

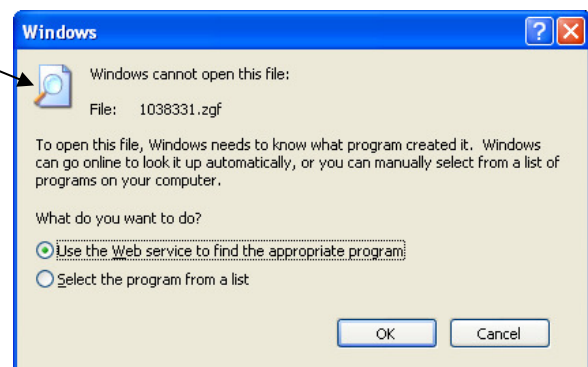
What software will I need to see documents on Public Access?

Most of the documents stored on Public Access are images or pdf files, but you may find other formats.

- **Image files** – These will be in either ‘tiff’ or ‘jpg’ format . Your own computer will have built in software that will open these
- **Pdf documents** – These are Adobe Acrobat documents and you will need Adobe Acrobat Reader to be able to open them. Most computers have Adobe Acrobat Reader installed already, but if yours does not, it can be downloaded free of charge from <http://www.adobe.com/>
- **Microsoft Office** – eg Word documents with the suffix ‘.doc’. If you already have Microsoft Office installed, you should have no problems opening these files. If you do not have Microsoft Office, there are a number of options available.
 - Install a viewer. Microsoft provides a number of viewers that allow you to open Office documents and view their contents. The current location for these converters on the Microsoft website is <http://office.microsoft.com/en-ca/downloads/office-online-file-converters-and-viewers-HA001044981.aspx>
 - Install software that can read Office documents. There are free software options available that can read Office documents, eg Open Office.
 - Microsoft does not currently supply viewers for email messages (.msg files). Unfortunately we can't endorse specific software, but an internet search for, eg, ‘msg readers’ will give a number of options.

If you see a message like this:

You may not have the right software to open the file. Save the file (see our other document ‘How can I save Public Access files?’ for details on how to do this) and search for the appropriate software.



Please note: Installing software on your computer as it your own risk. Bradford Council can not accept responsibility for any problems relating to software installation on personal computers. Only install software that you know is from a reliable source.