

Safety of Sports Grounds Act 1975

General Safety Certificate

Valley Parade Bradford



March 2019

VALLEY PARADE

SAFETY OF SPORTS GROUNDS ACT 1975

GENERAL SAFETY CERTIFICATE

PREFACE

It is essential that the person to whom this Certificate is issued is conversant with the provisions of the Safety of Sports Grounds Act 1975 (as amended) and the terms and conditions of this certificate. The standards of safety to be achieved at designated sports grounds are drawn from the "Guide to Safety at Sports Grounds" (2018 edition) obtainable from the Sports Ground Safety Authority, and documents published by the Sports Council.

The Certificate Holder is responsible for ensuring that the terms and conditions of this Certificate are fully observed. It is an offence to:

- i) contravene any term or condition of it; or
- ii) admit to the ground or any section of it more spectators than the Certificate allows;
or
- iii) permit an activity at the ground not included in the Certificate; or
- iv) contravene a Prohibition Notice.

The penalty is, on summary conviction, a fine not exceeding £5,000 (Scale 5), or on conviction on indictment to an unlimited fine, or imprisonment for not more than 2 years, or both.

Any person who:

- i) fails to give notice of an alteration or extension to the ground; or
- ii) intentionally obstructs an authorised person carrying out duties under the Safety of Sports Grounds Act 1975,

shall be guilty of an offence and liable on summary conviction to a fine not exceeding £5,000 (Scale 5).

There is provision for appeal against decisions of the Enforcing Authority or against the inclusion of any terms and conditions imposed by this Certificate. Appeal is by way of complaint to a Magistrates' Court, the details of which are set out in 'The Safety of Sports Grounds Regulations 1987'.

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The Certificate is issued for VALLEY PARADE FOOTBALL GROUND, BRADFORD which is occupied by BRADFORD CITY FOOTBALL CLUB, LTD.

The holder of the certificate is STEFAN RUPP, CHAIRMAN OF BRADFORD CITY FOOTBALL CLUB LTD being a qualified person as defined by Section 3(1) of the Safety of Sports Grounds Act 1975.

In accordance with the provisions of Section 1 subsections (3) and (4) of the Safety of Sports Grounds Act 1975, the City of Bradford Metropolitan District Council hereby issues, to the FOOTBALL CLUB CHAIRMAN a General Safety Certificate in respect of the premises described above being premises designated by Order as a ground requiring a Safety Certificate.

In accordance with the provisions of Section 2 of the Act the use of the premises, for the activities specified in Schedule 4 to the Certificate, is subject to the terms and conditions set out in Schedules 2, 3, 5 and 6 to the Certificate which shall be complied with to the satisfaction of the Council. The maximum number of spectators that may be admitted at any one time to the ground shall be as shown in Schedule 3 to the Certificate.

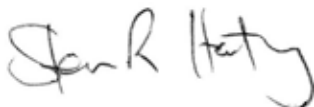
The words used in the Certificate and the Schedules attached hereto shall have the meaning ascribed to them by virtue of Section 17 of the Act and Schedule 1 to the Certificate.

The Schedules and Appendix 1 attached, all form part of the Certificate.

The Certificate Holder must not undertake any material changes to the ground affecting any of the current terms and conditions of the Certificate without the prior written approval of the Local Authority.

To renew the Certificate, the Certificate Holder shall make an application to the Council on receipt of which the current terms and conditions shall remain in force until the new Certificate is issued.

Dated the 1st day of March 2019.



STEVE HARTLEY

Strategic Director of Place
Britannia House
Bradford
BD1 1HX

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Appendix 1 The Ground

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SCHEDULE 1

DEFINITION OF TERMS USED IN THE CERTIFICATE

'**Crowd Safety Management**' is the means by which public safety is upheld and maintained at a specified activity and shall function from the time spectators are permitted into the ground until the time the last one leaves.

'**Daylight hours**' means the period of daylight between sunrise and sunset.

'**Guide to Safety at Sports Grounds**' is an advisory document for use by competent persons. It has no statutory force but its recommendations will be made statutory when they are included in the safety certificate. It is issued under the Act.

'**Safety Management Records**' means documentation containing entries of all inspections of matters included in the sections dealing with '**inspections**' and '**record keeping**' and, where necessary, the remedial work carried out or action taken.

'**Safety Officer**' means the person appointed by the Certificate Holder to fulfill the role highlighted in Schedule 2, Condition 2.

'**Safety Policy**' means a written policy drawn up by the Certificate Holder outlining the measures taken, by the Certificate Holder, to ensure the safety of spectators and employees at the ground. The policy should set out safety objectives and the means for achieving them.

'**Specified Activity**' means an activity or activities specified in Schedule 4.

'**The Act**' means the Safety of Sports Grounds Act 1975 as amended by the Fire Safety and Safety of Places of Sport Act 1987.

'**The Ambulance Service**' means the Chief Executive of the Yorkshire Ambulance Service (NHS Trust) or such other officer as designated by him.

'**The Certificate Holder**' means **STEFAN RUPP, CHAIRMAN OF BRADFORD CITY FOOTBALL CLUB, LTD.**

'**The Fire Service**' means the Chief Fire Officer of the West Yorkshire Fire & Rescue Service or such other officer as designated by him.

