

Saltaire World Heritage Site Steering Group – Meeting 16
Meeting held on 4 September 2017
Action Notes

Present: Cllr Alex Ross -Shaw, Chair, Bradford Council, Rob Martin (RM), Saltaire Stories, Helen Thornton (HT), Bradford Council, Cllr Martin Love (Cllr L), Bradford Council, Paul Hogg (PH), BDCFT, Susan Brearley (SB), Incommunities, Ulrike Knox (UK), Saltaire Village Society, Nav Chohan (NC), Shipley College, Jo Lintonbon (JL), ICOMOS-UK, Craig Broadwith (CB), Historic England , Paula Truman (PT), Ward Officer, Bradford Council, Andrew Mason (AM), Newmason Properties, Saira Ali (SA), Team Leader Landscape, Design and Conservation, , Patricia Tillotson, Bradford Council Tourism (TT), Lesley Brooks (for Baildon Town Council)

Agenda Item	Record	Action
1 and 2. Welcome, introductions and apologies	<p>Apologies: Bill Froggatt (BF), Canal and River Trust Henry Owen-John (HO-J), Historic England (International Advisor), Natalia Jedlinks, Saltaire Traders, Joyce Poot, United Reformed Church. Patricia Tillotson, Bradford Council Tourism (PT),</p> <p>Thanks to Bradford District Care Foundation Trust for providing the venue and refreshments.</p>	

<p>3. Matters Arising</p>	<p>Discussion about the bins and the new arrangements for emptying. PT provided an update. There had been no public complaints drawn to her attention about the new bin arrangements in Saltaire.</p> <p>Half Moon had opened at Easter.</p> <p>No update on Continuity Plans. Scrutiny reports covering the floods can be found on Bradford Council's website following links to Council minutes. This item removed from the agenda. Work on Continuity planning for the WHS was on hold until HT was back working full time. UK felt that the Management Plan needed revisiting for this objective. AM pointed out that the Aire was more robust than it had been in the past. Town Councils had developed an Emergency Planning Pack and Chris Slaven was the key Council Officer to liaise with if SVS wanted to have a meeting on this.</p> <p>The City Car Club was doing well: If a second car was to be implemented it was agreed that a press story be generated for the WHS.</p> <p>Milner Field was raised by RM. The planning application was withdrawn. There was a discussion about the role of the Steering Group in making consultation responses within the planning process. Cllr R-S stated that his role as Portfolio Holder for Planning Transport and Highways made it impossible for him to get involved in comments. The WHSO would also need to consider her position as she would make her professional comments as part of the Conservation Team. CB reported that HOJ had suggested that some other Steering Groups had created sub groups to make comments on significant planning applications impacting World Heritage Sites. Cllr R-S queried what sort of membership</p>	<p>UK</p>
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<p>4. Update on Management Plan</p>	<p>such a sub group would have. AM commented that such a group would need a very tight remit and the role of any Council Officers would need careful consideration. Such a sub group would also need to meet more frequently than the Steering Group so that it was responsive to planning applications.</p> <p>AM proposed that as it was a complex issue then a short paper be prepared by HT on the issues and circulated in advance of the next Steering Group for consideration on the agenda of the next meeting.</p> <p>HT gave a verbal report to accompany a short paper on achievements since February 2017. No full review of the Management Plan had been done due to HT being on secondment. The plan was to present a full Management Plan in February 2018.</p> <p>JL asked if the Factsheets on Roofs and Filming could be put on the website.</p> <p>AM asked if the PhD student could be invited to the next Steering Group to do a 10 minute resume of her research into the site.</p> <p>HT to send a copy of the Update report to Paul Langan who would advise on possible press release opportunities.</p>	<p>HT</p> <p>HT</p> <p>HT</p> <p>HT</p> <p>HT</p>
<p>5. Saltaire Road Public Realm Improvement Scheme</p>	<p>SA updated the Steering Group on a new funding stream secured from within the Local Transport Plan for creating a more sustainable, more attractive place on Saltaire Road. The funding for Years 1 and 2 would be put to 'quick wins' in the public realm from the Tramshed to Exhibition Road ie the WHS. It would also be used to work up a much larger scheme</p>	

