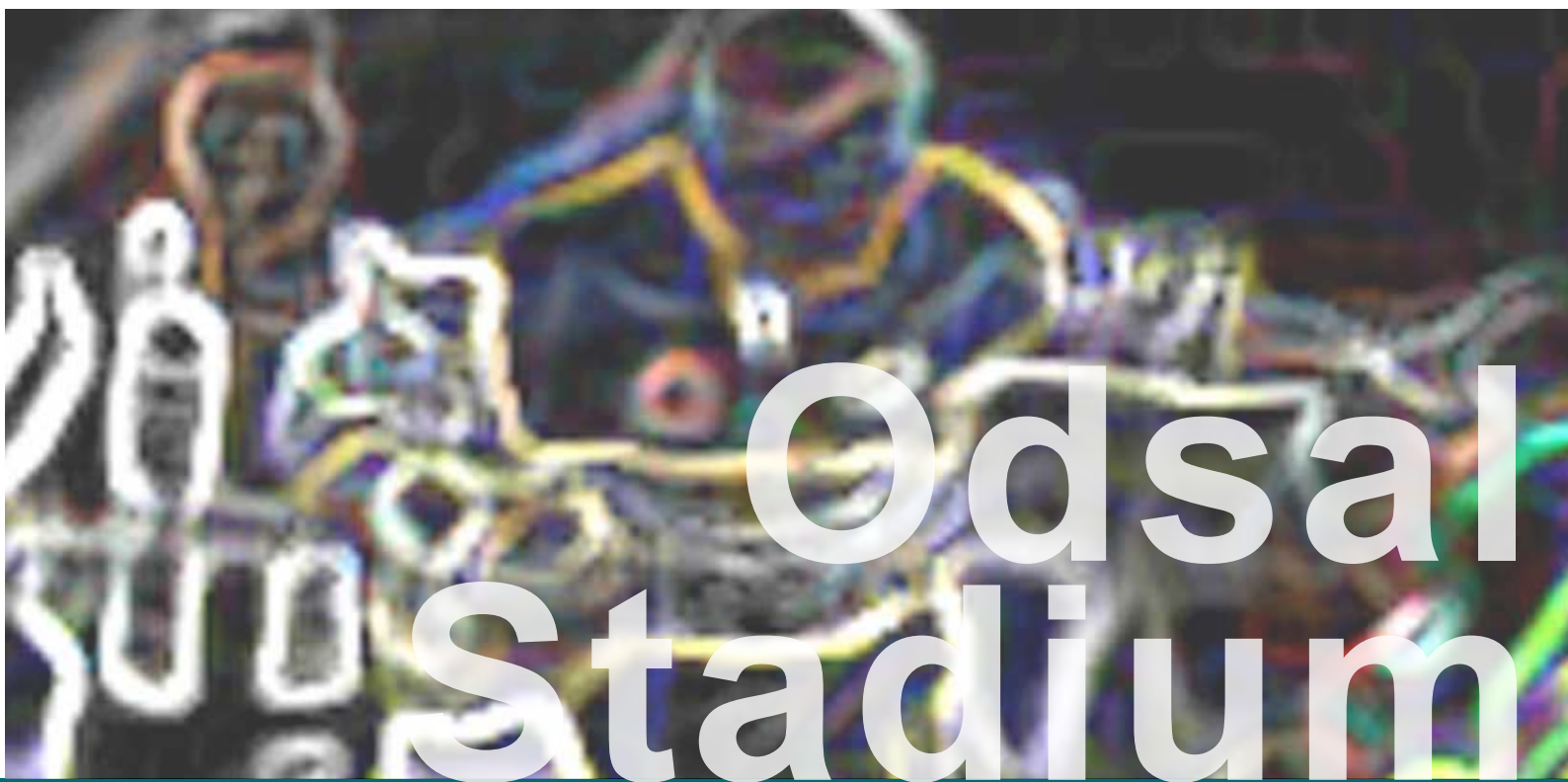


Safety of Sports Grounds Act 1975

General Safety Certificate

Odsal Stadium Bradford



MAY 2021



SAFETY OF SPORTS GROUNDS ACT 1975**GENERAL SAFETY CERTIFICATE****PREFACE**

It is essential that the person to whom this Certificate is issued is conversant with the provisions of the Safety of Sports Grounds Act 1975 (as amended) and the terms and conditions of this certificate. The standards of safety to be achieved at designated sports grounds are drawn from the "Guide to Safety at Sports Grounds" (5th edition - 2008) obtainable from HMSO, and documents published by the Sports Council, and the Football Licensing Authority.

The Certificate Holder is responsible for ensuring that the terms and conditions of this Certificate are fully observed. It is an offence to:

- i) contravene any term or condition of it; or ii) admit to the ground or any section of it more spectators than the Certificate allows;
- iii) permit an activity at the ground not included in the Certificate; or iv) contravene a Prohibition Notice.

The penalty is, on summary conviction, a fine not exceeding £5,000 (Scale 5), or on conviction on indictment to an unlimited fine, or imprisonment for not more than 2 years, or both.

The Certificate Holder is also the 'Responsible Person' as defined in the 'Regulatory Reform (Fire Safety) Order 2005' relating to fire safety measures in the workplace. The Order relates to designated sports grounds and replaces previous fire safety legislation and, any fire certificates issued under the 'Fire Precautions Act 1971' are of no effect. The Order requires the Responsible Person to carry out a fire risk assessment of the premises and keep it up to date. The local authority is the enforcing body for this Order as they are for the Safety at Sports Ground Act 1975 and the Fire Safety and Safety of Places of Sports Act 1987.

Further guidance on the 2005 Order is obtainable from www.opsi.gov.uk

Any person who:

- i) fails to give notice of an alteration or extension to the ground; or
- ii) intentionally obstructs an authorised person carrying out duties under the Safety of Sports Grounds Act 1975,

shall be guilty of an offence and liable on summary conviction to a fine not exceeding £5,000 (Scale 5).

There is provision for appeal against decisions of the Enforcing Authority or against the inclusion of any terms and conditions imposed by this Certificate. Appeal is by way of complaint to a Magistrates' Court, the details of which are set out in '*The Safety of Sports Grounds Regulations 1987*'.

General Safety Certificate

The Certificate is issued for **ODSAL STADIUM, ROOLEY AVENUE, BRADFORD** which is occupied by **BRADFORD BULLS 2017 LTD.**

The holder of the certificate is the Board of Directors of the Bradford Bulls being; Nigel Wood, Mark Kilgallon and Steven Wood of BRADFORD BULLS (2017) LTD. being qualified persons as defined by Section 3(1) of the Safety of Sports Grounds Act 1975.