'**The Local Authority**' means the Strategic Director of Place of the City of Bradford Metropolitan District Council or such other officer as designated by him.

'**The Ground**' means the sports ground known as Valley Parade Football Ground, Bradford shown on the plan marked Appendix 1.

'**The Police**' means the Chief Officer of Police or an officer of not less rank than Superintendent, or as the case may require, the police officer having charge of the police operation on the occasion of a specific activity.

Other expressions have the same meaning as in the '**Act**'.

SCHEDULE 2

GENERAL CONDITIONS

1.0 ROLE OF THE CERTIFICATE HOLDER

- 1.1 This Section is intended to summarise, in general terms, the extent of the responsibilities of the Certificate Holder. Subsequent sections may serve as a more detailed guide for the arrangements, functions and duties associated with the legal responsibilities of holding a Safety Certificate. Such responsibilities must not be transferred to those who may organise specified activities at the ground.
- 1.2 The Certificate Holder is responsible for ensuring that:
- i) a written Safety Policy and contingency plans are produced, available for inspection and known to all staff, stewards and organisers.
 - ii) a Safety Officer, and an appropriate safety management team are appointed to be responsible for safety at the ground. The names of the Safety Officer and Deputy Safety Officer to be notified to Building Control, the Police, Fire and Ambulance Services. The names of those in charge on the day to be notified to the Police, in writing, at least 48 hours before a specified activity.
 - iii) the terms and conditions of the Safety Certificate are observed in full.
 - iv) a disabled persons strategy is produced, has the approval of the Chairman and Club Directors and is observed.
 - v) records are kept and maintained of:
 - a) structure and fabric of the ground;
 - b) numbers of spectators;
 - c) stewards/personnel employed, training received;
 - d) accidents/incidents involving spectators.
 - vi) all electrical installations are maintained and tested in accordance with relevant British Standards including emergency lighting, systems of communication and fire fighting equipment.
 - vii) emergency and contingency plans are drawn up in conjunction with the emergency services for dealing with incidents including:
 - a) an emergency including fire;
 - b) crowd disorder and anti-social behaviour;
 - c) unexpected and exceptionally large crowds;
 - d) counter terrorist measures;
 - e) failure of any system; andsuch plans must be kept under constant review.
 - viii) effective systems of communication exist within the ground.
 - ix) necessary fire prevention and precautionary measures are taken.
 - x) the Fire and Rescue Service is consulted about fire, fire risks, fire fighting equipment and access for their emergency vehicles.
 - xi) the Police, Fire and Ambulance services are consulted on access for emergency vehicles.

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- xii) hazardous and flammable materials are stored safely and away from public areas and that combustible waste is cleared from the ground before each specified activity.
- xiii) first aid facilities are provided together with a doctor and first aiders.
- xiv) any instruction from the Police, to cancel, delay or abandon a specified activity where there is potential for, or actual serious disorder, is observed.
- xv) arrangements are made for the attendance, at a specified activity, of as many police officers as the Police consider adequate to maintain orderly and decent behaviour within the ground. If the number and extent of the proposed Police presence is disputed, the protocol for the resolution of such disputes is followed.
- xvi) there are put into effect, at a specified activity, measures to control admission to the ground and at football matches measures to ensure segregation of home and visiting supporters.
- xvii) the Yorkshire Ambulance Service is notified of a specified activity, where the crowd is likely to be in excess of 5,000, at least 10 days beforehand.
- xviii) the appropriate number of trained stewards is in attendance for a specified activity.
- xix) sufficient turnstiles are opened to cope with arriving spectators to avoid excessive queues being formed.
- xx) training programmes are produced for stewards and that training sessions are held throughout the year.
- xxi) before a specified activity all safety provisions, installations and facilities are checked that they are in working order.
- xxii) before a specified activity any accumulations of rubbish, debris or litter are removed together with any snow or ice.
- xxiii) notice is given to and approval obtained from the local authority before any alteration or extension to the ground takes place.
- xxiv) loud hailers are available in each section of the ground.

2.0 ROLE OF SAFETY OFFICER

- 2.1 The Safety Officer shall be responsible for ensuring that checks, inspections, testing, training, recording, remedial works and all matters relating to the safety of all persons in the ground are carried out promptly and effectively.
- 2.2 The Safety Officer shall examine and sign all records that the Certificate Holder is required, by this Certificate, to maintain.
- 2.3 The Safety Officer shall be responsible, on behalf of the Certificate Holder, for all safety matters, inspections, tests and training immediately prior to, during and after each specified activity.

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- 2.4 The Safety Officer shall be clearly identifiable and shall be in attendance in the Control Room during a specified activity and shall not be engaged in any other task. Should the Safety Officer leave the Control Room for any reason a Deputy Safety Officer must be available to provide cover until the Safety Officer returns.

3.0 CROWD SAFETY MANAGEMENT

- 3.1 At each specified activity the Certificate Holder shall provide sufficient number of stewards to undertake the various duties and responsibilities essential for upholding and maintaining the safety of all persons at the ground. They should be fit and active and ideally should be not less than 18 years old.

