

Do I need to register to use Public Access?

No. Anyone can look at planning files on our public access service.

Why should I register?

If you want to make a comment on a planning application, or if you want to use some of the advanced features like automatic searches and application tracking, you will need to register.

How do I register?

Click 'Register' on the Public Access front page.



You will be asked to enter your details. This includes an address search feature.

When you have completed all the information, make sure you tick the box showing you agree to the terms and conditions of use, then click 'Next'.

Registration

Please check your details

If there are any mistakes, click back to re-enter the information.

Name	Mr Joe Bloggs
Email	test@email.com
Phone Number	
Address	1 My Street Areaville Anytown AB12 3YZ

* I have read and agree with the [Terms and Conditions](#) and [Privacy Policy](#)

You should receive a confirmation email from us. This should arrive straightaway, but at busy times this may take longer.

Click on the link in the email to confirm your registration. You should now be able to log in.