

Keighley Town Deal Board

Agenda

Friday 9th June 2023

10.00am – 12.00pm

Location: Keighley College Boardroom

No	Item	Owner	Time	Paper
1	Welcome and apologies	Chair	10:00	
2	Project Update: Keighley Cougars	Keighley Cougars/Alex Green	10:05	
3	Meeting format and conduct	Chair	10:20	
4	Declaration of Interests	CBMDC	10:25	Item 1
5	Correspondence log	CBMDC	10:30	Item 2
6	Minutes of the last meeting and matters arising	Chair	10:35	Item 3
7	Project updates <ul style="list-style-type: none"> - Health & Wellbeing Centre update - Woodville Activity Centre - Project round up across the TF Programme 	CBMDC PowerPoint	10:45	
8	Highlight Report: <ul style="list-style-type: none"> - Programme Management - Project Updates - Risks and Issues - Finance Update - Decisions required from KTD Board 	CBMDC Officers/Project Delivery Partner lead	11:15	Item 4
9	Project reports <ul style="list-style-type: none"> - Keighley Creative - Haworth Village Hall 	CBMDC Officers	11:30	Item 5&6
10	PR & Comms	CBMDC Officers	11:50	Item 7
11	AOB	Chair/All	11:55	
12	Date and Time of next meeting	Chair	11:55	
13	Meeting closes	Chair	12:00	

List of Board Attendees:

Ian Hayfield (Chair) – Hayfield Robinson
Liz Barker (Vice Chair) – Worth Valley Magazine
Georgina Webster – Keighley Creative
Robbie Moore – Keighley Constituency MP
Naz Kazmi – Keighley Asian Women and Children Centre
Steve Seymour – Airedale Shopping Centre
Cllr Alex Ross-Shaw – CBMDC Portfolio Holder
David Warren – Luminare Education Group
Kevin O'Hare – Keighley College Principal
Peter Corkindale – Keighley Town Council
Soo Nevison – Community Action Bradford and District
Judith Furlonger – WYCA/the LEP

Apologies:

Angela Blake - CBMDC

List of Invited Attendees:

Angela Hays - CBMDC
Phil Walker - CBMDC
Dave Partridge - CBMDC
Alan Lunt - CBMDC
Anne-Marie Woolham – CBMDC
Michelle Rushworth – CBMDC
Rav Panesar - CBMDC
Lorraine Coates - BEIS
Ryan Kane - BEIS

1. Welcome and apologies

1.1. Chair's welcome.

1.2. Notes of attendance and apologies.

2. Keighley Cougars

2.1. Alex Green to present an update on the Keighley Cougars project.

3. Board meeting format and conduct

3.1 Chair to outline the format of the board meeting and how it will be conducted. The agenda and timings are to be followed by the Chair, who will invite comments, questions and discussion once each agenda item has been presented.

4. Declaration of interests

4.1. Board members to declare any interests of relevance to the meeting agenda for documenting on the register.

5. Correspondence log

5.1. Board members and Council officers to declare any correspondence of relevance to the meeting agenda for documenting on the register.

6. Minutes of the last meeting and matters arising

6.1. Minutes have been circulated to members and published in advance for comment. Board members are asked to agree the minutes of the April Keighley Town Deal Board meeting.

7. Project Updates:

- **Health and Wellbeing Centre**
Update on communications with the Minister/DLUHC
- **Woodville Activity Centre**
Volunteer days – opportunity to support gardening/landscaping work
- **Project round up across the TF Programme**
Good news stories and project updates, photos and images

8. Highlight Report

8.1. The Keighley Town Deal Programme Manager and the nominated Council officer project leads for each Keighley Town Deal project to attend and present key updates on project progress, risks and issues.

9. Project Reports – Keighley Creative Community Arts Hub & Haworth Village Hall

9.1. Programme Managers to provide update.

- **Keighley Creative Community Arts Hub**
Advice note produced containing project options (attached)
- **Haworth Village Hall**

Board to discuss scope of project, funding secured, progress and status of project.
Recommendations for progression.

