

Listed Building Consent for Alterations, Extension and Demolition

Validation Checklist

FOR OFFICE USE ONLY

RECEIVED BY:

DATE:

Before submitting your application, please ensure that you have included all the relevant documentation listed below and enclose a completed checklist with your submission.

National Information Requirements

- 1 original and 1 copy** of the completed application forms, signed and dated
- 1 original and 1 copy** of the completed ownership certificate (A, B, C or D) as required by Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990
- Where Ownership Certificates B, C or D have been completed, notices required by Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990 must be given and/or published in accordance with this Article.
- 2 copies** of a location plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of north (at a scale of 1:1250 or 1:2500)
- 2 copies** of a Design and Access Statement

Bradford Local Information Requirements - Plans

- 2 copies** of a block plan of the site (at a scale of 1:100 or 1:200)
- 2 copies** of existing and proposed elevations (at a scale of 1:50 or 1:100)
- 2 copies** of existing and proposed floor plans (at a scale of 1:50 or 1:100)
- 2 copies** of existing and proposed site sections and finished floor and site levels (at a scale of 1:50 or 1:100)
- 2 copies** of detailed plans (at a scale of not less than 1:20) to show all new doors, windows, shop-fronts, panelling, fireplaces, plaster moulding and other decorative details
- 2 copies** of roof plans (at a scale of 1:50 or 1:100)

Bradford Local Information Requirements - Supporting Information

2 Copies of the following supporting document:

- Heritage Statement

All plans and drawings should indicate paper size, key dimensions and scale bar.

Where possible documents should be on A3 paper size or smaller. Multiple drawings should not be grouped on A0 paper size.

Please note that this does not constitute a formal validation check. We will contact you if additional information is required in order to validate your application.

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