

Saltaire World Heritage Site Steering Group – Meeting 6
Meeting held on 15th July 2014
Action Notes

Present: Cllr Val Slater (VS) Chair, Bradford Council, Chair, Chris Flecknoe (CF), Baildon Town Council, Andrew Mason (AM), Newmason Properties, Susan Brearley (SB), Incommunities, David Ford (DF), Traders Association, Rob Martin (RM), Saltaire Stories, Helen Thornton (HT), Bradford Council, Cllr Martin Love (ML), Bradford Council, Rachel Oxborough (RO), Tourism, Bradford Council, Craig Broadwith (CB), English Heritage, Henry Owen-John (HO-J), English Heritage (International Advisor),

Agenda Item	Record	Action
1 and 2. Welcome, introductions and apologies	Apologies: , Paul Hogg (PH), BDCT Ruth Garrett (RG), CRT, Jo Lintonbon, ICOMOS-UK, Len Morris, URC, Dave Horsman (DH), Bradford Council, Vanessa Pilny (VP), Saltaire Village Society, Patricia Tillotson, Bradford Council, Joyce Poot (JP), Saltaire United Reformed Church, Nav Chohan (NC), Shipley College New members Henry Owen John (replacing Sue Cole) and Chris Flecknoe were welcomed	
	This meeting was a single issue meeting and brief summary notes are recorded here.	
	The draft Management Plan was reviewed page by page for comments, edits and improvements. Comments previously submitted by email were incorporated into the discussion. HT noted all comments and actions were agreed ie; to amend Plan or not to amend Plan or to discuss further with other parties.	HT

	<p>Comments included (this is not meant to be an inclusive list of comments):</p> <ul style="list-style-type: none">• Making language clearer• Need up to date references for NPPF, Circular and PPGs• Look at re-organising certain sections for better readability• Include a public realm design guide• Working with partners such as Baildon Town Council to explore how actions can be delivered• Make explicit how Fabric and Setting Surveys are used• Explore possibility of photographic recording of 'approaches and gateways'• Make a statement about the intention of the Plan to lay foundations for future generations• Put tourism into context of protecting the site• Strengthen the section about benefits of other attractions• Include other values of the Site (amenity and communal) and also benefits of investment• Include reference to the role of Shipley College in the economic success of Saltaire• Presentation of Delivery Plan – especially the columns• Amalgamate objectives in Delivery Plan to reduce overall number• Possibly colour code priorities – what can be done	
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	<p>to be clear about what will definitely happen (ie already resourced) and what needs to find resources</p> <ul style="list-style-type: none"> • Think about diagrammatic representation to assist Delivery Plan (venn diagrams) • Include more reference to community groups and partners and their role in developing and delivering the Plan • Include a general objective about tax concessions and VAT • Possibly take the consultation draft of the Plan to the Property Forum 	VS/AM
	<p>Consultation Questionnaire</p> <p>Discussion on this draft</p> <p>Reduce number of questions – don't ask for comments if not going to do anything with those comments. HT to do final edit</p>	HT
	<p>Consultation process</p> <p>Discussion about using the Saltaire Festival to canvas views of tourists and visitors – using a specially designed questionnaire. <i>(post meeting note: Sue Cole had suggested the consultation should end in very early October simply to avoid the summer period. HT to re-do programme with key milestones and circulate).</i></p>	<p>HT</p> <p>HT</p>

	<p>Agreed that the draft Management Plan could go out for public consultation via a website with the Questionnaire before the next meeting of the Steering Group – but that further discussion was needed about the depth and reach of the consultation especially the event.</p> <p>Consultation Launch Event – possible date pm 10th Sept at Victoria Hall. Can all Steering Group members confirm if this date is convenient asap as a venue at least needs to be booked urgently.</p> <p>Next Steering group meeting 2-4 13th August Venue – tbc (any volunteers?)</p>	ALL