In accordance with the provisions of Section 1 subsections (3) and (4) of the Safety of Sports Grounds Act 1975, the City of Bradford Metropolitan District Council hereby issues, to the BRADFORD BULLS 2017 LTD., a General Safety Certificate in respect of the premises described above being premises designated by Order as a ground requiring a Safety Certificate.

In accordance with the provisions of Section 2 of the Act the use of the premises, for the activities specified in Schedule 4 to the Certificate, is subject to the terms and conditions set out in Schedules 2, 3, 5 and 6 to the Certificate which shall be complied with to the satisfaction of the Council. The maximum number of spectators that may be admitted at any one time to the ground shall be as shown in Schedule 3 to the Certificate.

The words used in the Certificate and the Schedules attached hereto shall have the meaning ascribed to them by virtue of Section 17 of the Act and Schedule 1 to the Certificate. The Schedules and Appendix 1 attached, all form part of the Certificate.

The Certificate Holder must not undertake any material changes to the ground affecting any of the current terms and conditions of the Certificate without the prior written approval of the Local Authority.

This certificate will be reviewed by the Council annually.

To renew the Certificate, the Certificate Holder shall make an application to the Council on receipt of which the current terms and conditions shall remain in force until the new Certificate is issued.

Dated: 21 May, 2021



Jason Longhurst
Strategic Director of Place
Britannia House
Bradford BDI 1HX

List of Schedules and Appendices which form part of the General Safety Certificate

Schedule 1	Definition of Terms Used in the Certificate	6
Schedule 2	General Conditions	7
1.0	Role of the Certificate Holder.....	7
2.0	Role of Safety Officer.....	9
3.0	Crowd Safety Management	10
4.0	Disabled Persons Strategy	11
5.0	Communications	11
6.0	Closed Circuit Television.....	11
7.0	Control Room.....	11
8.0	Emergency Lighting System	13
9.0	Fire Fighting Equipment.....	13
10.0	Medical Facilities	14
11.0	Access and Exit Signposting	14
12.0	Turnstiles	15
13.0	Means of Ingress and Egress	15
14.0	Standing Accommodation	16
15.0	Seated Accommodation	16
16.0	Disabled Accommodation	16
17.0	Storage of Materials.....	16
18.0	Media Personnel and Equipment.....	16
19.0	Parking of Vehicles	17
20.0	Inspections.....	17
21.0	Emergency Evacuation and Contingency Plans.....	18
22.0	Ticket Information	18
23.0	Electrician	19
24.0	Record Keeping	19
25.0	Supplemental.....	20
Schedule 3	Ground Capacity	21
Schedule 4	Specified Activities Covered by the Certificate	22
Schedule 5	Fire Fighting Equipment	23
Schedule 6	Medical Equipment	24
APPENDICES		
Appendix 1	The Ground	25
Appendix 2	Provisions for Coronavirus pandemic additional safety measures	26

SCHEDULE 1

Definition of Terms Used in the Certificate

'Crowd Safety Management' is the means by which public safety is upheld and maintained at a specified activity and shall function from the time spectators are permitted into the ground until the time the last one leaves.

'Daylight hours' means the period of daylight between sunrise and sunset.

'Guide to Safety at Sports Grounds' is an advisory document for use by competent persons. It has no statutory force but its recommendations will be made statutory when they are included in the safety certificate.

'Safety Management Records' means documentation containing entries of all inspections of matters included in the sections dealing with 'inspections' and 'record keeping' and, where necessary, the remedial work carried out or action taken.

'Safety Officer' means the person appointed by the Certificate Holder to fulfill the role highlighted in Schedule 2, Condition 2.

'Safety Policy' means a written policy drawn up by the Certificate Holder outlining the measures taken, by the Certificate Holder, to ensure the safety of spectators and employees at the ground. The policy should set out safety objectives and the means for achieving them.

'Specified Activity' means an activity or activities specified in Schedule 4.

'The Act' means the Safety of Sports Grounds Act 1975 as amended by the Fire Safety and Safety of Places of Sport Act 1987.

'The Ambulance Service' means the Chief Executive of the West Yorkshire Metropolitan Ambulance Service (NHS Trust) or such other officer as designated by him.

'The Certificate Holder' means the Board of Directors of the Bradford Bulls being; Nigel Wood, Mark Kilgallon & Steven Wood of Bradford Bulls 2017 Ltd and they are also the Responsible Persons as defined in the Regulatory Reform (Fire Safety) Order 2005.

'The Fire Service' means the Chief Fire Officer of the West Yorkshire Fire Service or such other officer as designated by him.

'The Local Authority' means the Strategic Director of the Department of Place of the City of Bradford Metropolitan District Council or such other officer as designated by him.

'The Ground' means the sports ground known as Odsal Stadium, Rooley Avenue, Bradford shown on the plan marked Appendix 1.

'The Police' means the Chief Officer of Police or an officer of not less rank than Superintendent, or as the case may require, the police officer having charge of the police operation on the occasion of a specific activity.

Other expressions have the same meaning as in the **'Act'**.

SCHEDULE 2

General Conditions

1.0 Role of the Certificate Holder

- 1.1 This Section is intended to summarise, in general terms, the extent of the responsibilities of the Certificate Holder. Subsequent sections may serve as a more detailed guide for the arrangements, functions and duties associated with the legal responsibilities of holding of a Safety Certificate. Such responsibilities must not be transferred to those who may organise specified activities at the ground.
- 1.2 The Certificate Holder is responsible for ensuring that:
- i) a written Safety Policy is produced, available for inspection and known to all staff, stewards and organisers together with a fire risk assessment relating to all workplaces within the ground.
 - ii) a Safety Officer, and an appropriate safety management team are appointed to be responsible for safety at the ground. The names of the Safety Officer and Deputy Safety Officer shall be notified to the Local Authority, the Police, Fire and Ambulance Services and unless there is a nominated safety officer present the capacity of the sports ground shall be zero. The names of those in charge on the day shall be notified to the Police, in writing, at least 48 hours before a specified activity and that one or more 'competent persons' are appointed to carry out any of the preventative and protective measures required by the Regulatory Reform (Fire Safety) Order 2005 (this can include the Certificate Holder). A competent person is someone with enough training and experience or knowledge and other qualities to be able to implement the fire safety measures properly.
 - iii) the terms and conditions of the Safety Certificate are observed in full.
 - iv) a disabled persons strategy is produced, has the approval of the Chairman and Directors and is observed.
 - v) records are kept and maintained of:
 - a) structure and fabric of the ground;
 - b) numbers of spectators;
 - c) stewards/personnel employed, training received;
 - d) accidents/incidents involving spectators;
 - e) test of contingency plans.
 - vi) all electrical installations are maintained and tested in accordance with relevant British Standards including emergency lighting, systems of communication and fire fighting equipment.
 - vii) emergency evacuation and contingency plans are drawn up in conjunction with the emergency services for dealing with potential incidents including, but not limited to:
 - a) a fire;
 - b) crowd disorder;
 - c) unexpected and exceptionally large crowds;
 - d) failure of any system;
 - e) a terrorist threat; and such plans must be kept under constant review and shall be tested by way of a training exercise at least once a year.