9.2. Chair to allow any questions from the board/meeting invitees.

10. PR & Communications

10.1. CBMDC TD Programme Team to update PR, Comms and Website

11. Any Other Business

11.1 Meeting schedule – suggest altering meeting after the July Board to a week later to avoid school holidays. Meeting would move from 1st to 8th September.

12. Date and time of the next meeting:

12.1. 21st July 10am – 12pm

List of Keighley Town Deal Board Papers

Item 1: Declaration of Interests Register

Item 2: Correspondence Log

Item 3: Minutes of 12th April 2023 Meeting

Item 4: Highlight Report

Item 5: Creative Hub Advice Note (attached)

Item 6: ESA progress to date (to follow)

Item 7: Press Release on Health and Wellbeing Centre

Keighley Town Deal Board
Item 1 - Declaration of Interest Register

Board Member	Job Title	Disclosed interested when becoming a board member	Disclosable pecuniary interest (employment, sponsorship, undischarged contracts, beneficial interests in land, licence to occupy land, corporate tenancies, beneficial interest in securities)	Other registerable interest (membership or position in which appointed or nominated by Council, any body exercising functions of a public nature or directed to charitable purposes, including the influence of public opinion or policy, any person from whom have received a gift or hospitality)	Non-registerable interest (affecting the wellbeing of member directly, family, friend or close associate more than the wellbeing of those in local area generally)	Date of meeting declaration of interest received	Action taken
Ian Hayfield (Chair)	Director – Hayfield Robinson		Director and shareholder of Hayfield Robinson and Pure Lettings. Hayfield Robinson partner Justin Robinson is agent for Providence Park and undertook an independent valuation of Sunwin House.	Ian Hayfield has declared 50% ownership of Temple Chambers, Russell St, Keighley, which is a property within the Town Deal boundary.			
Liz Barker (Vice Chair)	Director – Worth Valley Magazine						
Georgina Webster	Vice Chair – Keighley Creative						
Robbie Moore	Keighley Constituency MP						
Naz Kazmi	Chief Executive – Keighley Asian Women and Children Centre						
Steve Seymour	Centre Manager – Airedale Shopping Centre						
Cllr Alex Ross-Shaw	CBMDC Portfolio Holder - Regeneration, Planning & Transport						
David Warren	Group Vice Principal – Development – Luminare Education Group	Keighley College is a member of LEG.	KTD has approved two capital projects that related directly to educational and skills development that will be run by the college.	None	None		
Kevin O’Hare	Principal – Keighley College						
Peter Corkindale	Councillor – Keighley Town Council						
Soo Nevison	Chief Executive Officer – Community Action Bradford and District						

Keighley Towns Fund Board Meeting Minutes (DRAFT)

Location: Keighley College (MS Teams available)

Date / Time: Friday 28th April 2023 10.00am – 12.00pm

Attendees – In person:

Ian Hayfield (Chair); Angela Hays; Michelle Rushworth, Georgina Webster; Mark Elders; Steve Seymour; Cllr Alex Ross-Shaw; Kevin O'Hare; Anne-Marie Woolham; Alan Lunt; Peter Corkindale

Attendees – MS Teams:; Liz Barker; Ryan Kane; Soo Nevison; Mike Atherton;

Apologies: Judith Furlonger; Lorraine Coates; Phil Walker; Angela Blake; Robbie Moore MP; Naz Kazmi; Lisa Lloyd; David Warren

ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
1	<p>Housekeeping – Apologies, Minutes, Actions, Declarations of Interest</p> <p>Minutes of the previous meetings were accepted as a true record.</p> <p>The new format of the Board Meetings was explained, including the new declarations of interest form and the correspondence log for Board members.</p>		MR to send out dec of interest form	28.04.23
2	<p>Highlight Report</p> <p>MR provided a summary of projects, which includes their value and risk.</p> <p>Project A, Development Investment Fund, low risk profile.</p>			



ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
	<p>Project B, Town Centre and Infrastructure Improvements, low risk profile.</p> <p>Profile C, Keighley Skills Hub, high risk rating.</p> <p>Project D, Manufacturing, Engineering and Future Technologies Hub, low risk rating.</p> <p>Project E, Capital Assistance to Growth, low risk rating and high private sector matching funding.</p> <p>Project F, Community Grant Scheme, low risk rating,</p> <p>Project G, Creative Arts Hub, high risk rating.</p> <p>Project H, Women into Employment Programme, low risk rating. A further update was given on WEP, that their planning permission has now been granted.</p> <p>Project I, Keighley Arts and Film Festival, low risk rating, this project has already delivered all its planned outputs.</p> <p>Project J, Keighley Community Health and Wellbeing Centre, high risk rating.</p> <p>AMW provided a summary of the projects within the Community Grant Scheme. Projects River Worth Friends, Keighley Healthy Living, Haworth Toilets, Sangat Centre, Woodville Community Centre, Old School Room Roof, Central Hall Roof, Good Shepherd Centre and KWVR have a low risk rating. SN provided an update on Central Hall Roof, that a roofer has now been secured to begin the work in August. Keighley Cougars and Haworth Village Hall have medium risk ratings, both projects now have their planning permission validated.</p> <p>IH asked for a further update on the progress of the Keighley Cougars project.</p>		<p>AMW to request a project update for Keighley Cougars for the next meeting</p>	
3	<p>Spotlight on</p> <p>A report was presented on the Keighley Creative Community Hub project, outlining anticipated milestones for RIBA 2,</p>			



ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
	<p>building acquisition, planning, detailed design and construction.</p> <p>A building condition survey has been undertaken and a valuation of the property was commissioned, the outcome of which will be available for the next board meeting. The contents of both will assist in forming options and recommendations for this project.</p> <p>A photographic project round up was not ready in time for this meeting though is planned for the June meeting.</p>			
4	<p>PR & Comms</p> <p>An overview of the marketing and communications activity which has taken place since the last board meeting was provided. This comprised of the tender for Communications & Engagement Activity across both Towns Fund programmes was aborted due the cost benefit not being sufficient to warrant awarding the contract. Subsequently a 'Quick Quote' was explored to appoint a firm to deliver PR activity. This route to procurement was paused though the brief for which formed the basis to commission CBMDCs Marketing & Communications Team. The team has recently appointed a new Marketing & Communications Officer therefore will have more capacity to support this function across the Towns Fund programmes. This is a positive step for the TF programme PR & communications.</p> <p>A summary of the various press articles was provided based upon those listed in the meeting pack, together with an update on the photographs taken on the Providence Park site with the developers, CBMDC and representatives of the TF Board.</p> <p>The provision of an online presence was discussed, namely the Towns Fund website. The current site 'Our Town Keighley' is a legacy of the consultation and development phase of the Towns Fund projects and is not a reflection of the current position. Having met with the web host and the outcome being that there would be an ongoing hosting cost and limited accessibility for Council officers to update the pages, it was</p>			



ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
	proposed that the pages are hosted on the Town Council website, together with the CBMDC pages being updated and improved.			
4	AOB Georgina gave apologies for the next meeting (9 th June) There being no other business, the meeting closed.			

Date of the next meeting: Friday 9th June, 10.00 – 12.00pm (Location, Keighley College Boardroom)

Action Log

Section	Action	Action Owner	Action Undertaken	Date	Status
1	Send out Dec of Interest Register to Board members	Michelle Rushworth	Emailed documents out	28.04.2023	Closed
2	Request by chair for an update from Keighley Cougars	Anne-Marie Woolham	Request to Alex Green (Architect) and approach to Keighley Cougars made	03.05.2023	Open

6. Highlight Report – Item 4

6.1 Programme Management

6.11 Monthly meetings in place or planned with each Project Sponsor. Progress summary, Risks, Funding Profile and Project Outputs confirmed as part of the DLUHC reporting requirements.

6.12 Weekly meetings in place with Contract Monitoring Team to discuss compliance and assurance for all projects. This includes checks on the 5% spend, alongside the creation of a Document Tracker that assesses the documentation in place for each project.

