

Lawful Development Certificate for a Proposed Use or Development

Validation Checklist

FOR OFFICE USE ONLY

RECEIVED BY:

DATE:

Before submitting your application, please ensure that you have included all the relevant documentation listed below and enclose a completed checklist with your submission.

National Information Requirements

- 1 original and 1 copy** of the completed application forms, signed and dated
- A statement setting out the applicant's interest in the land, the name and address of any other person known to the applicant to have an interest in the land and whether any such other person has been notified of the application
- 2 copies** of a location plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of north (at a scale of 1:1250 or 1:2500)
- Such evidence verifying the information included in the application as can be provided
- The appropriate fee

Bradford Local Information Requirements - Plans

- 2 copies** of the existing and proposed elevations (where relevant) (at a scale of 1:50 or 1:100)
- 2 copies** of existing and proposed floor plans (where relevant) (at a scale of 1:50 or 1:100)
- 2 copies** of Site Plan (at a scale of 1:50 or 1:100)

All plans and drawings should indicate paper size, key dimensions and scale bar.

Where possible documents should be on A3 paper size or smaller. Multiple drawings should not be grouped on A0 paper size.

Please note that this does not constitute a formal validation check. We will contact you if additional information is required in order to validate your application.

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