

City of Bradford Metropolitan District Council

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Minutes of a meeting of the Bradford Community Legal Advice Service Partnership Board held on 12 July 2006 at City Hall, Bradford

Commenced 1800
Concluded 1845

PRESENT

Members of the Board

Lynette Kirk	Manningham Project	Voluntary Sector
Zahida Mallard	Voting Co-opted Member	Bradford Council
Councillor Howard Middleton	Liberal Democrat Group	Bradford Council
Councillor Adrian Naylor	Conservative Group	Bradford Council
Dave Preston	Community Funding Unit	Bradford Council
Liz Reveley	Bradford CAB	Voluntary Sector
Sue Williscroft	Bradford Law Society	Private Sector

Also present

Julie Robinson-Joyce	Community Funding Unit	Bradford Council
Andy Taylor	Bradford CAB	Voluntary Sector
Claire Tomenson	Secretary	Bradford Council

101. APOLOGIES

Apologies for absence were received on behalf of Sikander Hussain and George Scully.

102. MINUTES

It was agreed:

That the minutes of the meeting held on 10 May 2006 be accepted as a correct record.

103. MATTERS ARISING

Members noted that the matters arising from the previous meeting were to be raised as substantive items on the agenda.



104. CLASP STRATEGY AND ACTION PLAN 2006 - 2009

An updated version of the Board's Strategy and Action Plan 2006 – 2009 was tabled. This highlighted recent additions and issues that were still under question.

Dave indicated that the Plan's format had been arranged to follow themes. He then suggested that Members consider the document in detail and provided feedback to Julie by the end of July.

ACTION: *All Members*

Dave confirmed that the Plan would be placed on future agendas in order for the Board to work towards meeting the actions. He then thanked Julie for the work undertaken on the document.

105. REVIEW OF THE CONSTITUTION

The current Constitution of the Board was tabled and discussed. Dave indicated that the areas relating to Membership and Meetings would require amendment as the Legal Services Commission (LSC) were no longer involved in the Board.

Following discussions it was agreed that:

1. The Legal Services Commission representative be removed from the Membership of the Board.
2. The National Health Service Trusts operating wholly or partially within the District to appoint two members.
3. The quorum for business to be conducted at meetings of the Board shall be 4 members and shall include at least 2 from the Advice Centres Support Group.
4. The Constitution be amended (attached as Appendix 1) to reflect these changes and be effective forthwith.

ACTION: *Secretary*

106. ADVISORY SUB GROUP

Julie reported that the Advisory Group required replacement members due to the departure of John Prestage and Nick Hodgkinson. Dave requested that anyone who could offer their support to the Group contact Julie.

ACTION: *All Members*

107. ANY OTHER BUSINESS

Dave explained that the LSC had approached Bradford Council in December 2005 to be the national pilot for a Community Legal Advice Network (CLAN), which was part of its new strategy. The Council had been in consultation with the LSC since December and several meetings had taken place, however, a number of issues had arisen. He reported that the

LSC had wanted to go out to full competitive tender and in response the Council had requested some flexibility. The LSC had informally replied that this would not be possible and the Council were now awaiting an official response from them. Dave stated that the LSC were determined to introduce CLANs, however, the pilot would not take place in Bradford and he indicated that the Board would need to determine how they would be dealt with.

Sue commented that the Bradford CLASP had worked well and indicated that the Board should continue its work independently of the LSC strategy. Liz also agreed that there was scope for building on the strength of the CLASP.

Chair

Note: These minutes are subject to approval as a correct record at the next meeting of the Board.

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THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER