

Saltaire World Heritage Site Steering Group – Meeting 10
Meeting held on 8th December 2014
Action Notes

Present: Cllr Val Slater (VS) Chair, Bradford Council, Chris Flecknoe (CF), Baildon Town Council, Andrew Mason (AM), Newmason Properties, David Ford (DF), Traders Association, Rob Martin (RM), Saltaire Stories, Helen Thornton (HT), Bradford Council, Cllr Martin Love (ML), Bradford Council, Sarah Howsen (SH), Tourism, Bradford Council, Craig Broadwith (CB), English Heritage, Dave Horsman (DH), Bradford Council, Vanessa Pilny (VP), Saltaire Village Society, Joyce Poot (JP), Saltaire United Reformed Church, Ian Durham (ID), Shipley College, Robin Copeland (RC), Bradford Council

Agenda Item	Record	Action
1 and 2. Welcome, introductions and apologies	<p>Apologies: Jo Lintonbon, ICOMOS-UK, Paul Hogg (PH), BDCT, Susan Brearley (SB), Incommunities, Henry Owen-John (HO-J), English Heritage (International Advisor), Ruth Garrett (RG), CRT, Len Morris, URC,</p> <p>Thanks to Dave Horsman for providing the venue and refreshments</p>	
3. Matters Arising	SH confirmed that the Saltaire logo was on the Visit Bradford website.	

<p>4. Victoria Road Scheme update</p>	<p>RC updated the Group on some of the design features for the Scheme. Visuals of the chosen stone, lamp posts, lighting the lions, fan corners and pavement designs were shown. Fans would be dropped, with no tactile paving as agreed with the Development Officer Inclusion and Mobility. It is hoped that accommodation works such as wall repairs will be undertaken by partners. Improvements to green spaces are included subject to budget as core scheme elements progress. The overall programme was also presented.</p> <p>The following issues were raised and discussed:</p> <p>Cllr S confirmed that officers were aiming to organise tree planting as soon as possible after tree removals otherwise it would have to be implemented out of season incurring additional costs in container grown stock and watering.</p> <p>The new lamps would not be able to support banners and hanging baskets because of their design.</p> <p>Permanent fixings for Festival Event Board outside Caroline Street car park would be designed into the pavement.</p> <p>Repair of fans outside the URC. JP to alert Finance committee. A meeting would be needed in New Year to</p>	
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	<p>discuss ownership of the fans.</p> <p>RC stated that negotiations would be needed with the owners of cellar lights on the Road too.</p> <p>DF asked about information flow to Traders to alert them to closures and pavement works, days to avoid etc. Ht to keep DF informed. <i>Post meeting note: HT to attend January meeting of Traders Association to outline the scheme’s programme.</i></p> <p>Need to be aware of the Arts Trail 24th – 27th May</p> <p>AM asked about the type of contract and RC stated the current intention was to run the works through the highways term contract.</p> <p>Works in the carriageway are not in scope of this project, although if there is remaining budget or additional budget can be found, the group considered that the next priority should be sett paving between the salt Building and Victoria Hall. The group also considered that parking restrictions within this area should be considered. Works to the Saltaire Road/ Victoria Road junction however will be dovetailed into the Scheme.</p> <p>RM – did 20mph scheme included £ for setts?</p> <p>We are liaising over removal of a BT pole.</p>	<p><i>DF/HT</i></p> <p>Cllr S to check</p>
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5. Management Plan Launch	<p>VP asked about power for Xmas lights. HT to investigate whether we can take power from the columns.</p> <p>Information about Victoria Road Scheme would be published on website after a press release on 5th Jan 15</p> <p>Need to be aware of purdah (2nd April – 7th May). Cllr S to discuss with Comms colleagues</p> <p>Could Launch be part of Conversazione? RM. Cllr S envisaged an Exhibition type launch with participative involvement.</p> <p>Signatures and logos. Could everyone send their organisations logo to HT (in as compressed a format as possible please!). HT to organise getting signatures.</p>	<p>HT</p> <p>Cllr S</p> <p>ALL/HT</p>
6. Review of Steering Group	<p>Idea for a permanent scroll to archive with Vision and Objectives on it. HT to explore with designer.</p> <p>HT presented a paper reviewing the role of the Steering going forward prior to leaving the meeting.</p> <p>Discussion about the now defunct Project Team - it was felt to be useful but has been superseded by Heritage Fora. VP – SG only thing that has reps from non-Council. Project Team was every 2-3 months. AM – Merit in people around the table continuing. Referred to Helen’s questions on discussion paper...suggested SG changes to a ‘delivery group’</p>	<p>HT</p>

	<p>perhaps meeting 2 times per year. 3 line whip, 2 hours meeting. Walk site 1 hour before = more interactive. Shame to lose experience.</p> <p>CF – Roberts park, buffer zone, Bracken Hall. Want to continue. Information share/ opportunities for partnership working is an important consideration. 2 annual heritage forums and steering groups OK. Could have an agenda item to update SG on HF.</p> <p>CB stated that English Heritage (soon to be Historic England) would want to continue formal involvement. Suggested same for ICOMOS. EH could contribute to detailed monitoring and bring in national and international perspective. Community has had influence – can't think of better forum than reconfiguration of SG.</p> <p>DF Queried whether there was a mechanism for more involvement? Possibly a wider remit of SG to enable people to feed in as members or via a new mechanism?</p> <p>DH clarified there are 2 special HFs with tighter invites than usual NFs which occur throughout district. With 2 SGs per year that would be four meetings a year to discuss WHS.</p> <p>VP – suggested SG could be more inclusive.</p> <p>CF – Asked who takes forward/ enables ideas? Suggested enabling of discussion after HF.</p> <p>RM – Specific schemes need something different. Need a real difference to normal NFs.</p> <p>AM – HF report to SG = overlap. A more flexible/ ad hoc</p>	
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<p>Date of next meeting</p>	<p>approach should be adopted for specific projects, such as the hydro. Cllr S – Could look at widening SOG to include people from the village. Summary: <ul style="list-style-type: none"> • SG – continue twice per year • 2 heritage forums • Link the 2 together • Hydro or similar = special group • Widen SOG Structural issues – Project Board + SG with feedback loop. CB – Suggested HT looks at other WHSs (with residential aspect) in terms of SG meeting frequencies. DF – issues with timing of meetings (day vs. evening). VP – Skype to enable attendance? SH – Suggested SG should be after HF – all agreed. DH – HF April and autumn. Launch MP at HF?</p> <p>Ideas will be presented to the Project Board in January for further discussion and fed back to the Steering Group</p> <p>To be announced</p>	
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