<p>6. Visitor Information Centre</p>	<p>to implement a scheme in Years 3, 4, and 5 on the rest of the road all the way to Fox Corner, Shipley. Some of the money would also be used to review Travel and Transport Policy for the WHS, building on work in 2006 which needed updating and to create a costed action plan for the future strategy on this important area.</p> <p>The role of the Steering Group in the design process would be similar to that taken in the Victoria Road schemes – ie. to review late stage drawings input heritage advice as needed and to promote the scheme at public events if necessary. There would be no need for full public consultation on the quick wins element of the scheme as these would be implemented using the Victoria Road ‘design standards’ ie. York stone, same unit size and construction, WHS Green furniture, decluttering etc etc. Community engagement would be very much encouraged as part of the wider scheme on Saltaire Road.</p> <p>There should be drawings available at the February meeting.</p> <p>PH offered support of his colleagues for the Travel and transport Study. AM stated that this was a huge opportunity and should be welcomed and that other such schemes eg, Barkerend Road/Old Leeds Road had made huge improvements to the area.</p> <p>HT read out a statement prepared by TT. See also attached to minutes. Executive papers are published today. LB was supportive of the Victoria Hall proposal but queried whether volunteers would be needed to run it. RM also reminded that Victoria Hall was not Shipley College and it had limited opening hours. NC agreed that it was not a ‘complete’ solution. HT clarified that the Victoria Hall proposal was an immediate and interim proposal pending a longer term solution being found eg. a community</p>	<p>ALL</p> <p>ALL</p> <p>PH</p>
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<p>7. Any other business</p>	<p>asset transfer of the toilets – which was being discussed with SVS.</p> <p>UK updated the Steering Group on SVS’s negotiations on exploring how they could acquire the former toile block and refurbish them into a combined toilet and VIC offer. A public meeting held on 16th August had been successful. UK was exploring using a Resilience Grant ‘Our Heritage’ from HLF for the capital works but was seeking ideas for a revenue stream. Volunteers have come forward to run the VIC element and the toilets – with Shipley College offering to manage the process of cleaning if funding was found elsewhere. UK also reported that SVS were considering becoming a CIO to help pull a plan together for the end of March 2018.</p> <p>AM described a similar model he was involved in in his local village. AM and UK to discuss possible lessons learnt. Future sustainability is key – 12K was needed to run such an operation.</p> <p>Another meeting is convened by PT on 3rd Oct to discuss further.</p> <p>Cllr Love offered to discuss Parish Councils with UK</p> <p>Heritage Forum – PT suggested a drop in session. <i>Post meeting note: this public meeting has been rescheduled to 6th December due to workload issues and difficulties finding a venue.</i></p> <p>WHW – LB needs a date for planning for Roberts Park. <i>Post meeting note: Saltaire World Heritage Education Association (SWHEA) (who are the “owners” of the World Heritage Weekend brand) have decided to deliver a one day celebration event in 2018 on Saturday 21st April, this is due to workload issues. The event will also focus on heritage and archive activity. HT to discuss other community based ideas.</i></p> <p>Roberts Park – two replacement historic cannon were being put in place near the bandstand and an unveiling event was planned for 2018 –</p>	<p>RO</p> <p>RO</p> <p>AM/UK</p> <p>UK/CllrL</p>
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8. DONM	<p>perhaps combined with WHW. Cllr R-S was the Armed Forces Champion for the Council and Helen Johnston at Bradford Council may be able to provide assistance with contacts.</p> <p>The next meeting would be 5th February 208. Venue to be confirmed (suggestions welcome)</p>	Cllr R-S
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