to try something new in the e-bulletin and include a poster or flyer each time that you can simply print out and display on your notice boards or hand out to parents. If you have any hints and tips you would like to share or feature in the next print and display then please let us know.