Shipley Towns Fund

23rd February 2023

5.00pm – 7.00pm

Agenda

1. **Housekeeping** – Apologies, Minutes, Actions, Declarations of Interest, Matters Arising

2. General Update

3. Project Delivery Update

   Project Spotlight – Town Centre Infrastructure

   Shipley Enterprise Hub

   Flythrough – Sustainable Community Hub

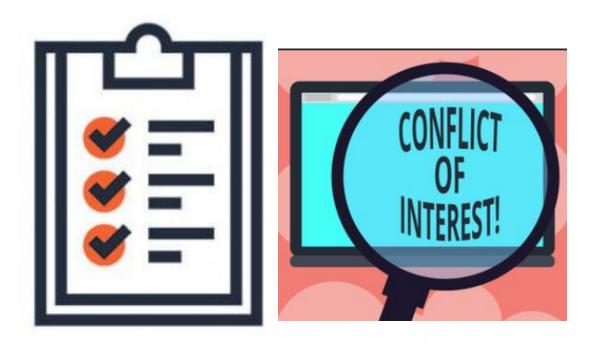   Reporting – monthly progress meetings

   Update for all projects

4. Future Meetings

5. AOB

1. Housekeeping

Apologies, Minutes, Actions, Declarations of Interest

2. General Update

KEY ACHIEVEMENTS THIS PERIOD	PRIORITIES FOR NEXT PERIOD
2 new staff members. Yippee. Grant Funding Agreements - Short Form issued to Shipley Library & Wrose Quarry - Sustainable Community Hub GFA at legal stage - College GFA – first draft is being reviewed – expect to complete by end March.	- DIF - Review / finalise Terms of Reference - Progress Meetings with all project sponsors (monitoring and evaluation – to meet reporting periods) - Prepare reporting information (for period Sep 2022 – March 2023) - Cost price inflation for construction projects – ensure rigour regarding construction costs / inflation to mitigate overspends

3. Project Delivery Update

Project Spotlight

Town Centre Infrastructure - Saira Ali and Richard Middleton
Walk around the town – 1.00 Weds 1st Feb

3. Project Delivery Update 2

Shipley Enterprise Hub Update

Christine May - Head of Libraries & Archives, Place
Peter Walker - Development Officer Information &Digital, Place

Shipley Sustainable Community Hub – flythrough the proposal

3. Monthly Progress

On a monthly basis each project reports:
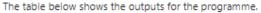
Progress

Financial profile

Outputs

Risks

Shipley Outputs

Project Outputs

The table below shows the outputs for the programme.
If an individual project is not selected, it will display the cumulative outputs for the Town Fund as a whole. To select a project, use the drop-down menu below.
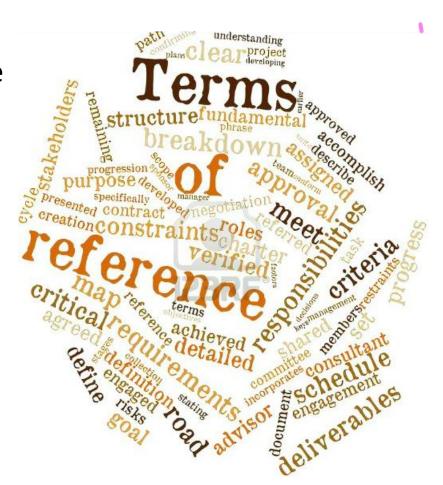
Project
All

Output	Project Target	Unit
Amount of capacity of new or improved training facilities	1,527.00	Number
Amount of capacity of new or improved training facilities	680.00	Number of people
Amount of floor space repurposed	36,356.00	m2
Amount of new parks/ greenspace/ outdoor space	1,200.00	m2
Amount of public realm improved	35,510.00	m2
Amount of rehabilitated land	12,000.00	m2
Equivalent carbon dioxide reductions as a result of support	12.00	Tonnes
Improved Perceptions of the place by residents/businesses/visitors	0.00	%
Increased benefit for the public education over the long term - Members engaged from the local community	50.00	Number
Number of affordable residental units created	16.00	Number
Number of enterprises receiving grants	30.00	Number
Number of enterprises receiving non-financial support	33.00	Number
Number of full time equivalent permanent jobs created through the project	7.00	Number
Number of full time equivalent permanent jobs safeguarded through the project	214.00	Number
Number of full time jobs supported	50.00	Number
Number of full-time equivalent permanent jobs created through the project	4.00	Number
Number of full-time equivalent permanent jobs safegaurded through the project	400.00	Number
Number of improved cultural facilities	120.00	Number