- 3.2 On no occasion at a specified activity shall there be less than 1 steward for every 250 spectators, this is in addition to the stewards required to control the final exit gates, and Head Stewards. If a section of the ground is closed to spectators and does not provide exit routes for the sections that are open, stewards need not be provided for that section.

- 3.3 Each steward shall be clearly recognisable by wearing clothing which is distinctive and does not clash with clothing worn by any of the emergency services.

- 3.4 Stewards must be trained to a standard which ensures that they are able to carry out the duties to which they are assigned and also be fully familiar with:

- a) the club's Safety Policy
- b) all emergency and contingency plans
- c) the Disabled Persons' Strategy
- d) the various risk scenarios with which crowd safety management is likely to be faced
- e) the duties of any steward's role to which they are deployed

Any person who cannot satisfy this criteria must not be deployed as a steward and may only act in a trainee capacity assisting a qualified steward.

- 3.5 No steward shall leave the post to which they have been assigned without the permission of the Head Steward responsible for that post. Where a steward is required to leave a post a replacement steward must be provided before the position is vacated. This is particularly important in the case of exit gate stewards.
- 3.6 Stewards shall be located throughout the ground and particularly at key points where control is essential such as in gangways, vomitories, top of stairways, access onto the pitch, entrance gates etc.
- 3.7 Each exit gate shall be stewarded such that any spectator wishing to leave before the end of a specified activity can readily do so without delay and without having to attract the attention of a steward.
- 3.8 All stewards shall be made aware of the provisions of Section 11 of the Safety of Sports Grounds Act 1975 which authorises certain persons to enter and inspect sports grounds at any reasonable time upon production of written authorisation.

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- 3.9 Not later than 30 June each year it shall be the responsibility of the Certificate Holder to provide the Local Authority with details of the Safety Management strategy to be adopted for the forthcoming season. The strategy shall not be adopted without the prior written approval of the Local Authority after consultation with the appropriate statutory agencies.

4.0 DISABLED PERSONS STRATEGY

- 4.1 The club shall produce a strategy for dealing with demand from people with disabilities for accommodation and associated facilities suitable for their special needs. The strategy to be signed by the club chairman and be readily available for inspection. Where demand for such special facilities exceeds that which is provided, the club shall take appropriate measures, in consultation with the Local Authority, to provide for the needs of that demand.

5.0 COMMUNICATIONS

- 5.1 A public address system, must be provided which is to the satisfaction of the Local Authority, the system must have an alternative power supply for use in the event of a mains failure.
- 5.2 The Certificate Holder must provide an independent system of land lines with telephone links between the control room and key points around the ground.
- 5.3 All communications systems should be provided with back-up systems in the event of failure. Emergency announcements should be preceded by a distinctive signal to catch the attention of the public.
- 5.4 Any announcements regarding emergency instructions, made during the sounding of the fire alarm, must automatically override the fire alarm system for the duration of that announcement only.

6.0 CLOSED CIRCUIT TELEVISION

- 6.1 The Certificate holder must install, maintain and operate Closed Circuit Television so as to enable crowd densities and crowd behaviour, both inside and outside, the ground to be monitored, before, during and at the end of the event.

7.0 CONTROL ROOM

- 7.1 A control room must be provided to the satisfaction of the Local Authority. The room must be so positioned to provide a good panoramic view of all spectator accommodation and the pitch. The room must contain a direct telephone link with the telecommunications network. There must also be a facility for overriding the public address system. The room must be of sufficient size for personnel to operate radios, telephones and CCTV equipment. There should also be space for other persons who

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may need to visit the room from time to time. The room must be sound-proofed against excessive noise, adequately ventilated and be provided with an emergency power supply for personnel to operate effectively.

- 7.2 In the control room there must be an effective communication system with stewards and turnstile operators together with the public address system. Information regarding the numbers of people passing through turnstiles should be readily available from this room, so that the Safety Officer will be aware of when turnstiles should be closed. The Safety Officer or his appointed deputy must be present in the control room at least one hour before the public are admitted, and must remain there throughout the event and until all spectators have dispersed.
- 7.3 Accommodation within the Control Room must be available, if required, for the emergency services.

8.0 DETENTION AND BRIEFING ROOMS

Obsolete clause deleted.

9.0 EMERGENCY LIGHTING SYSTEM

- 9.1 If a specified activity is to take place, other than in daylight hours, a lighting system together with an emergency lighting system must be provided and maintained to the satisfaction of the Local Authority and the Fire & Rescue Service. The system must be such that in the event of a power failure to the mains supply the emergency lighting system will come into operation within 5 seconds of the failure and light those parts of the ground necessary to permit all persons present to egress safely. If for any reason the emergency lighting system is inoperable specified activities must be held at such time that will allow, after the activity is concluded, for all persons present to leave within the period of daylight hours.
- 9.2 In the event of a power failure consideration should be given to cancellation of the event. If the emergency power supply is capable of supplying the entire load for the ground for at least three hours it may be possible to continue the event provided it is scheduled to finish and the ground cleared within this period and no other emergency situation exists.
- 9.3 At all times spectator accommodation and exits therefrom must have an adequate level of lighting to allow safe free movement by spectators.

