

Shipley Town Deal Board Meeting Notes

12th May 2022, 5pm-7pm (Teams)

Attendees:

Adam Clerkin (Chair), Cllr Alex Ross-Shaw, Cllr Mike Connors, Richard Bayley (Atkins), Angela Blake, Nav Chohan, Ian Durham, Joy Hart, Angela Hays, Michael Long (WYCA), Soo Nevison, Fayyaz Qadir (Atkins), James Skirrow, Lorraine Wright

Apologies:

Philip Davies, Dom Pix, Barry Cooper, Barry Cooper,

ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
1	<p>Housekeeping – Apologies, Minutes, Actions, Declarations of Interest</p> <p>Minutes from the last meeting were accepted as true record.</p> <p>No further Declarations of Interest were made.</p> <p>The Chair thanked Dom and James for their input / review on the Development Investment Fund business case.</p> <p>Anthony Burnham was welcomed onto the Board.</p>			
2	<p>Update on June Submission Projects B, C, H, F</p> <p>B Town Centre Infrastructure</p> <p>Saira Ali is working with internal colleagues and Atkins to produce the business case for submission. The projects will run as a phased series of deliverables over the Town Funds period. There will be a focus on the Market Square as a first deliverable, to include the toilets. Mike Connors advised a Working Group with the Town Council has been set up for the toilet block development given the Town Council will be responsible for the management and maintenance.</p> <p>The naturalisation of the Beck is a wider project with separate funding – Towns Fund will fund the cycling route to connect the beck to Shipley Town Centre.</p>			

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	<p>C Community Art and Future Technology Centre</p> <ul style="list-style-type: none"> There is currently a cost overrun of around £1million. The project team will be meeting to assess options – value engineering; reduce the scope; deliver less within the envelope. It was asked as to whether there would be any Levelling Up monies available – AB said at the moment this is not part of the thinking. Is it possible to look at other TF schemes e.g. capital assistance to business growth? Nav / CBMDC to take this away. A joint procurement process / market engagement with contractors may assist delivery, but is unlikely to reduce costs and certainly any potential reduction in costs achieved in this way cannot be factored in at this stage. For all projects this joint approach to the market would be advantageous. Once the business cases are complete a road map will be required to champion the projects and consider engagement with the market. <p>H Health and Well Being Centre</p> <ul style="list-style-type: none"> The Cellar Trust site is the preferred option Contract for architectural services awarded Organisational development support in place Some more work to be conducted on the business case <p>F Sustainable Community Hub</p> <ul style="list-style-type: none"> Community Asset Transfer of the Kirkgate building – Heads of Terms have been received from Bradford Council Concept designs produced. Have had to reduce scope on new zero aspirations to meet the funding offer. Business case well developed 		<p>Shipley College project team</p> <p>Shipley College project team / CBMDC</p> <p>CBMDC</p>	
3	<p>Emerging Matters Project Adjustments</p> <p>The FAQs from government were circulated with the agenda. The key points were highlighted.</p> <p>Role of Board - Project Delivery Phase Kate Willard is to be asked to facilitate a workshop for July.</p>		CBMDC	
4	Next Steps - Timelines for June submissions			

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	The timeline is presented in the slides. The Board members were asked to put time aside w/c 6th June to take stock of the business cases.		ALL	
6	AOB			

Date of the next meeting: Thursday 9thth June 5pm-7pm TEAMS

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