

If you need any more information about the Adaptations Agency or Disabled Facilities Grants, please contact us by telephone;



01274 434520

OR

Write to us at;

Housing Service,
1st Floor South Wing,
Jacobs Well,
Bradford,
BD1 5RW.

www.bradford.gov.uk/housing

Department of Regeneration,
Housing Service,
1st Floor South Wing,
Jacobs Well,
Bradford,
BD1 5RW.

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I want to know more about...

**...The
Adaptation
Agency**

we can do it for you!

As part of the ***Disabled Facilities Grant (DFG)***, building or other similar work will be done to your property.

To get the works approved, completed and funded by a DFG you will first need to make a full grant application.

This involves filling in complex paperwork ; (you may also have to consult your solicitor for part of this) and obtaining estimates (and plans, Planning and Building Regulations permissions where needed).

After the grant has been approved, managing contractors and overseeing all the works, which must be done in a professional and satisfactory way, will also be necessary.

Don't worry.....

to help you with all this we can provide a full service through our ***Adaptation Agency..***

If you choose to use our Adaptation Agency service, we can do it for you!

What will the Adaptation Agency do?

- we will help to complete the grant application forms and other necessary documents and submit them for official approval;
- we will obtain the necessary proof of ownership of the property;
- we will draw up a full specification for the works needed;
- we will appoint an architect if required who will apply for Planning Permission and Building Regulation approval if needed;
- we will employ a Council approved contractor to carry out the works;
- we will supervise the contractors whilst they carry out the works right through to completion;
- we will deal with any problems with the works or contractor that may arise;
- we will deal with payments to the contractor;
- we will ensure that the works have been carried out to a satisfactory standard;
- we will obtain all the certificates that may be needed;
- there will be a defects liability period of 12 months from completion of the work;

What will it cost?

We charge 10% of the cost of the eligible works (+ VAT) but this charge can be included in any grant allowance that may be approved. In most cases this means that you will not have to pay for this service. Please consult the Adaptations Agency on **01274 434520** for more details.