- viii) effective systems of communication exist within the ground.
- ix) necessary fire prevention and precautionary measures are taken, to coincide and tie with those prescribed in the Regulatory Reform (Fire Safety) Order 2005
- x) West Yorkshire Fire & Rescue Service is consulted in respect of access or fire fighting and access for their emergency vehicles xi) Police and Ambulance services are consulted on access for emergency vehicles.
- xi) hazardous and flammable materials are stored safely and away from public areas and that combustible waste is cleared from the ground before each specified activity.
- xii) first aid facilities are provided together with a doctor and first aiders.
- xiii) any instruction from the Police, to cancel, delay or abandon a specified activity where there is potential for, or actual serious disorder, is observed.
- xiv) arrangements are made for the attendance, at a specified activity, of as many police officers as the Police consider adequate to maintain orderly and decent behaviour within the ground.
- xv) there are put into effect, at a specified activity, measures to control admission to the ground.
- xvi) the Yorkshire Ambulance Service is notified of a specified activity, where the crowd is likely to be in excess of 5,000, at least 10 days beforehand.
- xvii) the appropriate number of trained stewards is in attendance for a specified activity.
- xviii) sufficient turnstiles are opened to cope with arriving spectators to avoid excessive queues being formed.
- xix) training programmes are produced for stewards and that training sessions are held throughout the year.
- xxi) before a specified activity all safety provisions, installations and facilities are checked that they are in working order.
- xxii) before a specified activity any accumulations of rubbish, debris or litter are removed together with any snow or ice.
- xxiii) notice is given and approval obtained before any alteration or extension to the ground takes place. Where it is proposed to use a temporary demountable structure it shall be erected and used in strict accordance with the design criteria approved by the Council prior to assembly. The design shall be subject to an independent check by a competent person and a certificate of that check submitted to the council.
- xxiv) loud hailers are available in each section of the ground.
- xxv) 28 days notice are given to the council, police, fire service and ambulance service of all forthcoming specified activities.
- xxvi) no specific activity which is especially presented for children or at which the number of children is likely to exceed 100 shall take place until the Council's

consent has been given in writing. At least 14 days written notice shall be given to the council of any intention to provide such a specified activity.

- xxvii) any heating installation (including all boilers, calorifiers and safety devices) shall be maintained by the Holder in a safe and satisfactory condition; shall be housed in a fire resistant enclosure; shall be fitted with automatic energy cut of device(s); shall have an adequate air supply and shall not prejudice the means of escape of spectators. Any gas installations shall be provided and maintained in accordance with the Gas safety
- xxviii) (Installation and Use) Regulations 1994 as amended and the Pipework Safety Regulations 1996.
- xxix) For all events and fixtures, noise levels at the nearest Noise Sensitive Receptor (NSR) should not exceed 5dB(A) above the background noise level. A spot measurement of background noise should be taken at ground level at the nearest NSR before races, sets and matches and again during the race, set or match to determine this for each race meet, event or fixture.
- xxx) Whilst the provisions of the Health Protection (Coronavirus, Restrictions) (No. 2) (England) Regulations 2020 and the Health Protection (Coronavirus, Restrictions) (Wales) Regulations 2020 (as amended) remain in force (as these may be amended, modified or replaced from time to time, whether generally or for a particular area which includes Odsal Stadium, Bradford, the procedures for the phased return of live sport, as set out in Appendix 2 of this safety certificate are followed.

2.0 Role of Safety Officer

- 2.1 The holder shall appoint a safety officer who shall be of sufficient competence, status and authority to take responsibility for safety at the sports ground and be able to authorise and supervise safety measures. The safety officer shall have, or be working towards, a Level 4 Spectator Safety qualification.
- 2.2 The holder shall set out in writing the duties of the safety officer and the functions of his/her post, and a copy of the job description shall be kept with the General Safety Certificate.
- 2.3 The Safety Officer shall be responsible for ensuring that checks, inspections, testing, training, recording, remedial works and all matters relating to spectator safety are carried out promptly and effectively.
- 2.4 The Safety Officer shall examine and sign all records that the Certificate Holder is required, by this Certificate, to maintain.
- 2.5 The Safety Officer shall be responsible for all safety matters, inspections, tests and training immediately prior to, during and after each specified activity.
- 2.6 The Safety Officer shall be clearly identifiable and shall be in attendance in the Control Room during a specified activity and shall not be engaged in any other task. Should the Safety Officer leave the Control Room for any reason a Deputy Safety Officer must be available to provide cover until the Safety Officer returns.
- 2.7 The Safety Officer shall consult liaise with any competent persons appointed by the

Certificate Holder under the Regulatory Reform (Fire Safety) Order 2005 on matters relating to fire safety within the ground.

3.0 Crowd Safety Management

3.1 At each specified activity the Certificate Holder shall provide sufficient number of stewards to undertake the various duties and responsibilities essential for upholding and maintaining public safety at the ground. They should be fit and active with the maturity, character and temperament to carry out the duties required of them, and be able to understand and communicate verbal and written instructions in English.

There are ten basic duties for stewards, summarised as follows:

1. to understand their general responsibilities towards the health and safety and welfare of all spectators, other stewards, ground staff and themselves.
2. to carry out safety checks
3. to control or direct spectators who are entering or leaving the ground, to help achieve an even flow of people to and from the viewing areas.
4. to assist in the safe operation of the ground, not to view the activity taking place.
5. to staff entrances, exits and other strategic points; for example, segregation, perimeter and exit doors or gates which are not continuously secured in the open position while the ground is in use.
6. to recognise crowd conditions so as to ensure the safe dispersal of spectators and the prevention of overcrowding, particularly on terraces or viewing slopes.
7. to assist the emergency services as required.
8. to provide basic emergency first aid.
9. to respond to emergencies (such as the early stages of a fire); to raise the alarm and take the necessary immediate action.
10. to undertake specific duties in an emergency or as directed by the safety officer or the appropriate emergency service officer.

