

Saltaire World Heritage Site Steering Group – Meeting 17
Meeting held on 13th June 2019
Minutes & Action Notes

Present: Cllr Alex Ross-Shaw (CllrRS) Chair, Bradford Council; Cllr Vick Jenkins (Cllr VJ); Sheena Campbell (SC), Bradford Council; Ulrike Knox (UK), Saltaire Village Society; Ian Durham (ID), Shipley College; Jo Lintonbon (JL), ICOMOS-UK; Craig Broadwith (CB), Historic England; Paula Truman (PT), Ward Officer, Bradford Council; Andrew Mason (AM), Newmason Properties; Natalia Jedlinski (NJ) Salt Pots/traders; Rachel Oxborough (RO) Bradford Council Tourism; Carl Howarth (CH) Salts Estates; Charlotte Palmer-Craggs (CPC) Canal & River Trust; John Briggs (JB) Saltaire Stories.

Agenda Item	Record	Action
1. Welcome, introductions and apologies	<p>Apologies: Henry Owen-John (HO-J), Historic England (International Advisor); Caroline Andrews, United Reformed Church; Patricia Tillotson, Bradford Council Tourism (PT); Cllr Martin Love (Cllr ML)/Cllr Kevin Warnes (Cllr KW); Paul Hogg (PH), BDCFT; Nav Chohan (NC), Shipley College; Saira Ali (SA), Team Leader Landscape, Design & Conservation; Patricia Tillotson, Bradford Council Tourism; Cllr Joseph Kean (JK) Baildon Town Council.</p> <p>Thanks to Shipley College for providing the venue and refreshments.</p>	

2. Minutes of last meeting 4 th Sept 2017.	These were agreed as a true record and proposed by AM. There were no matters arising.	
3. Terms of Reference for Steering Group	Everyone present agreed that the existing Terms of Reference are still valid. Following a request from Rob Martin, there was some discussion about whether the local community and residents of Saltaire are adequately represented on the Steering Group. Cllr RS thought that up to 8/14 could be classed as community, although it was noted that only 2 of those are resident in Saltaire. To be discussed further.	SC/Cllr RS
4. Governance-meetings timetable	All agreed that 2 meetings per year of the Steering Group is sufficient and any urgent items can be dealt with by email. Other meetings include Officer Group and Board Meetings which are still appropriate. It was noted that Heritage Forum operates best as a Drop-In session.	
5. Management Plan & priorities	SC directed people to the Delivery Plan reviewed by Helen Thornton on 28 th Nov 2017 and advised that the group would look at specific items on the Agenda today as a priority rather than going through the whole list.	
7. Promotion- Visitor & Community Hub/toilets- Saltaire Village Society (SVS)	<p>This item was brought forward on the Agenda as UK needed to leave at 11.15am. SVS want to build capacity of group first. Considering becoming a Charitable Incorporated Organisation (CIO), were going to apply for Resilience Grant from HLF, but they changed criteria this year becoming The National Lottery Heritage Fund. Will pursue new fund for under £10K grant.</p> <p>UK talked to Tom Harte about Community Asset Transfer of toilets. Also considering use of car park spaces for fundraising as well as Just Giving and crowdfunding. VJ commented that taking on toilets is very ambitious for a small group with 4 Trustees, 6 on Committee, there is now a steering</p>	UK