10.0 FIRE FIGHTING EQUIPMENT

- 10.1 Fire fighting equipment must be provided and maintained in working condition to the satisfaction of the Fire Service and located as set out in Schedule 5. Extinguishers shall be located in conspicuous positions on brackets or stands where they can be readily seen by persons following an escape route. The carrying handles of larger heavier extinguishers shall be approx. 1m from the floor. Small fire extinguishers and fire blankets shall be approx. 1.5m from the floor.

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- 10.2 Extinguishers shall be sited so as not to cause obstruction and shall not be placed over or close to heating appliances. They shall be protected against heat or cold and, where necessary, shall contain an anti-freeze agent recommended by the manufacturer.

11.0 MEDICAL FACILITIES

- 11.1 A first aid room must be provided and maintained to the satisfaction of the Local Authority and the Ambulance Service. The room to be provided with a power supply, a telephone, hot and cold running water together the equipment detailed in Schedule 6 and maintained to that standard.
- 11.2 The Certificate Holder must employ a crowd doctor to be present at all specified activities and be available to deal with any medical emergency at the ground. The crowd doctor must be present, at the ground, prior to spectators being permitted to a specified activity and must remain until all spectators have exited. The crowd doctor must be immediately contactable by the Safety Officer and be clearly identifiable.
- 11.3 Condition 11.2 will not be applicable for events attracting less than 2000 spectators, but it will be necessary to have a doctor on alert should such service be required.
- 11.4 In addition the Certificate Holder must secure the attendance, at each specified activity, of two trained first aiders together with one for every 1000 spectators. Where the crowd does not exceed 2000 a minimum of two first-aiders is required. Such persons to be at their assigned first aid points, shown on the plan marked Appendix 1 prior to spectators being permitted. At least two first-aiders to be always in the First Aid Room. First aiders shall be in their assigned positions at least one hour prior to the start of the specified activity and remain there throughout, only leaving to administer first aid or until 30 minutes after the end of the specified activity or when retrieved by the safety officer.
- 11.5 When it is anticipated that the crowd will exceed 5000 a paramedic crew and ambulance from the Yorkshire Ambulance Service (NHS Trust) must be in attendance. During the event the ambulance should be positioned as indicated on the plan marked Appendix 1.

12.0 ACCESS AND EXIT SIGNPOSTING

- 12.1 Sign posting should be provided both inside and outside the ground to enable spectators to find quickly their desired viewing areas. The signs must be simple, clear, unambiguous and conspicuous and be approved by the Local Authority before erection.
- 12.2 All directions of exit must be clearly identifiable from each section of the ground and exit gates must be numbered on both sides. Exit signs must be so designed and positioned that spectators can readily recognise the exit routes from the position from which they are viewing the event.

13.0 TURNSTILES

- 13.1 Each turnstile must be capable of admitting a minimum of 660 persons per hour and regular monitoring must be made to ensure that each turnstile maintains that capability and records must be kept of this monitoring. Flow rates should be taken into account when admission charges are amended.
- 13.2 It is essential that a sufficient number of turnstiles is in operation at each specified activity to cope with the anticipated crowd. If only a limited number of turnstiles is to operate, additional turnstile operators must be held in reserve in case more turnstiles are to be opened to accommodate a greater than anticipated crowd.
- 13.3 A system for counting the number of spectators entering each section of the ground must be in place to ensure that capacities are not exceeded. The turnstile operator must also be alerted when the section of the ground served by the turnstile is nearing capacity so that action can be taken to close the turnstile before the capacity is exceeded.
- 13.4 Where the counting system is either mechanical or electrical regular checks must be made to ascertain the accuracy of the counting mechanism and records must be kept of the findings of those checks and of the action taken. Contingency arrangements must be in place to cope with a breakdown of the mechanical or electrical system.
- 13.5 It is important that consideration is given to the entrance needs of children, OAP's and disabled persons and special provisions should be made.

14.0 MEANS OF INGRESS AND EGRESS

- 14.1 All routes for entering and leaving the ground must be maintained safe, functional and free from obstruction, before, during and immediately after every specified activity. At all times access must be available for emergency vehicles.
- 14.2 In order to ensure that the means of egress performs satisfactorily enabling spectators to depart without experiencing distress, undue pressure or delay, it is imperative that final exit gates open outwards quickly and easily by action taken from the inside. To achieve this it is necessary to ensure that :
- (i) the electro magnetic gate locks are on half power during a specified activity in respect of all final exit gates;
 - (ii) gate stewards are in possession of a manual unlocking device, which is common to all exit gates;
 - (iii) all exit gates are stewarded during the specified activity;
- 14.3 On the occasions when sections of the ground are not in use and only a small number of spectators is attending it may not be necessary to use all exit gates. On such occasions the Safety Officer shall determine which sections of the ground and which exit gates will be used. The number of exit gates agreed must provide adequate exit width to enable departure within 8 minutes or less.

