

Department of Environment & Sport

Newsletter

Issue 18 January 2014 **Hackney Carriage & Private Hire Service**

This is a perfect opportunity to wish all of you a very Happy New Year. We hope you all had a safe and enjoyable festive period. Please read on for latest updates and a look ahead to what 2014 has in store.

The Licensing Team

Enforcement Update

Decals – Since New Year we have already **suspended 5 vehicles** that have been caught not displaying door decals.

Please remember: You must display door decals at all times. This includes times when you are not working.

Operators – Please make sure you have enough spare decals and visors for your drivers in case they require them. Please also remember to check your vehicles are displaying.

Smoking – Since New Year 3 drivers have already been reported to Environmental Health having been caught smoking in their vehicles.

This is a reminder to you all that it is against the law to smoke in your vehicles at any time.

Random Vehicle Checks – Enforcement will continue to call vehicles on a daily basis for random vehicle tests. These checks will be booked in at only 24 hours notice. To assist in this process, both operators and drivers should ensure the appointment is attended as booked.

Operators – Please remember to investigate all complaints that you receive and update your complaints book. Please also feedback to enforcement if requested.

Tensator – Going Live in February

As previously mentioned in the November newsletter, the new appointment system has now been installed. The system will go live on **Monday 3rd February**.

We expect this will have no impact on our visitors as they get used to using the new ticket machine when they arrive at reception. Our staff will be available to assist visitors and we expect that the system change will, with your cooperation, go smoothly.

Your cooperation during the initial period will be greatly appreciated.

Summer 2014

This is an early reminder to all operators that on 5th and 6th July the Tour de France will be passing through our district and this is likely to result in an increase in visitors. This represents a good opportunity for you to promote and advertise your service.

This great sporting event will however cause some travel disruption too! Make sure you start planning ahead for your business to cope with this opportunity.

More information can be found on:

www.bradford.gov.uk/bmdc/leisure_and_culture/sports_and_leisure/tour_de_france

Contact Details	Opening Hours
Licensing Officers – 01274 434316	Counter - Monday – Friday 8.30am – 3.00pm
Workshop – 01274 433587	Monday – Friday 7.45am – 3.00pm
Email – taxi.testing@bradford.gov.uk	

2014/18 Dynamic Purchasing System (DPS) for Provision of Hackney Carriage, Private Hire & Operator Licence Vehicles for Passenger Transport Services (PTS)

Please note that the above contract will shortly be advertised on YORtender with a proposed commencement date of 17 February 2014. Although interested suppliers can now register to use YORtender by accessing on www.yortender.co.uk I would recommend that you do not complete and submit a tender application until such time as you have attended one of our supplier seminars which are to be held at Shearbridge Depot on the following dates at 11.30 am:

1. Wednesday 22nd January 2014
2. Thursday 23rd January 2014
3. Friday 24th January 2014
4. Monday 27th January 2014
5. Tuesday 28th January 2014
6. Wednesday 29th January 2014

Please note that places are strictly limited to one per operator and prior booking is essential otherwise entry will not be permitted. It is your responsibility to ensure that the senior person for

dealing with all contracting matters attends as vital information will be given at the seminars to assist you in the tender process.

The aim of the seminar will be to:

- To explain the new tender process and IT systems
- To explain the changes to the new contracting procedures
- To introduce the new grading system for suppliers and ensure that suppliers are familiar with penalties etc
- Hold a Q and A session to answer any questions that you may have

The training room is a large portacabin and is situated towards the rear left of the depot and **MUST** be accessed via the entrance on Great Horton Road. Please note that there is no on site parking anywhere within Shearbridge Depot.

I very much hope that you can make one of the above seminars and look forward to seeing you there. Please contact 01274 437967 to reserve your place!

Staff Farewells

The service would like to say thanks and good bye to Zawaar (Licensing Assistant) and Ray (Licensing Inspector). Zawaar has left us to move to another post in Bradford Council, whilst Ray has retired after many years in enforcement both here and at Leeds.

We wish both Zawaar and Ray the very best for their future and thank them for their efforts.

Contact details

If you would like more information about this newsletter, please contact:

Matthew Bibby, Licensing Support Officer:

taxi.testing@bradford.gov.uk

TRADE REP ASSOCIATIONS

If any of you have points/comments you would like to share then please see your trade reps and they will be able to raise them on your behalf.

The next HC Association meeting is on Tuesday 11th February at 10.30am

The next PH Association meeting is on Wednesday 12th February 11.00am

Association contact details are on the website www.bradford.gov.uk/taxiandprivatehire

The wording in this publication can be made available in other formats such as large print.

Please call (01274) 434316 if needed

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