

# Keighley Town Deal Board Meeting Notes

8<sup>th</sup> February 2021, 5pm-7pm (via Webex)

**Attendees:**

Ian Hayfield, Steve Kelly, Robbie Moore MP, Cllr Alex Ross Shaw, Cllr Peter Corkindale, Georgina Webster, Judith Furlonger, Mark Elders, Paul Howard, Soo Nevison, Steve Seymour, Elizabeth Barker, Adrienne Reid, Jason Longhurst, Paul North Lorraine Wright, Chris Joyce, Sophie Brown, Margaret Kalaugher, Richard Bayley, Ariel Jorre De St Jorre, Hugo Bessis, Fayyaz Qadir

**Apologies:**

Naz Kazmi, Mark Wilkinson, Lorraine Coates, Lily Hall, Alena Horvathova

ID	Notes/Actions/ Decisions	Decision	Action Owner	Due Date
1	<p><b>Housekeeping</b></p> <p>Minutes of the last meeting had been amended for accuracy and were agreed as an accurate record.</p> <p>Permission to record the meeting was requested and given.</p>	agreed		
2	<p><b>Governance/Declaration of Interests/Conflict of Interests/ Confidentiality</b></p> <p>Board members were reminded of the obligation to declare any interests using the form and to highlight any conflict of interests that arise at any point in the meeting in agreement with the terms of reference.</p> <p>The following Board members declared their interest in some of the projects:</p> <ul style="list-style-type: none"> <li>• Steve Kelly – College have proposals under consideration</li> <li>• Sophie Brown employed by Airedale NHS Trust re Health Hub.</li> </ul> <p>Information on slides should be treated as confidential at this stage.</p> <p>There was a reminder, that the Board’s Terms of Reference follow the Nolan Principles for standards in public life. There had been some discomfort around recent exchanges – challenge is always acceptable but not poor behavior. All were involved to get the best possible outcome for Keighley.</p>		All	

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3	<p><b>Review Town Investment Plan</b> – Outcome – endorse content of TIP (subject to any amendments identified at the Board Meeting)</p> <p>Richard Bayley reported developments: The Executive summary to be presented for agreement this week. Keighley is making a submission over the £25m on the basis of regional significance. Judith Furlonger WYCA reported that Keighley had been identified as a Strategic Priority Area (SPA) owing to its Town Fund Status with expectations of looking to align other future resources to make the best of potential investment.</p> <ul style="list-style-type: none"> <li>Section 1</li> </ul> <p>Richard ran through the project list. The Development Investment project is the one that provides the case for regional significance. For £15m in Town’s fund it is expected that the total spending realized would be £75m. All but one of the expected letters of support had been received and the final one was expected. There was reassurance that CBMDC and WYCA have experience of the necessary disciplines to deliver and were engaged in the project. Confidence was high that we had a robust case following receipt of the letters of support which set out the business appetite for growth. The Chair recognized the contribution this would make as in recent years over a million square feet of accommodation had been taken, probably nearer 1.5 million. (including recent Foundry Park). More space was occupied in Keighley in the last 6 years than the rest of Bradford. Industrial space was costing the same if not more than Leeds. RB asked IH for anything further on these stats which would support the case for over £25m. Executive summary discussed: The Blue Box showing the golden thread should mirror the order of projects presented later. The Golden Thread should be woven through the whole document. Fayyaz also noted the importance of carbon reduction which had been brought up several times recently. A plan on a page approach which included key elements of the TIP was suggested at the Check and Challenge and this was agreed as a useful addition. Further refinement to continue off-line.</p> <p>Vision statement. There was clarification that “superior digital connectivity” was a reference to the future via the vision rather than a description of today. New photographs had been commissioned and received for the documents. The rest of section 1&amp;2 would be shared with 5 reviewers (Ian, Steve, Georgina, Robbie and Liz) for final changes. It was requested that sport be added to the text in view of its local importance. It was once more recognized that whilst the</p>		<p>WYCA</p> <p>Atkins</p> <p>IH and RB</p> <p>Atkins</p>	

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	<p>development Investment was exciting, it needed the complementary projects described in the rest of the TIP to improve the wider offer of the town and meet the government's expectations.</p> <ul style="list-style-type: none"> <li>Section 2 will be redrafted following the session with the Government's advisor Grant Thornton.</li> </ul>			
4	<p><b>Communication and Engagement</b></p> <p>There will be a press release following submission. There will be an update to project proposers. There will be more engagement in the next phase of development Business cases for the proposed projects to be developed.</p>		CBMDC	<p>Within month</p> <p>Proposal to be made</p>
5	<p><b>Next Steps</b></p> <p>There was a description of the likely process from govt. Possibility of red – project rejected. Amber – expectation of local consideration of issues raised with potential to review allocation for the project or spread the reduction across projects. Green project deemed acceptable for further progression. Post Heads of Terms, what can the Board do if progress is slow? Review allocation with Council and Govt.</p> <p>The Board endorsed submission of the TIP at £34.6m</p> <p>Further action Grant Thornton session scheduled Wednesday. With refinement to section 2 straight afterwards. All the Board would see the Executive Summary.</p> <p>The Chair encouraged examples of Keighley companies wherever possible.</p> <p>Robbie Moore was asked for any insights into emerging Govt. priorities that could/should be referenced eg Skills for Jobs.</p> <p>Those towns that had submitted in October still had not had an answer. Robbie Moore had asked MHCLG for an assessment of appropriate expectation but had not yet had an answer. Local elections rules may prevent announcement during April.</p> <p>It was expected that there would be a further Board meeting towards the end of March to pick up and report on the developing work.</p>	agreed	CBMDC	March