

**City of Bradford Metropolitan District Council
Overview and Scrutiny**

Local Development Framework Working Group

Terms of Reference – adopted on 17 October 2007

1. Background

At its meeting of 14 March 2007, the Environment and Waste Management Improvement Committee resolved:

That the Chair of the Committee be asked to discuss arrangements for involving all Improvement Committees in the development of the Local Development Framework with the Chair of the Corporate Improvement Committee and the Chairs of other Improvement Committees and to consult with the Portfolio Holder. Following these discussions the Chair of the Committee be requested to put the informal arrangements agreed into place.

Following this, on 27 March 2007 the Chair of the Corporate Improvement Committee and the Chairs of other Improvement Committees agreed to put in place mechanisms to establish a cross-committee working group and that each Improvement Committee would be represented on the group. It was also agreed that the Environment and Waste Management Improvement Committee lead and chair the group.

Consequently, on 19 June 2007, the Corporate Improvement Committee formally resolved to establish a cross committee and cross party working group and further that:

- CIC to receive the report of the Working Group;
- Working Group to be chaired by the chair of the Environment and Waste Management Improvement Committee;
- **Each Improvement Committee** to nominate two members to the Working Group;
- Working Group to report progress to CIC in January 2008.

2. Aims and objectives

The Working Group will:

- scrutinise officer reports (written or presentations) on progress towards the development of the Local Development Framework.
- scrutinise the consultation process towards the development of the Local Development Framework.
- consider how effectively links are made to other relevant plans and strategies

3. Methodology

The Group may wish to receive written information from, or meet with, relevant interested parties and stakeholders.

The Group may also wish to consider other activity such as benchmarking against other authorities

Agendas and minutes will be produced and circulated as appropriate.

4. Indicative timetable

Date(s)	Event	Comments
September / October 2007	Terms of Reference agreed by Group Presentation by Lead Officer	
November 2007	City Centre Area Action Plan Core Strategy	
January 2008	Report to Corporate Improvement Committee	
March / April 2008	Report to Corporate Improvement Committee	

5. Interested Parties

An indicative list of the interested parties / key stakeholders is provided below. It is likely that this list will be developed and refined as the work progresses

Organisation / Department	Contact
Portfolio Holder	Cllr Anne Hawkesworth
Department of Regeneration	Richard Wixey (interim Strategic Director)
Council Management Team	
Executive Committee	
Corporate Improvement Committee	Cllr Matt Palmer
Full Council	
Bradford Vision	

6. Background Documents

Local Development Scheme – 2007

Core Strategy (first stage – issues and options papers)

City Centre Area Action Plan – issues and options (August 2007)