6.13 For Keighley, Project F – Community Grants Scheme, Project G - Creative Community Arts Hub, Project H – Women’s Employment Programme and Project I – Keighley Art and Film Festival have provided evidence of spend which is in the process of being assessed.

6.14 Further discussions with the Contracts Manager in place regarding evidence requirements, including procurement strategy for assessing capital projects, quantity surveyor sign-off as per agreed milestones as well as financial due diligence on large-scale projects.

6.15 Towns Fund Conference, delivered in partnership between DLUHC and Arup scheduled for the 20th June 2023 in Manchester with the Council Officers registered to attend. Please use this link ([Arup](#)) to register should any of the Board members are interested and wish to attend.

Towns Fund Projects

Project Name	Value	Project summary	Updates	Delivery	Spend	Risk
A – Development Investment Fund (DIF)	£14m	Development of industrial units at Providence Park, Victoria Hotel and Beechcliffe Industrial Site.	GFA signed March 2023 for Providence Park, discussions in place to secure Victoria Hotel and Beechcliffe site, with other options also in consideration if those do not materialise.	2	3	3
B – Town Centre & Infrastructure Improvements	£2.39m	Investment in Town Centre and infrastructure improvements.	Low St phase 2 starting on site May/June 2023	1	1	1
C – Keighley Skills Hub	£906k	Bespoke learning space for residents to improve their employability skills. Linked to Project J.	Premises location confirmed at Keighley Health & Wellbeing Centre.	1	1	1
D – Manufacturing, Engineering & Future Technologies Hub	£3m	Purpose built training and education facility to be based at Providence Park.	The lease has been agreed with property owners. In occupation for September 2024.	2	2	2
E – Capital Assistance to Business Growth	£2m	Grant programme for new and existing businesses.	41 Expressions of Interest have been received, 10 applications submitted and approved of £189,670.75, with a private sector match of £756,234.37. Event planned for Keighley to increase the number of applications to the project - date to be confirmed.	1	1	1
F – Community Grant Scheme	£4.9m	Grant scheme for a range of community-based organisations.	See Community Grant Scheme updates	1	1	1
G – Creative Arts Hub	£2.6m	Redevelopment of Sunwin House to a multi-purpose facility.	Valuation and condition survey of Sunwin House has been undertaken. Design team appointed to progress feasibility activities to RIBA 2 by Aug 2023. Decision on acquisition to be taken once concept design and costs are available.	5	5	5
H – Women Employment Programme	£160k	Refurbishment of the KAWACC premises	Planning approval granted. Architect design complete, obtaining estimates and looking for additional funding as project costs higher than funding currently secured.	3	1	1
I – Keighley Art & Film Festival	£240k	Range of events within Keighley to support inward investment.	All outputs delivered.	1	1	1
J – Keighley Community Health & Wellbeing Centre	£3.4m	Creation of a health and wellbeing centre in the heart of Keighley. Linked to Project C	Project approval received 02.06.23	3	5	3

Community Grants

Community Grants Scheme (£4.9m)