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15.0 SEATED ACCOMMODATION

- 15.1 All seats to be securely fixed and maintained in working order. Any damaged seats to be promptly repaired or replaced.
- 15.2 All gangways and routes of ingress and egress to have slip resistant surfaces and be kept free of obstruction at all times during the admission of the public.
- 15.3 All exit doors and gates to be checked for obstruction, ease of operation and the proper function of the locking mechanism before the public are admitted to the ground.
- 15.4 Concourse areas to be maintained free of obstruction and not subject to any material alteration without the prior written approval of the Local Authority.
- 15.5 The North, East, North West and West stands have been designed on the fire engineering principle and therefore any new accommodation in the concourse areas must be contained within a one hour fire resisting box with openings protected by one hour fire resisting shutters.

16.0 DISABLED ACCOMMODATION

- 16.1 Disabled accommodation is provided in the West, North West, North and East stands as shown on the plan marked Appendix 1.
- 16.2 This accommodation to be maintained such that wheelchairs can manoeuvre easily within the accommodation and provide an unobstructed view of the event .
- 16.3 Arrangements for disabled persons should also contain provision for carers or companions to sit sufficiently close to be able to give assistance as required.

17.0 STORAGE OF MATERIALS

- 17.1 No materials, gases or liquids must be stored or used in any part of the ground which could give rise to a fire or explosion without the prior written approval of the Local Authority after consultation with the appropriate statutory agencies.
- 17.2 No accumulation of rubbish, dirt, surplus materials, goods or potential missiles shall be permitted to remain in any part of the ground without the prior written approval of the Local Authority after consultation with the appropriate statutory agencies.

18.0 MEDIA PERSONNEL AND EQUIPMENT

- 18.1 Members of the press, radio and television services, having access to both public and playing areas of the ground shall be clearly identifiable.
- 18.2 Small mobile cameras are permitted within the ground provided they do not obstruct the view of any spectators, impede entrance and exit routes and do not cause trip hazards themselves or from trailing cables.

19.0 PARKING OF VEHICLES

- 19.1 Vehicles must not be parked or left within the ground except in accordance with the prior approval of the Local Authority.

20.0 INSPECTIONS

- 20.1 At least once every twelve months, preferably during the closed season, the Certificate Holder must arrange for properly qualified persons in accordance with any relevant regulations, British Standard Codes of Practice or nationally recognised procedures, to:
- (i) Test all electrical installations and back up systems within or associated with the ground.
 - (ii) Inspect all fire fighting equipment
 - (iii) Test 25% of all safety barriers, fencing and handrails.
 - (iv) Inspect the general fabric and structure of the ground
 - (v) Inspect the condition of all safety barriers, balustrading and handrails, seats, steps, stairs, ramps, doors, gates, fences, boundary rails, turnstiles, floodlight towers and any other structure within the ground.
- 20.2 The results of each inspection must be recorded in the safety management records which must also contain any reports or certificates issued by the person carrying out the inspection. Each year, not later than the 30 June, the Certificate Holder must forward to the Local Authority a copy of the record of inspections, tests and remedial work carried out for the past year.
- 20.3 Details of items requiring attention are to be included in the safety management records indicating dates when the items were dealt with. The Certificate Holder must forward to the Local Authority, within 14 days of receiving reports from qualified persons, proposals for dealing with any defects highlighted in the qualified person's report.
- 20.4 Before the public are admitted to a specified activity all facilities used by persons in the ground must be inspected to ensure that they are safe and will perform the function intended.
- Particular attention must be given to :
- (i) exit doors / gates / turnstiles;
 - (ii) emergency lighting system and the generator;
 - (iii) the communication warning and public address systems;
 - (iv) the secondary source of electricity supply;
 - (v) all areas to which the public have access, including evacuation routes, ensuring they are free from obstruction, debris, snow and ice.
- 20.5 After a specified activity all facilities used by spectators must be inspected for any defect that could lead to the injury of a spectator. This includes the condition of :
- (i) staircases;
 - (ii) seating;
 - (iii) corridors
 - (iv) concourses

- (v) safety barriers
- (vi) fencing;
- (vii) gates;
- (viii) balustrades;
- (ix) handrails.

Any debris remaining from an activity should be removed.

- 20.6 All inspections must be recorded in the safety management records which must be kept at the ground and be readily available for inspection by authorised officers of the Local Authority, the Police, the Fire Service and the Ambulance Service.

21.0 EMERGENCY EVACUATION AND CONTINGENCY PLANS

- 21.1 It is the responsibility of the Certificate Holder to produce and keep under review emergency evacuation and contingency plans and to ensure that all stewards and staff are fully conversant with the detailed arrangements of them which from time to time will need to be put into practice and also form the basis of training sessions. Each member of staff and all stewards must be aware of such instructions and be in possession of those which relate to that part of the ground to which they have been assigned. The plans must be reviewed regularly and exercised frequently to ensure that they remain appropriate permitting instinctive reaction.

- 21.2 The plans must be accompanied by a list of appropriate persons to be contacted, together with telephone numbers, whose expertise may be essential for dealing with the incident.