City of BRADFORD
METROPOLITAN DISTRICT COUNCIL

4. Terms of Reference & Assurance Framework

- Review ToR to reflect Project Delivery Phase

- Initial review undertaken by Officers – for discussion

- Agree approach to Board review / sign off

7. Future Meetings

- Timing of Board Meetings to be aligned with Reporting schedule to Government.

- Reporting takes place 6 monthly. Reporting periods = end of Sept and end of March:

Reporting Period	Report Due Date	Type
Oct '22 – Mar '23	June 2023	6 monthly

- Next meeting Friday March 16th

- Performance data will be collected from project sponsors on monthly basis and fed into dashboard

8. AOB

Shipley – Projects

Shipley – Projects	TIP Ask (£m)	Re-Apportionment (£m)	Reduction (£m)
A: Development investment Fund	£8	£7.00	£1.00
B: Town centre and infrastructure improvements	£6.04	£5.04	£1.00
C: Community, art and future technology centre	£5.48	£5.39	£0.09
D: Capital assistance to business growth	£2	£1.91	£0.09
E: Shipley Library Enterprise Hub	£0.08	£0.08	£0.00
F: Health, wellbeing and community campus	£3.09	£3.00	£0.09
G: Shipley Wrose Quarry Wetlands	£0.07	£0.07	£0.00
H: Sustainable Community Hub	£2.60	£2.51	£0.09
TOTAL	**£27.36**	**£25**	**£2.36**

Summary:
*Project A reduced by £1m to reach £7m
*Project B reduced by £1m to reach £5.04m
*Projects E and G have been ring-fenced due to low value.
*Remaining £0.36m has been allocated equally among remaining projects (projects C, D, F, H reduced by £90K each)

Rationale:
* Project A is large, is composed of various sub-projects and has various co-funding opportunities and scope for revenue generation.
* Project B is composed of various sub-projects that can be flexed and scoped to meet £1m reduction in funding.
* Projects E and G are very small and reducing them would affect their delivery and benefits / outcomes.

Appendix / Background
Vision

"To build on the economic success of Shipley as an IT, digital and manufacturing hub, and the rich, unique cultural offer of Saltaire World Heritage Site, to transform it into a well-connected, sustainable, creative and innovative location, supporting tourism, jobs, skills, training and educational opportunities for all.

Shipley town centre will be a diverse, attractive, active heart of activity, showcasing the town's strong sense of community and building on its distinctiveness as a place.

Wider health, well-being and leisure infrastructure improvements will support an excellent quality of life, making it an outstanding place to live, study, work, shop, play, visit and invest"

Appendix / Background
Strategic Objectives

Key Objectives from the Vision

A – To strengthen and diversify the local economy.
B – To address the town centre core, increasing footfall and diversification of activity.
C – To improve the provision of sustainable infrastructure.
D – To support the delivery of digital infrastructure.
E – To deliver a quality housing offer to suit all needs.
F – To improve access and linkages to a range of green spaces.
G – To support continued growth of Shipley and Saltaire.
H – To improve access to skills and training.

Appendix / Background
Nolan Principles

1. Selflessness - Board Members should act solely in terms of the public interest.

2. Integrity - Board Members must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

3. Objectivity - Board Members must act and take decisions impartially, fairly and on merit, using the best evidence and without any form of discrimination or bias.

4. Accountability - Board Members are accountable to the best interests of Shipley and the principle objectives of the Board.

5. Openness - The Board must act and take decisions in an open and transparent manner.

6. Honesty - Board Members should act with honesty, objectivity and integrity.

7. Leadership - Board Members should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.