Project Name	Value	Project summary	Updates	Delivery	Spend	Risk
>CG1 - River Worth Friends	£50k	Replacing signage and improvements to footpaths and access maps.	Feasibility work in progress. Projects that can be undertaken with Town Fund monies have been scoped, costed and decided upon. Waiting on full application form to be submitted.	1	1	1
>CG2 - Scott Street	£85k	Refurbishment of the Scott Street premises for Keighley Health Living.	Scott Street – Work to start in July – August 2023 as that is when the building is quieter. Builder, architect all in place (will take around 6 weeks to complete).	1	1	1
>CG3 - Haworth Toilets	£130k	Refurbishment of the main toilets in Haworth.	On track - Haworth toilets (Mens) completed, Ladies will commence early 2023	1	1	1
>CG4 - Keighley Cougars	£2.26m	Redevelopment of the main stand at Keighley Cougars.	Keighley Cougars project at design stage and awaiting the Planning application to be validated	1	1	1
>CG5 - Haworth Village Hall	£1.1m	Refurbishment and development of premises.	Haworth Village Hall project schedule now being agreed with potential for project to attract additional funding. CAT almost completed.	5	5	5
>CG6 - Sangat Centre	£230k	Refurbishment of premises at the Sangat Centre.	Sangat Centre project is underway, with additional funding released.	1	1	1
>CG7 - Woodville Activity Centre	£155k	Creation of an enterprise hub.	On track- feasibility works underway. Planning permission submitted and validated. Agreed on legal structure of charitable company to sign lease, to be formed in next few weeks. Business plan being completed. Working with Bradford legal department to obtain 25year lease. Currently 5 anchor tenants, further 2 hectares of land acquired. 6 local businesses offering help and support.	1	1	1
>CG8 - Old School Room	£120k	Replacement of the Old School Room roof.	Works underway and on track. Last funds to be released mid-June.	1	1	1
>CG9 - Central Hall	£152.1k	Replacement of the roof at Central Hall.	Feasibility works complete, builder start date is July 17th. Ready to sign GFA	1	1	1
>CG10 - Good Shepherd Centre	£130k	Refurbishment of premises.	Feasibility works still ongoing. Full application form with fully scoped project and costings still to be submitted.	3	3	3
>CG11 - Worth Valley Railway	£400k	Projects to improve facilities for KWV Railway.	Project team well established to handle delivery and feasibility works. GFA and application form first to be issued for £100,000 worth of work on the water tank in	1	1	1

6.2 Development Frameworks

6.21 Bradford Council is currently producing a Development Framework (DF) for the city of Bradford, Keighley (and Ilkley), and Shipley (and Bingley). The work is being led by CBRE and the commission started in September 2022. The intention of the DFs are to set the direction, development principles and some specific site based opportunities to deliver sustainable economic growth, shape where the Council focuses investment and priorities for regeneration over the next 20 years, working alongside the public, private and third sector. The DFs will generate investment confidence and will also maximise development potential beyond Bradford 2025, the Towns Fund

and Levelling Up, to create work opportunities that improve lives and protect the environment for future generations.

6.22 The frameworks cover all aspects of place and will provide an illustrative vision of what a place could look like in consideration of specific opportunities for development, showcases how they might look alongside what would be required to make those developments happen. Outside of the city of Bradford framework the work has focused on Keighley and Shipley as areas with the greatest opportunity for regeneration.

6.23 The visioning and stakeholder engagement stage has recently been completed and a draft development framework is due to be ready Summer 2023 and subsequently consulted on with focus groups. The initial work undertaken includes baseline review of existing documentation (such as the Airedale Masterplan, and stakeholder consultation, which has included Town Deal Board Chairs for both Keighley and Shipley.

6.3 Towns Fund (TF) Performance Template – to 31st March 2023.

6.31 Deadline for submission to DLUHC is Friday 9th June 2023 for the reporting period 1st October 2022 – 31st March 2023.

6.32 DLUHC ran two workshops (Wednesday 17th May & Wednesday 24th May) to provide additional guidance to projects regarding the TF Performance Template. Council Officers attended both workshops.

6.33 TF Performance Template signed off by S151 Officer and Chair of the Towns Fund prior to submission with updated **Annexe 1 Financial Forecasts** included as part of this pack.