22.0 TICKET INFORMATION

- 22.1 Where tickets are to be used for gaining admission to the ground, the tickets must contain information showing the layout of the ground and the position and name of each section. This information must correspond with the sign posting both outside and inside the ground and must be printed on the reverse side of the retained portion of the ticket.
- 22.2 Obsolete clause deleted.
- 22.3 The Certificate Holder must ensure that adequate publicity is given to both potential home and visiting spectators for each specified activity where admission is to be subject to ticket restriction.
- 22.4 Admission by ticket only is a custom and practice to discourage spectators arriving in numbers which exceed the ground capacity. On the occasions this is to be adopted it is essential that the Police are made aware well in advance of the match.

23.0 ELECTRICIAN

- 23.1 The Certificate Holder must appoint a competent electrician to be in attendance at a specified activity and be easily contactable.

24.0 RECORD KEEPING

- 24.1 The Certificate Holder must keep up to date records of information which are vital for maintaining a safe sports ground. The records should be sub-divided to produce separate information on the following :
- (i) structure and fabric of the ground;
 - (ii) spectators;
 - (iii) stewards and personnel employed at the ground together with training received;
 - (iv) accidents or incidents involving any persons at the ground.
- 24.2 **Structure and Fabric** Records to include : all inspections carried out with the findings and actions taken to deal with matters arising; testing of safety barriers, fences etc, and the results; testing of electrical installations, generator and certificates of approval issued by a qualified person.
- 24.3 **Spectators** Records to include number of spectators admitted to each specified activity, numbers in each section, number of turnstiles used and flow rates.
- 24.4 **Stewards** Record of all training and instructions given and exercises held which include :
- (i) date and time of instruction and exercise;
 - (ii) duration;
 - (iii) names of persons giving instructions;
 - (iv) names of persons receiving instructions;
 - (v) nature of instruction or exercise;
 - (vi) names and addresses of all stewards employed by the Certificate Holder;
 - (vii) names and addresses of all stewards and personnel employed at a specified activity together with their deployment.
- 24.5 **Accidents** A record must be made of all accidents or incidents where either injury is sustained or medical assistance has been administered to staff or spectators. The details should include the name, addresses and telephone number of the injured person.

All reportable injuries, as defined by the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013, must be notified to the Health & Safety Executive by the Internet link;

<http://www.hse.gov.uk/riddor/report.htm>

All such records should be retained for a minimum of 3 years.

25.0 SUPPLEMENTAL

- 25.1 Without prejudice to the foregoing conditions, the Certificate Holder shall be at liberty to formulate conditions for the management of the ground and for the admission of spectators provided that any necessary approvals, under the terms and conditions of this Certificate, are first obtained.

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SCHEDULE 3

GROUND CAPACITY (all seated accommodation)

West Stand	
Upper Deck	4177
Lower Deck	4382
Directors	90
Press	135
Executive Boxes	262
Wheelchair Spaces	21
Helpers & Ambulant disabled	68
Total	9135

North West Stand	
Upper Deck	1753
Lower Deck	397
Wheelchair Spaces	22
Helper & Ambulant disabled	51
Total	2223

North Stand	
Upper Deck	3405
Lower Deck	3419
Bantams Bar	604
Wheelchair Spaces	25
Carers & Ambulant disabled	33
Total	7486

East Stand	
Single Deck Stand	4375
Wheelchair Spaces	19
Helpers & Ambulant disabled	41
Total	4435

South Stand	
Upper Deck	964
Lower Deck	574
Wheelchair Spaces	36
Helpers & Ambulant disabled	36
Total	1610

Grand Total	24889
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SCHEDULE 4

SPECIFIED ACTIVITIES COVERED BY THE CERTIFICATE

The Certificate covers activities which shall be treated as “specified activities” where the public are restricted to the permanent spectator accommodation provided for them and the terms and conditions of the Certificate are adequate, without amendment, to secure public safety to the satisfaction of the Local Authority, eg:

- FOOTBALL
- RUGBY FOOTBALL

SPECIAL CERTIFICATE

Where an activity is such that the terms and conditions of the Certificate are not sufficient to secure public safety and that additional safeguards are required then a Special Certificate will be required, specifying both the activity and the additional terms and conditions to be imposed, eg:

- Pop Concerts
- Firework Displays
- Circuses
- Galas
- Boxing
- Wrestling etc

Where a Special Certificate is required an application must be made to the Local Authority at least 3 months before the date of the proposed event.

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SCHEDULE 5

FIRE FIGHTING EQUIPMENT

WEST STAND	
Players' Entrance Outside Laundry	1 x 2 kilo CO2
Players' Electric Mains Room	1 x 2 kilo CO2
Players' Corridor	1 x 9 litre water
Store	1 x 9 litre water
Control room	1 x 2 kilo CO2
Entrance to Offices	1 x 9 litre water
Each Office	1 x 9 litre water
Office kitchen	1 x 2 kilo CO2 1 x fire blanket
Groundsmans Garage	1 x 6 kilo dry powder

