

Keighley Town Deal Board

Decision + Action Log

Date: 21.09.20

No.	Decision or Action	Action Owner	Due Date	Status – Open, Closed
1.	DECISION – Board agreed that Board Members should nominate substitutes to attend in their place	N/A	N/A	Closed
2.	DECISION – Board agreed that Quorum should be 6 Board Members	N/A	N/A	Closed
3.	ACTION – Board Members to complete and return Declaration of Interest Forms to Bruna Minto bruna.minto@bradford.gov.uk (Deadline extended to close of play Wednesday 30 th September)	Board Members	30.09.20	Open
4.	DECISION – Board approved the extended Boundary presented at the meeting. (The Boundary will be added to the Terms of Reference)	N/A	N/A	Closed
5.	DECISION – Board approved lay Hayfield of Hayfield Robinson as Chair and Steve Kelly, Principal of Keighley College as Deputy Chair	N/A	N/A	Closed
6.	ACTION – Officers to schedule a ‘Vision Workshop’ facilitated by Towns Hub to develop a Vision – to take place before the October Board meeting	Lorraine Wright	24.09.20	Open
7.	ACTION – Board Members to supply biography and photograph - to be published on the website to Bruna Minto bruna.minto@bradford.gov.uk (Deadline extended to close of play Wednesday 30 th September)	Board Members	30.09.20	Open
8.	ACTION – Officers to publish / circulate Board Membership with Minutes (Board Membership will be added to the Terms of Reference)	Lorraine Wright	24.09.20	Open