Finance Update

	RDEL/CDEL	20/21(£)	21/22 (£)	22/23 (£)	23/24 (£)	24/25 (£)	25/26 (£)	
A - Development Investment Fund	RDEL			34,702	120,000	120,000	125,298	
	CDEL		83,202	272,413	5,443,430	3,744,157	3,756,798	
	Total	0	83,202	307,115	5,563,430	3,864,157	3,882,096	£13,700,000
B - Town Centre and Infrastructure Improvements	RDEL							
	CDEL		40,056	79,444	1,270,500	1,000,000		
	Total	0	40,056	79,444	1,270,500	1,000,000	0	£2,390,000
C - Keighley Skills Hub	RDEL							
	CDEL		31,721		221,965	437,140	215,174	
	Total	0	31,721	0	221,965	437,140	215,174	£906,000
D - The Manufacturing, Engineering Future Technologies Hub	RDEL		0	0				
	CDEL		37,026	0	2,200,000	762,974		
	Total	0	37,026	0	2,200,000	762,974	0	£3,000,000
E - Capital Assistance to Business Growth	RDEL				50,000	25,000	25,000	
	CDEL		12,342	153,971	400,000	646,029	687,658	
	Total	0	12,342	153,971	450,000	671,029	712,658	£2,000,000
F - Community Grant Scheme	RDEL			17,441	40,000	42,559		
	CDEL		19,747	526,462	2,300,000	1,953,791		
	Total	0	19,747	543,903	2,340,000	1,996,350	0	£4,900,000
G - Keighley Creative Community Arts Hub	RDEL							
	CDEL		19,747	50,000	1,160,253	1,150,000	420,000	
	Total	0	19,747	50,000	1,160,253	1,150,000	420,000	£2,800,000
H - WEP (Women Employment Project)	RDEL							
	CDEL			8,200	75,900	75,900		
	Total	0	0	8,200	75,900	75,900	0	£160,000
I - Keighley Art and Film Festival (KAFF)	RDEL		70,253	82,000	49,000	29,000		
	CDEL		9,747					
	Total	0	80,000	82,000	49,000	29,000	0	£240,000
J - Keighley Community Health and Wellbeing Centre	RDEL							
	CDEL				1,799,107	1,600,893		
	Total	0	0	0	1,799,107	1,600,893	0	£3,400,000
Programme Management	RDEL			44,900	100,000	100,000	55,100	
	CDEL							
	Total	0	0	44,900	100,000	100,000	55,100	£300,000
	RDEL total		70,253	179,043	359,000	316,559	150,298	
	CDEL total		253,589	1,090,490	14,871,155	11,370,884	5,079,630	
	Total		323,842	1,269,532	15,230,155	11,687,443	5,229,927	

7. PR & Communications

7.1 PR

7.11 Further to the discussion held on the 22nd March 2023 with Marketing and Communications colleagues, the team are working well with Regeneration to develop press releases. The Regeneration Team are developing a forward planner to line up press releases across the Towns Fund programme to ensure timely and systematic release of positive news stories for each town.

7.12 A meeting was held with Keighley Town Council on 15/05/23 with agreement in principle to enhance existing marketing and PR activities. This includes pages on the Towns Fund on the new Keighley Town Council website.

7.13 Outline costs have been agreed with an SLA being drawn up to ensure risks, communication and PR activities are coordinated in line with Bradford Council and Towns Fund objectives. Regular meetings also suggested with the Town Council, which will be put in place once the SLA has been agreed. Currently awaiting a response from Keighley Town Councils on the SLA and will update the Board accordingly.

7.14 A business Case for a new website has been submitted to Bradford Council IT services for re-development of the existing Towns Fund pages on the council website. The current website can be viewed at ourtownkeighley.co.uk **Appendix 3** contains the existing websites (ourtownshipley.co.uk and ourtownkeighley.co.uk) alongside the proposed changes which have been accepted.

7.15 Towns Fund press releases have also been published for both the Keighley and Shipley Towns Fund (both positive & negative):

Date	Publication	Details	Rating
15/03/23	Telegraph & Argus	Keighley Towns Fund: From rugby ground improvements to toilets – how £33m will benefit town	Neutral
21/03/23	Keighley News	Growing Keighley businesses sharing in £2m grants pot	Positive
21/03/23	Telegraph & Argus	Criticism of communication around £33m Keighley regen fund	Negative
27/03/23	The Business Desk	Grants on offer from £4m Business Growth Programme	Positive
27/03/23	Telegraph & Argus	Virtual Reality room included in Haworth Village Hall refurbishment	Positive
08/04/23	Telegraph & Argus	Divide of Keighley health hub, with MP ‘frustrated’	Negative
05/05/23	Telegraph & Argus	https://www.thetelegraphandargus.co.uk/news/23503208.6-5m-grant-keighley-development-will-create-80-jobs/	Positive
11/05/23	Keighley News	£5m Keighley Cougars scheme will generate feel good factor	Positive
17/05/23	Rombalds Radio	https://www.rombaldsradio.com/news/featured-stories/keighley-town-fund-offers-business-grants/	Positive
17/05/23	Keighley News	Keighley Scouts & Guides get up close with Flying Scotsman Keighley News	Positive