3.2 On no occasion at a specified activity shall there be less than one steward for every 250 spectators, this is in addition to the stewards required to control the final exit gates, and Stewards with a supervising role. If a section of the ground is closed to spectators and does not provide exit routes for the sections open, stewards need not be provided for that section.

3.3 Each steward shall be readily recognisable with the same high visibility and distinctly coloured and numbered jacket or tabard worn outside his/her clothing.

3.4 The chief steward and each senior steward shall be readily recognisable by the wearing of a high visibility jacket or tabard which is distinctive from that worn by the stewards.

3.5 All stewards shall be trained and assessed to a Level 2 Spectator Qualification within the National Qualifications Framework, or undergoing such training.

3.6 Stewards should not work unaccompanied until they have satisfied the following criteria:

- a) they have received training to provide the underpinning knowledge for the following units in the National Occupational Standards (NOS) for Spectator Safety:

- i) C29 - Prepare for spectator events
 - ii) C35 - Deal with accidents and emergencies
 - iii) C210 - Control the entry, exit and movement of people at spectator events.
 - b) they have attended four events as a steward.
- 3.7 Before beginning duty at any specified activity, each steward shall be briefed thoroughly, be handed a copy of his/her instructions and be made aware of his/her duties in the event of an emergency. Records shall be kept of all such briefings as specified in Section 24.4 Debriefing of stewards shall take place after the specified activity to ensure that incidents or problems are referred to the safety officer for follow up action
- 3.8 No steward shall leave the post to which they have been assigned without the permission of the Supervisory Steward responsible for that post. Where a steward is required to leave a post a replacement steward must be provided before the position is vacated. This is particularly important in the case of exit gate stewards.
- 3.9 Stewards shall be located throughout the ground and particularly at key points where control is essential such as in gangways, vomitories, top of stairways, access onto the pitch, entrance gates etc.
- 3.10 Each exit gate shall be stewarded such that any spectator wishing to leave before the end of a specified activity can readily do so without delay and without having to attract the attention of a steward.
- 3.11 All stewards shall be made aware of the provisions of Section 11 of the Safety of Sports Grounds Act 1975 which authorises certain persons to enter and inspect sports grounds at any reasonable time upon production of written authorisation.
- 3.12 Not later than 31 January each year it shall be the responsibility of the Certificate Holder to provide the Local Authority with details of the Safety Management strategy to be adopted for the forthcoming season. The strategy shall not be adopted without the prior written approval of the Local Authority after consultation with the appropriate statutory agencies.
- 3.13 The Safety Management Strategy must also include reference to any fire risk assessments carried out for the ground and any short term hiring or leasing arrangements of buildings within the ground as the fire safety responsibilities of those organising any separate function and those of the remainder of the buildings, need to be established as part of the contract of hire.
- 3.14 The holder shall use his best endeavours to enter into a written statement of intent with the police setting out their respective responsibilities for crowd safety and control. Any variation in the statement must be agreed in writing in advance of the specified activity to which it is relevant.
- 3.15 A copy of the statement of intent shall be kept with this General Safety Certificate.

4.0 Disabled Persons Strategy

- 4.1 The club shall produce a strategy for dealing with demand from people with disabilities for accommodation and associated facilities suitable for their special needs. The strategy to be signed by the club chairman and be readily available for inspection. Where demand

for such special facilities exceeds that which is provided, the club shall take appropriate measures, in consultation with the Local Authority, to provide for the needs of that demand.

5.0 Communications

- 5.1 A public address system, must be provided which is to the satisfaction of the Local Authority, the system must have an alternative power supply for use in the event of a mains failure.
- 5.2 The Certificate Holder must provide an independent system of land lines with telephone links between the control room and public address and other key points around the ground.
- 5.3 All communications systems should be provided with back-up systems in the event of failure. Emergency announcements should be preceded by a distinctive signal to catch the attention of the public.
- 5.4 For any announcements regarding emergency instructions, made during the sounding of a fire alarm, the public address system must automatically override the fire alarm system for the duration of that announcement only.

6.0 Closed Circuit Television

- 6.1 The Certificate holder must install, maintain and operate Closed Circuit Television so as to enable crowd densities and crowd behaviour, both inside and outside, the ground to be monitored, before, during and at the end of the event.

7.0 Control Room

- 7.1 A control room must be provided to the satisfaction of the Local Authority. The room must be so positioned to provide a good panoramic view of all spectator accommodation and the pitch. The room must contain a direct telephone link with the telecommunications network. There must also be a facility for overriding the public address system. The room must be of sufficient size for personnel to operate radios, telephones and CCTV equipment. There should also be space for other persons who may need to visit the room from time to time. The room must be sound-proofed against excessive noise, adequately ventilated and be provided with an emergency power supply for personnel to operate effectively.
- 7.2 In the control room there must be an effective communication system with stewards and turnstile operators together with the public address system. Information regarding the numbers of people passing through turnstiles should be readily available from this room, so that the Safety Officer will be aware of when turnstiles should be closed. The Safety Officer or his appointed deputy must be present in the control room at least one hour before the public are admitted, and must remain there throughout the event and until all spectators have dispersed.
- 7.3 Accommodation within the Control Room must be available, if required, for the emergency services.

8.0 Emergency Lighting System

- 8.1 If a specified activity is to take place, other than in daylight hours, a lighting system together with an emergency lighting system must be provided and maintained to the satisfaction of the Local Authority and the Fire Service. The system must be such that in the event of a power failure to the mains supply the emergency lighting system will come into operation within five seconds of the failure and light those parts of the ground necessary to permit spectators to egress safely. If for any reason the emergency lighting system is inoperable specified activities must be held at such time that will allow, after the activity is concluded, for spectators to leave within the period of daylight hours.
- 8.2 In the event of a power failure consideration should be given to cancellation of the event. If the emergency power supply is capable of supplying the entire load for the ground for at least three hours it may be possible to continue the event provided it is scheduled to finish and the ground cleared within this period and no other emergency situation exists.
- 8.3 At all times spectator accommodation and exits therefore must have an adequate level of lighting to allow safe free movement by spectators.
- 8.4 The maintained normal lighting and the emergency lighting shall separately provide a level of illumination which is adequate to allow the CCTV system to function satisfactorily.
- 8.5 The escape lighting shall provide a level of illumination which is adequate to allow the CCTV cameras to operate satisfactorily.

