

City of Bradford Metropolitan District Council

www.bradford.gov.uk

APPLICATION FOR PARKING PERMIT

Title:- Mr Mrs Miss Ms **Other:-**
(please delete those that do not apply) (Please state)

First Name(s):-

Surname:-

Address:

Post code:- **Daytime**

Telephone:- (including STD Code)

Car Registration

Please complete the following as appropriate:

Residents Permit & Visitors Permit

Yes

No

Proof of address provided

See attached information sheet for details

Proof of vehicle registration provided

See attached information sheet for details

Fee enclosed (£10.00 for replacement only)

Visitors Permit

Yes

No

Proof of address provided

See attached information sheet for details

Fee enclosed (£10.00 for replacement only)

Business Permit

Yes

No

Proof of address provided

See attached information sheet for details

Invoice will be raised prorate April to
March for Little Germany

Declaration

I hereby apply for a parking permit and declare that the information provided is accurate and true. I understand that the permit remains the property of Bradford Council and that replacements will be charged for. I understand that permits are not transferable and the facility may be withdrawn if the permit is found to have been misused.

Signature..... Date.....

Parking Permit Information Sheet

All permits must be displayed on the nearside front windscreen with all the details on the face of the permit clearly visible. They can only be used in the Parking Area shown and this does not guarantee that a parking space will be available. Permits are only valid until the expiry date and must not be used after that date. **Please look after your permit as a £10.00 charge is made for replacements.**

All permits remain the property of Bradford Metropolitan District Council and they must be surrendered when you vacate your property or on request of an authorised official such as a Council Officer, Police Officer or Civil Enforcement Officer.

Some areas are only able to obtain residents or visitors permits only. For further details on your area and your entitlements please contact the Parking Services Department on 01274 434300.

A visitor's permit can only be used by visitors to your property. If it is used for any other reason, a Penalty Charge Notice (PCN) may be issued. This permit facility may be withdrawn if permits are found to have been misused.

Residents Permits are only valid for use on the vehicle for which they are issued. They should be returned to Parking Services at the address overleaf if the vehicle is sold or otherwise disposed of. A Residents Permit can be issued for every vehicle that meets the criteria shown below.

Visitors Permits are issued to your property and not to a particular vehicle and only one Visitors Permit is allowed per household. They are to be used when a person visiting you needs to park their vehicle in the permit zone. Please remember to retrieve your visitors Permit when your visitor leaves.

Residents Permit

Proof of Address:

Please enclose a document that is proof of your address such as a recent (within 3 months) Tenancy Agreement, a Gas, Electricity or Telephone bill (with name and address on it) or a rent book. Photocopies are preferred.

Proof of Ownership

Please enclose a document that has both the vehicle registration mark and your name and address on it. Examples of this would be the Vehicle Registration Document (known as the "Log-Book") or the vehicle insurance document. Photocopies are preferred.

Visitors Permit

Proof of Address

Please enclose one of the following – a recent (within 3 months) Tenancy Agreement, a Gas, Electricity or Telephone bill (with your name and address on it) or a Rent Book. Photocopies are preferred.

Business Permit

Proof of Address:

Please enclose one of the following – a recent (within 3 months) Tenancy, Leasehold or Mortgage Agreement or a Business Rate Account (with the business name and address on it). Photocopies are preferred.

The Council aims to issue permits within 5 days of receiving your completed application form and proof documents. If you have not heard anything about your application after 10 days, please contact the Parking Services section as detailed below.

It is the resident's and/or their visitor's responsibility to ensure that they display a valid permit. Failure to do so may result in the issue of a PCN.

For further information about permit applications, parking issues or parking enforcement please contact:

Parking Services
PO Box 848
Bradford
BD1 5UH

Telephone : 01274 434300
Fax: 01274 737504
E-mail: parkingservices@bradford.gov.uk

Any enquiries regarding the design, layout or restrictions within the zones should be referred to the Council's Contact Centre. Contact details below.

Telephone: 01274 431000 Monday to Friday 8.00am to 6.00pm

E-mail: council.contact@bradford.gov.uk

<u>Identification – Seen</u>		<u>For Office use only</u>		
1.	V5 (Log Book)	<input type="checkbox"/>	4. Council Tax Bill	<input type="checkbox"/>
2.	Insurance Letter	<input type="checkbox"/>	5. Tenancy Agreement	<input type="checkbox"/>
3.	Utility Bill	<input type="checkbox"/>	6. Other	<input type="checkbox"/>
Permit No:		Expiry Date:		
Invoice No:				
Signed by.....				
Date:				