19/05 /23	Keighley News	Funding boost for two Keighley-based organisations Keighley News	Positi ve
20/05 /23	Keighley News	https://www.keighleynews.co.uk/news/23536041.bikes-prams-collected-river-clean-keighley/?ref=fbshr&fbclid=IwAR2HCf5c40i6HNnwPmrwINJZJsuevbmz2WuyeSQ5ubXuwlzd1UEYGZ_2hOs	Positi ve
24/05 /23	Keighley News	https://www.keighleynews.co.uk/news/23545311.major-work-historic-bronte-building-nearing-completion/?ref=fbshr&fbclid=IwAR1LFc0rcmYE3H4eZSXINuNi4wDc-ZoJaTITIPsfmQ1DTodqT_jlln_iucs	Positi ve
25/05 /23	Keighley News	Ambitious plans outlined for Keighley Arts & Film Festival Keighley News	Positi ve
25/05 /23	Keighley News	https://www.keighleynews.co.uk/news/23548532.duke-kent-visits-keighley-worth-valley-railway/	Positi ve
02/02 /23	Keighley News	Keighley health & wellbeing centre is given the go-ahead Keighley News	Positi ve

7.2 Communications

Background

7.21 Improvements in communication between the Board, Council Officers and Projects have been an area of concern highlighted at previous board meetings for both Keighley and Shipley.

7.22 To partially address this, Council Officers will publish all the minutes of Board Meetings on the Bradford Council Website when approved. The links to these will be sent to all Board Members as well as the all Councillors in the Towns Fund area.

7.23 Project updates will also be provided at each Board Meeting which will include a financial summary to provide members with an overview of each project, its progress and risks. In some cases, project sponsors maybe invited to present a case to the board that provides an update for information or decision.

Current Position

7.24 Board meeting minutes have been published and shared to Board Members and Councillors to reflect the discussions and agreed actions of the Towns Fund.

7.25 Meetings with Town Councillors for Keighley and Shipley scheduled until February 2024 to provide updates on the Towns Fund to Councillors on each project and progress to date. This will

also provide an opportunity for open and transparent communications between Council Officers managing the Towns Fund and local Councillors.

7.26 A concern is around projects that are putting out press releases or signage without the guidance of the Towns Fund team or running this by Marketing to ensure compliance, comments or feedback prior to publication. As such, a process map put together for press releases / publications and shared with Project Sponsors, to ensure collaboration and appropriate messaging when promoting Towns Fund Projects. This includes guidance from DLUHC and Bradford Council regarding appropriate signage and checks before press releases are issued.

7.27 Forward Plan (**Appendix 2**) put together for Marketing to review which projects will require press releases and are planned in advance. This will be shared with the Town Councils as well as discussed with Project Sponsors at Monthly Meetings to factor in any PR that will be released.