	<p>group for this Community Hub, but need more help. UK asked if anyone able to help, or can recommend anyone to assist with this? All to consider.</p> <p>AM encouraged asking local shops/volunteers/Duke of Edinburgh – are very helpful in Church Fenton. Suggested www.threerings.org.uk/ online system for volunteer rotas. AM suggested becoming a Company Ltd by Guarantee, like Saltaire Inspired. PT suggested liaising with Titus Salt School – Richard Foster for volunteers, also Julia Calver, Saltaire Inspired mentioned toilets in launch speech. Cllr RS thinks Shipley Town Council will be useful when formed but not ready yet.</p> <p>Funding; When Shipley Town Council formed may be able to access more Community Infrastructure Levy (CIL) funding. 15% can go to Town Council or Ward, goes up to 25% if there is a Neighbourhood Plan in place. Often used for recreation areas. Need to present the case/proposals for CIL money. Check with Michala Bartle at Bradford Council.</p> <p>RO said there were problems with coach groups trying to use Victoria Hall toilets last year but issue resolved now. RO said Tourism are starting to work with volunteer groups more eg Keighley & Worth Valley Rail working together to provide visitor info in Haworth, looking for Volunteer Ambassadors. Want to roll this out to other areas.</p> <p>AM suggested approaching bigger firms who do Corporate Social Responsibility eg banks/YorksWater to get a group together. Cllr VJ suggested that key for toilets could be made available to designated holders for coach/school groups.</p> <p>SC asked if a Community Toilet Scheme might work in Saltaire which is when local businesses/services offer toilet facilities during normal opening hours without the need to make a purchase, advertise via window stickers.</p>	<p>All</p> <p>SC/Cllr RS</p> <p>RO/SC/PT to liaise</p>
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<p>6. Enhancement Transport Issues</p>	<p>It was thought that local businesses were not keen to formalise this, but worth considering.</p> <p>SC summarised improvement works being done with Local Transport Plan (LTP) funding including works to pavement corners off Victoria Road replacing concrete with stone fan-paving with curved radii. This drops kerbs to improve accessibility and appearance. Also a new footpath has been created to link Higher Coach Road to Saltaire with a nature trail alongside the river (also using Baildon Town Council and Pocket Parks funding).</p> <p>Steer Consultants have been employed to survey residents and employees in Saltaire to assess current travel modes and how to encourage more sustainable travel. Questionnaire survey deadline 30th June. They will draft a Travel Plan for Saltaire. SC asked if the Steering Group wants to meet before November to discuss survey results and draft Travel Plan. It was agreed to consider such information by email, instead of meeting.</p> <p>Caroline Street/Titus Street/Victoria Road/Exhibition Road traffic options There have been requests for traffic calming on some of these roads to deal with speeding. Shipley College recently raised concerns of speeding, and have sent number plate details to Police. Highways have monitored speeds and advise that speeding is occasional so does not merit the costs involved. Stone setts are seen as too noisy. Some of the group thought that it needs to be policed. There have been some recent Speed Watch events raising awareness. The group agreed that speed bumps would not be appropriate in the World Heritage Site. Highways are looking at a possible Traffic Regulation Order (TRO) to vary parking to alternate sides of the street to act as chicanes, to slow traffic down.</p> <p>Parking on pavements – was raised as an issue that forces pedestrians</p>	<p>All</p> <p>All</p>
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<p>8. Promotion - Tourism</p>	<p>into the streets. Shared space was discussed as an idea to try to slow traffic down and make the streets more accessible. Most thought that although successful in Holland, it would not work so well in Saltaire for safety reasons and concerns about retaining character of World Heritage Site.</p> <p>Residents parking – introducing residents only parking was seen as desirable although it was acknowledged it would reduce capacity for parking for residents, businesses, commuters. Assessment of numbers would be useful. Cllr RS advised that Bradford is moving towards scanning number plates.</p> <p>Electric vehicle charging – Cllr RS advised 20 new charging points expected across Bradford. Proposal for Exhibition Road car park.</p> <p>Enterprise Car Club provides an option for some residents to use as 2nd car or even main car to reduce number of resident cars.</p> <p>Funding for Saltaire World Heritage Site (WHS) SC has looked into Heritage Actions Zones – Historic England funding but CB explained that it is not aimed at smaller High Street areas like Saltaire. Bradford Council is considering this for other areas. SC also researching National Heritage Lottery Fund grants on an area basis to see if Saltaire might be eligible.</p> <p>Comments requested on Business Toolkit draft. CB requested more emphasis on the textiles theme and links with other textile areas in Bradford. AM commented it is probably too long for businesses to read it all, but could not advise what to reduce, liked the highlighted boxes. The document links to work with Cumbria Tourism and new itineraries with Mountain Goat offering joint marketing to Irish/American tourists linking 6 Northern World Heritage Sites. Final amendments are to be made and it will be launched offering a Business Engagement event for tourist</p>	<p>SC</p> <p>SC/Tourism</p>
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Date of Next Meeting	Plan for November 2019. SC to circulate a Doodle Poll to check availability.	SC
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