9.0 Fire Fighting Equipment

- 9.1 Any fire fighting equipment must be maintained in full working order and sited in positions as identified in Schedule 5 for the stands and terraces on match days and, for other buildings within the ground, the workplace fire risk assessment carried out under the Regulatory Reform (Fire Safety) Order 2005. Fire extinguishers shall be fixed on suitable brackets or stands where they can be readily seen. The carrying handles of the larger extinguishers shall be approximately 1 metre from the floor; small fire extinguishers and fire blankets shall be held approximately 1.5 metres above the floor.
- 9.2 Extinguishers shall be sited so as not to cause obstruction and shall not be placed over or close to heating appliances. They shall be protected against heat or cold and, where necessary, shall contain an anti-freeze agent recommended by the manufacturer.

10.0 Medical Facilities

- 10.1 A first aid room must be provided and maintained to the satisfaction of the Local Authority and the Ambulance Service. The room to be provided with a power supply, a direct line telephone, hot and cold running water together the equipment detailed in Schedule 6 and maintained to that standard. The first aid room shall be accessible to first aid personnel and the public from every part of the ground and to ambulances.
- 10.2 There shall be suitable signposting to the first aid post throughout the ground.
- 10.3 The Certificate Holder must employ a crowd doctor to be present at all specified activities and be available to deal with any medical emergency at the ground. The crowd doctor must be present, at the ground, prior to spectators being admitted to a specified

activity and must remain until all spectators have exited. The crowd doctor must be immediately contactable by the Safety Officer and be clearly identifiable.

- 10.4 Condition 10.2 will not be applicable for events attracting less than 2000 spectators, but it will be necessary to have a doctor on alert should such service be required.
- 10.5 In addition the Certificate Holder must secure the attendance, at each specified activity, of two trained first aiders together with one for every 1000 spectators. Where the crowd does not exceed 500 a minimum of two first-aiders is required. Where the crowd does not exceed 2000 a minimum of four first-aiders is required. Such persons to be at their assigned first aid points, shown on the plan marked Appendix 1 prior to spectators being admitted. At least two first-aiders to be always in the First Aid Room. First aiders shall be in their assigned positions at least one hour prior to the start of the specified activity and remain there throughout, only leaving to administer first aid or until 30 minutes after the end of the specified activity or when retrieved by the safety officer.
- 10.6 The holder shall provide a supplementary first aid post which may be used when capacity or near capacity crowds are expected but primarily for the treatment of casualties in the event of a large scale emergency.
- 10.7 When it is anticipated that the crowd will exceed 5000 a paramedic crew and NHS ambulance or the equivalent standard of provision must be in attendance. During the event the ambulance should be positioned as indicated on the plan marked in Appendix 1.
- 10.8 The Safety Officer must ensure sufficient medical cover is on site before authorising the opening of the ground to the public.

11.0 Access and Exit Signposting

- 11.1 Sign posting should be provided both inside and outside the ground to enable spectators to find quickly their desired viewing areas. The signs must be simple, clear, unambiguous and conspicuous and be approved by the Local Authority before erection.
- 11.2 All directions of exit must be clearly identifiable from each section of the ground and exit gates must be numbered on both sides. Exit signs must be so designed and positioned that spectators can readily recognise the exit routes from the position from which they are viewing the event.

12.0 Turnstiles

- 12.1 Each turnstile must be capable of admitting a minimum of 660 persons per hour and regular monitoring must be made to ensure that each turnstile maintains that capability and records must be kept of this monitoring. Flow rates should be taken into account when admission charges are amended.
- 12.2 It is essential that a sufficient number of turnstiles is in operation at each specified activity to cope with the anticipated crowd. If only a limited number of turnstiles is to operate, additional turn stile operators must be held in reserve in case more turnstiles are to be opened to accommodate a greater than anticipated crowd. Where a decision is taken not to open all available turnstiles, the Police to be notified at least three hours before the planned opening time.

- 12.3 A system for counting the number of spectators entering each section of the ground must be in place to ensure that capacities are not exceeded. The turnstile operator must also be alerted when the section of the ground served by the turnstile is nearing capacity so that action can be taken to close the turnstile before the capacity is exceeded.
- 12.4 Each bank of turnstiles shall be individually and conspicuously identified by colour and number or letter visible to spectators approaching the sports ground. Each turnstile shall be individually identified by numbers visible from outside and inside the ground. The colour, number or letter on each bank of turnstiles or turnstile shall correspond with the information given on the tickets issued for use at that bank of turnstiles or turnstile
- 12.5 Where the counting system is either mechanical or electrical regular checks must be made to ascertain the accuracy of the counting mechanism and records must be kept of the findings of those checks and of the action taken. Contingency arrangements must be in place to cope with a breakdown of the mechanical or electrical system.
- 12.5 It is important that consideration is given to the entrance needs of children, OAP's and disabled persons and special provisions should be made.

13.0 Means of Ingress and Egress

- 13.1 All routes for entering and leaving the ground must be maintained safe, functional and free from obstruction, before, during and immediately after every specified activity. At all times access must be available for emergency vehicles. All other buildings, premises and rooms within the ground must have suitable means of escape in case of fire as identified from the workplace fire risk assessment.
- 13.2 In order to ensure that the means of egress performs satisfactorily enabling spectators to depart without experiencing distress, undue pressure or delay, it is imperative that final exit gates open outwards quickly and easily by action taken from the inside. To achieve this it is necessary to ensure that:
- a) no gates should be locked or fastened in any that would restrict or impede their opening in an emergency.
 - b) all exit gates are stewarded during the specified activity;
- 13.3 On the occasions when sections of the ground are not in use and only a small number of spectators is attending it may not be necessary to use all exit gates. On such occasions the Safety Officer shall determine which sections of the ground and which exit gates will be used. The number of exit gates agreed must provide adequate exit width to enable departure within eight minutes or less.

14.0 Standing Accommodation

- 14.1 All radial gangways and routes of ingress and egress to have slip resistant surfaces and be kept free of obstruction at all times during the admission of the public.
- 14.2 Conspicuous nosings shall be provided to stepped gangways. All gangways shall be kept clear of spectators.
- 14.2 All radial gangways to have surfaces painted in a conspicuous colour.
- 14.3 All exit gates to be checked for obstruction, ease of operation and the proper function of the locking mechanism before the public are admitted to the ground.

- 14.4 All crush barriers to be examined annually for defects, corrosion etc and 25% tested annually following the procedure described in the '*Guide to Safety at Sports Grounds*'.
- 14.5 Arrangements must be made for monitoring the crowd for signs of distress or overcrowding and for action to be taken for relieving any such distress or overcrowding.

15.0 Seated Accommodation

- 15.1 All seats to be securely fixed and maintained in working order. Any damaged seats to be promptly repaired or replaced.
- 15.2 All gangways and routes of ingress and egress to have slip resistant surfaces and be kept free of obstruction at all times during the admission of the public.
- 15.3 All exit doors and gates to be checked for obstruction, ease of operation and the proper function of the locking mechanism before the public are admitted to the ground.
- 15.4 Concourse areas to be maintained free of obstruction and not subject to any material alteration without the prior written approval of the Local Authority.