Forward Planner

		Forward Plan - Press Releases (Apr 23 - Mar 24)											
		Keighley											
Project Name	Project Sponsor	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24
A-DIF	CBMDC												
>Providence Park	MEFE	GFA Signed	Project Start		Press release required		Press release required		Press release required				
>Beechcliffe							GFA to be signed						
>Victoria Hotel							GFA to be signed						
B-Town Centre Infrastructure	CBMDC												
>Low Street Phase 2													
>Connectivity Study													
>Public Realm Improvements													
>Infrastructure - Active Travel													
>Real Time Bus Info													
C-Keighley Skills Hub	Keighley College			Decision due?					GFA to be signed	Project Start			
D-Manufacturing Hub	Keighley College			GFA to be signed									
E-Capital Assistance to Business Growth	CBMDC		Press Release	Press release required	Press release required	Press release required	Press release required	Press release required	Press release required	Press release required	Press release required	Press release required	Press release required
		F - Community Grants - Keighley											
>CG1 - River Worth Friends	River Worth Friends	GFA Signed											
>CG2 - Scott Street	KHL	GFA Signed											
>CG3 - Haworth Toilets	Haworth Parish Council	GFA Signed											
>CG4 - Keighley Cougars	Keighley Cougars		Press Release	GFA to be signed									
>CG5 - Haworth Village Hall	Haworth Village Hall	Press Release			GFA to be signed								
>CG6 - Sangat Centre	Sangat Centre	GFA Signed	Project Start	Project Underway	Project Underway								
>CG7 - Woodville Activity Centre	Woodville AC			GFA to be signed			Project Start						
>CG8 - Old School Room	Bronte Spirit			GFA to be signed	Project Underway								
>CG9 - Central Hall	Central Hall		GFA to be signed	Project Start									
>CG10 - Good Shepherd Centre	Good Shepherd Centre			GFA to be signed									
>CG11 - Worth Valley Railway	KWVRR			GFA to be signed	Project Start								
G-Keighley Creative (ESA)	East Street Arts				GFA to be signed		Project Start						
H-Women Employment Programme	KAWACC				Project Start								
I-Keighley Art & Film Festival	Keighley Creative	Project Underway	Project Underway	Project Underway	Project Underway	Project Underway	Project Underway	Project Underway	Project Underway	Project Underway	Project Underway	Project Underway	Project Underway
J-Community & Wellbeing Centre	NHS		Press Release	Decision due?					GFA to be signed	Project Start			
		Shipley											

Item 7 – Press Release on Keighley Health and Wellbeing Centre



Keighley gets green light for health and wellbeing centre

Keighley has today (2 June - TBC) received Government confirmation of the funding it needs to proceed with building a new health and wellbeing centre.

The funding of £3.4million forms part of a Towns Fund grant from the Department for Levelling Up, Housing and Communities (DLUHC).

It means that building the centre can now get underway with the centre expected to open in the summer of 2026.

The new facility would include GP services, self-care and prevention, community care, mental health, dental care, a GP training hub and other healthcare services, at an accessible town centre location.

The scheme would also bring around 200 jobs to the town centre, 50 of them being new posts, helping bring extra footfall to local shops and other businesses.

The site on which the new centre will be built comprises two areas of brownfield land at the corner of North Street and Cavendish Street, previously occupied by Keighley College, which was demolished in 2017.

Ian Hayfield, Keighley Towns Fund Chair, said: "It is fantastic news for Keighley that we've been given the go-ahead by the Government for the Health and Wellbeing Centre. It is a project

that will make a real difference and bring in much needed investment to help achieve real social and economic change for our community."

"I want to thank all the residents and businesses of Keighley, the project sponsors, my fellow board members and the council for the hard work that has gone in over the last few years."

Professor Mel Pickup, place-based lead for Bradford District and Craven Health and Care Partnership, said:

"The funding announcement is great news for the people of Keighley and for our whole health and care partnership. The new Health and Wellbeing Centre is much needed and will provide a 'state of the art' integrated health and wellbeing centre at the heart of Keighley. The centre will bring a wide range of services under one roof, and help ensure local people receive the care they need closer to home. This project is an exciting opportunity to construct a landmark building on the central site that enhances the town centre, provides value for money and, most importantly, improves the health and wellbeing of local people."

Cllr Alex Ross-Shaw, Portfolio Holder for Regeneration, Planning and Transport, said: "The announcement today is a great result for Keighley. It will bring a brand new facility in the heart of Keighley, in easy reach of transport links and which will provide essential services to improve the lives of those living in the community.

"In addition it will be a great boost for investment and jobs for Keighley and the wider district. This is a partnership success and thanks must go to the Keighley towns fund board and everyone involved in this bid who has made this happen."

ENDS

