

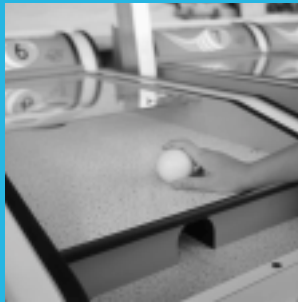
FAMILY ENTERTAINMENT CENTRES

Do I need a licence?

Information for people who operate in family entertainment centres

Regulation of the gambling industry in Britain is changing. From 1 September 2007, new legislation comes into force that places new responsibilities on gambling operators. Anyone who wishes to run a gambling business in Britain and certain other key staff must be licensed by the Gambling Commission.

This leaflet is designed to help you identify whether or not you need to apply for a licence. It explains which activities require a licence and the different types of licence that are available.



**GAMBLING
COMMISSION**

Why are licences being introduced?

The new arrangements have been introduced to regulate gambling in the public interest. In essence, this means:

- keeping crime out of gambling;
- ensuring that gambling is conducted in a fair and open way; and
- protecting children and vulnerable people from being harmed or exploited by gambling.

We are making sure this happens through a system of licence conditions and codes of practice.

Will I need a licence?

If you plan to provide facilities for betting, gaming or participating in a lottery you will require a licence. You might be providing these facilities remotely (for example through the internet or telephone)¹, or on premises, including tracks.

There are three different types of licence:

- operating,
- personal, and
- premises.

You will need an **operating licence** if you provide facilities for gambling; and/or manufacture, supply, install, repair or adapt a gaming machine or gambling software in Britain.

In addition to an operating licence, you are also likely to need some **personal licences** for people within your organisation, unless you are classified as a small-scale operator and therefore may be exempt. You are generally classed as a small-scale operator if you have three or less people that occupy a qualifying position as named on your licence. Further details are provided in the Commission's separate guidance on small-scale operator exemption. In the meantime if you would like to know more, please see our website or contact the enquiries team on 0121 230 6666.

There are two types of personal licence:

- a **personal management licence** for individuals in certain management positions; and
- a **personal functional licence** for people who carry out certain functions.

You will need a **premises licence** where you are providing gambling services to the public from fixed premises rather than remotely. The local licensing authority where the premises are situated is responsible for ensuring that premises are approved for gambling.

¹ Gambling is 'remote' when people use technology such as the internet, phone, TV, radio or any other kind of electronic or other communicative device to participate.

Your business may need all three types of licence, ie operator licence, premises licence and personal licence. This leaflet focuses on operator licences. Further details on personal licences are provided in the Commission's separate guidance on personal licences.

I operate in the family entertainment centre (FEC) sector, which type of operating licence will I need?

If you have only Category D machines you will only need to obtain a family entertainment centre gaming machine permit from your local licensing authority. You do not need an operating, personal or premises licence.

If you have both Category C and Category D machines you will need to apply for a **gaming machine general operating licence (family entertainment centre)**. You can do this by selecting the separate option on your operating licence application form.

This non-remote licence would allow you to make gaming machines available for use in a family entertainment centre. Licensed family entertainment centres will be able to offer an unlimited number of Category C and D gaming machines². Children will be allowed to enter licensed FECs but only to gamble on Category D machines or play on non-gambling machines and amusements. Any Category C machines must be located only in over-18 areas.

I am an existing FEC operator, will I need to apply for an operating licence?

You will receive continuation rights to operate your business if you submit a valid operating licence application to us by 27 April 2007.

All FEC operators who offer Category C and Category D machines (both new and existing) will also be required to apply for a premises licence from the local licensing authority. Existing FEC operators will need to make advance applications for their premises licence to ensure continuation rights between 21 May 2007 and 30 July 2007. FEC personnel may also be required to apply for a personal licence for continuation rights. For more information please see our website or contact enquiries on 0121 230 6666.

I operate in the adult gaming centre (AGC) sector, will I need a different type of operating licence?

Yes, you will need to apply for a licence that covers AGC activities. Please refer to the summary leaflet in this series which covers adult gaming centres (copies available from the address overleaf).

² Categories are determined by the maximum amount of the stake and the maximum prize. For more information about the categories, please refer to Question 5 of the Licensing FAQs document, which is on our website or contact enquiries on 0121 230 6666.

When should I apply for my licence?

If you are an existing or a new operator, you should aim to submit your application as soon as possible. Existing operators who submit a valid application to us before 27 April 2007 will be able to continue to operate from 1 September 2007 until they receive their new licences.

How do I apply for a licence?

You need to apply to the Gambling Commission for operating licences and personal licences. We are now accepting operating and personal licence applications. Copies of the licence application forms, along with guidance notes to help you fill in the forms, are available on our website or by calling us on 0121 230 6666. The forms are available in both hard copy and electronic formats.

To ask for a form, or for further information and advice:

- email us on enquiries@gamblingcommission.gov.uk
- or call our enquiry line on 0121 230 6666.

When you apply for a form, please state whether you would prefer an electronic copy of the interactive form or a paper copy.

If you need a premises licence, you will need to apply to your local licensing authority. They will also be able to provide you with information about their application procedures.

How much will the licence cost?

For operating licences you will need to pay a one-off application fee and an annual fee for each licence. The size of the fee depends on the type of licensed gambling activities you operate or intend to operate. More information about the fee structure for operating licences is available on our website at www.gamblingcommission.gov.uk or phone 0121 230 6666.

A personal management licence costs £330 and a personal functional licence costs £165 (and a further fee is payable every five years).

Further information

This leaflet provides a summary for people who operate in the family entertainment centre sector. Other leaflets are available for the following sectors: adult gaming centres, betting, bingo, casinos, gaming machines, gambling software, lotteries, pool betting.