16.0 Disabled Accommodation

- 16.1 Disabled accommodation is provided as shown on the plan marked Appendix 1.
- 16.2 This accommodation to be maintained such that wheelchairs can manoeuvre easily within the accommodation and provide an unobstructed view of the event .
- 16.3 Arrangements for disabled persons should also contain provision for carers or companions to sit sufficiently close to be able to give assistance as required.

17.0 Storage of Materials

- 18.1 No materials, gases or liquids must be stored or used in any part of the ground which Odsal Stadium could give rise to a fire or explosion without the prior written approval of the Local Authority after consultation with the appropriate statutory agencies.
- 18.2 No accumulation of rubbish, dirt, surplus materials, goods or potential missiles shall be permitted to remain in any part of the ground without the prior written approval of the Local Authority after consultation with the appropriate statutory agencies.

18.0 Media Personnel and Equipment

- 18.1 Members of the press, radio and television services, having access to both public and playing areas of the ground shall be clearly identifiable.
- 18.2 Television cameras, generally, shall be restricted to the positions shown in the plan marked Appendix 1.
- 18.3 The T.V support vehicle location on the car park off Stadium Road is not allowed to extend into the access road and any suspended cables between the support vehicles and the ground must provide a minimum headroom of 3.5 metres.
- 18.4 Small mobile cameras are permitted within the ground provided they do not obstruct the view of any spectators, impede entrance and exit routes and do not cause trip hazards themselves or from trailing cables.

- 18.5 At least 7 days notice must be given to the Local Authority of an event at which television cameras and equipment will be present. A shorter period may be acceptable, but only at the discretion of the Local Authority.

19.0 Parking of Vehicles

- 19.1 Vehicles must not be parked or left within the ground except in accordance with the prior approval of the Local Authority.

20.0 Inspections

- 20.1 At least once every twelve months, preferably during the closed season, the Certificate Holder must arrange for properly qualified persons in accordance with any relevant regulations, British Standard Codes of Practice or nationally recognised procedures, to:
- i) Test all electrical installations and back up systems within or associated with the ground.
 - ii) inspect all fire fighting equipment.
 - iii) Test 25% of all safety barriers, fencing and handrails.
 - iv) Inspect the general fabric and structure of the ground.
 - v) Inspect the condition of all safety barriers, balustrading and handrails, seats, steps, stairs, ramps, doors, gates, fences, boundary rails, turnstiles, floodlight towers and any other structure within the ground.
- 20.2 The Holder shall arrange a detailed structural inspection and appraisal of the structures periodically by a competent person to ensure their safety is adequate in the light of current circumstances and use. The Standing Committee on Structural Safety (SCOSS) advises that an interval between appraisals of 6-10 years is likely to be appropriate for most large stadia.
- 20.3 The results of each inspection must be recorded in the safety management records which must also contain any reports or certificates issued by the person carrying out the inspection. Each year, not later than the 31 January, the Certificate Holder must have available for audit by the Local Authority a copy of the record of inspections, tests and remedial work carried out for the past year.
- 20.4 Details of items requiring attention are to be included in the safety management records indicating dates when the items were dealt with. The Certificate Holder must forward to the Local Authority, within 14 days of receiving reports from qualified persons, proposals for dealing with any defects highlighted in the qualified person's report.
- 20.5 Before the public are admitted to a specified activity all facilities used by spectators must be inspected to ensure that they are safe and will perform the function intended.
- Particular attention must be given to .
- i) exit doors / gates / turnstiles;
 - ii) emergency lighting system and the generator;
 - iii) the communication warning and public address systems;
 - iv) the secondary source of electricity supply;
 - v) all areas to which the public have access, including evacuation routes, ensuring

they are free from obstruction, debris, snow and ice.

vi) details of pre match briefings.

20.6 After a specified activity all facilities used by spectators must be inspected for any defect that could lead to the injury of a spectator. This includes the condition of .

i) staircases;

ii) seating;

iii) corridors

iv) concourses

v) safety barriers

vi) fencing;

vii) gates;

viii) balustrades;

ix) handrails.

Any debris remaining from an activity should be removed.

20.7 All inspections must be recorded in the safety management records which must be kept at the ground and be readily available for inspection by authorised officers of the Local Authority, the Police, the Fire Service and the Ambulance Service.

21.0 Emergency Evacuation And Contingency Plans

21.1 It is the responsibility of the Certificate Holder to produce and review the grounds emergency evacuation and contingency plans and make certain that all staff and stewards are fully conversant with the arrangements. At least once each year, (ideally at the start at any new season or before a specific event requiring a special certificate) all staff and stewards must be included in testing the emergency plans and, prior notice of such tests and drills must be given to the local authority 6 months before the test. Drills and tests can be carried out as desk top action events and must include other stakeholders such as the emergency services.

21.2 The emergency evacuation and contingency plans must be accompanied with a list of appropriate and responsible persons for contact together with effective and reliable means of contacting them. Such a list may well duplicate or incorporate the names of appropriate and responsible persons under the Regulatory Reform (Fire Safety) Order 2005.

22.0 Ticket Information

22.1 Where tickets are to be used for gaining admission to the ground, the tickets must contain information showing the layout of the ground and the position and name of each section. This information must correspond with the sign posting both outside and inside the ground and must be printed on the reverse side of the retained portion of the ticket.

22.2 Prior to the printing of tickets for each season the Certificate Holder must review changes to the ground and the effectiveness of existing tickets and submit for approval by the Local Authority a proof copy of the ticket design if different from the previous season.

- 22.3 The Certificate Holder must ensure that adequate publicity is given to both potential home and visiting spectators for each specified activity where admission is to be subject to ticket restriction.
- 22.4 Admission by ticket only is a custom and practice to discourage spectators arriving in numbers which exceed the ground capacity. On the occasions this is to be adopted it is essential that the Police are made aware well in advance of the match.

23.0 Electrician

- 24.1 The Certificate Holder must appoint a competent electrician to be in attendance at a specified activity and be easily contactable.
- 24.2 A schematic diagram of the main electrical distribution arrangements protected from defacement or damage, shall be fixed in a position easily accessible to the technical staff. All switch and control gear shall be clearly labelled to indicate the circuits which they control.
- 24.3 All cables and conductors of wiring systems shall be sited so that they are, as far as practicable, inaccessible to the public and shall be enclosed throughout in a protective covering of material which has sufficient strength to resist mechanical damage — for example screwed metal conduit, metal trunking, mineral insulated metal sheathed cables or armoured cables.
- 24.4 Where wiring is to be installed in confined areas (such as in escape routes) cables from the above list with a PVC sheath shall not be used. Low Smoke and Fume Emission (LSF) sheathed cables may be acceptable subject to the Council's approval in writing.

