

**Saltaire World Heritage Site Steering Group
Meeting 3rd July 2023 2-4pm Shipley Town Hall
Minutes & Action Notes**

- 1. Present:** Cllr Alex Ross-Shaw (CllrRS) Chair, Bradford Council; Sheena Campbell (SC), Bradford Council; Cllr Anna Watson, Craig Broadwith (Historic England), Andrew Burns (Visit Bradford), Emma Clarke (BDCT), Katie McAdam (SWHEA), Ellie Garipis (Bradford Council), Joel Harratt (Traders), Simon Micklethwaite, (Salts Mill).

Agenda Item	Record	Action
2. a) Apologies	<p>Cllr Kevin Warnes, Cllr Martin Love (CllrML); Patricia Tillotson, Bradford Council Visitor Economy Manager (PT); Saira Ali (SA), Team Leader Landscape, Design & Conservation; Town Cllr James Roberts, Shipley Town Council; Jane Bunyan-Murray (United Reformed Church), Shane Embleton (Bradford & District Care Trust), Robbie Martin (RMn), Salt Foundation; Ian Durham, Shipley College; Ulrike Knox & Jane Buddle (Saltaire Village Society), Paula Truman (Ward Officer), Ross Collard, (Assistant Ward Officer),</p> <p>Thanks were expressed to Jo Lintonbon and Richard Midgley who have now stepped down from the Steering Group. Katie McAdam was welcomed as a new representative for SWHEA.</p>	

<p>5. Management Plan</p>	<p>Purpose</p> <ul style="list-style-type: none"> • To identify priority actions for the new plan • To look at how the priorities for the WHS link to your plans and priorities <p>a) A Historic England Advice Note (HEAN) on Management Plans is awaited. SC shared examples of some other Management Plans, which range from comprehensive and detailed to more brief online versions. World Heritage Site Plan Consultation National Trust Fountains Abbey www.visithadrianswall.co.uk/world-heritage-management/hadrians-wall-management-plan/</p> <p>b) Update on Monitoring Surveys – these were originally undertaken by Atkins before the 2014 Management Plan. They were designed to be Key Indicators as part of the Environmental Capacity Survey. https://www.bradford.gov.uk/environment/saltaire/saltaire-environmental-capacity-study/ Two items are used in the Annual Monitoring Report of the Local Plan; IND11 Number/Percentage of Listed Buildings At Risk IND12 Condition of Key Views The monitoring surveys are useful to compile data and evidence to contribute to the UNESCO Periodic Reports.</p> <p>Visitor Survey 2023 – 125 responses have been obtained from an online survey – visitors can still complete surveys ongoing at https://www.bradford.gov.uk/environment/saltaire/events/ 2019 – NGI undertook a District-wide visitor survey</p>	<p>SC/all</p>
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	<p>2017 – 346 responses were obtained by on street questionnaires VisitBradford will work on producing a summary report based on the 2022-23 responses obtained online, and this is hoped to be quite comparable to the previous 2017 survey. Andrew at VisitBradford explained that budget restrictions do not allow for on site questionnaire interviews as have been done in the past.</p> <p>Resident Survey & Other Users Surveys SNAP online surveys have been drafted within Bradford Council but need to be checked and then released to go online, or used at future events.</p> <p>Fabric Survey Indicator 7a examines the condition of buildings within the World Heritage Site.</p> <table border="0"> <thead> <tr> <th></th> <th>2009/2012</th> <th>2022</th> <th></th> </tr> </thead> <tbody> <tr> <td>Good</td> <td>725</td> <td>718</td> <td>- up to 3 minor defects</td> </tr> <tr> <td>Fair</td> <td>95</td> <td>99</td> <td>-more than 3 minor defects</td> </tr> <tr> <td>Poor</td> <td>1</td> <td>1</td> <td>-evidence of severe defects</td> </tr> <tr> <td>Very Bad</td> <td>0</td> <td>0</td> <td></td> </tr> </tbody> </table> <p>EC stated that ongoing maintenance costs are high, and asked if there are any grants available from the Council/Historic England. CB stated that Historic England prioritised areas of higher levels of deprivation. Bradford City Centre are looking at a Heritage Action Zone. A Saltaire architect is researching retrofit measures for terraces. CB advised there was a retrofit project on a terrace at Bolsover and could provide the contact details for liaison. SC concluded that there is a gradual improvement as owners aim to enhance properties by reinstating the correct designs of windows and doors.</p>		2009/2012	2022		Good	725	718	- up to 3 minor defects	Fair	95	99	-more than 3 minor defects	Poor	1	1	-evidence of severe defects	Very Bad	0	0		<p>SC</p> <p>CB/SC</p>
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	<p>Use Class Survey There are very few vacant shops, so an updated survey may not be necessary. Vacant shops was 6% (the target was <5%). The current percentage is likely to be less than that. There are 14 AirBnB's which is quite a low proportion of the total houses. There has been some change from residential to commercial and vice versa which balances out. There are few charity shops. Local Plan team monitor uses.</p> <p>Setting Survey This has been undertaken with the help of apprentices and colleagues. There was some debate about the classification of the condition of views. Overall they have either stayed the same or improved. Temporary impacts are not considered to be important in doing the evaluations.</p> <p>Car parking utilisation survey – funding needed if a detailed survey like that done at Ilkley was proposed. The Active Travel Plan Saltaire was undertaken with a full Questionnaire survey to the area in 2019 led by Steer.</p> <p>Progress Report 2022-23 – was provided for information.</p> <ul style="list-style-type: none"> - Active Travel Neighbourhood appears to be having a positive impact on reducing non-local through traffic. More investigation needed into how to manage resident and other visitor parking in Saltaire. - There were no comments on the Progress Report. <p>Workshop</p> <p>a) Focus on Action Plan – https://www.bradford.gov.uk/media/3341/saltaire-world-heritage-site-management-plan2014-v2.pdf See P.43-56</p>	<p>SC/Local Plan contact</p> <p>SC/Cons Team</p> <p>SC/Highways</p>
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	<p>In groups – check 1 or 2 themes – Flip chart – Priorities – Achievable, Your Organisation, Funding Bids needed</p> <ul style="list-style-type: none"> • do you agree with the wording, lead partner, can your organisation lead on any items? • can you suggest 1 key monitoring indicator, suggest timescales? • is anything missing? Or should something be omitted? • decide on 1 top priority to bid for funding? <p>b) Key Delivery partners - projects c) Prioritise Actions – Short term 2024-25, Ongoing (statutory & desirable), Longer Term</p> <p>General discussion on Priorities for Action Plan Car Club/Hub extension & more promotion. Continued public realm improvement (pavements etc).</p> <p>Online educational materials – new & improved. More Audience Research.</p> <p>Exemplar Retrofit Project in a short terrace.</p> <p>Explore & Stay Website TXGB Visitor Accommodation Booking Platform.</p> <p>Best practice guide for buildings & ENewsletter.</p> <p>EC – Electric Vehicle chargers & new technology. Consider hydro but probably not possible with Fish Pass existing.</p> <p>SM – Roberts Park maintenance & investment is important.</p>	
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