Lower Level	
First Aid Room	1 x 2 kilo CO2
Tea Bar Store Sunwin Stand	1 x 2 kilo CO2
Tea Bar 1	1 x 2 kilo AFFF 1 x fire blanket 1 x 2 kilo CO2
Tea Bar 2	1 x 2 kilo AFFF 1 x fire blanket 1 x 2 kilo CO2
Beer Cellar	1 x 5 kilo CO2
Main Entrance Electric Switch Room	1 x 2 kilo CO2
Lift Motor Room 1	2 x 2 kilo CO2
Tea Bar 3	1 x 2 kilo CO2
Sign Workshop	1 x 6 kilo dry powder
Sunwin Stand Reception Exec. Boxes	1 x 9 kilo AFFF
Executive Boxes kitchen	1 x 2 kilo CO2 1 x fire blanket
Air Condition Plant Room	1 x 2 kilo CO2
Executive Boxes No.1	1 x 2 kilo CO2
Executive Boxes No.1 through to No.5	1 x 9 litre water
Executive Boxes No.6 through to No.21	1 x 9 litre AFFF
Switch Room	1 x 2 kilo CO2
West Stand Main Door Reception	1 x 9 litre AFFF
West Stand Banqueting 2nd Floor	1 x 2 kilo CO2
West Stand Banqueting	1 x 9 litre AFFF

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West Stand Banqueting Rear Room	1 x 2 kilo CO2
Fire Exit Banquet Room (2 rooms)	1 x 9 litre AFFF in each
Centre Divide	2 x 9 litre AFFF
Adjacent Bar	1 x 2 kilo CO2 1 x 9 litre AFFF
Banqueting Corridor	4 x 9 litre AFFF 1 x 2 kilo CO2
Banqueting Kitchens	2 x 9 litre AFFF 2 x fire blanket
Tea Bar 4 (middle floor)	1 x 2 kilo CO2 1 x fire blanket
Middle Floor Store Stairs	1 x 2 kilo CO2
Presidents' Suite Corridor Floor	1 x 2 kilo CO2 1 x 9 litre AFFF
Patrons' Suite	1 x 2 kilo CO2 2 x 9 litre AFFF
Corridor to Seats	4 x 9 litre AFFF 1 x 2 kilo CO2
Presidents Suite Kitchen	1 x 9 litre AFFF 1 x fire blanket
Presidents Suite	2 x 9 litre AFFF 1 x 2 kilo CO2
Water Heater Switch Room	1 x 2 kilo CO2
Tea Bar 5	1 x 2 kilo CO2 1 x fire blanket

NORTH WEST CORNER STAND

Lower Concourse Kiosk	1 x 2 kilo CO2 1 x fire blanket
Upper Concourse Kiosk	1 x 2 kilo CO2 1 x fire blanket
Kiosk (upper concourse adjacent north stand)	1 x 2 kilo CO2 1 x fire blanket

NORTH STAND

Kiosk 4	1 x 2 kilo CO2 1 x fire blanket
Store Room Office	1 x 2 kilo CO2
Kiosk 10	1 x 2 kilo CO2 1 x fire blanket
Cellar 2	1 x 2 kilo CO2

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Kiosk 2	1 x 2 kilo CO2 1 x 2 kilo CO2 1 x fire blanket
Cellar 1	1 x 2 kilo CO2
Kiosk 1	1 x 2 kilo CO2 1 x fire blanket
Lift Room	1 x 2 kilo CO2
Switch Room	1 x 2 kilo CO2
Bantams Bar 1	1 x 2 kilo CO2
Bantams Bar 2	1 x 2 kilo CO2
Bantams Switch Room	1 x 2 kilo CO2
Kiosk 8	1 x 2 kilo CO2 1 x fire blanket
Kiosk 9	1 x 2 kilo CO2 1 x fire blanket
Kiosk 6	1 x 2 kilo CO2 1 x fire blanket
Kiosk 3 (Midland Road end)	1 x 2 kilo CO2
	1 x fire blanket

EAST STAND

Kiosk 3	1 x 2 kilo CO2
Kiosk 2	1 x 2 kilo CO2 1 x fire blanket
Kiosk 1	1 x 2 kilo CO2

SOUTH STAND

Kiosk 1	1 x 2 kilo CO2
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SCHEDULE 6

MEDICAL EQUIPMENT

Blankets	Majax Stock	x 29
Furley Stretchers		x 27
Green Stretcher Sheet		x 31
Beds		x 3
Blankets		x 6
Pillows		x 4
Screen		x 1
Wound Dressings -	No 1 and 2	x 12
	No 3 and 4	x 12
Airways	No 00	x 3
	No 0	x 3
	No 1	x 6
	No 2	x 6
	No 3	x 6
	No 4	x 6
Foil Blankets		x 2 Adult x 2 Child
Triangular Bandages		x 12
Crepe Bandages - 2"		x 12
Crepe Bandages - 4"		x 12
Safety Pins		x 24
Tape		x 3 Rolls
Medi Preps		x 1 box of 25
Disposable Gloves		x 1 box of 100
Dressings	(5 x 5) (10 x 10)	x 2 boxes of 12 x 2 boxes of 12
Plasters, Assorted		x 3 boxes of 50
Eye Bath		x 5 kits
Cervical Collars	Small Medium Large	x 2 x 3 x 3
Foil Blankets		x 2
Bag and Mask		x 1