24.0 Record Keeping

- 24.1 The Certificate Holder must keep up to date records of information which are vital for maintaining a safe sports ground. The records should be sub-divided to produce separate information on the following:
- i) structure and fabric of the ground;
 - ii) spectators;
 - (iii) stewards and personnel employed at the ground together with training received;
 - (iv) accidents or incidents involving spectators;
 - v) a fire safety log book for recording fire alarm systems and equipment testing, false alarms, fire safety training, hot work procedures, evacuation drills and fire risk assessments;
 - (vi) results of sound monitoring readings during fixtures and events at the ground.
- 24.2 **Structure and Fabric** - Records to include:
- i) all inspections carried out with the findings and actions taken to deal with matters arising;
 - ii) testing of safety barriers, fences etc, and the results;
 - iii) testing of electrical installations, generator and certificates of approval issued by a qualified person.

- 24.3 **Spectators** - Records to include number of spectators admitted to each specified activity, numbers in each section, number of turnstiles used and flow rates.
- 24.4 **Stewards** - Record of all training and instructions given and exercises held which include :
- i) date and time of instruction and exercise; (ii) duration;
 - ii) names of persons giving instructions;
 - iii) names of persons receiving instructions;
 - iv) nature of instruction or exercise;
 - v) names and addresses of all stewards employed by the Certificate Holder;
 - vi) names and addresses of all stewards and personnel employed at a specified activity together with their deployment.
- 24.5 **Accidents** - A record must be made of all accidents or incidents where either injury is sustained or medical assistance has been administered to staff or spectators. The details should include the name, addresses and telephone number of the injured person.
- 24.6 All reportable injuries, as defined by the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995, must be notified to Bradford Council's Environmental Protection Department through the incident Contact Centre. .
- Telephone: 0845 3009923
Fax: 0845 3009924
Internet: www.riddor.gov.uk
e-mail: riddor@natbrit.com
Post: using a Form F2508 to:
Incident Contact Centre, Caerphilly Business Park, Caerphilly CF82 3GG
- 25.0 Supplemental**
- 25.1 Without prejudice to the foregoing conditions, the Certificate Holder shall be at liberty to formulate conditions for the management of the ground and for the admission of spectators provided that any necessary approvals, under the terms and conditions of this Certificate, are first obtained.

SCHEDULE 3

Stadium Capacity (Recalculation @ January 2013)

This stadium is sub-divided into three zones identified as follows :

Zone A - red - Stadium Road Terracing
Zone B - white - Rooley Avenue Terracing
Zone C - blue - The Stand

FACTORS INFLUENCING CAPACITY

The Stand:		Zoned
seats	= 4890	4890
exit gates	= 9076	
turnstiles	= 5280	
Disabled persons spaces	= 24	24

Rooley Avenue:		
area	= 12529	
stairways	= 9309	5000*
exit gates	= 19854	
turnstiles	= 11220	20479
	(5000 + 11170)	

Stadium Road (inc. sponsors boxes):		
area	= 10532	
stairways	= 11170	
exit gates	= 12741	
turnstiles	= 7920	7920

Banqueting and Conference Suite:

Stairways	= 620	
-----------	-------	--

TOTAL		22,763
--------------	--	---------------

* Reduced capacity due to barrier deflections recorded at tests (P factor)

SCHEDULE 4

Specified Activities Covered by the Certificate

The Certificate covers activities which shall be treated as “specified activities” where the public are restricted to the permanent spectator accommodation provided for them and the terms and conditions of the Certificate are adequate, without amendment, to secure public safety to the satisfaction of the Local Authority.

Specified activities are:

- Rugby league football
- Rugby union football
- Cricket
- Motor sport
- Amateur reserve team and youth team association football

Small fire work displays, complementing the above will be permitted without a Special Certificate where the pyrotechnics are limited to non aerial displays and displays where the pyrotechnics do not rise above 20 metres and are located well away from spectators.

Such displays must be managed by a competent person.

Special Certificate

Where an activity is such that the terms and conditions of the Certificate are not sufficient to secure public safety and that additional safeguards are required then a Special Certificate will be required, specifying both the activity and the additional terms and conditions to be imposed, eg:

- Pop Concerts
- Firework Displays
- Circuses
- Boxing
- Wrestling

Where a Special Certificate is required an application must be made to the Local Authority at least 3 months before the date of the proposed event.

SCHEDULE 5

Fire Fighting Equipment

Note: This schedule relates to fire fighting equipment provided in the stands on match days etc. All other fire fighting equipment in offices and other associated buildings and workplaces within the ground will be located as identified in the workplace fire risk assessment carried out in accordance with the Regulatory Reform (Fire Safety) Order 2005.

Location of Fire Extinguishers	Water 91-	Foam Multi-Purpose	Dry Powder Multi-Purpose		Co 2 1.1kg or 2kg	Co2 5kg	Fire Blanket	Bucket of Dry Sand
			2Kg	4Kg				
Bradford Met Office	1				1			
Vice Presidents' Lounge (behind the bar)	2				1			
Old Changing Rooms	2				1			
Basement Stockroom	1**				1*			
Generator House						1		
Electrical Intake 1						1		
Bull's Offices		2			1			
Bull's Shop (Red zone)	1							
Bull's Marketing Office		1			1			
Touchdown Restaurant (G Floor)	2						1	
Touchdown Restaurant (First Floor)	2						1	
TV Gantry					1			
Main Stand	3							
P.A. Box					1			
Pavilion Bar	2				1			
Each Concourse Bar	1				1			
New Pavillion	1				1			
Each Mobile Concession		1			1			
First Aid Room	1							
Ground Control Room	1				1			
Inspection Bay					1			
Main Changing Rooms Corridor Boiler Room		2			1			

* Equipment should be wall mounted

** Equipment should be provided.

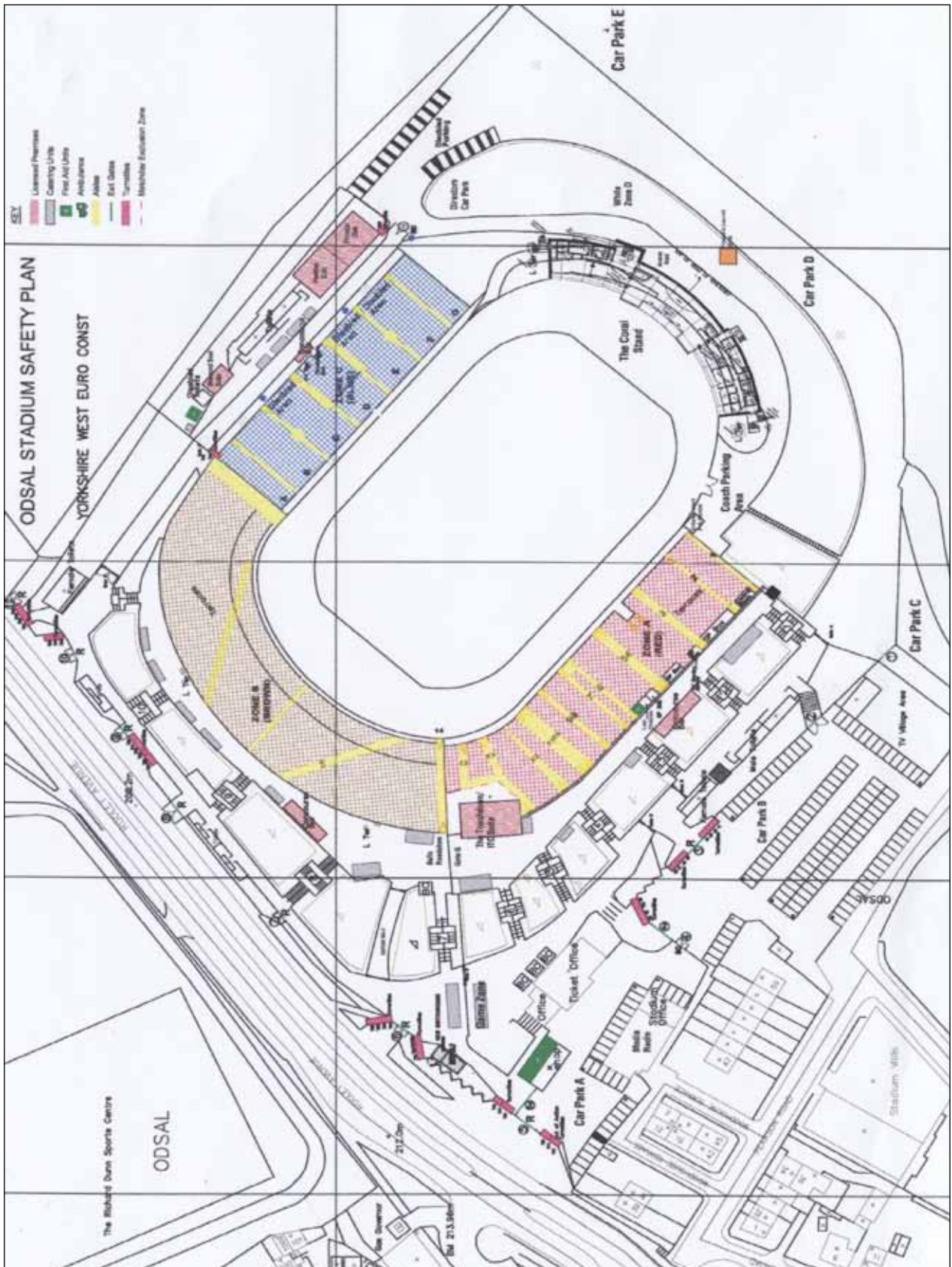
*** Provide an additional extinguisher

SCHEDULE 6

Medical Equipment

Quantity	Item
25 off each	First Aid Dressings (Large, Medium and Small)
50	Gauze Swabs (7.5cmx7.5cm)
50	Cotton Wool Balls
50	Sterile Forceps
12	Crepe Bandages (5cm)
2	Boxes Fabric Dressings Assorted sizes (plasters)
25	Triangular Bandages
1	Pack Safety Pins
2	Large Boxes Paper Tissues
2	Rolls Paper Bedding Roll (disposable paper sheets)
6	Disposable Vomit Bowls
100 (1 box of each)	Examination Gloves (Large, Medium and Small)
1 Roll each size	Tubigrip Bandages
1 Roll each size	Tubegaueze
10	Micropore Tape (2.5cm)
50	Hibidil or Tisepts Sachets
24	Saline for Irrigation
1 Box	Sterets (or other antiseptic wipes)
1	Patient Slide
2	Trolley Stretchers
4	Pillows with Plastic Covers
1	Oxygen Cyclinder (Size F with regulator and tubing)
3	Plastic buckets with lids
1	Bag-Valve-Mask with 2 masks - adult/child with oxygen reservoir
2	Laerdal face mask with oxygen port
10	Water for injections 5ml amps

Appendix 1 The Ground



Appendix 2

Amendments to the certificate to accord with the provisions of the Health Protection (Coronavirus, Restrictions) (England) Regulations 2020 (as amended).

Whilst the provisions of the Health Protection (Coronavirus, Restrictions) (England) Regulations 2020 (as amended) are in force, and only limited numbers of spectators are to be admitted to the ground, the crowd safety provisions of the General Safety Certificate are amended.

However, the safety and wellbeing of all those persons within the ground must still be managed.

To account for the changed circumstances, the General Safety Certificate shall be amended as follows:

- a) The provisions and principles of legislation, regulations, HM Government and the Rugby League's advice shall be followed to determine the management of the ground.
- b) The ground shall be managed in a Covid-Safe manner for the health and safety of all persons in the ground. The management plan shall be prepared for such and a copy submitted to the Local Authority for consultation with the Safety Advisory Group for the ground.
- c) Schedule 3 of the certificate is suspended and the numbers of supporters permitted in each stand shall be as described in the management plan submitted to the local authority. The Management plan shall take account of the particular special conditions or restrictions in place in the district at the time of the event.
- d) The provision of medical staff, shall be sufficient for the care and treatment of all persons in the ground, given the admission of limited numbers of supporters and shall be in accordance with part 11, Schedule 2 to this certificate.
- e) Stewarding shall be provided in sufficient numbers and deployment to both secure the ground against unauthorized entry and provide for the safe management of all persons in the ground. That plan shall be submitted to the Local Authority and form part of the management plan for the ground.
- f) To accord with Schedule 2, section 14.3 of this certificate, before each fixture or event an evacuation plan shall be prepared to suit the particular circumstances of the fixture or event, dependent on the number and location of all persons to be admitted to the ground. The plan shall ensure that there are sufficient escape routes and capacity provided for all persons in the ground to effect safe escape or evacuation should the necessity arise. The plan shall describe those gates, routes and stewarding provisions appropriate to meet that requirement.



MAY 2021