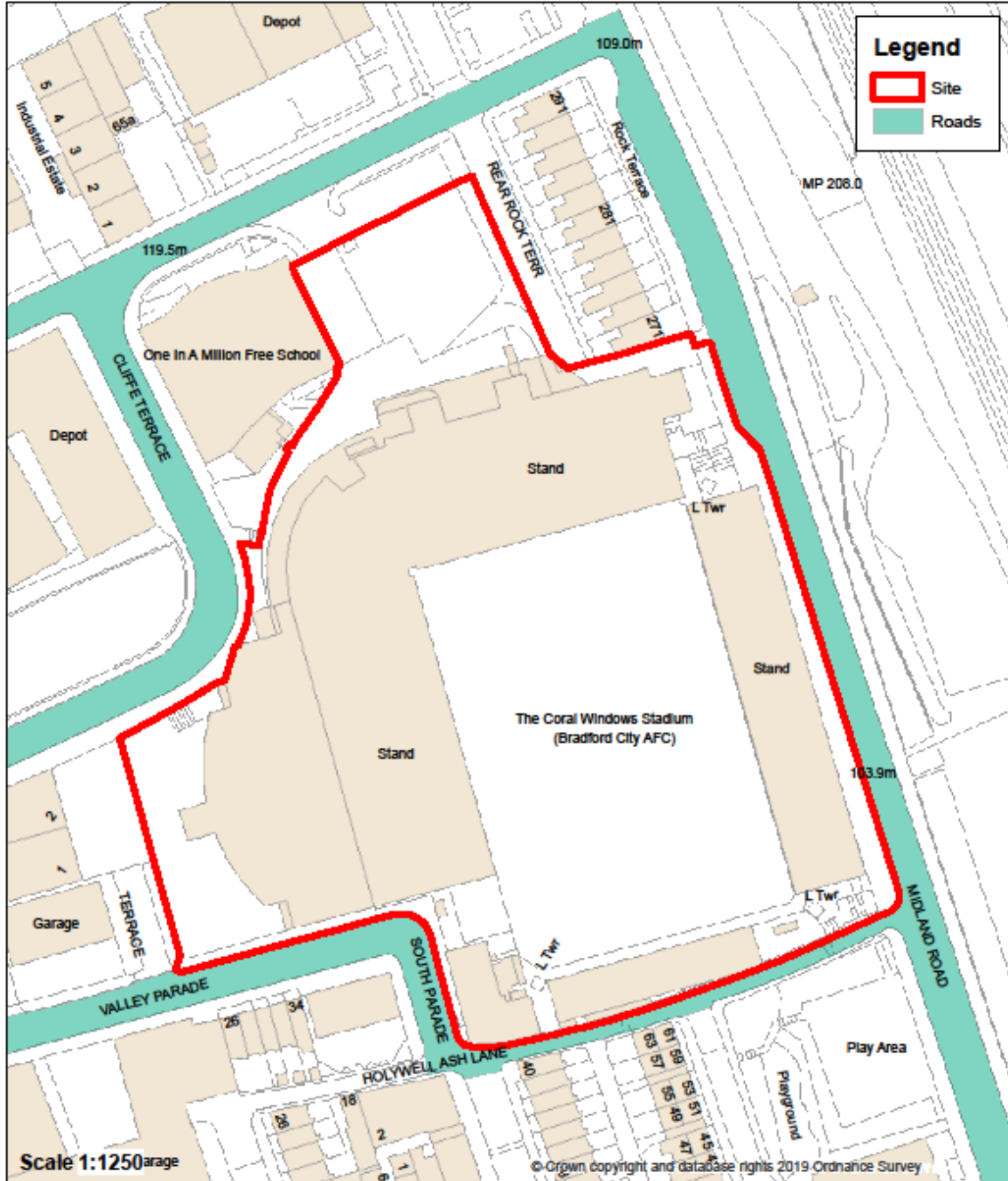
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Carrying Chair		x 2
Splints, Assorted		x 3
Body Shells		x 12
Entonox with Administration Set		x 1
Burns Sheet		x 6
Multipurpose Velcro Fastening Strap		x 1 set
Stiffneck Cervical Collars		x 6 pkts
Triage Cards (Metag)		x 50
E D Bracelets		x 6
Monitor/Defibrillator (provided by WYMAS when in attendance)		x 1
Oxygen powered ventilator		x 1
Yankauer Suction Catheter		x 1
Nebulizer with independent power		x 1
Child Blade for Laryngoscope		x 1
E T Tube 2.5mm in Sterile Bag		x 2
Introducer		x 1
Giving Sets		x 3
Assorted Syringes		x 23
Hypodermic Needles		x 1 box
Assorted Gauze		x 1 pkt
Assorted IV Cannulas		x 10
Haemacel 500ml		x 2
Hartmanns Solution 500ml		x 2
Sharps Waste Bins		x 2
Disposable Vomit Bowls		x 6
Evac Chair (located at rear of seating in Midland Road Stand)		x 1

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Appendix 1

Plan of the Northern Commercials Stadium, Bradford



City of Bradford Metropolitan District Council
City Hall, Centenary Square, Bradford BD1 1HY

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